



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA  
October 12, 2020**

A regular meeting of the Farmington City Council will be held on  
Monday, October 12, 2020 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –September 14, 2020 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission/council appointments.
9. Committee Reports
  - a. Street Committee
  - b. Community Development Committee
  - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – NONE

11. Request approval of Fire Department job descriptions and organizational restructuring.
12. Request approval of Inter-Local agreement for 2021 Ambulance Service.
13. Request approval to appeal Planning Commission decision on August 24, 2020 concerning the payment of \$54,600 to the City of Farmington in lieu of park land in Phase 2 of Farmington Heights.
14. Ordinance No. 2020-09 – An ordinance levying a tax on the real and personal property within the City of Farmington, Arkansas, for the year 2021 fixing the rate thereof at 5.0 mils and certifying the same to the County Clerk of Washington County, Arkansas.

**INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report

# Minutes

## **Minutes of the Regular Farmington City Council Meeting September 14th, 2020**

Due to the Covid 19 pandemic, a state of emergency was declared by Arkansas Governor Asa Hutchinson, in order to comply to social distancing requirements this meeting was held virtually using the Zoom Meeting system. Mayor Penn, City Clerk Penn, City Business Manager McCarville, Police Chief Hubbard, Sergeant Bertorello and Fire Chief Hellard were physically at City Hall. Police Chief Hubbard took everyone's temperature before they entered the meeting and social distancing was observed. Citizens Hunter Carnahan & Lynn Kutter attended the meeting. The regular meeting of the City Council scheduled for Monday, September 14th, 2020 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names via Zoom: Sherry Mathews, Keith Lipford, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. City Attorney Tennant attended via Zoom and Council Member Bell was absent. Mayor Penn led the Pledge of Allegiance.

**Comments from Citizens** – None, there were no citizens logged onto the zoom meeting.

**Approval of the minutes for the August 10th, 2020 Regular City Council Meeting.** On the motion of Council Member Morgan and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 6-0.

**Financial Reports** – Financials were presented by City Clerk Penn who informed the council that the year to date numbers were as follows: City Sales tax was up 18.3% from 2019 to 2020 and State Sales tax was up 6.7% from 2019 to 2020. She advised that the budgeting process had begun and that even though the city always budgeted conservatively, it would be more conservative than usual with the uncertainty of the coming year due to Covid 19.

**Entertain a motion to read all Ordinances and Resolutions by title only.** – Item was skipped as there were no resolutions or ordinances on the agenda.

**Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports** - Mayor Penn informed the city council that Farmington had a completion rate of 75.9% for the US census, making us # 5 in the state and he was very appreciative the citizens had responded this way. Mayor Penn advised the city council there had been a 4-week delay in the Double Springs road project due to a delay from the Arkansas Department of Health processing a water sample. Mayor Penn reached out to our state representative, David Whitaker, and he was able to help move the process along and the project now has a completions date for the end of September. Mayor Penn advised that he was recommending Hunter Carnahan to fill the vacancy for Ward 1 Position 2, there were 2 applicants and Mr. Carnahan was the most qualified. A motion was made by Council Member Mathews and seconded by Council Member Morgan to confirm the appointment of Hunter Carnahan to the City Council to fill the vacancy in Ward 1 Position 2, and by the consent of all council members present after a roll call vote it was approved 6-0.

**Committee Reports** – There were no committee reports due to the inability to meet because of Covid-19. Mayor Penn informed city council that there had been a problem with the lights at Creekside Park at the tennis courts due to moisture getting into a switch box, it has been repaired and was under warranty. The pavilion and parking lot lights also had a short but it has been repaired and was also under warranty. The Fall Festival had to be cancelled due to Covid-19. Council Member Morgan said he had been getting complaints about 54<sup>th</sup> street being closed, but that street is a city of Fayetteville street. Council Member Lipford said he had gotten positive feedback from people who lived out of town on our disc golf course at Creekside Park.

**Items to be removed from City of Farmington Inventory – Public Works Ford 2009 F-350**

Mayor Penn advised that the 2009 Ford F-350 was 11 years old and had many mechanical issues, the truck was used as a trade in for the new 2020 F-350 at a budget cost of \$46,710.00. A motion was made by Council Member Bryant to remove the 2009 Ford F-350, serial number 1FDWW37Y29EA55986, from Public Works inventory and the second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion was approved 6-0.

**Unfinished Business – NONE**

**New Business - NONE**

There being no further business to come before the council and on the motion of Council Member Bryant and seconded by Council Member Mathews and by the consent of all members present, the meeting adjourned at 6:15 pm until the next regularly scheduled meeting to be held Monday October 12th, 2020 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

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City Clerk Kelly Penn

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Mayor Ernie Penn

**Financial**

MONTH	CITY SALES TAX	CITY SALES TAX	STATE SALES TAX	STATE SALES TAX	TATE SALES TAX
	2019	2020 (total)		2019	2020
JANUARY	\$ 117,555.12	\$ 130,377.70	\$ 102,295.43	\$ 109,715.61	
FEBRUARY	\$ 133,162.65	\$ 148,481.02	\$ 113,136.70	\$ 122,277.31	
MARCH	\$ 109,601.10	\$ 133,975.76	\$ 95,652.99	\$ 100,333.67	
APRIL	\$ 101,993.38	\$ 131,834.17	\$ 92,093.45	\$ 103,587.92	
MAY	\$ 130,596.39	\$ 152,891.65	\$ 106,122.97	\$ 110,933.27	
JUNE	\$ 135,104.16	\$ 149,081.37	\$ 105,622.89	\$ 104,879.92	
JULY	\$ 135,385.77	\$ 155,807.30	\$ 108,198.98	\$ 112,770.07	
AUGUST	\$ 131,760.20	\$ 174,923.16	\$ 107,009.33	\$ 121,519.40	
SEPTEMBER	\$ 148,550.09	\$ 174,374.84	\$ 108,926.56	\$ 120,630.07	
OCTOBER	\$ 136,569.38		\$ 113,349.70		
NOVEMBER	\$ 142,519.91		\$ 110,322.29		
DECEMBER	\$ 129,221.39		\$ 107,415.14		
Monthly Comparison -September 2019/September 2020		\$ 25,824.75	Increase (Decrease)	\$ 37,528.26	\$ 11,703.51
YTD comparison		Increase for 2020 over 2019 YTD - City Sales Tax	\$ 208,038.11	Increase for 2020 over 2019 YTD - State Sales Tax	\$ 67,587.94
				Total Sales Tax	\$ 275,626.05
				Increase YTD 2020	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>Revenue &amp; Expenditures</b>			
<b>GENERAL REVENUES</b>			
<b>Revenue</b>			
ACCIDENT REPORT REVENUES	1,180.00	1,500.00	78.67%
ACT 833	18,427.53	20,000.00	92.14%
ALCOHOL SALES TAX	1,849.00	3,500.00	52.83%
ANIMAL CONTROL REVENUES	1,440.00	2,500.00	57.60%
BUILDING INSPECTION FEES	146,002.00	100,000.00	146.00%
BUSINESS LICENSES	5,945.00	6,000.00	99.08%
CITY COURT FINES	105,524.65	120,000.00	87.94%
CITY SALES TAX REVENUES	1,351,746.97	1,350,000.00	100.13%
COUNTY TURNBACK	350,571.73	475,000.00	73.80%
DEVELOPMENT FEES	31,874.68	10,000.00	318.75%
FRANCHISE FEES	281,338.94	375,000.00	75.02%
GARAGE SALE PERMITS	670.00	3,000.00	22.33%
INTEREST REVENUES	46,420.94	45,000.00	103.16%
MISCELLANEOUS REVENUES	115,952.34	0.00	0.00%
Off Duty Police Reimbursement	0.00	4,000.00	0.00%
PARK RENTAL	1,525.00	3,500.00	43.57%
SALES TAX - OTHER	1,006,647.24	1,200,000.00	83.89%
SPORTS COMPLEX FEES	32,335.00	40,000.00	80.84%
SRO REIMBURSEMENT REVENUES	57,540.33	100,000.00	57.54%
STATE TURNBACK	72,631.04	95,000.00	76.45%
TRANSFER INCOME	0.00	650,000.00	0.00%
<b>Revenue</b>	<b>\$3,629,622.39</b>	<b>\$4,604,000.00</b>	



10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>ADMINISTRATIVE DEPT</b>			
<b>Expenses</b>			
ADDITIONAL SERVICES EXPENSE	182,556.05	180,000.00	101.42%
ADVERTISING EXPENSE	4,426.63	6,000.00	73.78%
BUILDING MAINT & CLEANING	27,714.80	30,000.00	92.38%
CREDIT CARD FEE EXPENSE	2,002.93	5,000.00	40.06%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	116,787.80	80,000.00	145.98%
INSURANCES EXPENSE	20,696.79	50,000.00	41.39%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	9,351.91	17,000.00	55.01%
MISCELLANEOUS EXPENSE	301,567.45	2,000.00	15,078.37%
NEW EQUIPMENT PURCHASE	22,813.12	10,000.00	228.13%
PAYROLL EXP - CITY ATTRNY	38,050.60	60,000.00	63.42%
PAYROLL EXP - ELECTED OFFICIAL	110,705.75	125,000.00	88.56%
PAYROLL EXP - REGULAR	174,622.77	245,000.00	71.27%
PLANNING COMMISSION	12,807.05	20,000.00	64.04%
POSTAGE EXPENSE	368.09	1,500.00	24.54%
PROFESSIONAL SERVICES	9,883.33	10,000.00	98.83%
REPAIR & MAINT - BUILDING	798.24	2,000.00	39.91%
REPAIR & MAINT - OFFICE EQUIP	2,422.52	2,500.00	96.90%
SERVICE CHARGES	124.43	0.00	0.00%
TECHNICAL SUPPORT	26,489.90	40,000.00	66.22%
TELECOMMUNICATION EXPENSES	4,588.16	4,000.00	114.70%
TRAVEL, TRAINING & MEETINGS	5,473.14	20,000.00	27.37%
UTILITIES EXPENSES	55,974.82	65,000.00	86.12%
<b>Expenses</b>	<b>\$1,130,226.28</b>	<b>\$990,000.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>ANIMAL CONTROL DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	747.10	2,000.00	37.36%
MATERIALS & SUPPLIES EXPENSE	526.67	1,100.00	47.88%
PAYROLL EXP - REGULAR	44,835.51	59,600.00	75.23%
PROFESSIONAL SERVICES	2,559.00	15,000.00	17.06%
REPAIR & MAINT - AUTOMOBILES	176.97	1,500.00	11.80%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
REPAIR & MAINT - TRUCK	32.91	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	32.22	500.00	6.44%
<b>Expenses</b>	<b>\$48,910.38</b>	<b>\$80,700.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	<b>Year-to-Date</b>	<b>Annual Budget</b>	<b>Jan 2020</b>
	<b>Jan 2020</b>	<b>Jan 2020</b>	<b>Dec 2020</b>
	<b>Sep 2020</b>	<b>Dec 2020</b>	<b>Percent of</b>
	<b>Actual</b>		<b>Budget</b>
<b>BUILDING PERMIT DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	1,347.05	2,500.00	53.88%
PAYROLL EXP - REGULAR	62,052.08	92,200.00	67.30%
REPAIR & MAINT - AUTOMOBILES	418.43	1,000.00	41.84%
TRAVEL, TRAINING & MEETINGS	668.84	3,000.00	22.29%
UNIFORMS/GEAR EXPENSE	109.33	1,000.00	10.93%
<b>Expenses</b>	<b>\$64,595.73</b>	<b>\$99,700.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	<b>Year-to-Date</b>	<b>Annual Budget</b>	<b>Jan 2020</b>
	<b>Jan 2020</b>	<b>Jan 2020</b>	<b>Dec 2020</b>
	<b>Sep 2020</b>	<b>Dec 2020</b>	<b>Percent of</b>
	<b>Actual</b>		<b>Budget</b>
<b>FIRE DEPT</b>			
<b>Expenses</b>			
ADVERTISING EXPENSE	565.00	1,000.00	56.50%
BUILDING MAINT & CLEANING	337.68	0.00	0.00%
FUEL EXPENSES	4,027.86	7,000.00	57.54%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	8,836.60	8,500.00	103.96%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	6,500.00	0.00%
PAYROLL EXP - REGULAR	419,359.51	538,400.00	77.89%
REPAIR & MAINT - BUILDING	147.17	400.00	36.79%
REPAIR & MAINT - EQUIPMENT	1,671.52	5,000.00	33.43%
REPAIR & MAINT - TRUCK	5,454.84	10,000.00	54.55%
TRAVEL, TRAINING & MEETINGS	3,393.80	10,000.00	33.94%
UNIFORMS/GEAR EXPENSE	16,129.73	17,500.00	92.17%
<b>Expenses</b>	<b>\$462,193.83</b>	<b>\$607,200.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>LAW ENFORCE - COURT</b>			
<b>Expenses</b>			
MATERIALS & SUPPLIES EXPENSE	749.11	3,000.00	24.97%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	53,438.85	77,900.00	68.60%
POSTAGE EXPENSE	74.03	1,800.00	4.11%
PROSECUTING ATTORNEY	13,500.00	18,000.00	75.00%
REPAIR & MAINT - OFFICE EQUIP	57.60	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	300.00	6,000.00	5.00%
<b>Expenses</b>	<b>\$68,119.59</b>	<b>\$116,100.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>LAW ENFORCE - POLICE</b>			
<b>Expenses</b>			
ADVERTISING EXPENSE	90.00	100.00	90.00%
BREATHALYZER EXPENSES	439.53	700.00	62.79%
CAPITAL IMPROVEMENT	109,635.72	500,000.00	21.93%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	21,535.33	48,000.00	44.87%
MATERIALS & SUPPLIES EXPENSE	22,223.95	50,000.00	44.45%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	31,087.00	56,000.00	55.51%
Off Duty Police Pay	0.00	4,000.00	0.00%
PAYROLL EXP - REGULAR	780,530.91	1,187,800.00	65.71%
PAYROLL EXP - SRO	87,211.45	148,963.00	58.55%
REPAIR & MAINT - AUTOMOBILES	19,383.64	25,000.00	77.53%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	868.36	10,000.00	8.68%
UNIFORMS/GEAR EXPENSE	6,993.10	12,000.00	58.28%
<b>Expenses</b>	<b>\$1,081,498.99</b>	<b>\$2,048,063.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>LIBRARY</b>			
<b>Expenses</b>			
CAPITAL IMPROVEMENT	150,000.00	150,000.00	100.00%
LIBRARY TRANSFER	55,000.00	55,000.00	100.00%
<b>Expenses</b>	<b>\$205,000.00</b>	<b>\$205,000.00</b>	

