



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA - AMENDED**  
**January 09, 2023**

A regular meeting of the Farmington City Council will be held on  
Monday, January 9, 2023, at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – December 12, 2022, City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
  - a. **Appoint Planning Commissioner –Norm Toering (3 yrs)**
9. Committee Reports
10. Items to be removed from City of Farmington Inventory – NONE

**NEW BUSINESS**

11. Resolution No. 2023-01 – A resolution establishing the procedural rules for the city council of the City of Farmington, Arkansas for 2023.
12. Resolution No. 2023-02 - A resolution in support of an application for the Local Law Enforcement Block Grant.

13. Resolution No. 2023-03 - A resolution providing for the adoption of the amended budget for the City of Farmington, Arkansas for the 12 months beginning January 1, 2022 and ending December 31, 2022; appropriating money for each item, and for other purposes.

14. Ordinance No. 2023-01 – An ordinance waiving requirements of competitive bidding for the purchase of three new Dodge Chargers and the equipment to outfit vehicles for the Farmington Police Department.

15. Ordinance No. 2023-02 – An ordinance to incorporate connectivity provisions into our street standards ordinance and all amendments.

**INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

# MINUTES

## **Minutes of the Regular Farmington City Council Meeting December 12, 2022**

The regular meeting of the Farmington City Council scheduled for Monday, December 12, 2022, was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Hunter Carnahan, Keith Lipford, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present was City Attorney Tennant and City Business Manager McCarville. The council seat for Ward 2 Position 2 is vacant.

### **Comments from Citizens**

Mayor Penn asked if there was anyone who wished to comment at this time. Norm Toering, 306 Claybrook asked if the city was aware D.R. Horton is buying Riggins development properties and would that affect the Farmington developments. Mayor Penn said Mr. Riggins had not informed the city of any changes.

### **Approval of the minutes for the November 14th, 2022, Regular Meeting.**

On the motion of Council Member Bryant, a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 7-0.

### **Financial Reports.**

Mayor Penn presented the financial reports to the City Council. City sales tax increased and State sales tax increased for the month. Mayor Penn advised the council that he had shopped CD rates from local banks since rates had increased. He informed the council he would like to move \$2,000,000.00 (two million dollars) from the First Security Bank money market account that was earning .50% to a 13-month CD earning 4.25% at First Community Bank of Batesville. They have a local office in Rogers and funds are insured and collateralized according to municipal requirements. A motion was made by Council Member Morgan and seconded by Council Member Mathews to move \$2,000,000.00 (two million dollars) from the First Security Bank money market account to a 13-month CD earning 4.25% at First Community Bank of Batesville, and by the consent of all Council Members present after a roll call vote, it was approved as by a vote of 7-0.

### **Entertain a motion to read all Ordinances and Resolutions by title only.**

On the motion of Council Member Lipford and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 7-0.

### **Proclamations, Special Announcements, Committee/Commission Appointments, Committee Reports**

Mayor Penn announced that Planning Commissioner Gerry Harris had completed a course to become a Certified Planning Official and will graduate in June. Planning Commissioner Jay Moore will vacate his position on the Planning Commission to become the City Attorney in January 2023. Mayor Penn also advised that the city of Fayetteville did not have a water contract ready for approval at their December meeting. They will have it ready for consideration in March of 2023.

### **Committee Reports - None**

### **Items to be removed from City of Farmington Inventory- None**

### **Old Business - None**

**New Business**

**Ordinance No. 2022-16 An Ordinance to amend Ordinance No. 2019-18 to increase the salary for the position of Farmington City Clerk.**

Mayor Penn polled each council member for questions or comments and informed the council the increase was for the position, not the person. After a brief discussion by the council on what the job duties are and how many hours a week are spent doing the job, Mayor Penn called for public comment, there was none. Council Member Bryant made a motion to suspend the rule requiring the reading of an ordinance in full on three different dates be suspended and for Ordinance 2022-16 be read one time by title only, it was seconded by Council Member Parsley and after a roll call vote, the motion was approved 7-0. City Attorney Tennant read Ordinance 2022-16 by title only. Mayor Penn asked Shall the ordinance pass? After a roll call vote, the motion passed 7-0. A motion to pass Ordinance 2022-16 with an Emergency Clause was made by Council Member Carnahan and seconded by Council Member Parsley, after a roll call vote the motion passed 7-0.

**Ordinance No. 2022-17 An Ordinance to amend article eight of the Animal Control regulations promulgated under Ordinance No. 2019-04 to provide annual licenses and tags for animals at no cost to owners.**

Mayor Penn asked for council member questions or comments, after a brief discussion, Mayor Penn asked for public comment, there was none. Council Member Carnahan made a motion to suspend the rule requiring the reading of an ordinance in full on three different dates be suspended and for Ordinance 2022-17 be read one time by title only, it was seconded by Council Member Bryant and after a roll call vote, the motion was approved 7-0. City Attorney Tennant read Ordinance 2022-17 by title only. Mayor Penn asked Shall the ordinance pass? After a roll call vote, the motion passed 7-0. A motion to pass Ordinance 2022-17 with an Emergency Clause was made by Council Member Bryant and seconded by Council Member Carnahan, after a roll call vote the motion passed 7-0.

**Request approval of Inter-Local agreement for 2023 Ambulance Service with Central EMS**

A motion was made by Council Member Bryant to approve the Interlocal agreement with Central EMS in the amount of \$79,834.00, a second by Council Member Lipford, and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 7-0.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Parsley and by the consent of all members present, the meeting adjourned at 6:36 pm until the next regularly scheduled meeting to be held Monday, January 9th, 2023 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

\_\_\_\_\_  
Mayor Ernie Penn

Attest; \_\_\_\_\_

City Clerk Kelly Penn

**Financial**

MONTH	CITY SALES TAX		STATE SALES TAX		STATE SALES TAX	
	2021	2022	2021	2022		
JANUARY	\$ 176,605.15	\$ 253,791.83	\$ 118,422.94	\$ 149,600.30		
FEBRUARY	\$ 191,113.19	\$ 268,481.85	\$ 132,077.29	\$ 160,478.16		
MARCH	\$ 173,156.53	\$ 220,557.24	\$ 116,243.77	\$ 137,886.58		
APRIL	\$ 159,711.77	\$ 204,221.59	\$ 103,435.79	\$ 132,413.09		
MAY	\$ 212,317.86	\$ 255,812.04	\$ 145,997.63	\$ 158,981.00		
JUNE	\$ 195,552.42	\$ 227,119.01	\$ 133,392.16	\$ 151,944.94		
JULY	\$ 203,173.25	\$ 254,482.95	\$ 133,013.22	\$ 158,818.37		
AUGUST	\$ 207,265.88	\$ 192,593.14	\$ 130,850.39	\$ 157,877.74		
SEPTEMBER	\$ 239,117.11	\$ 255,136.85	\$ 136,498.27	\$ 159,353.54		
OCTOBER	\$ 225,821.18	\$ 273,079.96	\$ 146,632.25	\$ 172,468.99		
NOVEMBER	\$ 247,429.21	\$ 237,982.86	\$ 145,564.50	\$ 162,822.41		
DECEMBER	\$ 233,116.01	\$ 252,534.14	\$ 141,427.84	\$ 161,257.98		
Monthly Comparison -December 2021/December 2022		\$ 19,418.13	Increase (Decrease)	\$ 39,248.27		\$ 19,830.14
YTD comparison		Increase for 2022 over 2021 YTD - City Sales Tax	\$ 431,413.90	Increase for 2022 over 2021 YTD - State Sales Tax		\$ 280,347.05
Total Actual Income vs 2022 Budgeted Income	County Wide Sales Tax	City Sales Tax	Total Sales Tax Increase YTD 2022			\$ 711,760.95
Budget 2022	\$1,444,984.82	\$2,100,000.00				
Actual 2022 (thru December)	\$1,863,903.10	\$2,895,793.46				

**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>Revenue &amp; Expenditures</b>			
<b>GENERAL REVENUES</b>			
<b>Revenue</b>			
ACCIDENT REPORT REVENUES	1,577.50	1,500.00	105.17%
ACT 833	27,804.62	20,000.00	139.02%
ALCOHOL SALES TAX	6,045.29	4,000.00	151.13%
ANIMAL CONTROL REVENUES	2,297.10	2,500.00	91.88%
BUILDING INSPECTION FEES	298,584.03	175,000.00	170.62%
BUSINESS LICENSES	6,699.85	6,000.00	111.66%
CITY COURT FINES	132,141.70	120,000.00	110.12%
CITY SALES TAX REVENUES	2,895,793.46	2,100,000.00	137.89%
COUNTY TURNBACK	647,321.40	475,000.00	136.28%
DEVELOPMENT FEES	41,363.59	20,000.00	206.82%
FRANCHISE FEES	541,175.18	375,000.00	144.31%
GARAGE SALE PERMITS	1,822.60	2,000.00	91.13%
GRANTS	2,256,685.95	0.00	0.00%
INTEREST REVENUES	34,688.61	20,000.00	173.44%
MISCELLANEOUS REVENUES	55,559.60	0.00	0.00%
Off Duty Police Reimbursement	5,506.87	4,000.00	137.67%
PARK RENTAL	5,597.76	5,000.00	111.96%
PAYMENT IN LIEU OF PROPERTY TAXES	34,200.00	125,000.00	27.36%
Police Stipend Income	96,885.00	0.00	0.00%
SALES TAX - OTHER	1,863,903.10	1,444,984.82	128.99%
SPORTS COMPLEX FEES	47,906.79	35,000.00	136.88%
SRO REIMBURSEMENT REVENUES	76,462.33	100,000.00	76.46%
STATE TURNBACK	113,140.33	95,000.00	119.10%
TRANS FROM GENERAL FUND	2,000,000.00	0.00	0.00%
<b>Revenue</b>	<b>\$11,193,162.66</b>	<b>\$5,129,984.82</b>	



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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>ADMINISTRATIVE DEPT</b>			
<b>Expenses</b>			
ADDITIONAL SERVICES EXPENSE	262,776.78	190,000.00	138.30%
ADVERTISING EXPENSE	2,951.13	6,000.00	49.19%
BANK CHARGE	3,344.10	0.00	0.00%
BUILDING MAINT & CLEANING	54,978.69	35,000.00	157.08%
CREDIT CARD FEE EXPENSE	0.00	1,000.00	0.00%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	139,409.10	200,000.00	69.70%
INSURANCES EXPENSE	59,310.23	75,000.00	79.08%
LEGAL FEES	7,221.80	10,000.00	72.22%
MATERIALS & SUPPLIES EXPENSE	21,458.41	17,000.00	126.23%
MISCELLANEOUS EXPENSE	405,520.16	2,000.00	20,276.01%
NEW EQUIPMENT PURCHASE	11,455.41	25,000.00	45.82%
PAYROLL EXP - CITY ATTRNY	65,229.60	65,000.00	100.35%
PAYROLL EXP - ELECTED OFFICIAL	134,023.90	132,000.00	101.53%
PAYROLL EXP - REGULAR	250,900.32	243,000.00	103.25%
PLANNING COMMISSION	20,421.90	21,000.00	97.25%
POSTAGE EXPENSE	2,350.10	2,000.00	117.51%
PROFESSIONAL SERVICES	49,220.25	10,000.00	492.20%
REPAIR & MAINT - BUILDING	0.00	2,500.00	0.00%
REPAIR & MAINT - EQUIPMENT	149.93	0.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	4,456.67	4,000.00	111.42%
SERVICE CHARGES	0.00	1,000.00	0.00%
TECHNICAL SUPPORT	32,574.66	40,000.00	81.44%
TELECOMMUNICATION EXPENSES	2,149.92	12,000.00	17.92%
TRANSFER TO ARPA FUND	766,564.64	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	20,631.79	20,000.00	103.16%
UTILITIES EXPENSES	94,022.22	70,000.00	134.32%
<b>Expenses</b>	<b>\$2,411,121.71</b>	<b>\$1,188,500.00</b>	

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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>ANIMAL CONTROL DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	1,966.51	2,000.00	98.33%
MATERIALS & SUPPLIES EXPENSE	1,351.21	1,100.00	122.84%
PAYROLL EXP - REGULAR	66,877.60	67,000.00	99.82%
PROFESSIONAL SERVICES	9,867.20	15,000.00	65.78%
REPAIR & MAINT - AUTOMOBILES	99.11	1,500.00	6.61%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	65.90	500.00	13.18%
<b>Expenses</b>	<b>\$80,227.53</b>	<b>\$88,100.00</b>	

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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>BUILDING PERMIT DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	6,078.73	6,000.00	101.31%
NEW EQUIPMENT PURCHASE	2,081.96	0.00	0.00%
PAYROLL EXP - REGULAR	153,678.09	159,800.00	96.17%
REPAIR & MAINT - AUTOMOBILES	2,068.42	2,000.00	103.42%
TRAVEL, TRAINING & MEETINGS	5,622.21	5,000.00	112.44%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
<b>Expenses</b>	<b>\$169,529.41</b>	<b>\$173,800.00</b>	

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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>FIRE DEPT</b>			
<b>Expenses</b>			
ADVERTISING EXPENSE	2,034.83	1,000.00	203.48%
BUILDING MAINT & CLEANING	16,172.00	0.00	0.00%
FUEL EXPENSES	15,156.61	7,800.00	194.32%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	24,942.74	9,500.00	262.56%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	46,988.30	65,000.00	72.29%
PAYROLL EXP - REGULAR	883,262.35	880,350.00	100.33%
PROFESSIONAL SERVICES	4,874.50	5,000.00	97.49%
REPAIR & MAINT - BUILDING	84,659.62	18,200.00	465.16%
REPAIR & MAINT - EQUIPMENT	9,098.39	10,000.00	90.98%
REPAIR & MAINT - TRUCK	10,156.95	10,500.00	96.73%
TRAVEL, TRAINING & MEETINGS	16,032.56	18,000.00	89.07%
UNIFORMS/GEAR EXPENSE	16,043.42	15,700.00	102.19%
<b>Expenses</b>	<b>\$1,131,692.39</b>	<b>\$1,043,950.00</b>	