10/6/2020

**GENERAL FUND**

8:30 AM

**Statement of Revenue and Expenditures**

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>PARKS DEPT</b>			
<b>Revenue</b>			
PARK RENTAL	(500.00)	0.00	0.00%
SPORTS COMPLEX FEES	(31,570.00)	0.00	0.00%
<b>Revenue</b>	<b>(\$32,070.00)</b>	<b>\$0.00</b>	
<b>Expenses</b>			
CAPITAL IMPROVEMENT	27,000.00	0.00	0.00%
FUEL EXPENSES	1,246.30	3,500.00	35.61%
MATERIALS & SUPPLIES EXPENSE	2,220.60	10,000.00	22.21%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	149,746.63	183,300.00	81.69%
PROFESSIONAL SERVICES	12,560.92	2,500.00	502.44%
REPAIR & MAINT - EQUIPMENT	1,944.67	3,000.00	64.82%
SPORTS PARK FUEL	745.24	1,500.00	49.68%
SPORTS PARK MATERIALS	4,801.24	22,000.00	21.82%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	19,351.67	45,000.00	43.00%
SPORTS PARK REPAIR/MAINT	194.12	2,500.00	7.76%
SPORTS PARK UNIFORMS	177.72	0.00	0.00%
SPORTS PARK UTILITIES	15,306.23	12,000.00	127.55%
UNIFORMS/GEAR EXPENSE	201.58	1,000.00	20.16%
UTILITIES EXPENSES	3,796.89	5,000.00	75.94%
<b>Expenses</b>	<b>\$239,293.81</b>	<b>\$311,300.00</b>	



**STREET FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
GRANTS	268,550.00	0.00	0.00%
INTEREST REVENUES	285.90	1,000.00	28.59%
MISCELLANEOUS REVENUES	175.00	100.00	175.00%
STREET COUNTY TURNBACK	37,594.32	40,000.00	93.99%
STREET STATE TURNBACK	337,701.64	406,945.75	82.98%
TRANSFER INCOME	0.00	200,000.00	0.00%
<b>Revenue</b>	<b>\$644,306.86</b>	<b>\$648,045.75</b>	
<b>Expenses</b>			
ADDITIONAL SERVICES EXPENSE	5,747.00	0.00	0.00%
ADVERTISING EXPENSE	354.68	1,000.00	35.47%
BUILDING MAINT & CLEANING	1,333.46	0.00	0.00%
ENGINEERING FEES	3,396.56	30,000.00	11.32%
FUEL EXPENSES	3,908.73	8,000.00	48.86%
MATERIALS & SUPPLIES EXPENSE	11,249.85	12,000.00	93.75%
MISCELLANEOUS EXPENSE	7,333.37	500.00	1,466.67%
NEW EQUIPMENT PURCHASE	46,710.00	25,000.00	186.84%
PAYROLL EXP - REGULAR	135,459.88	199,445.75	67.92%
PROFESSIONAL SERVICES	112,678.00	1,000.00	11,267.80%
REPAIR & MAINT - BUILDING	65.85	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	5,933.02	10,000.00	59.33%
STREET LIGHTS	101,929.49	150,400.00	67.77%
STREET/ROAD REPAIRS	83,902.95	200,000.00	41.95%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	497.39	2,200.00	22.61%
UTILITIES EXPENSES	9,430.30	8,000.00	117.88%
<b>Expenses</b>	<b>\$529,930.53</b>	<b>\$648,045.75</b>	

**LIBRARY FUND**  
**Statement of Revenue and Expenditures**

	Current Period	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Sep 2020	Dec 2020	Percent of
	Actual		Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
Donations	57,620.00	0.00	0.00%
FINES/LOST ITEMS	1,312.48	4,000.00	32.81%
INTEREST REVENUES	257.16	0.00	0.00%
MISCELLANEOUS REVENUES	245.73	0.00	0.00%
TRANS FROM GENERAL FUND		55,000.00	0.00%
TRANS FROM GENERAL FUND	205,000.00	0.00	0.00%
WASHINGTON CO LIBRARY	141,674.00	184,231.00	76.90%
<b>Revenue</b>	<b>\$406,109.37</b>	<b>\$243,231.00</b>	
<b>Expenses</b>			
ADVERTISING EXPENSE	807.71	1,000.00	80.77%
BOOKS AND MEDIA	17,843.57	32,000.00	55.76%
BUILDING MAINT & CLEANING	1,486.75	0.00	0.00%
CAPITAL IMPROVEMENT	536,013.12	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	11,027.06	10,931.00	100.88%
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%
NEW EQUIPMENT PURCHASE	2,170.49	3,000.00	72.35%
PAYROLL EXP - REGULAR	124,602.78	175,000.00	71.20%
POSTAGE EXPENSE	62.75	300.00	20.92%
PROGRAMS EXPENSE		4,000.00	0.00%
REPAIR & MAINT - BUILDING	542.92	4,500.00	12.06%
TECHNICAL SUPPORT	10,182.49	8,500.00	119.79%
TRAVEL, TRAINING & MEETINGS	323.00	1,000.00	32.30%
UTILITIES EXPENSES	1,725.72	2,500.00	69.03%
<b>Expenses</b>	<b>\$706,813.36</b>	<b>\$243,231.00</b>	

# Agenda Item 11



## Fire Department

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: William Hellard  
Re: Job Descriptions and Organizational Restructuring  
Date: 9/29/2020

### **Recommendation**

A change to the Fire Department organizational chart is requested. We have updated the job description requirements for each position. The change to the organizational structure of the department would be to reassign full time officers to the rank of Captain.

### **Background**

The change is needed to align our department structure with other full time departments in the area. This will provide simplification of our incident command structure and allow us the ability to add a driver/operator position in the future as the department grows.

### **Budget impact**

This will be a change in title only and will not change pay structure at this time.

William Hellard  
Fire Chief

**Number:**

**Subject: Department Organization**

**CFAI Reference: 1B.1 1B.4 7D.1 7D.2**

**Date Created: 8/14/20**

**Revision Dates:**

**Authority: William Hellard**



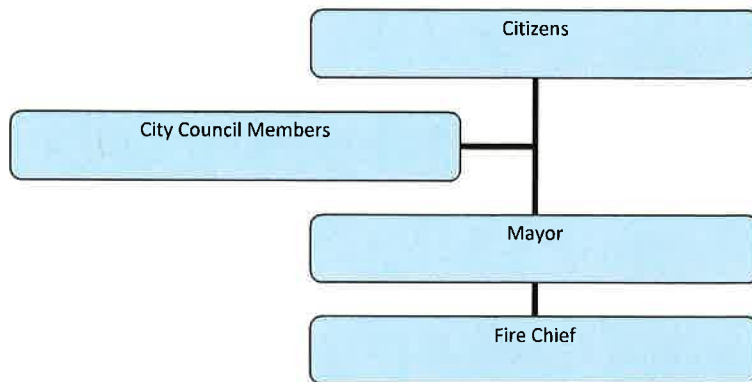
## 1. PURPOSE

The fire department must operate with a clear chain of command. It is important to outline the roles and responsibilities of the positions within the organizational chain of command. This policy outlines only the routine activities of each position. Due to complex and diverse tasks that may be asked of each member, it is not possible to define all tasks or responsibilities that may occur.

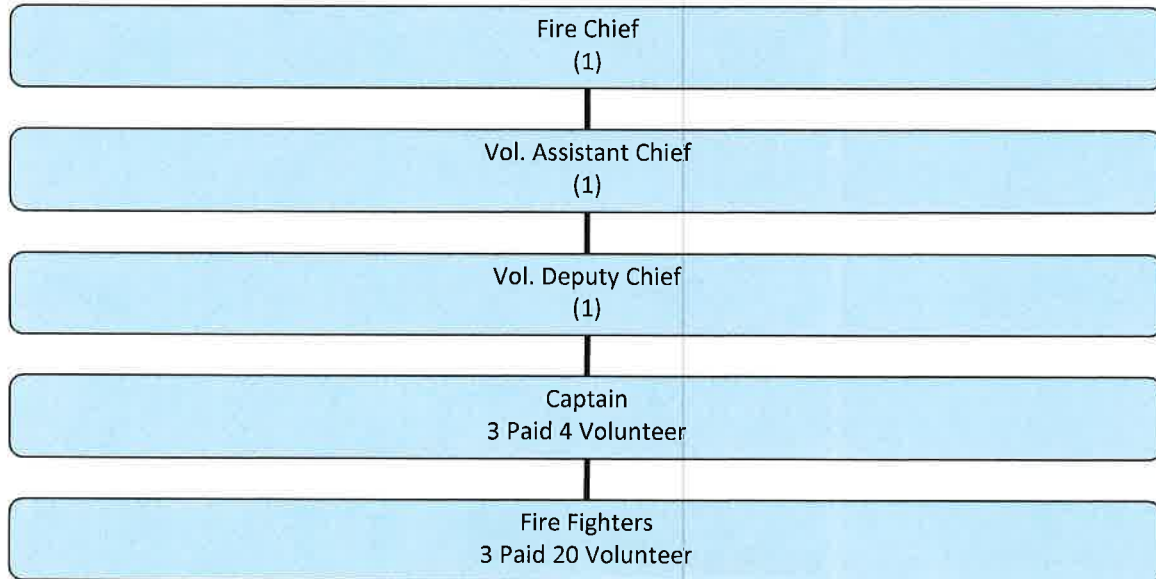
## 2. POLICY

### 1. Organizational Charts

City of Farmington



## Farmington Fire Department



## 2. Job Descriptions

### 2A – Chief

#### Definition:

Under general direction of the Mayor, to plan, direct, supervise and coordinate the operations of the Fire Department in preventing and extinguishing fires, delivering emergency medical services, performing rescues, mitigating hazardous materials emergencies, and in protecting life and property; to provide highly responsible and technical staff assistance to the Mayor, City Council and operating departments; to perform related work as required.

#### Typical Duties:

Plan, organize, direct, coordinate and, as necessary, participate in all activities of the Fire Department; develop and maintain rules and procedures for fire prevention and firefighting personnel; direct investigations to determine cause and origin of fires and assist in the prosecution of arsonists; direct the enforcement of Federal, State and local fire codes and regulations; direct the formulation and implementation of in-service training; respond to media as key department spokesperson; confer with agents of other governmental jurisdictions and with the Insurance Services Office; provide disaster response coordination; supervise the requisition, maintenance and operation of firefighting equipment; make regular and special reports of departmental activities to the Mayor and City Council; keep abreast of new developments in firefighting, fire prevention, training and administration; prepare and administer the department budget; represent the City in the community and at professional meetings as required; direct the maintenance of records of fire calls and fire losses; supervise, train and evaluate assigned staff; operate department computers; perform related assignments as necessary.

#### Tools and Equipment Used:

Command vehicles, fire apparatus, personal protective equipment, and other standard firefighting, hazardous materials response, and rescue equipment, first aid equipment, radio, pager, personal computer, phone.

#### Physical Demands:

While performing the duties of this job, the employee is frequently required to sit and talk and hear. The employee is frequently required to walk, sometimes on uneven surfaces; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl, sometimes in confined spaces; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 175 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Work

Environment: Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils and combating hazardous materials emergencies. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

#### Desired Qualifications:

Knowledge of: Principles and practices of modern firefighting and fire prevention practices; laws, ordinances, rules and codes affecting the activities of the Fire Department; principles and practices of organization, administration, budget and personnel management; principles and techniques of modern first aid, rescue and resuscitation; geography, types of building construction, major fire hazards, water supply, fire and building laws and regulations of the City of Farmington.

Ability to: Plan, formulate and administer sound departmental policies and procedures; communicate clearly and concisely, both orally and in writing; establish and maintain cooperative relationships with subordinates, other City officials and the public; understand and relate fire problems and priorities with overall City objectives; prepare and administer the departmental budget; oversee purchasing; assure inventory control.

### **2B Volunteer Assistant Chief**

#### Definition:

Under general direction of the Fire Chief, to plan, direct, supervise and coordinate the operations of the Fire Department in preventing and extinguishing fires, delivering emergency medical services, performing rescues, mitigating hazardous materials emergencies, and in protecting life and property; to perform related work as required.

#### Typical Duties:

May act as Fire Chief during the absence of Fire Chief, as assigned; supervises subordinate volunteer officers in their assigned duties; reviews, evaluates, develops and implements policies and procedures for various departmental operations; directs and participates in major departmental training programs; responds to alarms as needed, assumes command in absence of Fire Chief; reviews, evaluates, develops and implements policies and procedures for equipment purchase, use, maintenance, and upkeep, carries out duties in conformance with Federal, State, County and City Laws and ordinances

**Tools and Equipment Used:**

Command vehicles, fire apparatus, personal protective equipment, and other standard firefighting, hazardous materials response, rescue, and first aid equipment, radio, pager, personal computer, phone.

**Physical Demands:**

While performing the duties of this job, the employee is frequently required to sit and talk and hear. The employee is frequently required to walk, sometimes on uneven surfaces; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl, sometimes in confined spaces; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 175 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Work

**Environment:** Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils and combating hazardous materials emergencies. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

**Desired Qualifications:**

**Knowledge of:** Principles and practices of modern firefighting and fire prevention practices; laws, ordinances, rules and codes affecting the activities of the Fire Department; principles and practices of organization, administration, budget and personnel management; principles and techniques of modern first aid, rescue and resuscitation; geography, types of building construction, major fire hazards, water supply, fire and building laws and regulations of the City of Farmington.

**Ability to:** Plan, formulate and administer sound departmental policies and procedures; communicate clearly and concisely, both orally and in writing; establish and maintain cooperative relationships with subordinates, other City officials and the public; understand and relate fire problems and priorities with overall City objectives; prepare and administer the departmental budget; oversee purchasing; assure inventory control.

**2C Volunteer Deputy Chief**

**Definition:**



Under general direction of the Fire Chief, to plan, direct, supervise and coordinate the operations of the Fire Department in preventing and extinguishing fires, delivering emergency medical services, performing rescues, mitigating hazardous materials emergencies, and in protecting life and property; to perform related work as required.

**Typical Duties:**

May act as Fire Chief during the absence of Fire Chief, as assigned; supervises subordinate volunteer officers in their assigned duties; reviews, evaluates, develops and implements policies and procedures for various departmental operations; directs and participates in major departmental training programs; responds to alarms as needed, assumes command in absence of Fire Chief; reviews, evaluates, develops and implements policies and procedures for equipment purchase, use, maintenance, and upkeep, carries out duties in conformance with Federal, State, County and City Laws and ordinances

**Tools and Equipment Used:**

Command vehicles, fire apparatus, personal protective equipment, and other standard firefighting, hazardous materials response, rescue, and first aid equipment, radio, pager, personal computer, phone.

**Physical Demands:**

While performing the duties of this job, the employee is frequently required to sit and talk and hear. The employee is frequently required to walk, sometimes on uneven surfaces; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl, sometimes in confined spaces; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 175 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Work

**Environment:** Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils and combating hazardous materials emergencies. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

**Desired Qualifications:**

**Knowledge of:** Principles and practices of modern firefighting and fire prevention practices; laws, ordinances, rules and codes affecting the activities of the Fire Department; principles and practices of organization, administration, budget and personnel management; principles and techniques of modern first aid, rescue and resuscitation; geography, types of building construction, major fire hazards, water supply, fire and building laws and regulations of the City of Farmington.

**Ability to:** Plan, formulate and administer sound departmental policies and procedures; communicate clearly and concisely, both orally and in writing; establish and maintain cooperative relationships with subordinates, other City officials and the public;

understand and relate fire problems and priorities with overall City objectives; prepare and administer the departmental budget; oversee purchasing; assure inventory control.

## **2D Captain**

### **Definition:**

Under the general supervision of the Fire Chief, to perform supervisory and technical work in routine and emergency operations of the Fire Department; to supervise, coordinate and inspect personnel and equipment as assigned; to perform related work as required.

### **Typical Duties:**

Plan and execute work assignments of fire station personnel on an assigned shift; operate and train others in the operation of fire apparatus; conduct drills and training and assist in the conduct of such programs; respond to emergencies as a commanding officer and assume responsibility for the supervision, performance and safety of assigned firefighting personnel; ensure required staffing of apparatus; direct incident operations until relieved by a superior officer, supervise and assist in firefighting, hazardous materials response and rescue situations; supervise and assist in administering emergency medical service and basic life support at the scene of an emergency; make reports and maintain records of incidents; supervise and participate in the inspection of buildings and installations for fire hazards and fire safety systems as required by State laws and City ordinances; assist in planning and conducting City-wide fire prevention and other departmental programs; supervise, train and evaluate assigned staff; operate station computers; conduct peer counseling; may investigate incidents; subject to emergency recall during non-duty hours; perform related assignments as necessary.

### **Tools and Equipment Used:**

Various fire apparatus, fire pumps, hoses, and other firefighting, hazardous materials response and rescue equipment, ladders, personal protective equipment, emergency medical equipment, radio, pager, personal computer, phone. Physical Demands: While performing the duties of this job, the employee is frequently required to sit and talk and hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl on uneven surfaces and/or in confined spaces; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 175 pounds or more with assistance. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Work Environment: Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions ranging from below freezing to in excess of 100 degrees of Fahrenheit, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne

particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office settings and loud at an emergency scene.

**Desired Qualifications:**

Knowledge of: Principles, practices and procedures of modern firefighting, rescue, hazardous materials rescue, fire investigation, and fire prevention; rules and regulations of the City of Farmington; operation and maintenance of firefighting apparatus and equipment; geographical relationships of streets, hydrants, building and fire facilities within the City; first aid skills; principles of combustion and hydraulics; incident command systems; principles and practices of supervision, training and performance evaluation. Full time employees must hold a current certification at the emergency medical technician level.

Ability to: Perform all the duties of a firefighter; communicate clearly and concisely, both orally and in writing; supervise and coordinate subordinates in an efficient and effective manner; operate apparatus and equipment used in modern firefighting and rescue activities; conduct thorough fact finding inspections and investigations; plan and conduct fire/rescue training and drills; establish and maintain cooperative working relationships with subordinates, superiors, other City employees and the general public; supervise, train and evaluate assigned personnel, maintain a current CPR/AED certification.

**2E - Firefighter**

**Definition:**

Under the supervision of the Captain, to engage in firefighting, emergency medical services, rescue, hazardous materials response, and fire prevention activities in order to protect life and property; to operate and maintain firefighting equipment and apparatus; to provide emergency medical services; to maintain fire facilities; to perform related work as required.

**Typical Duties:**

Respond to all fire alarms with designated equipment; connect and appropriately place fire hose lines; enter burning buildings with hose lines; operate nozzles to direct the stream of water on fire surfaces; raise, lower and climb ladders; assist in overall salvage operations; carry and operate chemical fire extinguishers; render emergency medical treatment; drive and maintain fire apparatus; clean and test equipment; perform basic maintenance of vehicles; operate radiotelephone equipment as required; clean and maintain station facilities and quarters; explain Fire Department rules, regulations and procedures; explain fire hazards, firefighting techniques, fire codes and related subjects; conduct fire prevention inspections and programs; participate in fire drills and training exercises; may be required to act as apparatus operator and driver when assigned; assist in identifying hazardous materials and mitigating such emergencies; subject to emergency recall during non-duty hours; operate fire station computers; performs related duties as necessary.

**Tools and Equipment Used:**

Various fire apparatus, fire pumps, hoses, and other standard firefighting, hazardous materials response and rescue equipment, emergency medical equipment, ladders, first aid equipment, personal protection equipment, radio, pager, personal computer, phone.

**Physical Demands:**

While performing the duties of this job, the employee is frequently required to sit and talk and hear. The employee is frequently required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl on uneven surfaces or confined spaces; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 175 pounds or larger with assistance. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

**Work Environment:**

While performing the duties of this job, the employee regularly works in outside weather conditions in temperatures ranging from below freezing to in excess of 100 degrees Fahrenheit. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually moderate, except during certain firefighting or medical activities when noise levels may be loud.

**Desired Qualifications:**

**Knowledge of:** Basic principles, practices and purposes of fire, rescue, hazardous materials, and emergency medical services. Full time employees must hold a current certification at the emergency medical technician level.

**Ability to:** Understand and act in accordance with Fire Department rules and instructions; demonstrate physical endurance, agility and strength in accordance with established standards; demonstrate a high degree of mechanical aptitude in the operation and maintenance of firefighting equipment; learn firefighting techniques and the operation of fire apparatus; learn emergency medical and rescue techniques; maintain CPR/AED certification; learn layout of streets, buildings, hydrants and fire hazards; analyze fire and driving situations and employ effective courses of action; think and act quickly and appropriately in emergency situations; apply emergency medical treatment; drive and operate fire equipment as necessary; understand and follow oral and written instructions; deal effectively and courteously with the general public; establish and maintain cooperative working relationships with those contacted in the course of work; communicate clearly and concisely, both orally and in writing.

# Agenda Item 12



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: Ernie Penn, Mayor

Re: Inter-Local Agreement for Ambulance Services for 2021

Date: October 12, 2020

### **Recommendation**

City staff recommends approval of this request

### **Background**

This is our yearly Inter-Local Agreement for Ambulance Services

### **Discussion**

This agreement was based upon the funding formula provided by the NWA Council annual estimates of populations. Each of the Cities in this agreement pay their fair share based upon their population. This agreement was approved by the WCRAA Board of Directors. Attached are the minutes of that meeting. The City of Farmington's cost in 2020 was \$36,202 and will increase in 2021 to \$43,365. This is a net increase of \$7,163 to our City for 2021.

### **Budget Impact**

\$43,365 for the 2021 Budget

**AGREEMENT**  
**FOR CONTINUATION OF AMBULANCE SERVICES THROUGH THE WASHINGTON**  
**COUNTY REGIONAL AMBULANCE AUTHORITY**

**THIS INTERLOCAL AGREEMENT FOR CONTINUATION OF AMBULANCE SERVICES THROUGH THE WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY** (“Agreement”) is made and entered into by and between the WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY (“Authority” or “WCRAA”), WASHINGTON COUNTY, ARKANSAS, (“County”) and the cities of ELKINS, ELM SPRINGS, FARMINGTON, FAYETTEVILLE, GOSHEN, GREENLAND, JOHNSON LINCOLN, PRAIRIE GROVE, TONTITOWN, WEST FORK, and WINSLOW (“Cities”).

**WHEREAS**, A.C.A. §14-14-910, A.C.A. §25-20-101, and A.C.A. §14-266-102 authorize cities and counties to enter into contracts to co-operate or join with each other to provide emergency and non-emergency medical services and to specify the responsibilities of all parties; and,

**WHEREAS**, all parties acknowledge that the continued provision of ambulance service is crucial for the continued health and safety of the residents of the named Cities and the County; and,

**WHEREAS**, said Authority should consist of representatives of all of the above named Cities and the County; and,

**WHEREAS**, all parties agree to replace the population values and reference from the Decennial Federal Census to the Northwest Arkansas Council annual population estimate. The NWA Council annual estimate provides for smaller incremental changes to the parties’ subsidy contribution instead of potentially larger increases when done in ten (10) year increments; and,

**WHEREAS**, the Agreement for Continuation of Ambulance Services and for Expanded Membership in the WCRAA is set to renew on its own terms in December 31, 2020 unless a party to that Original Agreement notifies the other parties of its intent to withdraw by September 1, 2020; and

**WHEREAS**, all parties intend for the WCRAA to continue in operation and administration beyond said December 31, 2020 renewal, with the WCRAA continuing to exist as it does today; and

**WHEREAS**, the parties acknowledge that their financial contributions to the WCRAA as set forth in this Agreement and previous Agreements funding the WCRAA is for and in consideration of (a) ambulance service coverage within each of their respective cities, for the cities, and in the unincorporated areas of Washington County for the County, and (b) continued participation in the WCRAA; and

**WHEREAS**, all parties acknowledge that the continuation of the WCRAA will demand close and continued cooperation of all parties.

**NOW, THEREFORE, IT IS AGREED:**

**ARTICLE 1. AUTHORITY ORGANIZATION.**

(a) The chief executive officer of each entity shall represent said entity on the Board of Directors of the Authority to be known as the Washington County Regional Ambulance Authority.

(b) The Board shall meet no less than annually to transact all business associated with the powers and responsibilities conferred upon it. However, the Board shall reserve to itself the right to meet on whatever basis it determines is appropriate.

(c) The Board shall employ an executive director/chief to manage a regional ambulance system.

(d) In order to ensure maximum efficiency and effectiveness of the operation, an executive committee shall be formed to be charged with the oversight of the day-to-day operation of the system. The members of said executive committee shall be as follows:

- (1) The County appointee who shall reside in the unincorporated service area.
- (2) The Fayetteville City Council appointee;
- (3) A second Fayetteville appointee (Both City Council appointees shall serve at the pleasure of the City Council and can be removed and replaced by different representatives by City Council Resolution.);
- (4) A small city appointee to be chosen by the aforesated cities, excluding the City of Fayetteville;
- (5) A Nursing Home or medical profession representative who shall reside in the City of Fayetteville to be chosen by the County appointee; the Fayetteville appointees, and the small city appointee.
- (6) A Hospital representative who shall reside in the City of Fayetteville to be chosen by the County appointee; the Fayetteville appointees, and the small city appointee.
- (7) A representative of the financial community residing in the service area to be chosen by the County appointee, the Fayetteville appointees and the small city appointee.



**ARTICLE 2. PURPOSES, POWERS, RIGHTS, OBLIGATIONS AND RESPONSIBILITIES OF THE CREATED ENTITY.**

(a) All parties acknowledge that the need to create an entity to own, operate and manage an ambulance service is necessary and appropriate.

(b) The Authority created herein shall have the following powers:

- (1) To provide advanced and basic life support emergency ambulance service, medical standbys and Mobile Integrated Health-Community Paramedicine (MIH-CP) in the designated area;
- (2) To provide emergency medical dispatch including pre-arrival instructions in accordance with approved dispatch protocols;
- (3) To set ambulance user fees;
- (4) To own system revenues;
- (5) To provide exclusive emergency and non-emergency (within the cities only) ambulance service;
- (6) To enter into mutual aid and automatic aid Agreements with neighboring ambulance services for emergency services;
- (7) Comprehensive regulatory powers over the ambulance system performance;
- (8) Ownership of or access to key components of the system infrastructure;
- (9) Centralize medical direction and clinical oversight of the ambulance system to the extent deemed necessary;
- (10) To promulgate rules and regulations to further effectuate the purposes of this Agreement;
- (11) To own and dispose of real and personal property;
- (12) To adopt and oversee comprehensive system performance on an annual basis to include periodic revisions to comply with emerging technologies and changes in clinical and operational standards.

(c) Washington County Regional Ambulance Authority's Specific Duties.

The Authority created herein shall have the following specific duties and responsibilities **in addition** to the statutory and administrative requirements of §14-266-109, the Arkansas Medical Practices Act, and any other government or professional standards.

(1) Response time metrics shall be analyzed no less than monthly to determine the need for additional ambulances and staff to maintain agreed upon service levels.

(2) Reporting Requirements.

(A) Fayetteville. On the third Tuesday of July each year, the Washington County Regional Ambulance Authority by the two Fayetteville representatives on the Executive Committee shall appear before the Fayetteville City Council to present:

(i) The written annual, audited report of the previous year's financial and response data reports;

(ii) A written report of the financial and response data for the first half of the current year;

(iii) Plans and projections to replace or enlarge capital property and equipment within the next 18 months;

(iv) Plans and justifications for any personnel increases within the next 18 months; and

(v) Revenue/expense projections for the next 18 months.

(B) Any Other Member of This Authority. Upon written request by any other member of this authority, the Board Member representing that entity shall provide the full written and oral report referred to in (A) to that City or to the County during its regular July or August meeting.

**ARTICLE 3. FINANCING; TRAINING; COMPLIANCE WITH A.C.A. §20-13-301 ET. SEQ.**

(a) All parties acknowledge that the need for a guaranteed revenue source independent of and in addition to fees for service is necessary in order to ensure the continued viability of said service.

(b) The annual regional ambulance service-funding source for all parties of this Agreement shall be based upon the prior year's population projection by the NWA Council.