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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>LAW ENFORCE - COURT</b>			
<b>Expenses</b>			
MATERIALS & SUPPLIES EXPENSE	1,111.58	3,000.00	37.05%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	79,696.10	89,726.99	88.82%
POSTAGE EXPENSE	81.89	1,800.00	4.55%
PROSECUTING ATTORNEY	18,000.00	18,000.00	100.00%
REPAIR & MAINT - OFFICE EQUIP	0.00	500.00	0.00%
SPECIAL COURT COSTS	0.00	7,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,189.75	6,000.00	19.83%
<b>Expenses</b>	<b>\$100,079.32</b>	<b>\$129,926.99</b>	

**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>LAW ENFORCE - POLICE</b>			
<b>Expenses</b>			
ADVERTISING EXPENSE	0.00	100.00	0.00%
BREATHALYZER EXPENSES	630.81	700.00	90.12%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	60,965.46	65,000.00	93.79%
MATERIALS & SUPPLIES EXPENSE	37,066.01	60,000.00	61.78%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	101,502.00	81,000.00	125.31%
Off Duty Police Pay	9,163.48	4,000.00	229.09%
PAYROLL EXP - REGULAR	1,483,125.04	1,552,930.00	95.50%
PAYROLL EXP - SRO	138,649.83	160,930.00	86.16%
PROFESSIONAL SERVICES	242.00	0.00	0.00%
REPAIR & MAINT - AUTOMOBILES	57,208.83	25,000.00	228.84%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,841.96	7,000.00	26.31%
UNIFORMS/GEAR EXPENSE	20,663.57	15,000.00	137.76%
<b>Expenses</b>	<b>\$1,912,558.99</b>	<b>\$1,977,160.00</b>	

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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>LIBRARY</b>			
<b>Expenses</b>			
LIBRARY TRANSFER	57,000.00	57,000.00	100.00%
<b>Expenses</b>	<b>\$57,000.00</b>	<b>\$57,000.00</b>	

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**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>PARKS DEPT</b>			
<b>Expenses</b>			
CAPITAL IMPROVEMENT	54,815.50	125,000.00	43.85%
ENGINEERING FEES	52,326.00	25,000.00	209.30%
MATERIALS & SUPPLIES EXPENSE	11,300.17	10,000.00	113.00%
MISCELLANEOUS EXPENSE	300.00	0.00	0.00%
NEW EQUIPMENT PURCHASE	6,643.67	20,000.00	33.22%
PAYROLL EXP - REGULAR	197,304.91	182,297.83	108.23%
PROFESSIONAL SERVICES	400.00	2,500.00	16.00%
REPAIR & MAINT - BUILDING	606.95	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	3,635.37	3,000.00	121.18%
SPORTS PARK MATERIALS	14,605.08	25,000.00	58.42%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	47,043.22	45,000.00	104.54%
SPORTS PARK REPAIR/MAINT	866.16	2,500.00	34.65%
SPORTS PARK UNIFORMS	375.13	250.00	150.05%
SPORTS PARK UTILITIES	19,879.16	15,000.00	132.53%
UNIFORMS/GEAR EXPENSE	93.93	1,000.00	9.39%
UTILITIES EXPENSES	10,777.69	5,000.00	215.55%
<b>Expenses</b>	<b>\$420,972.94</b>	<b>\$471,547.83</b>	



**STREET FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2022 Dec 2022 Actual	Annual Budget Jan 2022 Dec 2022	Jan 2022 Dec 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
GRANTS	24,400.00	0.00	0.00%
INTEREST REVENUES	550.12	1,000.00	55.01%
MISCELLANEOUS REVENUES	0.00	100.00	0.00%
STREET COUNTY TURNBACK	71,054.90	45,000.00	157.90%
STREET STATE TURNBACK	654,777.30	450,000.00	145.51%
TRANSFER INCOME	389,342.02	389,342.02	100.00%
<b>Revenue</b>	<b>\$1,140,124.34</b>	<b>\$885,442.02</b>	
<b>Expenses</b>			
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
ENGINEERING FEES	13,912.33	30,000.00	46.37%
FUEL EXPENSES	15,553.65	12,500.00	124.43%
MATERIALS & SUPPLIES EXPENSE	25,589.77	15,000.00	170.60%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	92,039.64	125,000.00	73.63%
PAYROLL EXP - REGULAR	220,607.79	219,342.02	100.58%
PROFESSIONAL SERVICES	8,959.56	2,000.00	447.98%
REPAIR & MAINT - BUILDING	6,872.00	2,000.00	343.60%
REPAIR & MAINT - EQUIPMENT	5,536.78	10,000.00	55.37%
STREET LIGHTS	67,098.04	150,400.00	44.61%
STREET/ROAD REPAIRS	754,865.24	300,000.00	251.62%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	619.89	2,200.00	28.18%
UTILITIES EXPENSES	18,196.49	15,000.00	121.31%
<b>Expenses</b>	<b>\$1,229,851.18</b>	<b>\$885,442.02</b>	

**LIBRARY FUND**  
**Statement of Revenue and Expenditures**

	Current Period	Annual Budget	Jan 2022
	Jan 2022	Jan 2022	Dec 2022
	Dec 2022	Dec 2022	Percent of
	Actual		Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
Donations	4,829.28	0.00	0.00%
FINES/LOST ITEMS	3,528.35	2,000.00	176.42%
INTEREST REVENUES	78.83	0.00	0.00%
MISCELLANEOUS REVENUES	940.61	0.00	0.00%
TRANS FROM GENERAL FUND	57,000.00	57,000.00	100.00%
WASHINGTON CO LIBRARY	220,239.00	216,994.00	101.50%
<b>Revenue</b>	<b>\$286,616.07</b>	<b>\$275,994.00</b>	
<b>Expenses</b>			
ADVERTISING EXPENSE	707.99	1,000.00	70.80%
BOOKS AND MEDIA	29,098.32	32,000.00	90.93%
BUILDING MAINT & CLEANING	2,315.18	4,800.00	48.23%
GRANT EXPENSE	3,054.24	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	25,786.71	14,694.00	175.49%
MISCELLANEOUS EXPENSE		500.00	0.00%
NEW EQUIPMENT PURCHASE	2,381.56	7,000.00	34.02%
PAYROLL EXP - REGULAR	190,328.04	200,700.00	94.83%
POSTAGE EXPENSE	26.30	300.00	8.77%
PROGRAMS EXPENSE	3,050.00	4,000.00	76.25%
REPAIR & MAINT - BUILDING	1,919.33	0.00	0.00%
TECHNICAL SUPPORT	6,024.79	7,000.00	86.07%
TRAVEL, TRAINING & MEETINGS	370.00	1,000.00	37.00%
UTILITIES EXPENSES	3,929.91	3,000.00	131.00%
<b>Expenses</b>	<b>\$268,992.37</b>	<b>\$275,994.00</b>	



P.O. Box 1009  
Searcy, AR 72145

Statement Date

12/30/22

Account Number

Page 1 of 2

0 CYCLE-019

CITY OF FARMINGTON  
PO BOX 150  
FARMINGTON AR 72730-0150



### Monthly Statement Summary

#### CHECKING ACCOUNT

NEG RATE MM INV PF

ACCOUNT NUMBER

PREVIOUS STATEMENT BALANCE AS OF 11/30/22	\$4,068,462.53
PLUS 1 DEPOSITS AND OTHER CREDITS	\$1,799.76
LESS 1 CHECKS AND OTHER DEBITS	\$2,000,000.00
CURRENT STATEMENT BALANCE AS OF 12/30/22	\$2,070,262.29
NUMBER OF DAYS IN THIS STATEMENT PERIOD	30

#### Checking Account Transactions

Date	Description	Debits	Credits
12/28	O/W CITY OF FARMINGTON	\$2,000,000.00	
12/30	INTEREST PAYMENT		\$1,799.76

#### Balance By Date

11/30	\$4,068,462.53	12/28	\$2,068,462.53	12/30	\$2,070,262.29
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Statement Date

12/30/22

Account Number

Page 2 of 2

Payer Federal Id Number  
Interest Paid Year To Date

12/30/22  
\$16,637.26



MEMBER FDIC

**Online Printable Version**

**Note: Changes on this screen are not actionable and will not be saved.**

**Account Portfolio as of Wednesday, 01/04/2023 10:54:39 AM**

Account Display	
<input checked="" type="radio"/> Display By Account Type	<input type="radio"/> Sort By Account Number
<input type="radio"/> Display By Asset/Liability	<input checked="" type="radio"/> Sort By Account Name

**Checking Accounts**

Account Name	Account Number	Today's Beginning Balance	Available Balance	Collected Balance	Relationship Balance
<u>Administration of Justice</u>		\$7,055.00	\$7,055.00	\$7,055.00	\$0.00
<u>ARPA Fund</u>		\$0.00	\$0.00	\$0.00	\$0.00
<u>Catastrophic</u>		\$138,017.73	\$138,017.73	\$138,017.73	\$0.00
<u>Court Automation</u>		\$54,300.75	\$54,300.75	\$54,300.75	\$0.00
<u>Court Fines</u>		\$19,077.52	\$21,042.52	\$21,042.52	\$0.00
<u>Debt Service</u>		\$504.82	\$504.82	\$504.82	\$0.00
<u>General Fund Checking</u>		\$2,875,970.17	\$2,876,324.49	\$2,876,324.49	\$0.00
<u>Library Fund</u>		\$127,066.20	\$127,066.20	\$127,066.20	\$0.00
<u>Money Market</u>		\$1,214,909.98	\$1,214,909.98	\$1,214,909.98	\$0.00
<u>Payroll Account</u>		\$15,212.74	\$15,212.74	\$15,212.74	\$0.00
<u>Street Fund</u>		\$534,306.90	\$534,306.90	\$534,306.90	\$0.00
<b>Totals</b>		<b>\$4,986,421.81</b>	<b>\$4,988,741.13</b>	<b>\$4,988,741.13</b>	

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# Committee Reports

Farmington Public Library  
Board Meeting Minutes  
December 13, 2022

**Call to Order** – Chair Regina Sherwood called the meeting to order at 6:04 p.m.

**Attendees** – Nancy Butts, Linda Morrow, LaDeana Mullinix, Judy Phillips, Regina Sherwood, Jill Simpson. Also in attendance – Rachel Sawyer, Librarian.

**Agenda** – Linda Morrow motioned to approve the agenda and LaDeana Mullinix seconded. Motion carried, 5-0.

**Minutes** – The minutes from the September 13, 2022 meeting were read and approved without correction.

**Reports** – Jill Simpson motioned to accept all reports as written and a second by Linda Morrow was approved 5-0.

1. Director's and Children's reports
  - a. Due to fiber upgrade, E-rate for this fiscal year will not be filed.
  - b. Staff participated in the Senior Center's health fair in September.
  - c. Some of the landscaping projects the Art, Building and Grounds committee proposed are budgeted for and others will need a fundraising plan.
  - d. For next year's Summer Reading Program Marie Ingersoll is collaborating with staff from Prairie Grove and Lincoln and will schedule some of the same presenters at a discounted cost.
2. Statistics report
  - a. Circulation and children's computer use is comparable to 2019 numbers. Regular public computer use is down from 2020.
  - b. Copy and printing services were up in September and October.
  - c. Staff reported on statistics for Fall Reading Club and Study Room use. Fall Reading Club prizes provided by Friends of the Library. Story Time moved from Tuesday morning to Thursday afternoon when school started and participation declined.
3. Financial report
  - a. Rachel Sawyer reported on technology expenses. Ancestry Library subscription renewed in October. There were two \$200 reimbursement grants received from Arkansas Arts Council for summer presenters.
  - b. Most purchases for this year have been made. Materials is over budget. Other line items under budget. Arvest account balance discussed.

**Staff Evaluations** – Judy Phillips motioned to accept staff evaluations as written and a second by LaDeana Mullinix. Motion carried, 5-0.

**Job Description Revisions** – Board to review Library Director's job description at March meeting. The headings Other Skills, Use of Equipment, and Physical Demands were added to the job descriptions as well as the recommended salary grades. Linda Morrow moved to approve

Children's Librarian and Assistant Librarian job descriptions and a second by Nancy Butts was approved 5-0.

**Budget** – Linda Morrow motioned to approve the 2023 budget and LaDeana Mullinix seconded. The motion passed, 5-0.

Next meeting is scheduled for to March 14. LaDeana Mullinix motioned to adjourn at 7:42 p.m. and a second by Jill Simpson.

  
Regina Sherwood, Board President



# Agenda Item 11



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865 (p) 479-267-3805 (f)

## MEMO

To: Farmington City Council  
Mayor Ernie Penn  
City Business Manager Melissa McCarville

From: Kelly Penn, City Clerk  
Date: January 2nd, 2023  
Re: Resolution 2023-01

As required by Arkansas State Statute 14-43-501, every January as our first order of business, we are required to establish our policies and procedures for City Council meetings. No changes or additions have been made since the passing of the resolution last year.

If you have any questions let me know.

Thanks,

A handwritten signature in blue ink that reads "Kelly Penn". The signature is written in a cursive, flowing style.