- (1) All Cities shall pay \$6.06 per capita based on the prior year's population projection by NWA Council and will be updated annually.
- (2) Washington County shall pay \$17.56 per capita for the unincorporated population of Washington County based on the prior year's population projection by NWA Council and will be updated annually. Additionally, Washington County shall pay the amount of \$223,000, previously paid to Springdale Fire Department for ambulance coverage, to the Authority for a period of five years starting in January 2021 and ending in December 31, 2025.

020	2021	2022	2023	2024	City County	2021 Subsidy	2022 Subsidy	2023 Subsidy	2024 Subsidy	2025 Subsidy
3025	3355	3421	3489	3557	Elkins	\$18,332	\$20,332	\$20,732	\$21,141	\$21,557
2514	2531	2600	2670	2743	Elm Springs	\$15,236	\$15,336	\$15,753	\$16,183	\$16,624
7156	7461	7599	7739	7883	Farmington	\$43,365	\$45,211	\$46,048	\$46,901	\$47,770
89266	91575	92994	94445	95918	Fayetteville	\$540,951	\$554,943	\$563,545	\$572,336	\$581,264
1736	1778	1812	1846	1881	Goshen	\$10,521	\$10,776	\$10,980	\$11,189	\$11,402
1502	1510	1536	1564	1592	Greenland	\$9,103	\$9,149	\$9,311	\$9,476	\$9,645
3962	3967	4040	4115	4191	Johnson	\$24,012	\$24,039	\$24,484	\$24,937	\$25,398
2581	2618	2655	2693	2732	Lincoln	\$15,638	\$15,865	\$16,091	\$16,321	\$16,555
6125	6639	6782	6928	7077	Prairie Grove	\$37,115	\$40,235	\$41,100	\$41,983	\$42,886
3423	3367	3434	3503	3573	Tontitown	\$20,744	\$20,401	\$20,809	\$21,226	\$21,650
2647	2727	2770	2813	2857	West Fork	\$16,038	\$16,527	\$16,784	\$17,045	\$17,311
437	448	454	460	466	Winslow	\$2,649	\$2,717	\$2,752	\$2,788	\$2,824
34282	34838	35399	35947	36510	County	\$824,985	\$834,749	\$844,598	\$854,233	\$864,111
158656	162813	165496	168212	170979	TOTAL	\$1,578,689	\$1,610,278	\$1,632,989	\$1,655,759	\$1,678,997

(c) The Authority shall continue to seek a sustainable funding source with the goal of reducing subsidies proportionately across the board.

(d) Except as stated above, no party to this Agreement may be financially obligated without the approval of its governing body.

(e) All governing bodies who are parties to this Agreement must approve any increases in subsidy.

(f) A percentage of these funds shall be set aside for replacement of capital items.

(g) The ambulance service owned or under contract with the Authority shall be required to provide, at no additional charge, the Arkansas Department of Health 24 hour basic refresher course to all EMT certified firefighters that act as first responders with said ambulance service.

(h) The financing provided by the parties hereto shall be from general revenues; furthermore, the financing and this Agreement are contingent upon compliance with A.C.A. §20-13-301 et.

seq. by the County and all the parties will cooperate to the extent necessary in complying with such.

**ARTICLE 4. TERM.**

This initial term of this Agreement shall be from January 1, 2021 at 12:00 a.m. (midnight) through December 31, 2025 at 11:59 p.m. This Agreement shall be automatically renewed with possible changes to **Article 3 Financing** for an additional five year term unless any party notifies the Authority in writing of its refusal to participate in the Authority and this Agreement by September 1, 2025. A second automatic renewal shall occur on December 31, 2030 unless any party notifies the Authority in writing of its refusal to participate in the Authority and this Agreement by September 1, 2030.

Notwithstanding the above terms, all parties to this Agreement may withdraw from this Agreement upon six months' written notice to the Authority and shall only be responsible to pay its per capita fee for that pro-rata portion of the year.

**ARTICLE 5. CONTINUATION OF OWNERSHIP OF EQUIPMENT BELONGING TO AND OPERATION OF WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY.**

Property currently owned by WCRAA and all other property and resources of the Authority purchased during its existence or owned by it on July 2, 2011, or thereafter shall remain the Authority's exclusive property throughout the Authority's existence. It is the intent of all parties that WCRAA's current operations, administration, policies, practices and procedures as they now exist shall continue for the length of this Agreement. Furthermore, it is the intent of all parties that all legal obligations of and rights now belonging to the WCRAA shall continue to bind or inure to the benefit of, as the case may be, the WCRAA during the length of this Agreement. The WCRAA shall continue to exist as a corporate body as it has since the first Interlocal Agreement forming the WCRAA, with the sole exception that the Cities of Elm Springs and Tontitown became full members of the WCRAA upon execution of THE AGREEMENT FOR CONTINUATION AND EXPANDED MEMBERSHIP IN THE WASHINGTON COUNTY REGIONAL AMBULANCE AUTHORITY on November 19, 2015 this Agreement and while they honor their obligations hereunder, as any other participating entity. This Agreement shall be construed to effectuate this intent.

**ARTICLE 6. SEVERABILITY.**

The provisions of this Agreement are declared to be severable. If any provision hereof shall be held to be invalid or to be inapplicable to any person or circumstance, such holdings shall not affect the ability or the applicability of the remainder hereof.

**ARTICLE 7. EFFECTIVE DATE.**

This Agreement shall not be effective until approved and signed by all parties in accordance with the law.

## APPENDIX TO AGREEMENT

### **APPENDIX DEFINITION OF TERMS WHEN AND IF USED.**

**Ambulance Authority:** Quasi-governmental entity created to oversee and deliver ambulance service in a specified geographical service area.

**Ambulance Service:** Means emergency and non-emergency response and transport services offered by the Authority, including management, supervision, mass gatherings, community events and Mobile Integrated Health-Community Paramedic (MIH-CP).

**Exclusivity:** Sole provider emergency and non-emergency ambulance rights granted by ordinance or resolution by each party to the extent allowed by State Law.

**Per Capita:** Funding structure set forth by this Agreement based on population. Cities contribute at \$6.06 per capita due to the increased number of calls generated within their city limits. The County contributes at \$17.56 per capita due to the increased coverage area and decreased density of call volume in the unincorporated areas of the County. No reduction of any entity's gross subsidy shall occur during the initial term of this Agreement.

**Subsidy:** Government funds requested by the Authority to provide ambulance service.

**User Fees:** Fees charged to patients treated or transported by the ambulance service, or fees charged to an individual or an organization for ambulance standby coverage.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF  
FARMINGTON, ARKANSAS**

By: \_\_\_\_\_  
**Ernie Penn, Mayor**

ATTEST:

By: \_\_\_\_\_  
**Kelly Penn, City Clerk**

*Draft*

**Washington County Regional Ambulance Authority**

August 12, 2020

11:00 am-12:00 noon

WCRAA Board of Directors Meeting Minutes

**Zoom hosted by City of Fayetteville IT**

*See Email sent by City of Fayetteville on July 30, 2020*

Board Members Present or Proxy:

**Washington County**

**Fayetteville**

**Elkins**

**Farmington**

Goshen

**Greenland**

Lincoln

**Prairie Grove**

**West Fork**

Winslow

**Johnson**

**Tontitown**

Elm Springs

**Judge Joseph Wood**

**Mayor Lioneld Jordan**

**Mayor Bruce Ledford**

**Mayor Ernie Penn, Sec Treasurer**

not present

**Mayor Bill Groom, Chair**

not present

**Mayor Sonny Hudson**

**Mayor Heith Caudle**

not present

**Mayor Chris Keeney**

**Mayor Paul Colvin, Vice-Chair**

not present

Mayor Bill Groom, Chairman called meeting to order at 11:02 am.

Agenda adopted as presented.

Minutes of January 23, 2019 meeting motion to approve by Mayor Jordan, second by Mayor Hudson; approved unanimously.

**Old Business:**

- none

**New Business:**

- 2021 Subsidy options discussed. Chief Stewart recommended staying at current (2010) census until 2022 after solid 2020 Census numbers are available sometime mid-2021. Board discussed desire to move forward with subsidy based on projections creating smaller incremental increases as population increases versus one larger, possibly more difficult to fund, increase every Decennial Federal Census.

Motion by Mayor Colvin to approve Subsidy Option 3 which begins with subsidy at same per capita rate based on NWA Council –Population Data 2020 population estimates and going forward with annual adjustments using same population estimates from NWA-Council. Second by Mayor Jordan. Motion passed unanimously.

- Discussed COVID 19 Financial Scenarios. Owen mentioned the Best case financial scenario is with an increase in call volume, cash flow and collections over projections. Will continue to monitor and advise the Board as necessary.

Public Comment: none

Next meeting: Board requested quarterly meetings- tentative time **1100-1200** and dates: **Jan 27, 2021; April 28, 2021; July 2021; October 27, 2021**

Adjourn: **11:47**

# Agenda Item 13





354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: Ernie Penn, Mayor  
Steve Tennant, City Attorney  
Floyd Shelley, Public Works Manager

Re: Request to approve the payment of \$54,600 to the City of Farmington in lieu of park land (1.05 acres) In Phase 2 of Farmington Heights. Appeal of Planning Commission original decision.

Date: October 12, 2020

### **Recommendation**

City staff recommends approval of this request due to the fact that there is plenty of dedicated park land (1.06 acres) to service the needs of this Subdivision for Phase 1 and 2 and the City does not need any additional land to have to maintain. (See Pictures)

### **Background**

The developer is requesting to pay funds of \$54,600 for the 91 lots in Phase 2. This is \$600 per lot and is allowable in our ordinance which allows a developer to pay money in lieu of park land. These funds can be used for park related expenses at any location in the City. The 1.06 acres in Phase 1 is more than adequate for this neighborhood pocket park. Our Public Works department would have to mow and maintain this additional park land and this will put a burden on our Public Works department to add any additional land.

### **Discussion**

The ordinance allows for a developer to pay \$600 per lot in lieu of dedicating park land as long as the Final plat has not been accepted by the City and filed for record. This will allow the developer to have 4 additional residential lots (77,76,75,74) in Phase 2. This is appealing of the planning commission original decision.

### **Budget Impact**

Approval of this request will provide us \$54,600 for amenities in our other parks.



# CIVIL DESIGN ENGINEERS, INC.

---

P.O. Box 56, Cave Springs, AR 72718 Phone: (479)381-1066 Email: [ffourie@civilde.com](mailto:ffourie@civilde.com)

September 23, 2020

Melissa McCarville  
City Business Manager  
City of Farmington  
354 W. Main  
Farmington, AR 72730  
Phone: (479) 267-3865

**Re: Preliminary Plat Revision  
Farmington Heights Phase 2  
Farmington, Arkansas  
CDE Project No. 1105**

Dear Ms. McCarville:

We have previously made a request to the Planning Commission to accept a fee to the Farmington City Parks and Trails Development Fund in accordance with Ordinance 2016-01 Article 7 (C) in lieu of the proposed parks dedication as part of this subdivision.

However, at the August 24, 2020 Planning Commission meeting this request was denied.

Therefore, we would like to appeal this decision and request a fee in lieu of to the Farmington City Parks and Trails Development Fund of \$600 per single-family residential lot, for a total of **\$54,600.00** for this 91-lot subdivision at Final Plat.

Please let me know if you have any questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Ferd Fourie", is written over a light blue horizontal line.

Ferdi Fourie, P.E.  
Project Manager  
FF/FF



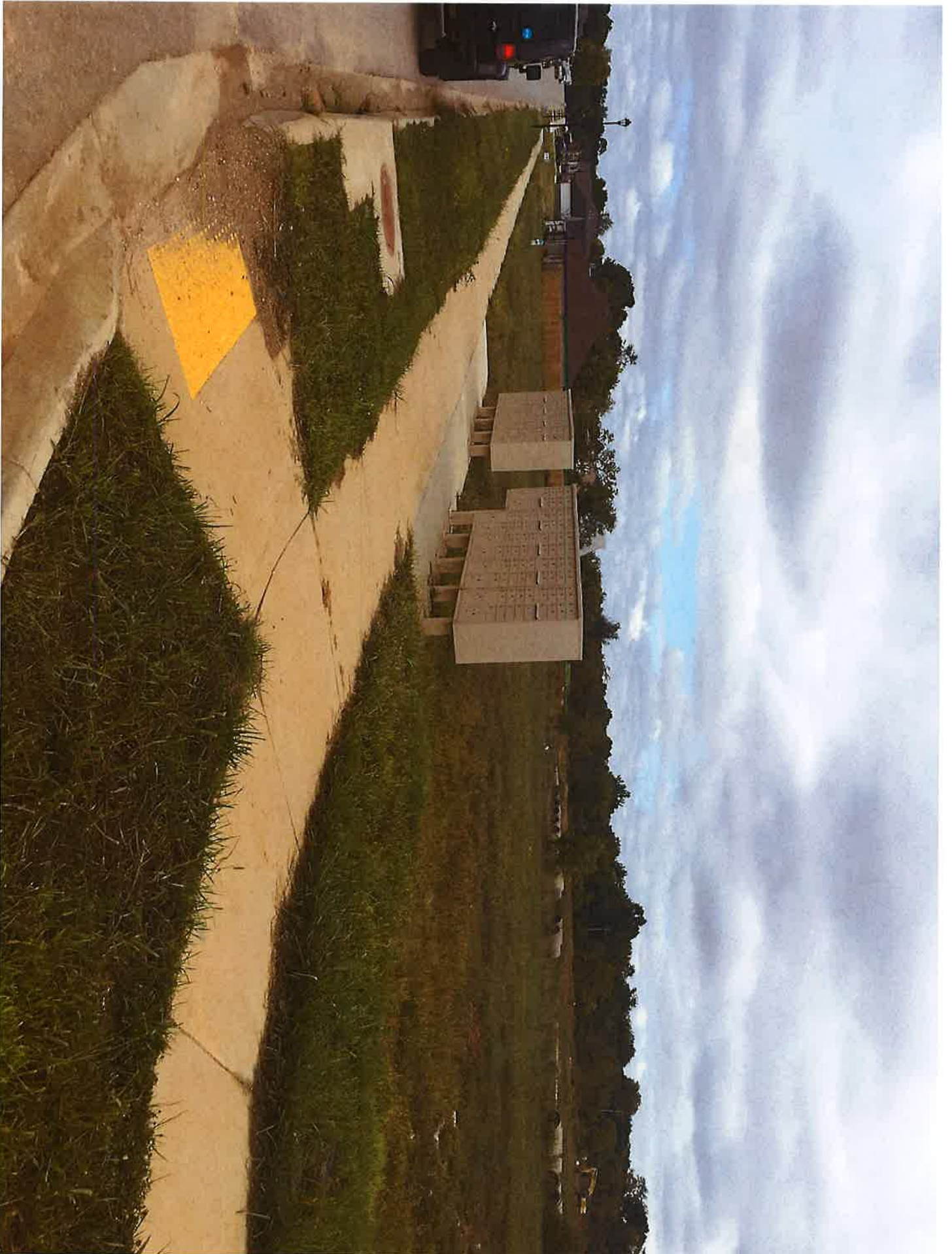


CORNER LOT

1.06 ACRES  
PHASE 1  
-PARK







# Agenda Item 14

**ORDINANCE NO. 2020-09**

**AN ORDINANCE LEVYING A TAX ON THE REAL AND PERSONAL PROPERTY WITHIN THE CITY OF FARMINGTON, ARKANSAS, FOR THE YEAR 2021 FIXING THE RATE THEREOF AT 5.0 MILS AND CERTIFYING THE SAME TO THE COUNTY CLERK OF WASHINGTON COUNTY, ARKANSAS.**

**WHEREAS**, it is necessary to collect taxes on both real and personal property in order to provide service to the citizens of the City of Farmington, and the State law of the City of Farmington is allowed to do so:

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:**

Section 1: That a tax is hereby levied on the real and personal property within the City of Farmington, Arkansas for the year 2021, to be collected in 2022, for the following purposes at the following rates:

REAL AND PERSONAL PROPERTY

<u>Purpose</u>	<u>Levy</u>
General Fund	5.0 Mils

Section 2: That the real and personal property tax so levied and the rate provided therefore are hereby certified to the Clerk of Washington County, Arkansas, to be placed in the tax book by the County Clerk and collected in the same manner that the county and school district taxes are collected.