Kelly Penn  
City Clerk

## RESOLUTION NO. 2023-01

### A RESOLUTION ESTABLISHING THE PROCEDURAL RULES FOR THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS FOR 2023

**WHEREAS**, the State of Arkansas requires each City Council to annually establish its procedural rules and, whereas, such rules are essential for the orderly conduct of council activities;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:**

#### **Section 1:** Rules and Order of Business

The Council of the City of Farmington will follow the procedural rules contained in the Arkansas Municipal League publication "Procedural Rules for the Municipal Official", dated May 2014. In addition to what is included in this publication, the meeting will include a forum for comments from citizens.

#### **Section 2:** The Time and Location of Regularly Scheduled Meetings

- (A) Council Meetings: Second Monday of each month at 6:00 p.m. at City Hall, 354 West Main Street, Farmington, AR.
- (B) The date, time and locations of regularly scheduled meetings may be changed by the Mayor with consent of the majority of the council members. The media and public will be notified of any changes in accordance with appropriate state laws.

#### **Section 3:** Special Meetings

In accordance with Ordinance 1.4 the Mayor or any three council members may call special meetings and set the time and place of such meetings. Voting by council is permitted at special meetings.

#### **Section 4:** Working Sessions

The Mayor or any three council members may schedule working sessions for the council at the time and location of their choosing. The media and public will be notified of all working sessions in accordance with applicable state laws.

Voting by the council is not permitted at working sessions. The Mayor and all Council members must be notified of any proposed working session.

## Section 5: Agendas

### (A) Meetings

- (1) The City Clerk or designee shall prepare the agenda for council meetings. Items shall be placed upon the agenda as may be requested by the Mayor, the City Attorney, any Council member or any Department Head.
- (2) The department head and committee heads or their representative should be present at all monthly council meetings, give a brief written report summarizing their departmental/committee activities and make themselves available for questions from the public and council members. The committee and department reports shall be provided to the City Clerk or designee and be part of the official agenda.
- (4) At the Comments from Citizens section of the meeting the Mayor will announce: "Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement." Any individual wishing to address the Council about a subject that is not on the agenda shall be permitted to speak during that period allotted for Citizen Communications at meetings. Each individual will be limited to three minutes. (Total 15 minutes per subject.)
- (5) The Mayor, the City Attorney, any council member or any Department Head requesting that a matter be placed on the agenda will provide the City Clerk's office with the title of the matter and with a short memo (memo format can be obtained from the City Clerk or City Business Manager) describing the topic and any supporting material no later than noon on the Monday one week prior to the date of the Meetings.
- (6) Any matter presented to the City Clerk's office later than that time shall be not be placed on the agenda until the next scheduled meeting, unless it is deemed an emergency or essential to city business functions.
- (7) In the event of a holiday falling on a Monday, the above schedule will be shifted to the Tuesday following the holiday.
- (8) During Council meetings, the Council will consider only those matters placed on the agenda.
- (9) During Council meetings, Council Members cell phones are not allowed to be used, all phones must be silenced, phone calls or texting during the meetings are prohibited.

(B) Special Meetings

The City Clerk or designee will prepare agendas for special meetings and provide copies to all elected city officials and to the media and notify the media as required by state law. Whoever is calling the special meeting shall provide the Clerk with applicable documentation pertinent to the meeting being called.

**PASSED AND APPROVED** on this 9th day of January, 2023.

**APPROVED:**

By: \_\_\_\_\_  
*Ernie Penn, Mayor*

**ATTEST:**

By: \_\_\_\_\_  
*Kelly Penn, City Clerk*

# Agenda Item 12

**RESOLUTION NO. 2023-02**

**A RESOLUTION IN SUPPORT OF AN APPLICATION FOR THE LOCAL LAW ENFORCEMENT BLOCK GRANT**

**WHEREAS**, the City of Farmington, Arkansas, has a desire to support the Farmington Police Department; and

**WHEREAS**, the LLEBG is making funds available in the form of grant funding; and

**WHEREAS**, the Chief of Police for the City of Farmington plans to apply for the aforementioned grant monies.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:**

That the City Council and Mayor hereby support the application of grant funding from the LLEB Grant Program for the Farmington Police Department and if the grant is awarded, the Farmington City Council understands and acknowledges that the City of Farmington will need to appropriate any funds necessary to match the funds appropriated for the grant.

**PASSED AND APPROVED** on this 9<sup>th</sup> day of January, 2023.

APPROVED:

\_\_\_\_\_  
ERNIE PENN, MAYOR

ATTEST:

\_\_\_\_\_  
KELLY PENN  
CITY CLERK

# Agenda Item 13



RESOLUTION NO. 2023-03

A RESOLUTION PROVIDING FOR THE ADOPTION OF THE AMENDED BUDGET FOR THE CITY OF FARMINGTON, ARKANSAS FOR THE 12 MONTHS BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022; APPROPRIATING MONEY FOR EACH ITEM, AND FOR OTHER PURPOSES.

Whereas, it is necessary to amend the budget to reflect actual revenues and expenditures at year end;

Now therefore, be it resolved by the City Council of the City of Farmington, Arkansas:

Section 1: This resolution shall be known as the budget amendment resolution for the City of Farmington for the twelve (12) month period beginning January 1, 2022 and ending December 31, 2022. The attached budget amendment is incorporated herein as if set out word for word and figure for figure to reflect actual revenues and expenditures as set forth on the succeeding pages described in Exhibit "A", which is attached hereto and incorporated by reference.

Section 2: If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provisions or application, and to this end the provisions of this resolution are declared to be severable.

Passed and approved this 9th day of January, 2023.

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

By: \_\_\_\_\_  
Kelly Penn, City Clerk

**EXHIBIT**

**A**

CITY OF FARMINGTON  
2022 AMENDED BUDGET

<b>GENERAL BUDGET</b>				
ITEM	INCOME	BUGET 2022	AMOUNT OVER/UNDER	AMEND
	ACTUAL		2022 BUDGET	2022 BUDGET
<b>INCOME</b>				
ACCIDENT REPORT	\$1,577.50	\$1,500.00	\$77.50	\$1,577.50
ACT 833	\$27,804.62	\$20,000.00	\$7,804.62	\$27,804.62
ALCOHOL TAX	\$6,045.29	\$4,000.00	\$2,045.29	\$6,045.29
ANIMAL CONTROL	\$2,297.10	\$2,500.00	-\$202.90	\$2,297.10
BUILDING INSPECTION	\$298,584.03	\$175,000.00	\$123,584.03	\$298,584.03
BUSINESS LICENSE	\$6,699.85	\$6,000.00	\$699.85	\$6,699.85
COURT FINES	\$132,141.70	\$120,000.00	\$12,141.70	\$132,141.70
CITY SALES TAX	\$2,895,793.46	\$2,100,000.00	\$795,793.46	\$2,895,793.46
COUNTY TURNBACK	\$647,321.40	\$475,000.00	\$172,321.40	\$621,019.78
DEVELOPMENT FEE	\$41,363.59	\$20,000.00	\$21,363.59	\$41,363.59
DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00
FRANCHISE FEES	\$541,175.18	\$375,000.00	\$166,175.18	\$541,175.18
GARAGE SALE PERM	\$1,822.60	\$2,000.00	-\$177.40	\$1,822.60
GRANTS	\$2,256,685.95	\$0.00	\$2,256,685.95	\$2,256,685.95
INTEREST	\$34,688.61	\$20,000.00	\$14,688.61	\$33,575.69
MISC INCOME	\$55,559.60	\$0.00	\$55,559.60	\$55,559.60
OFF DUTY POLICE REIMBURSEMENT	\$5,506.87	\$4,000.00	\$1,506.87	\$5,506.87
PARK RENTAL	\$5,597.76	\$5,000.00	\$597.76	\$5,597.76
PAYMENT IN LIEU OF IMPROVEMENTS	\$34,200.00	\$125,000.00	-\$90,800.00	\$34,200.00
POLICE STIPEND	\$96,885.00	\$0.00	\$96,885.00	\$96,885.00
STATE SALES TAX	\$1,863,903.10	\$1,444,984.82	\$418,918.28	\$1,863,903.10
SPORTS COMPLEX FEES	\$47,906.79	\$35,000.00	\$12,906.79	\$47,906.79
SRO REMB	\$76,462.33	\$100,000.00	-\$23,537.67	\$76,462.33
STATE TURNBACK	\$113,140.33	\$95,000.00	\$18,140.33	\$113,140.33
TRANSFER FROM GENERAL FUND	\$2,000,000.00	\$0.00	2,000,000.00	\$2,000,000.00
<b>TOTAL</b>	<b>\$11,193,162.66</b>	<b>\$ 5,129,984.82</b>		<b>\$11,165,748.12</b>
			<b>AMOUNT LEFT/(OVER)</b>	
<b>ANIMAL</b>	<b>ACTUAL</b>	<b>2022 BUDGET</b>	<b>2022 BUDGET</b>	<b>2022 AMENDED</b>
FUEL	\$1,966.51	\$ 2,000.00	\$33.49	\$1,966.51
MATERIALS/SUPPLIES	\$1,351.21	\$1,100.00	-\$251.21	\$1,351.21
PAYROLL	\$66,877.60	\$67,000.00	\$122.40	\$66,877.60
PROFESSIONAL SERV	\$9,867.20	\$15,000.00	\$5,132.80	\$9,867.20
REPAIR/MAINT - AUTO	\$99.11	\$1,500.00	\$1,400.89	\$99.11
REPAIR/MAINT - EQUIPMENT	\$0.00	\$500.00	\$500.00	\$0.00
TRAVEL	\$0.00	\$500.00	\$500.00	\$0.00
UNIFORMS	\$65.90	\$500.00	\$434.10	\$65.90
<b>SUB TOTAL ANIMAL</b>	<b>\$80,227.53</b>	<b>\$88,100.00</b>		<b>\$80,227.53</b>
<b>BUILDING INSP</b>				
FUEL	\$6,078.73	\$6,000.00	-\$78.73	\$6,078.73
NEW EQUIPMENT	\$2,081.96	\$0.00	-\$2,081.96	\$2,081.96
PAYROLL	\$153,678.09	\$159,800.00	\$6,121.91	\$153,678.09
REPAIR/MAINT AUTO	\$2,068.42	\$2,000.00	-\$68.42	\$2,068.42
TRAVEL/TRAINING	\$5,622.21	\$5,000.00	-\$622.21	\$5,622.21
UNIFORMS	\$0.00	\$1,000.00	\$1,000.00	\$0.00
<b>SUB TOTAL BLD INSP.</b>	<b>\$169,529.41</b>	<b>\$ 173,800.00</b>		<b>\$169,529.41</b>

CITY OF FARMINGTON  
2022 AMENDED BUDGET

			AMOUNT LEFT/(OVER)	
<b>FIRE DEPARTMENT</b>	<b>ACTUAL</b>	<b>2022 BUDGET</b>	<b>2022 BUDGET</b>	<b>2022 AMENDED</b>
ADVERTISING	\$2,034.83	\$1,000.00	-\$1,034.83	\$2,034.83
BUILDING MAINT & CLEANING	\$16,172.00	\$0.00	-\$16,172.00	\$16,172.00
FUEL	\$15,156.61	\$7,800.00	-\$7,356.61	\$15,156.61
HAZMAT EXP	\$2,270.12	\$2,400.00	\$129.88	\$2,270.12
MATERIALS/SUPPLIES	\$24,942.74	\$9,500.00	-\$15,442.74	\$24,942.74
MISCELLANEOUS	\$0.00	\$500.00	\$500.00	\$0.00
NEW EQUIPMENT	\$46,988.30	\$65,000.00	\$18,011.70	\$46,988.30
PAYROLL	\$883,262.35	\$880,350.00	-\$2,912.35	\$883,262.35
PROFESSIONAL SERVICES	\$4,874.50	\$5,000.00	\$125.50	\$4,874.50
REPAIR/MAINT BUILDING	\$84,659.62	\$18,200.00	-\$66,459.62	\$84,659.62
REPAIR/MAINT EQUIP	\$9,098.39	\$10,000.00	\$901.61	\$9,098.39
REPAIR/MAINT TRUCK	\$10,156.95	\$10,500.00	\$343.05	\$10,156.95
TRAVEL	\$16,032.56	\$18,000.00	\$1,967.44	\$16,032.56
UNIFORMS	\$16,043.42	\$15,700.00	-\$343.42	\$16,043.42
<b>SUB TOTAL FIRE</b>	<b>\$1,131,692.39</b>	<b>\$1,043,950.00</b>		<b>\$1,131,692.39</b>
<b>ADMINSTRATIVE</b>				
ADDITIONAL SERVICE	\$262,776.78	\$190,000.00	-\$72,776.78	\$262,776.78
ADVERTISING EXP	\$2,951.13	\$6,000.00	\$3,048.87	\$2,951.13
BANK CHARGE	\$3,344.10	\$0.00	-\$3,344.10	\$3,344.10
BLDG/MAINT	\$54,978.69	\$35,000.00	-\$19,978.69	\$54,978.69
CREDIT CARD FEE EXPENSE	\$0.00	\$1,000.00	\$1,000.00	\$0.00
ELECTION EXPENSES	\$0.00	\$5,000.00	\$5,000.00	\$0.00
ENGINNERING FEES	\$139,409.10	\$200,000.00	\$60,590.90	\$139,409.10
INSURANCE	\$59,310.23	\$75,000.00	\$15,689.77	\$59,310.23
LEGAL EXPENSE	\$7,221.80	\$10,000.00	\$2,778.20	\$7,221.80
MATERIALS/SUPPLIES	\$21,458.41	\$17,000.00	-\$4,458.41	\$21,458.41
MISC EXP	\$405,520.16	\$2,000.00	-\$403,520.16	\$405,520.16
NEW EQUIP	\$11,455.41	\$25,000.00	\$13,544.59	\$11,455.41
PAYROLL CITY ATT	\$65,229.60	\$65,000.00	-\$229.60	\$65,229.60
PAYROLL ELECTED	\$134,023.90	\$132,000.00	-\$2,023.90	\$134,023.90
PAYROLL REGULAR	\$250,900.32	\$243,000.00	-\$7,900.32	\$250,900.32
PLANNING COMM	\$20,421.90	\$21,000.00	\$578.10	\$20,421.90
POSTAGE	\$2,350.10	\$2,000.00	-\$350.10	\$2,350.10
PROF. SERVICE	\$49,220.25	\$10,000.00	-\$39,220.25	\$49,220.25
REPAIR/MAINT BUILDING	\$0.00	\$2,500.00	\$2,500.00	\$0.00
REPAIR/MAINT EQUIP	\$149.93			\$149.93
REPAIR/MAINT OFFICE EQUIP	\$4,456.67	\$4,000.00	-\$456.67	\$4,456.67
SERVICE CHARGE	\$0.00	\$1,000.00	\$1,000.00	\$0.00
TECHNICAL SUPP	\$32,574.66	\$40,000.00	\$7,425.34	\$32,574.66
TELECOMMUNICATIONS EX	\$2,149.92	\$12,000.00	\$9,850.08	\$2,149.92
TRANSFER TO ARPA	\$766,564.64	\$0.00	-\$766,564.64	\$766,564.64
TRANSFER TO MONEY MARKET	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFER TO STREET	\$389,342.02	\$389,342.02	\$0.00	\$389,342.02
TRAVEL/TRAINING	\$20,631.79	\$20,000.00	-\$631.79	\$20,631.79
UTILITIES	\$94,022.22	\$70,000.00	-\$24,022.22	\$94,022.22
<b>SUB TOTAL ADMIN.</b>	<b>\$2,800,463.73</b>	<b>\$1,577,842.02</b>		<b>\$2,800,463.73</b>