Section 3: That the City Clerk is authorized and directed to file certified copies of the Ordinance in the Office of the County Recorder, County Clerk, County Assessor and the County Tax Collector for Washington County, Arkansas.

Section 4: Repealing Clause. All other Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 5: Severability Clause. In the event any portion of the Ordinance is declared inoperative or invalid as a result of a statute or judicial decision, then only that portion

expressly so declared to be inoperative or invalid shall be affected thereby and all other provisions hereof shall remain in full force and effect.

Section 6: Emergency Clause. That the City Council of the City of Farmington, Arkansas, further determines that this Ordinance is necessary to adequately and properly protect the inhabitants of the City; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 12<sup>th</sup> day of October, 2020.

APPROVED:

\_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Penn, City Clerk



# Informational Items



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)  
City Business Manager Report  
October 12, 2020  
City Council Meeting

- Rachel Sawyer (10 years) and Chad Parrish (13 years) celebrate work anniversaries. Thank them for their service!
- We had an increase in income again this month. The figures on the reports in the packet are for July.
- For the foreseeable future we are going to be holding our public meetings through Zoom. If you or your constituents have questions about logging in, the information is on our Facebook page and website. If they call the office we can give them the information also.
- Our Double Springs project should be complete by the end of the month.
- We are collecting invoices and receipts to apply for CARES Act money through the State of Arkansas. The Arkansas Municipal League was instrumental in getting this funding and continues to guide us through the process.
- Our building expansion is underway. We expect completion around the 27<sup>th</sup> of this month!
- As a part of our building project we are having the lobby and court room painted. That work will be done this week. By the time of the meeting we should have a freshly painted room!
- The ordinance for the 5 Mil Levy is simply a housekeeping issue. We do it each year; it is not a new tax.

*"I would rather sit on a pumpkin, and have it all to myself, than be crowded on a velvet cushion."  
- Henry David Thoreau*

# Northwest Arkansas Cities Population Projections



City Name	2020 Population Estimate NWARPC	2045 Population Projection NWARPC	2020 to 2045 Difference	Percent Change 2020 to 2045	Annual Average Growth Rate 2020 to 2045
Avoca	520	740	220	42.3%	1.4%
Bella Vista	29,145	48,089	18,944	65.0%	2.0%
Bentonville	57,671	113,658	55,987	97.1%	2.8%
Cave Springs	5,899	14,668	8,769	148.6%	3.7%
Centerton	17,239	38,412	21,173	122.8%	3.3%
Decatur	1,800	2,681	881	48.9%	1.6%
Elkins	3,595	7,431	3,836	106.7%	2.9%
Elm Springs	2,546	6,365	3,819	150.0%	3.7%
Farmington	7,578	15,531	7,953	104.9%	2.9%
Fayetteville	89,303	150,977	61,674	69.1%	2.1%
Garfield	587	790	203	34.5%	1.2%
Gateway	486	987	501	103.2%	2.9%
Gentry	4,093	9,126	5,033	123.0%	3.3%
Goshen	2,074	3,569	1,495	72.1%	2.2%
Gravette	3,564	8,331	4,767	133.8%	3.5%
Greenland	1,416	5,522	4,106	290.1%	5.6%
Highfill	641	3,228	2,587	403.6%	6.7%
Johnson	3,788	6,254	2,466	65.1%	2.0%
Lincoln	2,508	4,007	1,499	59.8%	1.9%
Little Flock	2,809	7,072	4,263	151.7%	3.8%
Lowell	9,828	24,646	14,818	150.8%	3.7%
Pea Ridge	6,392	13,284	6,892	107.8%	3.0%
Prairie Grove	7,062	10,668	3,606	51.1%	1.7%
Rogers	70,248	124,307	54,059	77.0%	2.3%
Siloam Springs	17,347	24,788	7,441	42.9%	1.4%
Springdale*	85,187	154,352	69,165	81.2%	2.4%
Springtown	98	211	113	114.9%	3.1%
Sulphur Springs	531	847	316	59.6%	1.9%
Tontitown	4,644	15,548	10,904	234.8%	5.0%
West Fork	2,695	6,867	4,172	154.8%	3.8%
Winslow	428	565	137	32.1%	1.1%
<b>Benton County Population</b>	<b>279,141</b>	<b>545,893</b>	<b>266,752</b>	<b>95.6%</b>	<b>2.7%</b>
<b>Washington County Population</b>	<b>239,187</b>	<b>428,382</b>	<b>189,195</b>	<b>79.1%</b>	<b>2.4%</b>
<b>Unincorporated Areas Population 2045 MTP</b>	<b>76,603</b>	<b>150,753</b>	<b>74,150</b>	<b>96.8%</b>	<b>2.7%</b>
<b>Total Two Counties Population</b>	<b>518,328</b>	<b>974,275</b>	<b>455,947</b>	<b>88.0%</b>	<b>2.6%</b>

**Notes:**

\*Springdale includes the population of Bethel Heights in 2045

2020 Census Population shows Annual Estimates of the Resident Population for Incorporated Places in Arkansas: April 1, 2010 to July 1, 2019 forecasted to 2020 using city AAGR between 2010 to 2019

2045 MTP Projection Population Source: State Cohort Component Model, Arkansas Economic Development Institute (AEDI), 2019

# WASHINGTON COUNTY DISTRICT COURT FARMINGTON DEPARTMENT MONTHLY DISTRIBUTION WORKSHEET SEPTEMBER 2020

ADMIN OF JUSTICE	Check 1	Dept. of Finance and Administration	Total for Check 1	\$ 3,542.40	Chk# 2138
	Check 2	General Fund	Total for Check 2	\$ 1,814.85	Chk# 2139
	Check 3	Washington County Treasurer (Act 1256)	Total for Check 3	\$ 1,532.75	Chk# 2140
<b>Total Checks Admin of Justice</b>					<b>\$6,890.00</b>

COURT COST & FINE	Check 4	<b>Administration of Justice Fund</b>				
		CCCR- Court Cost-Criminal		\$ 815.00		
		CCDWI-Court Cost DWI		\$ 1,090.00		
		CCTR- Court Cost-Traffic		\$ 4,195.00		
		CCTRO- Court Cost-Traffic Ordinance		\$ 765.00		
		CCSEAT - Court Cost - Seat Belt		\$ 25.00		
		<b>Total for Check 4</b>		<b>Chk#3640</b>	<b>\$6,890.00</b>	
	Check 5	<b>General Fund</b>				
	FINE- Fines Collected		\$ 5,990.00			
	WF - Warrant Fee		\$ 90.00			
	FTPRFL-FTPR+60 Days Fines-Local		\$ 320.00			
	NLIFL-No Liability Ins. Fines		\$ 440.00			
	FTPRLOC-Fines Local		\$ 20.00			
	<b>Total for Check 5</b>		<b>Chk# 3641</b>	<b>\$6,860.00</b>		
Check 6	<b>Court Automation Fund</b>					
	CFEE-Local Court Automation		\$ 633.00			
	<b>Total for Check 6</b>		<b>Chk# 3642</b>	<b>\$633.00</b>		
Check 7	<b>Department of Finance &amp; Administration</b>					
	CFEES - State Court Automation Fee		\$ 627.50			
	DCSAF - Drug Crime Special Assess Fee		\$ 40.00			
	DVSFF - Domestic Violence Shelter Fund Fee		\$ 30.00			
	NIFS - New Installment Fee - State		\$ 1,262.50			
	<b>Total for Check 7</b>		<b>Chk# 3643</b>	<b>\$1,960.00</b>		
Check8	<b>Washington County Treasurer</b>					
	JBAF - Jail Booking and Admin Fee		\$ 60.00			
	CJF - County Jail Fee		\$ 1,440.00			
	<b>Total for Check8</b>		<b>Chk# 3644</b>	<b>\$1,500.00</b>		

<b>Monthly Total</b>	<b>\$17,843.00</b>
<b>Year to Date</b>	<b>\$211,860.93</b>

 10-1-20  
Ernie Penn, Mayor

Date

 10/01/2020  
Kim Bentley, Chief Court Clerk

Date

Graham Nations, District Judge

Date

# Farmington Police Dept.

Offenses for Month 9/2019 and 9/2020

10/1/2020 9:41:06 AM

	<u>2019</u>	<u>2020</u>
<b>AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER</b>		
17-38-306	1	1
<b>ARSON - DAMAGE \$500 OR MORE</b>		
17-38-301(a)(2-5)	1	0
<b>ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE</b>		
17-38-319	1	0
<b>BATTERY - 3RD DEGREE / RECKLESSLY CAUSES INJURY</b>		
17-33-309A(3)	1	0
<b>CARELESS DRIVING</b>		
17-31-101	1	0
<b>CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS</b>		
5-36-703A(1)	1	1
<b>CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER VALUE \$500 OR MORE</b>		
5-36-703B	1	0
<b>CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS</b>		
5-36-703A	0	1
<b>CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES</b>		
17-31-203A	0	1
<b>DISORDERLY CONDUCT</b>		
17-31-203	0	1
<b>DISORDERLY CONDUCT / PUBLIC PLACE USES ABUSIVE, OBSCENE SPEECH OR OBSCENE</b>		
17-31-203B	1	0
<b>DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY</b>		
17-38-319	1	0
<b>DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY</b>		
17-38-309A(3)	2	3
<b>Drivers License Required</b>		
17-31-101	0	1
<b>DRIVING ON SUSPENDED LICENSE</b>		
17-31-101	5	1
<b>DWI (UNLAWFUL ACT)</b>		
17-31-101	2	3
<b>DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION</b>		
17-31-101	1	0
<b>ENDANGER WELFARE OF AN INCOMPETANT-2ND DEGREE-KNOWINGLY RISKS SERIOUS PHYSICAL/MENTAL HARM</b>		
17-31-203	1	0
<b>ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE</b>		
17-31-203A	0	1
<b>Excess Speed</b>		

	<u>2019</u>	<u>2020</u>
	0	1
Expired Tags		
	1	0
FAILURE TO APPEAR		
	14	27
FAILURE TO PAY FINES & COSTS		
	21	10
Failure to Pay Registration/No Vehicle License		
	1	1
Fictitious Tags		
	1	0
FLEEING		
	1	1
FORGERY		
	0	1
FRAUD - FINANCIAL IDENTITY		
	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED		
	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
	1	0
FURNISHING PROHIBITED ARTICLES		
	2	0
INATTENTIVE DRIVING		
	2	0
Leaving Scene of Accident/Property Damage		
	1	1
No Proof Insurance		
	3	1
No Tag Light		
	1	0
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER		
	2	0
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
	1	0
PERMITTING CHILD ABUSE		
	1	0
POSSESSING INSTRUMENTS OF CRIME		
	6	0
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
	4	1
POSSESSION OF A COUNTERFEIT SUBSTANCE		
	0	1
POSSESSION OF DRUG PARAPHERNALIA		
	8	3



	<u>2019</u>	<u>2020</u>
<b>Possession of Drug Paraphernalia</b>		
1-10-010(3)(2)(b)	1	0
<b>POSSESSION OF DRUG PARAPHERNALIA - FELONY</b>		
1-10-010(3)(2)(b)	11	1
<b>POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR</b>		
1-10-010(3)(2)(a)	3	0
<b>POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM</b>		
1-10-010(3)(2)(c)	2	0
<b>POSSESSION OF METH OR COCAINE LT 2GM</b>		
1-10-010(3)(2)(a)	5	1
<b>POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 10GM BUT LT 200GM</b>		
1-10-010(3)(2)(d)	1	0
<b>POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 2GM BUT LT 10GM</b>		
1-10-010(3)(2)(e)	2	0
<b>POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER LT 2GM</b>		
1-10-010(3)(2)(f)	1	0
<b>POSSESSION OF SCH I OR II LT 2GM</b>		
1-10-010(3)(2)(g)	0	3
<b>POSSESSION OF SCH I OR II NOT METH OR COCAINE PURPOSE TO DELIVER</b>		
1-10-010(3)(2)(h)	1	0
<b>POSSESSION OF SCH IV OR V LT 28GM</b>		
1-10-010(3)(2)(i)	0	1
<b>POSSESSION OF SCH VI LT 4OZ</b>		
1-10-010(3)(2)(j)	5	0
<b>PUBLIC INTOXICATION / DRINKING IN PUBLIC</b>		
1-10-010(3)(2)(k)	5	0
<b>RAPE</b>		
1-10-010(3)(2)(l)	1	0
<b>RAPE / FORCIBLE COMPULSION</b>		
1-10-010(3)(2)(m)	1	0
<b>RAPE / PERSON LESS THAN 14 YOA</b>		
1-10-010(3)(2)(n)	1	0
<b>RUNAWAY</b>		
1-10-010(3)(2)(o)	1	2
<b>SEXUAL ASSAULT - 1ST DEGREE</b>		
1-10-010(3)(2)(p)	0	1
<b>SEXUAL INDECENCY WITH A CHILD</b>		
1-10-010(3)(2)(q)	1	0
<b>TAMPERING WITH PHYSICAL EVIDENCE</b>		
1-10-010(3)(2)(r)	1	0
<b>TERRORISTIC THREATENING</b>		
1-10-010(3)(2)(s)	0	1
<b>THEFT \$1,000 OR LESS - ALL OTHERS</b>		
1-10-010(3)(2)(t)	1	1
<b>THEFT \$1,000 OR LESS - FROM BUILDING</b>		

	<u>2019</u>	<u>2020</u>
1-26-107(4)(1)(b)(i)	0	1
<b>THEFT \$1,000 OR LESS - FROM VEHICLE</b>		
5-36-100(b)(4)(A)	0	1
<b>THEFT BY RECEIVING</b>		
5-16-104	2	1
<b>THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE</b>		
6-18-103	1	0
<b>THEFT OF PROPERTY / ALL OTHER</b>		
6-16-100A(3)	0	2
<b>THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000</b>		
5-36-103(b)(1)(A)	0	2
<b>TRAFFICKING A CONTROLLED SUBSTANCE</b>		
6-58-100	0	2
<b>UNATTENDED DEATH/NATURAL CAUSES</b>		
DEATH	1	0
<b>UNEMPLOYMENT FRAUD</b>		
11-30-0	0	12
<b>Totals:</b>	<b>141</b>	<b>94</b>



<b>SEPTEMBER</b>	<b>Citation Warning Warrant</b>			<b>Total</b>
Bates - Howard	4	2	1	7
Bertorello - James	2	12	2	16
Cavin - James	9	6	0	15
Collins - John	2	5	0	7
Collins - Justin	5	1	0	6
Howerton - Joshua	2	34	2	38
Long - Dustin	2	5	0	7
Mahone - Taron	24	0	0	24
Stine - Jacob	15	7	3	25
Talley - Taylor	2	10	0	12
<b><u>Totals</u></b>	<b><u>67</u></b>	<b><u>82</u></b>	<b><u>8</u></b>	<b><u>157</u></b>
<b><u>Averages</u></b>	<b><u>6.7</u></b>	<b><u>8.2</u></b>	<b><u>0.8</u></b>	<b><u>15.7</u></b>

# Fire Department



Oct. 2020 Monthly Report for the Mayor and City Council

**Information:**

- The Fire Department will conduct a drive through fire safety day on Oct. 3<sup>rd</sup>. There will be emergency response vehicles that kids can look at from their vehicle. At each stop there will be a fire safety message and handouts. This will allow home schooled students to participate in fire safety week.
- All fire engines passed pumper service testing. This testing is done annually and is required by ISO.
- City business fire inspections have been scheduled. Every business with a current city business license will receive a fire inspection annually. This will not include home based business.

**Anniversaries:** Al Jones (17 years) Lance Selph (10 years)

## Farmington Fire Department

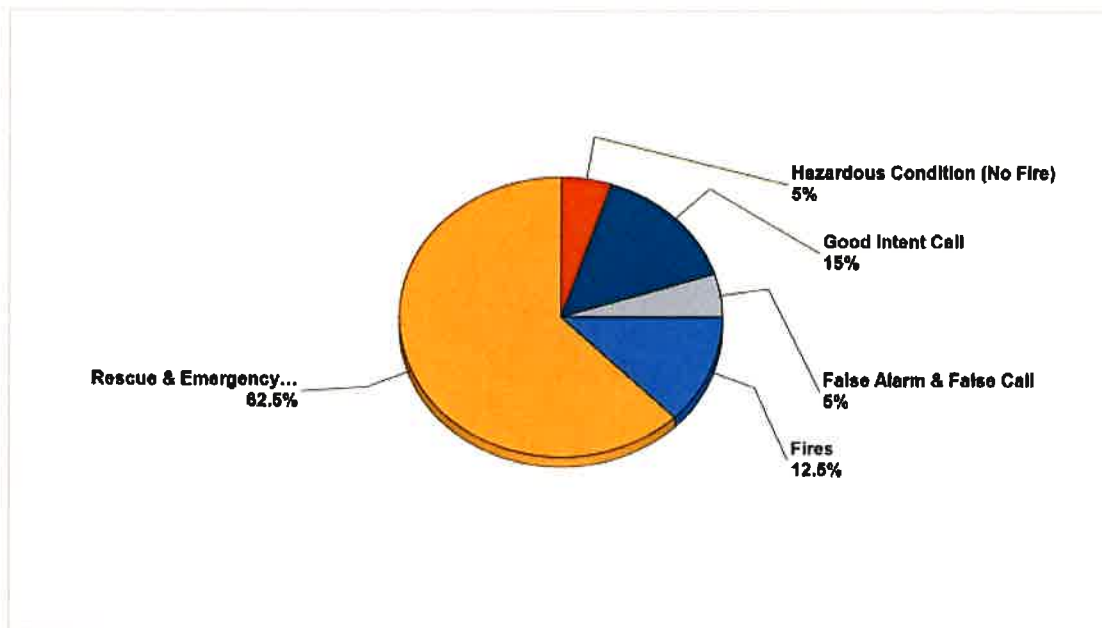
Farmington, AR

This report was generated on 9/29/2020 7:17:51 AM



**Breakdown by Major Incident Types for Date Range**

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	12.5%
Rescue & Emergency Medical Service	25	62.5%
Hazardous Condition (No Fire)	2	5%
Good Intent Call	6	15%
False Alarm & False Call	2	5%
<b>TOTAL</b>	<b>40</b>	<b>100%</b>

# Fire Department



## Farmington Fire Department

Farmington, AR

This report was generated on 9/29/2020 7:23:55 AM



### Code Hours Summary per Training Code For Date Range

Training Code(s): All Training Codes | Start Date: 09/01/2020 | End Date: 09/30/2020

Total Training Hours By Code		
Total Hours for Training Code: Care of Apparatus and Equipment		34:00
Total Hours for Training Code: Emergency Response Guide Book		6:00
Total Hours for Training Code: EMS - BCLS		23:00
Total Hours for Training Code: EMS - BTLS		5:00
Total Hours for Training Code: EMS CEU'S		12:00
Total Hours for Training Code: EMS-Trauma		4:00
Total Hours for Training Code: Evaluation and Discipline		1:00
Total Hours for Training Code: Extrication Refresher Training		4:00
Total Hours for Training Code: Fire Ground Health and Safety		18:30
Total Hours for Training Code: Fire Inspections		2:00
Total Hours for Training Code: Fire Officer I Course		2:00
Total Hours for Training Code: Fire Pumps		4:00
Total Hours for Training Code: Firefighting Tactics		2:00
Total Hours for Training Code: Firefighting Tools		1:30
Total Hours for Training Code: Handling Problems, Conflicts, and Mistakes		1:00
Total Hours for Training Code: Hazmat Refresher		36:15
Total Hours for Training Code: Hose Practices		52:30
Total Hours for Training Code: Hydraulic Principles		3:00
Total Hours for Training Code: Ladder Practices		6:00
Total Hours for Training Code: Map and Territory Study		4:00
Total Hours for Training Code: Monitoring Equipment		2:15
Total Hours for Training Code: New Hardware/Software Orientation		1:00
Total Hours for Training Code: Nozzels and Appliances		1:30
Total Hours for Training Code: Pre-Fire Planning		12:00
Total Hours for Training Code: Principles of Supervision		2:00
Total Hours for Training Code: Reports and Records		3:00
Total Hours for Training Code: Rescue: Equipment and Procedures		2:00
Total Hours for Training Code: Ropes and Knots		3:30
Total Hours for Training Code: SCBA		81:30
<b>Totals for all selected Training Codes 9/1/2020 - 9/30/2020</b>	<b>24 personnel</b>	<b>330:30</b>

# Permit Report

09/01/2020 - 09/30/2020

Permit #	Permit Date	Site Address	Permit Type	Description of Work	Contractor	Material & Labor	Total Fees
3567	9/30/2020	68 Debbie	Building	New House	Mc Burnett Construction	375,000	\$1,285.00
3566	9/30/2020	730 Lindle	Building	Re-inspection fee	Hansen Brothers Construction	435,000	\$25.00
3565	9/30/2020	166 Ruth	Mechanical	HVAC changeout	Paschal Heat and Air	6,694	\$45.00
3564	9/29/2020	91 Bois D' Arc	Mechanical	HVAC for remodel	American Air Conditioning & Mechanical	5,800	\$40.00
3563	9/29/2020	10985 Blue Sky	Building	New House	MFC Homes	744,000	\$2,088.00
3562	9/28/2020	409 Otoe	Building	New House	Trademark Custom Homes	274,000	\$982.00
3561	9/28/2020	403 Otoe	Building	New House	Trademark Custom Homes	275,000	\$985.00
3560	9/28/2020	536 Greylag	Building	New House	Riggins Construction	255,000	\$925.00
3559	9/28/2020	550 Greylag	Building	New House	Riggins Construction	255,000	\$925.00
3558	9/28/2020	311 Taverner	Building	New House	Riggins Construction	255,000	\$925.00
3557	9/28/2020	323 Taverner	Building	New House	Riggins Construction	255,000	\$925.00
3556	9/28/2020	463 Yona	Building	New House	Riggins Construction	255,000	\$925.00
3555	9/28/2020	475 Yona	Building	New House	Riggins Construction	255,000	\$925.00

3554	9/25/2020	430 Tacoma	Building	Re-inspection fee	Trademark Custom Homes	275,000	\$25.00
3553	9/25/2020	480 Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3552	9/25/2020	508 Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3551	9/25/2020	469 Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3550	9/25/2020	730 Lindle	Electric	Electric for new house	McFarland Electric	9,700	\$60.00
3549	9/25/2020	730 Lindle	Plumbing/Gas	Plumbing for new house	DPH Plumbing	23,000	\$125.00
3548	9/23/2020	495 Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3547	9/23/2020	528 Greylag	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3546	9/23/2020	556 Greylag	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3545	9/22/2020	36 St Johns Place	Building	Remodel residential home	Redeemed Construction	40,000	\$210.00
3544	9/22/2020	450 Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3543	9/22/2020	91 Bois D' Arc	Plumbing/Gas	Plumbing for remodel	SWM Contractors	2,500	\$25.00
3542	9/21/2020	469 Otoe	Building	reinspection fee	Trademark Custom Homes	295,000	\$25.00
3541	9/21/2020	12328 Clyde Carnes	Electric	Electric for new house	Upton repairs plus LLC	12,000	\$70.00
3540	9/21/2020	469 Yona	Building	New House	Riggins Construction	255,000	\$925.00
3539	9/21/2020	480 Yona	Building	New House	Riggins Construction	255,000	\$925.00
3538	9/21/2020	495 Yona	Building	New House	Riggins Construction	255,000	\$925.00

3537	9/21/2020	508 Yona	Building	New House	Riggins Construction	255,000	\$925.00
3536	9/21/2020	528 Greylag	Building	New House	Riggins Construction	255,000	\$925.00
3535	9/21/2020	556 Greylag	Building	New House	Riggins Construction	255,000	\$925.00
3534	9/18/2020	221 Old Farmington Rd	Plumbing/Gas	Replace water line	Paramount Plumbing	1,800	\$20.00
3533	9/16/2020	397 Otoe	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3532	9/16/2020	333 Otoe	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3531	9/16/2020	321 Otoe	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3530	9/16/2020	73 Chickasaw	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3529	9/16/2020	281 Pine Meadow	Electric	Addition of generator	Tim McCartney	5,000	\$35.00
3528	9/16/2020	190 E Main, #19	Electric	Meter Combo change out	MC Electric	809	\$20.00
3527	9/15/2020	97 Isabella	Building	New House	Chance Contractors	354,000	\$1,222.00
3526	9/15/2020	91 Bois D' Arc	Electric	Electrical for remodel	Rick Williams	4,000	\$30.00
3525	9/14/2020	329 Driftwood	Electric	Electric for new storage building	Pruitt Electric	3,500	\$30.00
3524	9/14/2020	354 Main	Electric	Electric for Police Department Addition	Hill Electric	25,000	
3523	9/14/2020	73 Chickasaw	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3522	9/14/2020	362 Tacoma	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00

3521	9/14/2020	321 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3520	9/14/2020	397 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3519	9/14/2020	333 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3518	9/14/2020	327 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3517	9/14/2020	322 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3516	9/14/2020	339 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3515	9/14/2020	406 Tacoma	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3514	9/14/2020	374 Tacoma	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3513	9/14/2020	409 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3512	9/14/2020	451 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3511	9/14/2020	457 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3510	9/14/2020	469 Otoe	Mechanical	HVAC for new house	Comfort Heat and Air	6,000	\$40.00
3509	9/14/2020	278 S Hunter	Electric	100 amp service	Coulomb Systems	1,028	\$20.00
3508	9/14/2020	412 Tacoma	Electric	Electric for new house	American HVAC and plumbing	8,000	\$50.00
3507	9/14/2020	406 Tacoma	Plumbing/Gas	Plumbing for new house	American HVAC and plumbing	8,000	\$50.00
3506	9/14/2020	374 Tacoma	Plumbing/Gas	Plumbing for new house	American HVAC and plumbing	8,000	\$50.00

3505	9/14/2020	469 Otoe	Plumbing/Gas	Plumbing for new house	American HVAC and plumbing	8,000	\$50.00
3504	9/14/2020	409 Otoe	Electric	Electric for new house	Viper	5,500	\$40.00
3503	9/14/2020	451 Otoe	Electric	Electric for new house	Viper	5,500	\$40.00
3502	9/14/2020	457 Otoe	Electric	Electric for new house	Viper	5,500	\$40.00
3501	9/10/2020	454 Yona	Electric	Electric for new house	Hill Electric	5,500	
3500	9/10/2020	91 Bois D' Arc	Building	Remodel existing house	Josh Portman	25,000	\$135.00
3499	9/9/2020	450 Yona	Building	New House	Riggins Construction	268,000	\$964.00
3498	9/9/2020	12267 Cayman Rd	Electric	Electric for new house	KSP Inc	12,000	\$70.00
3497	9/9/2020	373 Tacoma	Electric	Electric for new house	CM Electric	5,564	\$40.00
3496	9/9/2020	522 Greylag	Mechanical	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3495	9/9/2020	317 Taverner Crossing	Mechanical	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3494	9/9/2020	329 Taverner Crossing	Mechanical	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3493	9/9/2020	474 Yona	Mechanical	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3492	9/9/2020	468 Yona	Mechanical	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3491	9/9/2020	462 Yona	Mechanical	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3490	9/8/2020	339 Otoe	Electric	Electric for new house	CM Electric	5,635	\$40.00