CITY OF FARMINGTON  
2022 AMENDED BUDGET

COURT	ACTUAL	2022 BUDGET	AMOUNT LEFT/(OVER)	
			2022 BUDGET	2022 AMENDED
MATERIALS/SUPPLIES	\$1,111.58	\$3,000.00	\$1,888.42	\$1,111.58
MISC	\$0.00	\$400.00	\$400.00	\$0.00
NEW EQUIPMENT	\$0.00	\$3,000.00	\$3,000.00	\$0.00
PROSECUTING ATTORNEY	\$18,000.00	\$18,000.00	\$0.00	\$18,000.00
PAYROLL - REGULAR	\$79,696.10	\$89,726.99	\$10,030.89	\$79,696.10
POSTAGE	\$81.89	\$1,800.00	\$1,718.11	\$81.89
REPAIR/MAIN - OFFICE EQUIP	\$0.00	\$500.00	\$500.00	\$0.00
SPECIAL COURT COSTS	\$0.00	\$7,500.00	\$7,500.00	\$0.00
TRAVEL	\$1,189.75	\$6,000.00	\$4,810.25	\$1,189.75
<b>SUB TOTAL COURT</b>	<b>\$100,079.32</b>	<b>\$129,926.99</b>		<b>\$100,079.32</b>
<b>POLICE</b>				
ADVERTISING	\$0.00	\$100.00	\$100.00	\$0.00
BREATHAYLZER	\$630.81	\$700.00	\$69.19	\$630.81
CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00
DRUG TASK FORCE	\$1,500.00	\$2,000.00	\$500.00	\$1,500.00
FUEL	\$60,965.46	\$65,000.00	\$4,034.54	\$60,965.46
GRANT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
MATERIALS/SUPPLIES	\$37,066.01	\$60,000.00	\$22,933.99	\$37,066.01
MISC	\$0.00	\$500.00	\$500.00	\$0.00
NEW EQUIPMENT	\$101,502.00	\$81,000.00	-\$20,502.00	\$101,502.00
OFF DUTY POLICE PAY	\$9,163.48	\$4,000.00	-\$5,163.48	\$9,163.48
PAYROLL REGULAR	\$1,483,125.04	\$1,552,930.00	\$69,804.96	\$1,483,125.04
PAYROLL SRO	\$138,649.83	\$160,930.00	\$22,280.17	\$138,649.83
PROFESSIONAL SERVICES	\$242.00	\$0.00	-\$242.00	\$242.00
REPAIR/MAINT AUTO	\$57,208.83	\$25,000.00	-\$32,208.83	\$57,208.83
REPAIR/MAINT EQUIP	\$0.00	\$3,000.00	\$3,000.00	\$0.00
TRAVEL	\$1,841.96	\$7,000.00	\$5,158.04	\$1,841.96
UNIFORMS	\$20,663.57	\$15,000.00	-\$5,663.57	\$20,663.57
<b>SUB TOTAL POLICE</b>	<b>\$1,912,558.99</b>	<b>\$1,977,160.00</b>		<b>\$1,912,558.99</b>
<b>LIBRARY EXP</b>				
TRANSFER FOR CAPITAL EXPENSE	\$57,000.00	\$57,000.00	0.00	\$57,000.00
<b>SUB TOTAL LIBRARY</b>	<b>\$57,000.00</b>	<b>\$57,000.00</b>		<b>\$57,000.00</b>
<b>PARKS</b>				
CAPITAL IMPROVEMENT	\$54,815.50	\$125,000.00	\$70,184.50	\$54,815.50
ENGINEERING FEES	\$52,326.00	\$25,000.00	-\$27,326.00	\$52,326.00
MATERIALS/SUPPLIES	\$11,300.17	\$10,000.00	-\$1,300.17	\$11,300.17
MISC EXPENSE	\$300.00			\$300.00
NEW EQUIPMENT	\$6,643.67	\$22,500.00	\$15,856.33	\$6,643.67
PAYROLL	\$197,304.91	\$186,765.00	-\$10,539.91	\$197,304.91
PROFESSIONAL SER	\$400.00	\$2,500.00	\$2,100.00	\$400.00
REPAIR/MAINT BUILDING	\$606.95	\$0.00	-\$606.95	\$606.95
REPAIR/MAINT EQUIP	\$3,635.37	\$3,000.00	-\$635.37	\$3,635.37
SPORTS PARK MATERIALS	\$14,605.08	\$22,000.00	\$7,394.92	\$14,605.08
SPORTS PARK NEW EQUIP	\$0.00	\$10,000.00	\$10,000.00	\$0.00
SPORTS PARK PROFESSIONAL	\$47,043.22	\$45,000.00	-\$2,043.22	\$47,043.22
SPORTS PARK REPAIR	\$866.16	\$2,500.00	\$1,633.84	\$866.16
SPORTS PARK UNIFORMS	\$375.13	\$250.00	-\$125.13	\$375.13

1/9/2023

CITY OF FARMINGTON  
2022 AMENDED BUDGET

ITEM	INCOME	BUGET 2022	AMOUNT OVER/UNDER	AMEND
	ACTUAL		2022 BUDGET	2022 BUDGET
SPORTS PARK UTILITIES	\$19,879.16	\$15,000.00	-\$4,879.16	\$19,879.16
UNIFORMS	\$93.93	\$1,000.00	\$906.07	\$93.93
UTILITIES	\$10,777.69	\$5,000.00	-\$5,777.69	\$10,777.69
<b>SUB TOTAL PARKS</b>	<b>\$420,972.94</b>	<b>\$475,515.00</b>		<b>\$420,972.94</b>
		<b>2022 BUDGET</b>	<b>UNDER/OVER BUDGET</b>	<b>2022 AMENDED</b>
<b>GRAND TOTAL EXPENSE</b>	<b>\$6,672,524.31</b>	<b>\$5,523,294.01</b>	<b>-\$1,149,230.30</b>	<b>\$6,672,524.31</b>
<b>TOTAL ACTUAL INCOME-ACTUAL EXPENSE</b>	<b>\$ 4,520,638.35</b>	Carry Over		

This total contains \$1,412,502.26 ARPA Funds used for Police Payroll (Resolution No. 2022-13)  
This amount is under "Grant" in General Fund Income

STREET DEPT				
ITEM	INCOME	BUDGET	AMOUNT OVER	AMEND
	ACTUAL	2022	2022 BUDGET	2022
<b>INCOME</b>				
GRANTS	\$24,400.00	\$0.00	-\$24,400.00	\$24,400.00
INTEREST	\$550.12	\$1,000.00	\$449.88	\$413.81
MISC INCOME	\$0.00	\$100.00	\$100.00	\$0.00
COUNTY TURNBACK	\$71,054.90	\$45,000.00	-\$26,054.90	\$68,285.73
STATE TURNBACK	\$654,777.30	\$450,000.00	-\$204,777.30	\$654,777.30
TRANSFER FROM GENERAL FUND	\$389,342.02	\$389,342.02	\$0.00	\$389,342.02
<b>TOTAL</b>	<b>\$1,140,124.34</b>	<b>\$885,442.02</b>		<b>\$1,137,218.86</b>
<b>EXPENSES</b>	<b>EXPENSE ACTUAL</b>	<b>BUDGET 2022</b>	<b>AMOUNT LEFT</b>	<b>AMENDED</b>
			<b>IN 2022 BUDGET</b>	<b>BUDGET</b>
ADVERTISING	\$0.00	\$1,000.00	\$1,000.00	\$0.00
ENGINEERING FEES	\$13,912.33	\$30,000.00	\$16,087.67	\$13,912.33
FUEL	\$15,553.65	\$12,500.00	-\$3,053.65	\$15,553.65
MATERIALS & SUPP	\$25,589.77	\$15,000.00	-\$10,589.77	\$25,589.77
MISC EXPENSE	\$0.00	\$500.00	\$500.00	\$0.00
NEW EQUIPMENT	\$92,039.64	\$125,000.00	\$32,960.36	\$92,039.64
PAYROLL & BENEFITS	\$220,607.79	\$219,342.02	-\$1,265.77	\$220,607.79
PROFESSIONAL SER	\$8,959.56	\$2,000.00	-\$6,959.56	\$8,959.56
REPAIR BUILDING	\$6,872.00	\$2,000.00	-\$4,872.00	\$6,872.00
REPAIR EQUIP	\$5,536.78	\$10,000.00	\$4,463.22	\$5,536.78
STREET LIGHTS	\$67,098.04	\$150,400.00	\$83,301.96	\$67,098.04
STREET ROAD REPAIR	\$754,865.24	\$300,000.00	-\$454,865.24	\$754,865.24
TRAVEL/TRAINING	\$0.00	\$500.00	\$500.00	\$0.00
UNIFORMS	\$619.89	\$2,200.00	\$1,580.11	\$619.89
UTILITIES	\$18,196.49	\$15,000.00	-\$3,196.49	\$18,196.49
<b>TOTAL</b>	<b>\$1,229,851.18</b>	<b>\$885,442.02</b>		<b>\$ 1,229,851.18</b>
<b>TOTAL INCOME - EXPENSE</b>		<b>-89,726.84</b>	Balanced with Street Checking	

## LIBRARY

ITEM	INCOME	BUDGET	AMOUNT LEFT	AMEND
	ACTUAL	2022	2022	2022
INCOME				
DONATIONS	\$4,829.28	\$0.00	4,829.28	\$4,829.28
FINES	\$3,528.35	\$2,000.00	1,528.35	\$3,528.35
GRANTS	\$0.00	\$0.00	0.00	\$0.00
INTEREST	\$78.83	\$0.00	78.83	\$78.83
MISCELLANOUS	\$940.61	\$0.00	940.61	\$940.61
GENERAL FUND	\$57,000.00	\$57,000.00	0.00	\$57,000.00
WASH CO. LIBRARY	\$220,239.00	\$216,994.00	3,245.00	\$220,239.00
<b>TOTAL</b>	<b>\$286,616.07</b>	<b>\$275,994.00</b>		<b>\$286,616.07</b>
EXPENSES	ACTUAL	BUDGET 2021	AMOUNT LEFT	AMENDED
			IN 2022 BUDGET	2022 BUDGET
ADVERTISING	\$707.99	\$1,000.00	0.00	\$707.99
BOOKS AND MEDIA	\$29,098.32	\$32,000.00	2,901.68	\$29,098.32
BUILDING MAINT & CLEANING	\$2,315.18	\$4,800.00	2,484.82	\$2,315.18
GRANT EXPENSE	\$3,054.24			\$3,054.24
MATERIALS AND SUPP	\$25,786.71	\$14,694.00	-11,092.71	\$25,786.71
MISCELLANOUS	\$0.00	\$500.00	500.00	\$0.00
NEW EQUIPMENT	\$2,381.56	\$7,000.00	4,618.44	\$2,381.56
PAYROLL & BENEFITS	\$190,328.04	\$200,700.00	10,371.96	\$190,328.04
POSTAGE	\$26.30	\$300.00	273.70	\$26.30
PROGRAMS	\$3,050.00	\$4,000.00	950.00	\$3,050.00
REPAIR-MAINT BUILD	\$1,919.33	\$0.00	-1,919.33	\$1,919.33
TECHNICAL SUPPORT	\$6,024.79	\$7,000.00	975.21	\$6,024.79
TRAVEL, TRAINING, MEETINGS	\$370.00	\$1,000.00	630.00	\$370.00
UTILITES	\$3,929.91	\$3,000.00	-929.91	\$3,929.91
<b>TOTAL EXPENSE</b>	<b>\$268,992.37</b>	<b>\$275,994.00</b>		<b>\$268,992.37</b>
<b>TOTAL INCOME-EXPENSE</b>	<b>\$17,623.70</b>	CARRY OVER		





# Agenda Item 14



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **MEMO**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF  
Re: PURCHASE OF NEW UNITS  
Date: 1/9/2023

### **Recommendation**

Request the approval to purchase three (3) new 2023 Dodge Chargers and the equipment to outfit the vehicles.