3489	9/8/2020	322 Otoe	Electric	Electric for new house	CM Electric	5,635	\$40.00
3488	9/8/2020	333 Otoe	Electric	Electric for new house	CM Electric	5,635	\$40.00
3487	9/8/2020	327 Otoe	Electric	Electric for new house	CM Electric	5,635	\$40.00
3486	9/8/2020	73 Chickasaw	Electric	Electric for new house	CM Electric	5,635	\$40.00
3485	9/8/2020	397 Otoe	Electric	Electric for new house	CM Electric	5,635	\$40.00
3484	9/8/2020	321 Otoe	Electric	Electric for new house	CM Electric	5,635	\$40.00
3483	9/8/2020	362 Tacoma	Electric	Electric for new house	CM Electric	5,335	\$40.00
3482	9/8/2020	Summerfield Subdivision	Grading Permit	Grading for Summerfield	Sweetser Construction/ Jorgensen & Associates	0	\$300.00
3481	9/8/2020	68 E Main Suite D	Plumbing/Gas	Plumbing for infill	G & G Plumbing	4,000	\$30.00
3480	9/8/2020	12328 Clyde Carnes	Building	New House	Homes by Ward, Inc	557,000	\$1,714.00
3479	9/8/2020	433 Goose Creek	Mechanical	HVAC for remodel	L & B Service	6,200	\$45.00
3478	9/8/2020	461 Payton Place	Electric	Electric for new house	Metro Lighting	5,000	\$35.00
3477	9/8/2020	447 Payton Place	Electric	Electric for new house	Metro Lighting	5,000	\$35.00
3476	9/8/2020	455 Payton Place	Electric	Electric for new house	Metro Lighting	5,000	\$35.00
3475	9/8/2020	469 Windgate	Electric	Electric for new house	Metro Lighting	5,000	\$35.00
3474	9/8/2020	475 Windgate	Electric	Electric for new house	Metro Lighting	5,000	\$35.00
3473	9/8/2020	334 Kinniburgh	Mechanical	HVAC for new house	MoranCo Renovations	5,200	\$40.00

3472	9/8/2020	380	Kimiburgh	Mechanical	HVAC for new house	MoranCo Renovations	5,200	\$40.00
3471	9/8/2020	326	Kimiburgh	Mechanical	HVAC for new house	MoranCo Renovations	5,200	\$40.00
3470	9/8/2020	74	Isabella	Mechanical	HVAC for new house	MoranCo Renovations	5,200	\$40.00
3469	9/8/2020	86	Isabella	Mechanical	HVAC for new house	MoranCo Renovations	5,200	\$40.00
3468	9/8/2020	73	Chickasaw	Building	New House	Mr. B's	298,000	\$1,054.00
3467	9/8/2020	321	Otoe	Building	New House	Mr. B's	298,000	\$1,054.00
3466	9/8/2020	11186	Hwy 170	Storage Building	New storage building	Homeowner	8,500	\$55.00
3465	9/4/2020	455	Yona	Electric	Electric for new house	Hill Electric	5,500	\$40.00
3463	9/4/2020	542	Greytag	Electric	Electric for new house	Hill Electric	5,500	\$40.00
3462	9/4/2020	474	Yona	Electric	Electric for new house	Hill Electric	5,500	\$40.00
3461	9/3/2020	468	Yona	Electric	Electric for new house	Hill Electric	5,500	\$40.00
3460	9/3/2020	215	E Main	Electric	New electrical fo Tractor Supply	Lin R Rogers Electrical Contractors	62,000	\$308.00
3459	9/3/2020	46	Hawkins	Mechanical	Mechanical for new shop	Adonai Air	8,000	\$50.00
3458	9/3/2020	655	Drain Rd	Electric	New 400 amp service	Hill Electric	5,000	\$35.00
3457	9/3/2020	317	Taverner Crossing	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3456	9/3/2020	329	Taverner Crossing	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3455	9/3/2020	462	Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3454	9/3/2020	474	Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00

3453	9/3/2020	468 Yona	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3452	9/3/2020	522 Greylag	Plumbing/Gas	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3451	9/3/2020	329 Taverner Crossing	Building	New House	Riggins Construction	262,000	\$946.00
3450	9/3/2020	317 Taverner Crossing	Building	New House	Riggins Construction	268,000	\$964.00
3449	9/2/2020	11292 Frisco	Plumbing/Gas	Replacing water heater	Paschal Heat and Air	1,550	\$20.00
3448	9/1/2020	12266 Hwy 170	Mechanical	HVAC for new house	TMM Services	3,500	\$30.00
						<b>\$29,066.00</b>	

Total Records: 119

10/1/2020

Library

Circulation and Patron Services

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,265	4,152	1,471	5	177	487	778	598	983			
YTD Circulation	4,265	8,417	9,888	9,893	10,070	10,557	11,335	11,933	12,916			
Holds Satisfied	617	546	328	2	67	250	192	283	416			
YTD Hold Satisfied	617	1,163	1,491	1,493	1,560	1,810	2,002	2,285	2,701			
PAC Logins	526	540	409	130	205	238	244	290	480			
YTD PAC Logins	526	1,066	1,475	1,605	1,810	2,048	2,292	2,582	3,062			
New Cardholders	23	32	11	2*	2	8	8	15	26			
YTD New Cardholders	23	55	66	68	70	78	86	101	127			
eMedia Circulation				33**	122	96	98	95	96			
YTD eMedia Circulation				33	155	251	349	444	540			

\*began making eLibrary cards using on-line form

\*\*added downloadable media platform hoopla (eBooks, audiobooks, music albums, TV & movies)

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,101	3,528	4,783	4,047	4,015	5,343	5,458	4,826	4,881	5,071	4,283	4,257
YTD Circulation	4,101	7,629	12,412	16,459	20,474	25,817	31,275	36,101	40,982	46,053	50,336	54,593
Holds Satisfied	845	760	774	792	795	678	777	800	713	718	448	562
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966	4,644	5,421	6,221	6,934	7,652	8,100	8,662
PAC Logins	766	729	742	704	878	842	749	834	662	584	469	545
YTD PAC Logins	766	1,495	2,237	2,941	3,819	4,661	5,410	6,244	6,906	7,490	7,959	8,504
New Cardholders	46	31	23	33	37	66	39	40	38	21	16	11
YTD New Cardholders	46	77	100	133	170	236	275	315	353	374	390	401

Library

Computer Use

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	126	196	31	0	0	0	0	0	0			
YTD Early Literacy Station Users	126	322	322	322	322	322	322	322	322			
Users	229	233	105	0	0	0	0	0	0			
YTD Users	229	462	567	567	567	567	567	567	567			
Device Checkout	0	0	0	0	0	0	0	0	0			
YTD Device Checkout	0	0	0	0	0	0	0	0	0			
2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	121	111	126	118	151	163	166	172	139	135	106	112
YTD Early Literacy Station Users	121	232	358	476	627	790	956	1,128	1,267	1,402	1,508	1,620
Users	309	295	306	229	243	254	246	288	221	270	223	214
YTD Users	309	604	910	1,139	1,382	1,636	1,882	2,170	2,391	2,661	2,884	3,098
Device Checkout	0	1	6	4	0	0	0	0	0	1	0	0
YTD Device Checkout	0	1	7	11	11	11	11	11	11	12	12	12

Library

Miscellaneous Services

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services	43	39	145	0	0	0	0	0	0			
YTD Color Print Services	43	82	227	227	227	227	227	227	227			
Copy/Print Services	1,563	2,085	1,015	0	0	0	0	99*	82			
YTD Copy/Print Services	1,563	3,648	4,663	4,663	4,663	4,663	4,663	4,762	4,762			
Fax Services	63	61	54	0	0	0	0	0	0			
YTD Fax Services	63	124	178	178	178	178	178	178	178			
Notary Services	6	4	0	0	0	0	0	0	0			
YTD Notary Services	6	10	10	10	10	10	10	10	10			
Reference Transactions	547	533	220	149	127	170	164	156	191			
YTD Reference Transactions	547	1,080	1,300	1,449	1,576	1,746	1,910	2,066	2,257			
Scanning Services	140	246	384	0	0	0	0	0	0			
YTD Scanning Services	140	386	770	770	770	770	770	770	770			
Staff Supervised Volunteer Hours	29	39	1	0	0	0	0	0	0			
YTD Staff Supervised Volunteer Hours	29	68	69	69	69	69	69	69	69			
Test Proctor	0	0	0	0	0	0	0	0	0			
YTD Test Proctor	0	0	0	0	0	0	0	0	0			

\*started offering curbside print services

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services	21	14	6	43	28	16	9	8	10	12	97	50
YTD Color Print Services	21	35	41	84	112	128	137	145	155	167	264	314
Copy/Print Services	2,080	2,093	2,744	1,846	1,470	1,509	1,299	1,341	1,744	1,464	1,381	1,203
YTD Copy/Print Services	2,080	4,173	6,917	8,763	10,233	11,742	13,041	14,382	16,126	17,590	18,971	20,174
Fax Services	44	56	89	49	69	82	88	138	99	67	47	85
YTD Fax Services	44	100	189	238	307	389	477	615	714	781	828	913
Notary Services	8	18	8	5	4	12	6	2	7	8	6	6
YTD Notary Services	8	26	34	39	43	55	61	63	70	78	84	90
Reference Transactions	367	257	234	229	298	216	145	297	414	376	267	301
YTD Reference Transactions	367	624	858	1,087	1,385	1,601	1,746	2,043	2,457	2,833	3,100	3,401
Scanning Services	35	35	12	18	58	14	16	25	22	47	41	58
YTD Scanning Services	35	70	82	100	158	172	188	213	235	282	323	381
Staff Supervised Volunteer Hours	13	23	37	28	27	41	61	40	38	23	24	21
YTD Staff Supervised Volunteer Hours	13	36	73	101	128	169	230	270	308	331	355	376
Test Proctor	0	0	1	4	5	1	3	2	0	1	0	0
YTD Test Proctor	0	0	1	5	10	11	14	16	16	17	17	17



Library

Virtual Programs

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Adult Summer Reading Club Sign-Ups						17	3					
Adult SRC Books Logged						41	35					
Arkansas Diamond Book Pairing												7
Children's Summer Reading Club logged minutes						5,412	8,683					
Children's Summer Reading Club Sign-ups						47	4					
Children's SRC Prizes Earned						35	71					
Little Cardinal's Story Time			14	23	25	4	3	18	17			
Nonfiction Book Club						3						
Pre-K Summer Reading Club logged minutes						2,340	3,930					
Pre-K Summer Reading Club Sign-ups						16	2					
Pre-K Summer Reading Club Prizes Earned						15	27					
Teen Summer Reading Club Sign-ups						4						
Teen SRC Hours Logged						21	2					
Total Monthly Program Attendance			14	26	25	88	12	18	24			
Number of Juvenile Programs			2	4	4	3	3	3	5			
Number of Young Adult Programs			0	0	0	1	1	1				
Number of Adult Programs			0	1	1	1	1					

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Visits	2,407	2,234	828	0	0	0	0	0	66*			
YTD Visits	2,407	4,641	5,469	5,469	5,469	5,469	5,469	5,469	5,535			

\*beginning on 9/22 building open for express checkout only

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Visits	2,439	2,534	2,732	2,312	n/a	n/a	2,737	2,445	2,365	2,745	1,904	2,463
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017	12,754	15,199	17,564	20,309	22,213	24,676

Farmington Public Library  
Board Meeting Minutes  
September 29, 2020

Call to Order: A meeting of the Farmington Library Board was held at the library on September 29, 2020 at 6:00 p.m.

Attendees: Betty Hummell, LaDeana Mullinix, Regina Sherwood, Linda Morrow, Anita Sampley, Jill Simpson; Also in attendance – Rachel Sawyer, Librarian.

Motion to accept minutes from June by Regina and seconded by Linda. Motion passed, 6-0.

Rachel's director report. Twelve people came in today – browse and check out. Still not open for computer usage. Open 10-5 Tuesday and Thursday. Day to day operations discussed. Adding services discussed. Adding days of opening agreed upon – Monday and Friday. Suggestion to go 11 to 5 on those 4 days to allow some recovery time. Go two more weeks as is then switch over. Eventually consider computer usage. No vote, Librarian's decision to make.

Marie's children department report. Spanish collection is now all in one area and titles are being added monthly to increase the collection. We have about 5 regular Hispanic families.

Discussion of Revenue & Expenditures. Motion to approve reports, stats, financial reports; LaDeana moved, Anita seconded. Motion carried, 6-0.

Long range planning: no deadline on this. LaDeana and Linda participated in the training. Rachel suggested small group meetings with her and Marie. Linda and LaDeana agree to meet on this to come up with some goals before the next meeting on November 10. Most of the 2015 - 2020 Goals have been met. Some have not been able to be accomplished in year 5 due to the pandemic. Discussed doing a shorter plan due to the pandemic.

November 10<sup>th</sup> budget presentation.

Motion to adjourn at 6:48 p.m.; made by LaDeanna, seconded by Linda.

  
Betty Hummell, Board President



## **Planning Commission Minutes July 27, 2020 at 6 PM**

**1. ROLL CALL** – Meeting which was held using Zoom on-line service due to Corona Virus pandemic, was called to order by Chairman Robert Mann. A quorum was present.