### **Background**

Automobiles in general are hard to come by. Police vehicles on a state bid are even harder to come by. I was told that vehicles that we currently use in our fleet will be phased out next year. That is the Dodge Charger with the Hemi. My fleet salesman, Rick Layton with Landers Auto Group, put me down for three of the Chargers. He has sent the request to Chrysler. I believe this will be the last year to get these cars.

### **Discussion**

With the addition of the three new vehicles and equipment, we can phase out some of the older more problematic patrol cars. The Dodge Chargers will be purchased through Steve Landers Dodge at an approximate cost of \$34,865 each with a total of \$104,595 for all three. \$51,000 will be used for equipment to outfit the vehicles. Landers Auto Group stated that they should know if I will receive the three Chargers by the end of January towards the beginning of February. If all goes as expected then I may receive the cars around the end of July or a little later.

### **Budget Impact**

\$155,595.00

This cost was included in my 2023 budget that was approved by the City Council on November 14, 2023.

## Vehicle Specifications & Pricing

**ITEM 60**  
**TYPE LAB 10129384**  
**Dodge Charger Sedan, V8 Hemi**  
**FOR POLICE PURSUIT**  
**(NO SUBSTITUTES)**

**Dealer Name:** \_\_\_\_\_  
**Vehicle Make/Model:** DODGE CHARGER PURSUIT  
**Model Code:** LDDE48  
**City MPG Estimate:** 16 MPG  
**Highway MPG Estimate:** 22 MPG  
**CO-OP Purchasing One Way Delivery Charge Per Mile:** \$2.25

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**VEHICLE BID PRICE: \$34,700.00**

Body & Chassis	Base Vehicle Minimum Requirements	Enter Vehicle Specification and Manufacturer Codes (Fill-in Unshaded Blanks Only)
4-Door Sedan	EPA Classified as Large Car	
Police Package	Including all features listed in manufacturer's printed specifications and literature as a part of their standard police equipment package.	
Vehicle Testing & Evaluation	Vehicle provided must be evaluated, with published results, as a pursuit vehicle in the latest Michigan State Police or Los Angeles County Sheriff's Vehicle Evaluation Program.	
Engine		
Engine (Police Pursuit)	Mfg. Std. - List # Cylinders & Size	5 7 V8 395 HP
Fuel Type	Mfg. Std. - List Primary Type	REG UNLEADED
Oil Type	Mfg. Std. - List Weight and Type	MFG. STANDARD
Transmission		
Automatic Transmission	Automatic - List Type, Speeds etc.	8 SP AUTO
Electrical		
Alternator	Mfg. Std. - List Size	220. AMP
Fuel Capacity (Gals)	Mfg. Std. - List Amount in Gallons	18.5
Exterior		
Paint	One Color Paint	
License Plate Brackets	Front and Rear Brackets	
Windshield Washer	Windshield Washer & Multi-Speed Wipers	
Spot Lamp (Driver's Side)	Spot Lamp (Driver's Side)	
Doors & Windows		
Doors	4 Side Doors	
Door Locks	Power Locks (Operable From Front Only)	
Inoperative Inside Rear Door Handles, Locks and Window Switches	Inoperative Inside Rear Door Handles, Locks and Window Switches	
Disconnect Door Courtesy Light Switches	Disconnect Door Courtesy Light Switches	
Rear Window Defrost	Rear Window Defrost	
Windows	Power Windows	
Mirrors	Mfg. Std.	
Floor		
Floor Covering	Vinyl	
Interior		
Air Conditioning	AC Factory Installed	
Radio	AM/FM Factory Installed	
Steering	Power Steering	
Radio Suppression Package	Mfg. Std.	
Quiet Sound Group (Noise Suppression)	Mfg. Std.	
Tilt & Cruise	Tilt Steering Wheel & Cruise Control	
Remote Deck Lid Release Control on Driver's Side	Remote Deck Lid Release Control on Driver's Side	
Seats		
Seating Capacity	Mfg. Std. List Maximum Occupants	5
Front Seat	Cloth	
Rear Seat	Vinyl	
Safety		
Brakes	Anti-Lock Brake System (ABS) - List Disc/Drums	HD 4 WH DISC ABS
Restraint System All Pass	Mfg. Std. Required	
Air Bags, Front, Both Sides	Mfg. Std. Required	
Tires & Wheels		
Tires & Wheels Police Pursuit Rated	Mfg. Std. - List Size	P225/60R18 HIGH PERFORMANCE
Spare	Mfg. Std. - List Type (Full or Space Saver)	FULL SIZE
Wheel Covers	Wheel Covers	
Warranty		
Bumper to Bumper Warranty	3 Years or 36,000 miles, whichever comes first	
Drive Train Warranty	List Warranty	5 YR/100K MILES

ITEM 60	VEHICLE OPTIONS		Dealer Name:	
<b>TYPE LAB</b> Dodge Charger Police Pursuit Sedan, V8 Hemi (NO SUBSTITUTES) <a href="#">Back to Table of Contents</a>				
Powertrain	Code	Option Minimum Requirement	Equip. Optional Code Desc. & Mfg. Option Codes	Price
All Wheel Drive	AW	All Wheel Drive	LDEE48 V6 AWD	\$34,150.00
Electrical				
Lights	DL	Add Daytime Running Lights		STD
Spotlight: Additional Front Passenger Side	OO	Spotlight: Additional Front Passenger Side	LNA	\$335.00
Delete Spotlight (Credit)	MO	Deduction For Delete Spotlight		(\$150.00)
Doors & Windows				
Tinted Windows	TG	Add Deep Tinted Glass	TG	\$345.00
Interior				
Radio Upgrade	RU	Add AM/FM CD		STD
Uconnect	UC	Dodge Uconnect System		STD
Cloth Seats	CS	Cloth Seats		STD
Carpeted Floors With Mats	CM	Carpeted Floors With Mats	CKD ✖	\$165.00 ✖
Rear Backup Camera	RC	Rear Backup Camera		STD
Patrol Package <u>Base Prep</u> <b>AYE</b> Includes: Front & Rear Wire Harness, Power Distribution Center, Siren Speaker & Bracket, Trunk Tray & Cooling Fan	BP	Patrol Package <u>Base Prep</u> <b>AYE</b> Includes: Front & Rear Wire Harness, Power Distribution Center, Siren Speaker & Bracket, Trunk Tray & Cooling Fan	AYE	\$2,350.00
Patrol Package <u>Wiring Prep</u> <b>AYW</b> , Includes: Front & Rear Wire Harness, Power Distribution Center	WP	Patrol Package <u>Wiring Prep</u> <b>AYW</b> , Includes: Front & Rear Wire Harness, Power Distribution Center	AYW	\$1,350.00
Upgrade Rear Axle Ratio	UA	3.07 Rear Axle Ratio		N/A
Street Appearance/Unmarked Police Package <b>AEB</b>	ZI	Street Appearance/Unmarked Police Package <b>AEB</b>	AEB	\$478.00
Exterior				
Keyless Entry	KE	Keyless Entry		STD
Spare	WL	Mounted full size spare		STD

DELETE SPARE TIRE

ADD CARPET

N/C

165.00

\$34,865.00 EACH

RICK LAYTON

501-680-2359

**ORDINANCE NO. 2023-01**

**AN ORDINANCE WAIVING REQUIREMENTS OF COMPETITIVE BIDDING FOR THE PURCHASE OF THREE NEW DODGE CHARGERS AND THE EQUIPMENT TO OUTFIT VEHICLES FOR THE FARMINGTON POLICE DEPARTMENT PURSUANT TO A.C.A. §14-58-303(b)(2)(B)**

**WHEREAS**, the Farmington Police Department is in the process of acquiring two new Dodge Chargers and equipment to outfit vehicles for the Farmington Police department; and

**WHEREAS**, three 2023 Dodge Chargers will be available from Landers Dodge of Little Rock; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:**

**SECTION 1:** That due to the exceptional situation as described hereinabove, competitive bidding for the purchase of three (3) Dodge Chargers and the equipment to outfit vehicles for the Farmington Police Department is deemed to be neither feasible nor practicable.

**SECTION 2:** That in accordance with A.C.A. §14-58-303(b)(2)(B), which state, “the governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible nor practical,” the City of Farmington, Arkansas, through its city council, is hereby authorized to purchase three Dodge Chargers and the equipment to outfit vehicles for \$155,595, with the total authorized expenditure not to exceed \$155,595.

**SECTION 3:** Emergency Clause: That the Farmington City Council further determines that this ordinance is necessary to provide two Dodge Chargers and the equipment to outfit vehicles for the Farmington Police Department; and for purchasing the vehicles and the equipment at the lowest possible cost through procurement contracts; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

APPROVED:

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Ernie Penn, Mayor

ATTEST:

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Kelly Penn, City Clerk

APPROVED AS TO FORM:

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James E. Moore IV, City Attorney

# Agenda Item 15





354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Kelly Penn, City Clerk  
From: Melissa McCarville  
Re: Connectivity Ordinance  
Date: January 4, 2023

### **Recommendation**

The Planning Commission, Mayor and city staff recommend approval of this ordinance.

### **Background**

With the level of development we are experiencing the Planning Commission felt it was important to have an ordinance to require connectivity between developments.

### **Discussion**

This issue has been discussed by the Planning Commission for some time. We reviewed the policies of other cities and with the assistance of Chris Brackett crafted language that we felt was appropriate and would help emergency services, mail delivery, and movement of citizens through our city.

### **Budget Impact**

There is no budget impact.

**ORDINANCE 2023-02**

**AN ORDINANCE TO INCORPORATE CONNECTIVITY PROVISIONS INTO OUR STREET STANDARDS ORDINANCE AND ALL AMENDMENTS THERETO, IN THE CITY OF FARMINGTON, ARKANSAS.**

**WHEREAS**, a public hearing was held on Monday, November 28, 2022, at 6:00 p.m. to discuss proposed connectivity standards for local streets, collector streets and minor arterial streets in the City of Farmington and the planning area; and

**WHEREAS**, the planning commission discussed the purpose, pros and cons, and application of adding connectivity standards to our city code; and

**WHEREAS**, the planning commission supports the creation of a highly connected transportation system within the City of Farmington, and

**WHEREAS**, the Farmington Planning Commission voted unanimously to forward this ordinance on to the City Council.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON:**

SECTION 1. Connectivity standards. A proposed development shall provide multiple direct connections in its minor and collector on-site street system to and between local destinations, such as parks, schools, and shopping, without requiring the use of arterial streets.

1. Each development shall incorporate and continue all collector or minor streets stubbed to the boundary of the development plan by previously approved but unbuilt development, or existing development. For any commercial, high density residential, or mixed use development, the interior minor and collector street system, including those along the development's perimeter, shall grid the development in a linear orientation that aligns with adjacent and nearby existing or potential city streets.

2. To ensure future street connections to adjacent developable parcels, a proposed development shall provide local street (stub out) connections along each boundary that abuts potentially developable or re-developable land so that local cross streets exist spaced at intervals not to exceed 660 feet and not less than 200 feet along each boundary that abuts potentially developable or re-developable land. This requirement may be waived if, in the opinion of the City Engineer, they are infeasible due to unusual topographic features, existing development, a natural figure, in the case of large format retail on a single parcel, or other warranted reason.

3. To ensure future street connections to adjacent streets, a proposed development shall provide minor street connections at intervals not to exceed 660 feet and not less than 200 feet along existing streets. New minor streets shall align with existing nearby streets to the extent practicable.

4. A proposed development shall provide full-movement on-site or off-site intersections as follows:

a. Full-movement intersections shall be required wherever collectors and/or arterials, or any combination of collector and arterial, intersect.

b. The City Engineer may require that a full-movement controlled intersection be installed for a minor street due to the traffic expected to be generated by the development. The City Engineer may require a traffic study to inform a determination of this requirement.

c. The City Engineer may require intersection controls to be installed by the developer, to include signalization or other design-based controls (e.g., roundabout), based on the required capacity of the intersection. All intersection controls shall be approved by the City Engineer. The City Engineer may require a traffic study to inform a determination of this requirement. The City Engineer may require any limited movement collector or local street intersections to include an access control median or other acceptable access control device.

d. **CONNECTIVITY STANDARDS:** The purpose of this section is to support the creation of a highly connected transportation system within the City in order to provide choices for drivers, bicyclists, and pedestrians; promote walking and bicycling; connect neighborhoods to each other and to local destinations such as schools, parks, and shopping centers; reduce vehicle miles of travel and travel times; improve air quality; reduce emergency response times; increase effectiveness of municipal service delivery; and free up arterial capacity to better service local travel needs.

SECTION 2. **REPEALING CLAUSE:** The remaining provisions of Ordinances 8.1 and 8.4, and all amendments thereto, shall remain in full force and effect; however, all Ordinances and parts of Ordinances in conflict with the connectivity provisions above shall be repealed.

SECTION 3. **SEVERABILITY CLAUSE:** In the event any portion of this Ordinance is declared to be inoperative or invalid as a result of a statute or judicial decision, then only that portion expressly so declared to be in operative or invalid shall be affected thereby and all other provisions hereof shall remain in full force and effect.

SECTION 4. **EMERGENCY CLAUSE:** That the City Council of the City of Farmington, Arkansas further determines that the Ordinance is necessary to adequately and properly provide for the construction of streets for the benefit of the inhabitants of the City; therefore, an emergency is hereby declared to exist and this Ordinance shall be in full force an effect from and after it passage and approval.

PASSED AND APPROVED this 9th day of January 2023.

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

By: \_\_\_\_\_  
Kelly Penn, City Clerk

# Informational Items



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)  
City Business Manager Report  
January 2023  
City Council Meeting

- Anniversaries: Kim Bentley – 6 years; Laurie Adkins - 4 years; Scott Baker – 1 year; Rick Bramall – 9 years; Jimmy Brotherton – 9 years; and Dillon Jones – 4 years; Aaron Spahn – 4 years; Chad Parrish—21 years; thank them for their service.
- We have requested from ArDot that our grant process begin! We will wait to get approval to begin the first steps.
- Rausch Coleman has maintained ownership of the area where we need an easement for our trail. Documents are in their hands for review and approval.
- No word from legislative audit yet. I'll let you all know when they schedule our audit.
- Arkansas Municipal League 2023 Winter Conference will be 1/11/2023-1/13/2023. Mark your calendars and plan to attend.
- Planning Commission work session will be Tuesday, January 17, 2023 at 6:00 PM; because of the MLK Holiday. The regular Planning Commission meeting will be January 23, 2023 at 6:00 PM. I'm attaching a schedule for the year for your review.
- Planning Commission is working with Garver to come up with new design standards. They are also working with Earth Plan Design on a new landscape ordinance. Both of these will come to you in the form of ordinances in the New Year.

***“Start by doing what’s necessary; then do what’s possible, and suddenly you are doing the impossible.”***

***~Saint Francis of Assisi***

FARMINGTON PLANNING COMMISSION -- 2023 Schedule of Meetings and Submission Deadlines				
SUBMISSION DEADLINE 12:00 Noon	TECHNICAL REVIEW MEETING DATES 2:00 P.M.	RESUBMISSION DEADLINE TR TO PC MEETING 12:00 Noon	PLANNING COMMISSION WORK SESSION DATES 6:00 P.M.	*PLANNING COMMISSION MEETING DATES 6:00 P.M.
December 20, 2022	January 3, 2023	January 10, 2023	January 17, 2023	January 23, 2023
January 24, 2023	February 7, 2023	February 14, 2023	February 21, 2023	February 27, 2023
February 21, 2023	March 7, 2023	March 14, 2023	March 20, 2023	March 27, 2023
March 21, 2023	April 4, 2023	April 11, 2023	April 17, 2023	April 24, 2023
April 18, 2023	May 2, 2023	May 9, 2023	May 15, 2023	May 22, 2023
May 23, 2023	June 6, 2023	June 13, 2023	June 20, 2023	June 26, 2023
June 20, 2023	July 5, 2023	July 12, 2023	July 17, 2023	July 24, 2023
July 18, 2023	August 1, 2023	August 8, 2023	August 21, 2023	August 28, 2023
August 22, 2023	September 5, 2023	September 12, 2023	September 18, 2023	September 25, 2023
September 19, 2023	October 3, 2023	October 10, 2023	October 16, 2023	October 23, 2023
October 24, 2023	November 7, 2023	November 14, 2023	November 20, 2023	November 27, 2023
November 21, 2023	December 5, 2023	December 13, 2023	December 18, 2023	December 26, 2023

\*Planning Commission normally meets on the 4th (fourth) Monday of the month. The Planning Commission meeting for Monday, December 25th will be moved to Tuesday, December 26 due to the 25th for the Christmas holiday. **Work sessions** are normally the week before the meeting, this year in January we will meet on Tuesday January 17th, the Monday is MLK Day, and in February we will meet Tuesday, February 21st to avoid the the third Monday which is President's Day holiday.


# WASHINGTON COUNTY DISTRICT COURT FARMINGTON DEPARTMENT MONTHLY DISTRIBUTION WORKSHEET DECEMBER 2022

ADMIN OF JUSTICE FUND	Check 1	Dept. of Finance and Administration	Total for Check 1	\$ 3,707.40	Chk# 2229
	Check 2	General Fund	Total for Check 2	\$ 1,814.85	Chk# 2230
	Check 3	Washington County Treasurer (Act 1256)	Total for Check 3	\$ 1,532.75	Chk# 2231
<b>Total Checks Admin of Justice</b>					<b>\$7,055.00</b>

COURT COST & FINE	Check 4	<b>Administration of Justice Fund</b>				
		CCCR- Court Cost-Criminal		\$ 1,100.00		
		CCCRO-CourtCost Criminal Ordinance		\$ 25.00		
		CCDWI-Court Cost DWI		\$ 950.00		
		CCTR- Court Cost-Traffic		\$ 2,030.00		
		CCTRO- Court Cost-Traffic Ordinance		\$ 2,825.00		
		CCFTPI - Court Cost Insurance		\$ 125.00		
		<b>Total for Check 4</b>		<b>Chk# 3851</b>		<b>\$7,055.00</b>
	Check 5	<b>General Fund</b>				
		FINE- Fines Collected		\$ 9,305.00		
	WF - Warrant Fee		\$ 185.00			
	FTPRFL-FTPR+60 Days Fines-Local		\$ 525.00			
	NLIFL-No Liability Ins. Fines-Local		\$ 300.00			
	FTPIPFL- Failure to present Ins Proof 20% Local		\$ 15.00			
	FTPRLOC-FTPR Fines Local		\$ 15.00			
	<b>Total for Check 5</b>		<b>Chk# 3852</b>		<b>\$10,345.00</b>	
Check 6	<b>Court Automation Fund</b>					
	CFEE-Local Court Automation		\$ 985.00			
	<b>Total for Check 6</b>		<b>Chk# 3853</b>		<b>\$985.00</b>	
Check 7	<b>Department of Finance &amp; Administration</b>					
	CFEES - State Court Automation Fee		\$ 982.50			
	DCSAF - Drug Crime Special Assess Fee		\$ 25.00			
	NIFS - New Installment Fee - State		\$ 1,867.50			
	<b>Total for Check 7</b>		<b>Chk# 3854</b>		<b>\$2,875.00</b>	
Check 8	<b>Arkansas State Treasury</b>					
	FTPIPFS - Arkansas First Responder Fund 80%		\$ 60.00			
	MVLF- Motor Vehicle Liability Fine		\$ 15.00			
	<b>Total for Check 8</b>		<b>Chk# 3855</b>		<b>\$75.00</b>	
Check 9	<b>Washington County Treasurer</b>					
	JBAF - Jail Booking and Admin Fee		\$ 60.00			
	CJF - County Jail Fee		\$ 1,745.00			
	<b>Total for Check 9</b>		<b>Chk# 3856</b>		<b>\$1,805.00</b>	
Check 10	<b>RF - Restitution Fee</b>					
	Jeff Thomas/ Joshua Nathaniel Reyer CR-22-273		\$ 25.00			
	<b>Total for Check 10</b>		<b>Chk# 3857</b>		<b>\$25.00</b>	

Monthly Total	\$23,165.00
Year to Date	\$246,680.12


1-3-2023  
 Ernie Penn, Mayor Date

  
 Graham Nations, District Judge Date Kim Bentley, Chief Court Clerk Date

# Fire Department



## Jan. 2023 Monthly Report for the Mayor and City Council

### 2022

#### Incidents:

- Fires 77
- Rescue & Emergency Medical Service 697
- Hazardous Condition (No Fire) 27
- Service Call 34
- Good Intent Call 138
- False Alarm & False Call 53
- Severe Weather & Natural Disaster 1
- TOTAL 1027

#### Training:

8242 hours of training

### Farmington Fire Department

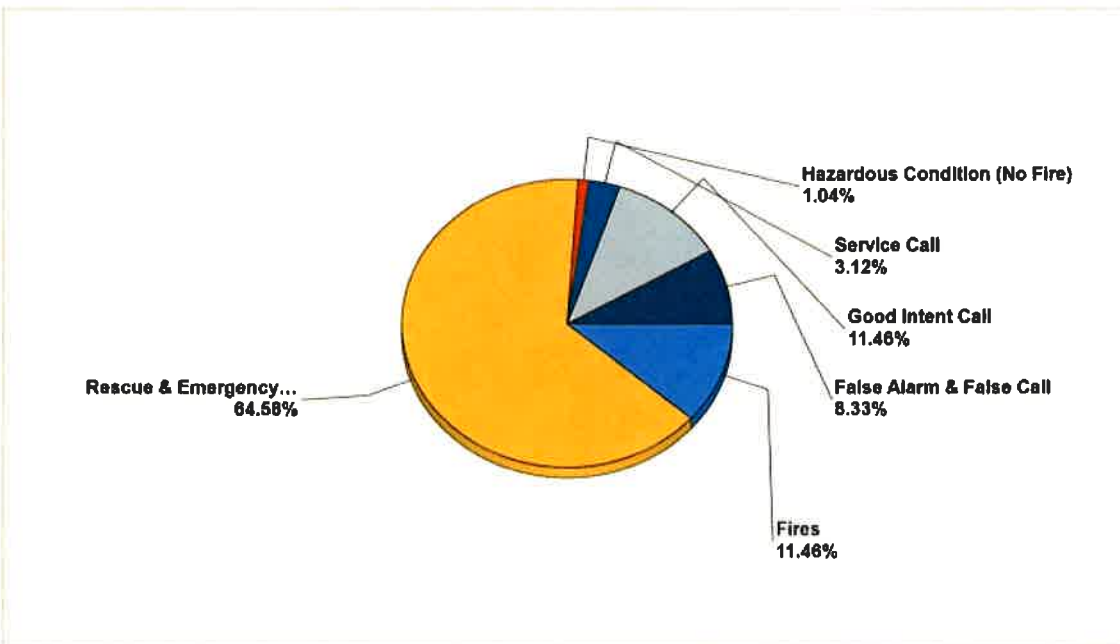
Farmington, AR

This report was generated on 1/3/2023 10:03:36 AM



#### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	11.46%
Rescue & Emergency Medical Service	62	64.58%
Hazardous Condition (No Fire)	1	1.04%
Service Call	3	3.12%
Good Intent Call	11	11.46%
False Alarm & False Call	8	8.33%
<b>TOTAL</b>	<b>96</b>	<b>100%</b>



# Fire Department



## Farmington Fire Department

Farmington, AR

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Code Hours Summary per Training Code For Date Range  
 Training Code(s): All Training Codes | Start Date: 12/01/2022 | End Date: 12/31/2022

Total Training Hours By Code	
Total Hours for Training Code: Apparatus Driving Simulator	3:00
Total Hours for Training Code: Apparatus Operator: Pumper Skills	2:00
Total Hours for Training Code: Building Constructions	14:00
Total Hours for Training Code: Carbon Monoxide Release	6:00
Total Hours for Training Code: Care of Apparatus and Equipment	92:00
Total Hours for Training Code: Crew Resource Management	1:00
Total Hours for Training Code: EMS - Airway Training	6:00
Total Hours for Training Code: EMS CEU'S	24:00
Total Hours for Training Code: Evaluation and Discipline	5:00
Total Hours for Training Code: Fire Ground Health and Safety	77:30
Total Hours for Training Code: Fire Inspections	21:00
Total Hours for Training Code: Fire Inspector I Certification Course	6:00
Total Hours for Training Code: Fire Prevention Codes	4:00
Total Hours for Training Code: Fire Pumps	12:30
Total Hours for Training Code: Firefighting Tactics	40:00
Total Hours for Training Code: Firefighting Tools	7:00
Total Hours for Training Code: Forcible Entry	7:00
Total Hours for Training Code: Hose Practices	22:30
Total Hours for Training Code: Ladder Practices	3:00
Total Hours for Training Code: Leading the Fire Company	9:00
Total Hours for Training Code: Management Concepts	2:00
Total Hours for Training Code: Map and Territory Study	42:00
Total Hours for Training Code: Monitoring Equipment	1:00
Total Hours for Training Code: Mutual Aid Training	2:00
Total Hours for Training Code: Nozzles and Appliances	7:00
Total Hours for Training Code: Portable Extinguishers	5:00
Total Hours for Training Code: Rescue: Equipment and Procedures	1:30
Total Hours for Training Code: RT: Swiftwater Course	2:00
Total Hours for Training Code: Rules and Regulations	7:30
Total Hours for Training Code: Salvage and Overhaul	3:00
Total Hours for Training Code: SCBA	49:15
Total Hours for Training Code: Scenario	11:00
Total Hours for Training Code: Sprinklers and Standpipes	6:00
Total Hours for Training Code: Target Hazards	7:00
Total Hours for Training Code: Training and Coaching	7:30
Total Hours for Training Code: Water Supply	1:00

Displays the total training hours per for each of the selected Training Codes. NOTE that this report only applies to accounts that are set to Track Hours by Training Code. Archived Training Codes are not included in this report. This report also includes hours for non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

**EMERGENCY REPORTING**  
 emergencyreporting.com  
 Doc ID: 1623  
 Page # 1 of 2

Total Hours for Training Code: Working in the Community	2:00
<b>Totals for all selected Training Codes: 12/1/2022 - 12/31/2022</b>	<b>16 personnel</b> 519:15

Farmington Police Department Monthly Accident Report Totals

	2020		2021		2022		2023		2024	
	Subtotal		Subtotal		Subtotal		Subtotal		Subtotal	
January	10	25	13	22	22	36				
February	15	40	9	31	14	48				
March	15	48	9	36	12	58				
April	8	63	5	51	10	72				
May	15	73	15	62	14	85				
June	10	81	11	76	13	99				
July	8	88	14	88	14	115				
August	7	105	12	102	16	131				
September	17	126	14	116	16	148				
October	21	130	14	140	17	156				
November	4	148	24	155	8	164				
December	18		15		8					
Yearly Total	148		155		164		0		0	

<b>DECEMBER</b>	<b>Citation</b>	<b>Warning</b>	<b>Warrant</b>	<b>Total</b>
Bocchino - Justin	6	15	1	22
Burnett - Nicholas	3	7	0	10
Cavin - James	1	0	0	1
Collins - John	1	3	0	4
Cooper - Jason	27	1	2	30
Howerton - Joshua	6	5	0	11
James - Jacob	10	4	2	16
Long - Dustin	1	2	0	3
Mahone - Taron	14	4	1	19
Talley - Taylor	1	4	0	5
<b><u>Totals</u></b>	<b><u>70</u></b>	<b><u>45</u></b>	<b><u>6</u></b>	<b><u>121</u></b>

# Farmington Police Dept.

Offenses for Month 12/2021 and 12/2022

1/3/2023 8:20:17 AM

	<u>2021</u>	<u>2022</u>
AGGRAVATED ASSAULT	1	0
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE	2	0
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	1	0
BREAKING OR ENTERING / BUILDING OR STRUCTURE	1	1
Breaking or Entering/Vehicle	3	0
BURGLARY, COMMERCIAL	1	0
BURGLARY, RESIDENTIAL	2	0
CARELESS DRIVING	1	0
CONTEMPT	21	19
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS	3	0
CRIMINAL TRESPASS ON LAND / LAWFULLY POSTED	0	1
DISORDERLY CONDUCT	0	1
DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAV	1	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR	2	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	3	0
DWI (UNLAWFUL ACT)	3	1
DWI - DRUGS (UNLAWFUL ACT)	1	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION	1	0
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		

	<u>2021</u>	<u>2022</u>
Expired Tags	1	0
FAILURE TO APPEAR	0	1
Fictitious Tags	22	15
FORGERY	0	1
FRAUD - FINANCIAL IDENTITY	1	1
HARASSING COMMUNICATIONS / TELEPHONE REPEATEDLY, OR CAUSE TO RING REPEATED	1	0
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM	0	1
HINDERING APPREHENSION OR PROSECUTION / HARBOR OR CONCEALS	0	1
INATTENTIVE DRIVING	0	1
Info Only	1	3
Leaving Scene of Accident/Property Damage	1	1
LOITERING	0	1
No Turn Signal	1	0
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER	0	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A	1	0
Possession of body piercing instrument(s)	1	0
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	1	0
Possession of Drug Paraphernalia	1	1
POSSESSION OF DRUG PARAPHERNALIA	1	1
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM	3	3
POSSESSION OF METH OR COCAINE LT 2GM	2	0
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 10GM BUT LT 200GM	1	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC	0	1

	<u>2021</u>	<u>2022</u>
	2	1
<b>PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR</b>		
	1	0
<b>Sexual Extortion</b>		
	0	1
<b>SHOPLIFTING \$1,000 OR LESS</b>		
	0	1
<b>STALKING</b>		
	1	0
<b>TERRORISTIC THREATENING</b>		
	1	0
<b>THEFT \$1,000 OR LESS - FROM VEHICLE</b>		
	2	0
<b>THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS</b>		
	1	0
<b>THEFT BY RECEIVING - CREDIT/DEBIT CARDS OR ACCOUNT NUMBER</b>		
	1	0
<b>THEFT OF FIREARM LESS THAN 500.00</b>		
	1	0
<b>THEFT OF PROPERTY / ALL OTHER</b>		
	3	1
<b>THEFT OF PROPERTY CREDIT/DEBIT CARDS</b>		
	1	0
<b>THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000</b>		
	2	0
<b>VIOLATION OF CONTACT ORDER</b>		
	2	0
<b>VIOLATION OF IMPLIED CONSENT</b>		
	1	2
<b>Totals:</b>	<b>106</b>	<b>64</b>

12/01/2022 - 12/31/2022

Permit #	Permit Date	Site Address	Permit Type	Type of Work	Description of Work	Material & Labor	Total Fees
6832	12/30/2022	375 Otoe	Building	Addition	Solar installation	40,000	\$210.00
6831	12/30/2022	69 Dakota Trail	Mechanical	Repair	HVAC change out	5,886	\$40.00
6830	12/30/2022	268	Building	New	New House	283,000	\$1,009.00
6829	12/30/2022	263	Building	New	New House	283,000	\$1,009.00
6828	12/30/2022	102 Old Depot units 7 & 8	Electric	Repair	Replacing yard lines	2,000	\$20.00
6827	12/29/2022	259 Idaho	Building	New	New House	290,000	\$1,030.00
6826	12/29/2022	258 Idaho	Building	New	New House	283,000	\$1,009.00
6825	12/29/2022	253 Idaho	Building	New	New House	307,000	\$1,081.00
6824	12/29/2022	229 Idaho	Building	New	New House	283,000	\$1,009.00
6822	12/29/2022	228 Idaho	Building	New	New House	283,000	\$1,009.00
6821	12/29/2022	246 Idaho	Building	New	New House	269,000	\$967.00
6820	12/29/2022	181 Wesley Stevens	Mechanical	New	HVAC for new house	20,000	\$110.00
6819	12/29/2022	115 Cynthia	Electric	Repair	repair fuse panel	1,200	\$20.00
6818	12/29/2022	226 Sheep Dog	Mechanical	New	HVAC for new house	11,000	\$65.00
6817	12/28/2022	98 N. Sable	Mechanical	New	Single HVAC change out	7,694	\$50.00
6815	12/21/2022	318 Kinniburgh	Electric	New	Add electric for covered porch	300	\$20.00
6814	12/21/2022	235 Idaho	Building	New	New House	290,000	\$1,030.00
6811	12/21/2022	316 Tyler	Building	New	New House	281,000	\$1,003.00
6810	12/21/2022	287 Nightfall	Building	New	New House	281,000	\$1,003.00
6809	12/21/2022	281 Nightfall	Building	New	New House	281,000	\$1,003.00
6808	12/20/2022	279 Coventry	Building	New	New House	325,000	\$1,135.00
6807	12/20/2022	275 Nightfall	Building	New	New House	266,000	\$958.00

6806	12/20/2022	11132 Club House	Building	Addition	Addition of solar panels	33,000	\$175.00
6805	12/14/2022	185 Wesley Stevens	Electric	New	Electric for new house	23,000	\$125.00
6804	12/14/2022	440 Emerald Woods	Building	Addition	roof mounted solar	34,000	\$180.00
6803	12/12/2022	177 Wesley Stevens	Electric	New	Electric for new house	17,000	\$95.00
6802	12/9/2022	814 Gibson Hill	Building	Addition	New detached carport	30,000	\$160.00
6801	12/8/2022	265 Christy	Mechanical	Repair	HVAC change out	2,000	\$20.00
6800	12/8/2022	492 Drain	Pool	New	New Pool	64,000	\$316.00
6799	12/8/2022	11755 Effie Way	Mechanical	New	HVAC for new house	10,000	\$60.00
6798	12/7/2022	12573 Bethel Black Top	Electric	Remodel	Electric for fire damaged house	30,000	\$160.00
6797	12/7/2022	12573 Bethel Black Top	Building	Remodel	Replacing fire damaged house	200,000	\$760.00
6796	12/6/2022	750 W Main	Electric	Addition	Electric for church addition	10,000	\$60.00
6795	12/5/2022	11732 Giles	Mechanical	New	HVAC for new house	17,300	\$100.00
6794	12/5/2022	81 S Hunter D	Mechanical	New	HVAC for townhome	8,125	\$55.00
6793	12/5/2022	81 S Hunter C	Mechanical	New	HVAC for townhome	8,125	\$55.00
6792	12/5/2022	81 S Hunter B	Mechanical	New	HVAC for townhome	8,125	\$55.00
6791	12/5/2022	81 S Hunter A	Mechanical	New	HVAC for townhome	8,125	\$55.00



6790	12/2/2022	177 Wesley Stevens	Mechanical	New	HVAC for new house	18,000	\$100.00
6789	12/1/2022	155 Sheep Dog	Plumbing/Gas	New	Plumbing for new house	10,000	\$60.00
6788	12/1/2022	143 Sheep Dog	Plumbing/Gas	New	Plumbing for new house	10,000	\$60.00
6787	12/1/2022	11726 Giles	Electric	New	Electric for new house	10,000	\$60.00
6785	12/1/2022	11695 Effie Way	Building	Addition	Roof Mounted solar	87,000	\$408.00
							<b>\$17,909.00</b>

**Total Records: 43**

**1/3/2023**

**Circulation and Patron Services**

**Library**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<b>2022</b>												
Total Check Outs	3,646	3,655	3,512	3,601	3,734	5,537	4,865	4,823	4,228	4,289	4,156	4,053
YTD Check Outs	3,646	7,301	10,813	14,414	18,148	23,685	28,550	33,373	37,601	41,890	46,046	50,099
Total Check In	1,925	2,056	2,073	2,083	2,077	2,893	3,112	2,754	2,388	2,186	2,324	2,163
YTD Check In	1,925	3,981	6,054	8,137	10,214	13,107	16,219	18,973	21,361	23,547	25,871	28,034
Holds Satisfied	484	351	461	366	440	484	509	486	447	415	419	386
YTD Hold Satisfied	484	835	1,296	1,662	2,102	2,586	3,095	3,581	4,028	4,443	4,862	5,248
PAC Logins	513	468	479	496	459	514	587	534	471	443	395	408
YTD PAC Logins	513	981	1,460	1,956	2,415	2,929	3,516	4,050	4,521	4,964	5,359	5,767
New Cardholders	33	20	25	25	38	62	45	62	61	40	47	29
YTD New Cardholders	33	53	78	103	141	203	248	310	371	411	458	487
eMedia Circulation	268	378	399	305	267	247	258	309	288	318	272	286
YTD eMedia Circulation	268	646	1,045	1,350	1,617	1,864	2,122	2,431	2,719	3,037	3,309	3,595
<b>2021</b>												
Total Check Outs	1,811	1,538	1,976	2,034	2,883	4,723	4,208	4,034	3,816	3,883	3,496	3,127
YTD Check Outs	1,811	3,349	5,325	7,359	10,242	14,965	19,173	23,207	27,023	30,906	34,402	37,529
Total Check In	1,273	1,129	1,546	1,257	1,506	2,249	2,701	2,279	2,024	2,202	2,092	1,921
YTD Check In	1,273	2,402	3,948	5,205	6,711	8,960	11,661	13,940	15,964	18,166	20,258	22,179
Holds Satisfied	484	375	654	649	542	653	503	462	465	458	361	355
YTD Hold Satisfied	484	859	1,513	2,162	2,704	3,357	3,860	4,322	4,787	5,245	5,606	5,961
PAC Logins	546	535	707	483	479	600	574	548	493	506	441	395
YTD PAC Logins	546	1,081	1,788	2,271	2,750	3,350	3,924	4,472	4,965	5,471	5,912	6,307
New Cardholders	10	10	11	18	20	32	39	33	26	29	23	20
YTD New Cardholders	10	20	31	49	69	101	140	173	199	228	251	271
eMedia Circulation	169	137	147	128	169	165	187	223	734	228	228	261
YTD eMedia Circulation	169	306	453	581	750	915	1,102	1,325	2,059	2,287	2,515	2,776





Library

Programs and Meetings

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Arkansas Diamond Book Pairing Kit Pickup		18	5	26								
Book Club Adult						3		3	3	4	4	3
Book Club Teen						77		3		2	2	2
Book Club Tween						83	25	17	15		5	4
Community Story Time						110	7	19	12	68	83	11
Craft Club									43			
Crystal Bridges CB 2 U												
Kids Book Club												
Kindergarten Story Time												
Meeting Room Use			53	67	18	18	24	20	63	31	28	13
Movie Showing						61	31	18	32	9	14	14
Outreach								82	25			
Saint Patrick's Day Find the Clover			2									
Study Room Use	8	5	11	28	21	15	10	26	16	30	37	33
Summer Reading Adult						33						
Summer Reading Children						190						
Summer Reading Teen						20						
Tabletop Gaming Club							11					
Technology Instruction Session	3	2	4	3	11		1	3	6	4		1
Teen Writer's Guild							6	12	9	5	4	3
Total Monthly Program Attendance			7	26		516	80	72	114	88	112	37
Number of General Interest Programs			2	1		18	10	11	10	9	5	4
Number of Juvenile Programs						9	3	4	5	4	7	4
Number of Young Adult Programs						2	4	5	4	2	3	2
Number of Adult Programs						2	1	1	1	1	1	1
Number of Non-library Meeting Room Events			2	5	2	1	2	2	2	4	1	1

**Virtual Programs**

**Library**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2022												
All Ages Fall Reading Club Sign-Ups										51	35	
All Ages Fall Reading Club Books Logged										397	409	
Adult Summer Reading Club Sign-Ups						30						
Adult SRC Books Logged						92						
Teen/Adult Winter Reading Club Sign-Ups	23											
Teen/Adult WRC Books Logged	133											
Arkansas Diamond Book Pairing												
Charlie May Simon Reading Challenge			3									
Children's Summer Reading Club Sign-ups						127						
Children's SRC logged minutes						16,211						
Teen Summer Reading Club Sign-ups						12						
Teen SRC logged minutes						6,118						
Tween Summer Reading Club Sign-ups												
Tween SRC logged minutes						169				51	35	
Total Monthly Program Attendance					1	1						
Number of Juvenile Programs	1					1						
Number of Young Adult Programs	1					1						
Number of Adult Programs												

**Daily Visitors**

**Library**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2022												
Visits	1,730	1,092	1,460	1,924	1,417	2,514	1,718	1,550	1,618	1,713	2,508	1,590
YTD Visits	1,730	2,822	4,282	6,206	7,623	10,137	11,855	13,405	15,023	16,736	19,244	20,834
2021												
Visits	205	156	310	611	840	1,414	1,441	1,340	1,267	1,686	1,111	1,244
YTD Visits	205	361	671	1,282	2,122	3,536	4,977	6,317	7,584	9,270	10,381	11,625

## Planning Commission Minutes

December 19, 2022 at 6 PM

1. **ROLL CALL** – Meeting which was available in person was called to order by Chair Robert Mann. A quorum was present.

### PRESENT

Robert Mann, Chair  
Gerry Harris, Vice Chair  
Bobby Wilson  
Chad Ball  
Judy Horne  
Keith Macedo  
Jay Moore  
Howard Carter

### ABSENT

**City Employees Present:** Melissa McCarville, City Business Manager; Rick Bramall, City Building Inspector; Mayor Ernie Penn; Steve Tennant, City Attorney; Bill Hellard, Fire Chief; Chris Brackett, City Engineer

2. **Approval of Minutes:** November 28, 2022 meeting minutes were tabled until the January meeting.

### 3. Comments from Citizens:

Tyler Matlock - 276 New York Avenue: He explained how the closing on his new home in Wagon Wheel subdivision had been delayed many, many times; he encouraged the City administration to ensure that when plans are approved here, the construction and completion is carried out in a timely fashion. There needs to be checks and balances in place to make sure that developers are following through with deadlines and that they have enough capital to complete the development. He felt that no development should be delayed for more than one year, as this one has.

Steve Tennant stated that we have no legal authority over the financials of the developers and that there would be no way to prevent this from happening in the future.

### Public Hearings:

#### 4A. Preliminary Plat- The Grove at Engles Mill Ph. 3; Owner - Riverwood Homes; located on S. Grace Ln. as presented by Bates & Associates:

Geoff Bates was present to discuss the request. The request is due to the change in side setbacks from 0 on one side and 10 feet on the other, to 5 - 5 feet, which he said does not change the actual distance of 10 feet between each house. This is like the 2<sup>nd</sup> phase request for 5-5 side setback. Mr. Bates had seen the conditions in Chris Brackett's memo which state:

“The revised Planned Unit Development for the Grove at Engles Mill Subdivision Phase III has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments.

1. The fire hydrant locations and traffic circle shown on the plat must be reviewed and approved by the Fire Department.
2. Payment in lieu of Park Land Conveyance will be required for this subdivision at \$600 per single family unit. This fee will be \$49, 200 for the 83 lots.”

This is not a variance but due to it being a PUD it had to be sent back before the Planning Commission to approve the setback changes.

**Public Comment:**

Norm Toering - 306 Claybrook Drive: He noted that this subdivision is not even close to what the PUD was described to be originally, and when a PUD is initially approved, it should not be changed. Changing the setbacks allows them to stray from the promised development design. He also asked how many Phases there will be.

Mr. Brackett said nothing has changed other than the setbacks from 0-10 feet to 5-5 feet. Changes are allowed through the PUD ordinance.

Out Lot #1 has no determined use in this phase, but most likely will be used for a sewer lift station in a future phase.

Judy Horne said the developer needs to do what he promised regarding the small cemetery. It has a white plastic fence around it, but he had promised at the October 28, 2019 Planning Commission meeting that they would clean up the cemetery and would put a wrought iron fence around it. She also noted that the detention pond is very unsightly, also not looking like what was promised. Detention ponds are supposed to be landscaped and this one has only grass with some erosion areas.

It was suggested that she speak with the City Administration, asking them to contact the developer to make sure this is all done as promised.

Having no further discussion, Robert Mann called the question to approve the Preliminary Plat for The Grove at Engles Mill Ph. 3 subject to Chris Brackett's memo. Upon roll call, the motion passed unanimously.

**4B. Final Plat- The Grove at Engles Mill Ph. 3; Owner - Riverwood Homes; located on S. Grace Ln. as presented by Bates & Associates:**

Geoff Bates was present to discuss the request. He had received a copy of Chris Brackett's memo with conditions as follows:

"The Planned Unit Development for the Grove at Engles Mill Subdivision Phase III Final Plat has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments.

1. The required Payment In Lieu of Park Land Conveyance must be paid prior to the signatures on the Final Plat. This fee will be \$600 per single family unit. The fee will be \$49,200 for 82 single family lots.
2. All public improvements must be completed, and a Final Inspection scheduled. All punch list items must be completed and accepted prior to final approval of the final plat.
3. A one-year Maintenance Bond to the City of Farmington for the public improvements except for the water and sanitary sewer improvements must be provided prior to the signatures on the Final Plat. The engineer must submit an itemized cost of these improvements for approval prior to obtaining the bond.



4. If the sidewalk construction is to be delayed until the home construction, then the developer shall provide an escrow account in accordance with Ordinance 8.1 ©, 3(A). the engineer shall provide a cost estimate for the construction of the sidewalk for approval.
5. If the installation of the Street Lights has not been completed at time of Final Plat signatures, then the developer shall provide the paid invoice from the electric company for these lights.
6. Provide one original and 6 copies of the recorded plat to the City.

The following comments need to be addressed on the Final Plat prior to signatures.

1. Show the addresses for each lot on the Final Plat.
2. Show the Minimum Finished Floor Elevations for Lots 131, 132 & 133. This Minimum FFE for Lots 131 and 132 shall be one foot above the 100- year WSE in the drainage swale between these lots at the street. The Minimum FFE for Lot 133 shall be one foot above the 100- year WSE in the Phase II Detention Pond.”

The developer had previously agreed to provide a common area for a walk-through to the City’s Ball Park. Chad Ball asked who would be responsible for maintaining the common area; the developer will be responsible for it until the POA is established. After further discussion, an additional condition of approval will be that the common area shall be a Pedestrian Access Easement between the City of Farmington and the POA.

It was agreed that the Common Area 2 must not have vehicular traffic cutting through to the Ball Park and no parking in this area either. It must be trails and walkable only. Mr. Bates said that some type of permanent bollards (barrier) would be installed there.

Chad Ball asked that the money paid in lieu of park land dedication be designated specifically to resolve this issue. The Commission does not have this authority. Someone from the Planning Commission will need to present this request to the City Council at their next meeting.

**Public Comment:**

Norm Toering- He expressed concern with the detention pond and spillway and the properties that surround it. He offered a stern warning that additional water will be channeled into the adjacent Twin Falls Subdivision, causing flooding. He also strongly spoke out against allowing constant changes to this PUD through many meetings.

Having no further discussion, Robert Mann called the question to approve the Final Plat for The Grove at Engles Mill Ph. 3 subject to Chris Brackett’s memo as well as these additional conditions:

- (1) Create permanent restricted vehicular access and parking to Common Area 2.
- (2) Also, maintenance for this area must be done by the developer until a POA is established, at which time it will be the POA’s responsibility. Upon roll call, the motion passed unanimously.

**4C. Preliminary Plat- Goose Creek Ph. 5; Owner - Red Canyon Development; Location - west of Goose Creek Ph. 2; Presented by Jorgensen & Associates:**

Steve Tennant addressed the Commission as well as the citizens present for the discussion of this subdivision. He emphasized that a lawsuit has been filed by Mrs. Phyllis Young and the City of Farmington and City Engineer are among the defendants. This subdivision has been noted in the lawsuit for causing irrefutable and irreparable harm/damage to the property of Mrs. Young. Mr. Tennant explained that this meeting was not the proper place to debate the alleged damages by any

parties present. He said there will be no tolerance for any discussion pertaining to the lawsuit and that he would immediately stop any such attempts.

In Count 10 of the lawsuit, Mrs. Young's attorney David Dixon, who was present at this meeting, asked for a preliminary injunction for no further approval of additional phases of this subdivision. However, Mr. Tennant again reminded that this is not a court of law; the Commission has to just look at the Preliminary Plat request. An injunction to stop any construction plans would have to be ordered by the Courts, and this has not been done.

Jared Inman with Jorgensen & Associates was present to discuss the request. He explained that this development would be Phase 5 and is located directly west of Phase 2. Phase 5 will consist of 102 lots (including 2 that are unbuildable). Water and sewer will be connected onto existing utility lines that were installed with Phase 2. Drainage infrastructure will be provided and will closely match the patterns provided in the original drainage report for Phase 1. Mr. Inman had received City Engineer Brackett's memo that listed conditions for approval of the Preliminary Plat.

Chris Brackett's memo with conditions is as follows:

"The Preliminary Plat for the Goose Creek Village Phase V has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments.

1. The fire hydrant locations and traffic circle shown on the plat must be reviewed and approved by the Fire Department.
2. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to construction plan approval.
3. Payment in lieu of Park Land Conveyance will be required for this subdivision at \$600 per single family unit. this fee will be \$60,600 for the 101 lots.
4. Lot 263 shall be shown as unbuildable.
5. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
6. After a final review set of plans and drainage report has been approved by KMS, the applicant should submit to the City two (2) sets of full size plans and three (3) sets of half size plans, and two (2) copies of the final drainage report that have been sealed by the engineer of record for final approval and distribution."

There was a miscount on the lots on the previous plats seen. This had been corrected on the current plan being seen at this meeting.

Chad Ball asked about the open space area which is approximately 12 acres and marked as a detention pond. Mr. Inman said the area also includes some woods, but was all labeled as detention.

It was noted that builder DR Horton bought out Red Canyon Development a couple of weeks ago and it will now be their responsibility for upkeep of the construction site and detention area until POA is established. If a POA is not established Horton will be responsible. They will also be paying \$60,600 in lieu of the park land dedication. (\$600 X 101 lots). This is due to not wanting a park as well as the maintenance of a park.

Gerry Harris asked why the walking path and park in the detention area had been deleted from the original plan. Mr. Inman said that the builder changed it.

Chad Ball mentioned blocking off the area of McLeod Street that will join existing McLeod in another subdivision to the north during construction. He wanted assurance that construction traffic will not go through the existing subdivision. Mr. Inman noted the request.

Judy Horne complimented the developer for putting larger lots and homes adjacent to the large homes in the existing subdivision.

**Public Comment:**

David Dixon, Attorney for Phyllis Young, took issue for not allowing Mrs. Young to read her letter and speak. It was determined to allow her to speak, but not about the issues related to the lawsuit.

Phyllis Young- 546 Goose Creek: She said she has been to multiple City meetings as a concerned citizen. She complained that she has lived on her land for 66+ years and the increased drainage is more than what she used to have. She had photos of the damage she was willing to show. These were not shown. She said she is very upset that the Planning Commission will not do anything to delay or stop the development.

At this point, City Attorney Tennant interrupted and objected to her comments; Mr. Dixon wanted her to be allowed to speak; there were citizens present who were concerned either for Mrs. Young or for their own property concerns regarding increased water run-off and erosion; further heated discussion ensued between parties present, and Chairman Mann had to call the meeting back to order.

Tyler Matlock - 276 New York: reminded that there needs to be accountability to have developers finish one phase before starting another. He plans to take his concerns to the City Council regarding the fact Wagon Wheel still is not finished and Goose Creek has not met its requirements for the current phases.

Mark Bradley - 693 Goose Creek: He has owned 50 acres there for 42 years. His land begins where the 48" culverts were installed and he asked why did they have to change from 24 to 48 inch culverts? Additional water from these culverts have eroded his farm land to where it has become un-crossable and it has eaten into his usable farm land by 2 to 3 feet a year. He said the creek used to be a few inches wide but now is 50 yards wide with 12 foot banks. This is causing him to lose access to portions of his land. He asked who would be responsible for checking this creek for erosion and tracking issues with it? The impact is flowing downstream from the development as well. He felt Arkansas' ADEQ should be involved with this. He asked if the Planning Commissioners ever consider the impact downstream that developments will cause or actually go see the result of their decisions.

Chris Brackett, City Engineer, said that per our Drainage Criteria Manual and state laws we measure it at peak flow and calculate the drainage from the existing land and add the development's drainage flow. The 24" culverts were under-sized and needed to be upgraded to the bigger size for the drainage to flow into Goose Creek. He said the Goose Creek basin is very large.

Mr. Bradley suggested the City fix the damages in the downstream part from this development to the edge of the city limits. He felt ADEQ and the Corps of Engineers should be brought in to look at this.

Alisha Willis - 453 Goose Creek: She asked if an environmental impact study had been done for this area downstream of the development. She just bought a half-million dollar home and had concerns about how all this drainage will impact her. The City's engineer said that the City is limited by an ordinance regarding waterways and runoff capacities that was passed years ago.

Deltina Kunesko - 31671 Goose Creek: She owns 10 acres just outside of the city limits and outside the flood plain. However, flooding has occurred twice, with the second time being in 2017. The creek at peak times is OK, but in very large rains, it's bad. In answer to a question, the detention pond area is 12 acres and the land will not have houses built on it in the future.

Derek Travis-13975 Little Elm: His property sits 100 yards away from Goose Creek and it has flooded their property which butts up to Goose Creek. Their home flooded in May and they didn't have flood insurance so the damage is all on them to repair. Adding more homes and developments will cause more flooding. He added that flood insurance would cost \$10,000 a year. He closed by saying that growth needs to be done responsibly for the protection of future residents.

Hal Henson- 11651 E. Creek Lane: He wanted to express his appreciation to the Planning Commission for trying to protect citizens. He said developer DR Horton is a "master chess player" and the Commission and City need to treat developer requests like a chess match. When Mr. Henson moved here, builders were his neighbors. But now, these companies are national builders with no commitment to Farmington or its people, so the City has to step up its game. He said these out-of-town developers do not care about Mrs. Young or others in the City. We all need to work together to protect each other; we have to do things better to protect the citizens.

Chad moved to table this item until next month, seconded by Keith Macedo. This will give a couple of weeks to let things settle a bit. It was asked if tabling until next month would cause any legal jeopardy. The answer from the City Attorney was no, but denying this Preliminary Plat could result in a lawsuit. Those in attendance were reminded that there will no additional notification regarding the January 23, 2023 meeting.

Having no further discussion, Robert Mann called the question to table the Preliminary Plat for Goose Creek Ph. 5. Upon roll call, Bobby Wilson voted "No" with the remaining six commissioners voting "Yes." Motion to table passed 6-1.

**Adjournment:** Having no further business, the in-person Planning Commission meeting was adjourned at 7:00 PM.

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Judy Horne - Secretary

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Robert Mann, Chair