**PRESENT**

Robert Mann, Chair  
Howard Carter, via zoom  
Jay Moore  
Chad Ball, via zoom  
Gerry Harris, via zoom  
Judy Horne, via zoom  
Bobby Wilson

**ABSENT**

Keith Macedo

**City Employees Present:** Melissa McCarville, City Business Manager; Steve Tennant, City Attorney; Rick Bramall, City Building Inspector; Chris Brackett, City Engineer; Mayor Ernie Penn

**2. Approval of Minutes:** June 22, 2020 Minutes were approved as written.

**3. Comments from Citizens:** none

**Public Hearings:**

**4A. Variance of sidewalk location located west of Hunter Street from Wilson St. to Farmington Branch owned by Pitts Dynasty Trust #3 as presented by Jorgensen & Associates:**

Charles Zardin was present to discuss the request. Mr. Zardin stated that they agree with the recommendations of the City as presented in City Engineer Chris Brackett's memo shown below:

“The Application for Variance/ Waiver for the Sidewalk Variance on Hunter Street for the improvements required of the Summerfield Subdivision Phase I has been reviewed and we recommend the acceptance of this variance for the following reasons. This recommendation follows a site meeting to discuss the challenges with the installation of the sidewalk on the west side of Hunter Street.

- The original challenge was the existing grade of the lot on the west side of Hunter, south of Candace Street. Hunter Street in front of this lot drops to the south while the lot stays a constant grade. This causes a high bank in front of this lot. If the sidewalk were installed with the standard greenspace, a retaining wall would be necessary to hold back this bank. This retaining wall would be required to be maintained by the City in the future. It was recommended that the sidewalk be installed behind the curb to eliminate the need for the retaining wall. This sidewalk would have to be moved to the back of the curb if it was ever extended to cross the bridge to the south.
- The remaining sidewalk in front the existing homes on Hunter Street is recommended to be installed at the back of the curb to allow the future powerlines to be built in a straight line. This would allow for the installation of the power poles without archers in the yards of these existing homes. This recommendation was to avoid any unnecessary disturbance to the existing home frontage.”

Melissa explained that there had been an on-site meeting to determine the right course of action that included project engineer, City's engineer, Melissa McCarville, utilities representatives, other City staff, a City Council member, and several Planning Commission members. Due to the slope of Sherry

Matthews' property the variance would be the best solution to the grading issue and if the sidewalk is to be extended south to the creek and beyond. In addition, this will improve the placement of powerlines along Hunter.

Chad Ball asked how many feet of grading would be needed in order to address the issue. It was determined about 800 feet.

Chris Brackett further explained the reason for the variance: With such a steep grade there by the street, working with existing plans would create a kink in the lines instead of allowing powerline to be installed in a straight line.

Pedestrian safety concerns were expressed, fearing they would not have enough buffer between traffic and the sidewalks. It was mentioned that there is a sidewalk all along the east side of Hunter to the park entrance crosswalk.

Public Comment:

Sherry Matthews - Hunter Street spoke in favor of the variance for reasons stated.

It was also determined that in addition to the other factors mentioned, this plan would do the least damage to residents' front lawns.

Having no further discussion, Robert Mann called the question to approve the variance: motion passed 5 Ayes, 1 Nay (Chad Ball), and 1 Absent (Keith Macedo).

**4B. Rezone of lots 12, 13, 14, 15, 16, 19, 20, 21 Farmington Creek Subdivision & parcel # 760-01318-000 from R-2 to MF-2 for property owned by City of Farmington as presented by City of Farmington:**

Mayor Penn discussed the request. He said this was not a dedicated city park, the City had found it to be a maintenance nuisance, and it was very seldom used. City Council approved the sale of this property at their last meeting. Since then, the City has had two bids of \$77,000 and \$85,000. This higher bid is contingent upon the rezoning for multi-family dwellings. There are flooding concerns but the high bidder understands that they will have to meet all requirements. This will be addressed during preliminary plat review. The proposed purchaser has been buying other property in the area and has renovated those properties. He proposes that the multi-family installation will be approximately a 3 million dollar investment.

Public comment:

Donald Williams - 496 Double Springs: He stated that he owns land on three sides of this property. Years ago, there was a "handshake deal" with the City concerning easements and 3 water gates that are used on the property by Mr. Williams. The flooding is controlled by these three water gates. Also, there was a fence that he built and it is maintained by the City. He asked who will maintain the fence and right-of-way.

Steve Tennant said he had found no formal, recorded easements/ documents showing any agreements for access or the fence. Therefore, this will all have to be agreed upon with the new property owner.

Cindy Kuhns - 277 Ecology Drive: She has lived in this area since 2007 and has seen this area flood significantly at least four times. She has even seen a large trash dumpster float by her home; also she remembers firemen having to come rescue someone during flooding. She feels it would be irresponsible to put buildings on those lots due to making flooding worse. She stated that she has had water to her front door before and she lives across from this proposed rezoning.

City Engineer Chris Brackett addressed the questions of new development and flooding control. Engineering on this project will have to guarantee that there will not be increased flooding beyond what now happens. This will require a flood plain development permit.

Patty Baker- 311 Nature Lane and Ecology Drive: She noted that this is a peaceful area and lots of children do play in the park area. She would rather see single family houses there and not apartments. The increased traffic is also a concern.

Melissa responded that the builder would have to allow 6,000 square feet per dwelling, so a four-plex would have to have 24,000 square feet, for example.

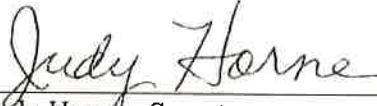
Chad Ball brought it to the attention of the Commission that this area is on the transportation plan for trails to run through to connect to the schools. He suggested that if the land isn't rezoned and thus remains with the City, the plan could eventually be utilized there. He also suggested that the \$85,000 bid price was too little money.

However, the City Council has already voted to sell the property, so it no longer belongs to the City plus it was never a dedicated city park.

Judy Horne suggested that the City work with the future developer to see if they might reserve space for a trailhead on the far eastern side of this property for future trail development.

Having no further discussion, Robert Mann called the question to approve the rezoning: Motion passed 4 Ayes and 2 Nos (Chad Ball and Judy Horne).

**5. Adjournment:** Having no further business, the third on-line Planning Commission meeting was adjourned.

  
\_\_\_\_\_  
Judy Horne - Secretary

  
\_\_\_\_\_  
Robert Mann - Chair

**Planning Commission Minutes**  
**August 24, 2020 at 6 PM**

1. **ROLL CALL** – Meeting which was held using Zoom on-line service due to Corona Virus pandemic, was called to order by Chairman Robert Mann. A quorum was present.

**PRESENT**

Robert Mann, Chair  
Howard Carter, via zoom  
Jay Moore, via zoom  
Chad Ball, via zoom  
Keith Macedo, via zoom  
Gerry Harris  
Judy Horne, via zoom  
Bobby Wilson

**ABSENT**

None

**City Employees Present:** Melissa McCarville, City Business Manager; Rick Bramall, City Building Inspector; Chris Brackett, City Engineer; Mayor, Ernie Penn

2. **Approval of Minutes:** July 27, 2020 Minutes were approved as written.

3. **Comments from Citizens:** none

**Public Hearings:**

**4A. Preliminary Plat for Hillcrest Subdivision; property owned by Nick Limbird located off Hwy 170 as presented by Blew & Associates, P.A.:**

Chairman Robert Mann welcomed new Planning Commission member Keith Macedo.

Melissa opened the meeting with comments concerning the development and false information that needed to be addressed. The development is not part of Valley View golf course. There can not be multi-family in that area due to the zoning which is for R-1 Single-Family housing only.

George DuQuesne was present to discuss the request. Keith Macedo asked about the width of the sidewalk along Hwy 170. Chris Brackett answered that it is going to be 5 foot in width.

Judy Horne asked if there will be a property owners association where developer/ property owners will be responsible for maintenance. Since there will be detention ponds they will be required to have one. George DuQuesne called the developer who stated that a POA is planned.

Chris Brackett read his memo stating conditions that Planning Commission should require with their approval. It read as follows:

“The Preliminary Plat for the Hillcrest Subdivision has been reviewed and it is our opinion that the Planning Commission’s approval should be conditional on the following comments.

1. The Highway 170 improvements are shown on the plat (excluding the drainage). It is our understanding that the owner would like to pay money in lieu of these improvements. The Planning Commission must approve paying money in lieu of these improvements.
2. The fire hydrant locations shown on the plat and the utility plans must be reviewed and approved by the Fire Department.

3. The water and sewer improvements must be reviewed and approved by the Washington Water Authority, Washington County Improvement District No. 5, and the Arkansas Department of Health prior to any construction activities.
4. The developer will be required to pay the City of Prairie Grove sewer access fees at the cost of \$1,100 per lot. Proof of this payment will be required prior to any construction activities.
5. Payment in lieu of Park Land Conveyance will be required for this subdivision. This fee will be \$600 per single family unit (82 buildable lots= \$49,200).
6. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
7. After a final review set of plans and drainage report has been approved by Olsson, the applicant should submit to the City three (3) sets of full size plans and three (3) sets of half size plans, and two (2) copies of the final drainage report that have been sealed by the engineer of record for final approval and distribution.

The following comments can be addressed in the construction plan submittal.

1. How will the detention pond on Lot 84 be accessed to maintenance?
2. The handicap ramps shown are not acceptable. Two separate ramps at each corner instead of the one ramp pointed into the middle of the intersection.”

Jorge DuQuesne conferred with the developer via phone and they agreed to all the conditions presented by City's Engineer Chris Brackett.

Gerry Harris asked about Item #1 on the memo: “The Highway 170 improvements are shown on the plat (excluding the drainage). It is our understanding that the owner would like to pay money in lieu of these improvements. The Planning Commission must approve paying money in lieu of these improvements.”

DuQuesne said that they do not wish to put in anything except the sidewalk because they assume the highway will be widened by the Highway Department in the future.

#### **Public Comment:**

Diane Bryant- 11761 E. Creek Lane: She had concerns about potential for increased flooding in the Valley View Subdivision to the west of this proposed development. She mentioned the new FEMA study done in Farmington and she wondered if this area has been cleared? Chris Brackett stated that FDN is in the process of being submitted to FEMA. He did check the new study results and the land in question is not in 100 year flood plain.

Tammy Scribner- 11164 Frisco Drive: there is an issue with the retention ponds flooding/ overflowing. How will developer prevent any further water flowing downhill from the development? Brackett explained that the water does flow west. However, developer is required by law to detain what flows off of their property and cannot make the adjacent property owners' flooding worse. However, they are not required to improve any current flooding.

Her next inquiry was about improvements for Highway 170. Brackett said the current Highway 170 improvements will end at Clyde Carnes Road and will not continue on to location of this proposed

subdivision. However, the developer is required to provide improvements in front of the Hillcrest Subdivision property on 170.

In answer to her question about sewer, the taps exist due to a prior deal several years ago. The sewer line will connect to the Prairie Grove waste system. The plan will have to be approved by Washington County authorities prior to installation.

Michael Gaudern - 11181 Bear Drive: He has lived in his home in Valley View since 2010. Flooding is a major problem for people in his neighborhood of Bear Drive, Shark Lane, Riviera Place and Payne Stewart Drive. His house has flooded due to the water and has reached 5 feet in depth at a repair cost of \$60,000. He strongly believes that there needs to be a drainage study done. Residents have tried to meet with Joe Stewart about the drainage solutions with an engineer, but he wouldn't comply. Mayor Ernie Penn said that he had talked to Joe Stewart as well. In addition City Maintenance Manager Floyd Shelley met with the engineer, but Stewart would not work with them.

It was explained that the flooding is not due to the city's actions, but rather the engineer who stamps the plans as approved and that would be who to talk to about damage costs.

Robert Mann stated again that engineers have to design a plan that will not increase current water flow to neighboring property. He said that the Planning Commission has no jurisdiction over the flooding issues that are in Valley View now. He suggested that they make their appeal to the City Council at a regularly scheduled meeting.

Sharon Ibarra- 11566 Clubhouse Pkwy: she is the POA president for Valley View Estates. She had done a quick survey and over 50 residents voted against the development being proposed. She said she knew there would have been more opposition if she had had more time to obtain a larger survey.

Diamond Moore- 11473 Clubhouse Pkwy: She had looked at the developer's application and said they had said there would be NO POA but this evening they say there will be one. Mr. Brackett said one requirement in order to get detention ponds approved, they will have to have a POA. It will be required. The Final plat has to be approved and the City Attorney has to review the POA documents, so they will have to have a POA.

Jeff Magyar- 10880 Windswept way: He asked what house size would be. There isn't a house size requirement, but the lot size for R-1 zone is a minimum of 10,000 square feet. Then, there are setback requirements for all sides of each lot. Judy Horne noted that it appears on this plat that they will build larger homes on the outer edge of the subdivision and smaller homes in the middle of the development.

Wayne and Lisa Negem - 10971 Windswept Way: Asked about any upgrades that will be done on the Hwy 170 project because they said there is a severe traffic problem already on 170. Chris Brackett said developer is dedicating a 40 foot right-of-way that will be developed. The 170 frontage will include greenspace and a 5 foot sidewalk. The Highway Department is the proper authority to ask questions about future improvements to the roadway.

Shaunna Nastasi- 11142 Payne Stewart: Will there be a cut through street on the backside of hole 7? No access will be through Valley View. It will be only off of Hwy 170.

Diamond Moore: will the streets be public or private? Who will maintain the street lights? The streets will be maintained by the City; street lights will be installed by the developer, and City pays the electric bill and the electric provider will maintain them.

Jim Duffy- 11324 Frisco Dr: He was concerned about the effects of the drainage and detention ponds which he considered a public nuisance. He believes the Valley View residents flooding *will* be made worse by this development.

Diane Bryant asked if these would qualify for Rural Development loans. This area will be qualified.

Judy Horne asked if the ponds could be dug deeper but they cannot be. They can be dug wider to accommodate more room. This is governed by the ordinance.

Having no further discussion, Robert Mann called the question for the Preliminary Plat for Hillcrest Subdivision to be approved subject to Chris Brackett's memo and the developer paying money in lieu of Hwy 170 improvements except the sidewalks. Motion passed unanimously.

**4B. Revised Preliminary Plat for Farmington Height Phase II; property owned by Indian Territory, LLC located off S. 54<sup>th</sup> Street as presented by Civil Design Engineers, Inc.:**

Ferdi Fourie was present to discuss the request. Melissa made opening comments that this plat had already been approved but the developer is now back asking to amend the agreement so they can pay into the Park Fund in lieu of park land dedication.

In answer to Gerry Harris's question, Mr. Fouri stated this will allow them to have four more buildable lots.

Keith Macedo asked if the park land would be maintained by the City. Answer is yes, once it is decided over to the City.

Chad Ball noted that this proposed park land is adjacent to designated park area in Phase I. He said the Phase I park has not yet been made into a neighborhood park. He remembered that when Planning Commission granted developer a variance, Commission agreed to giving them additional time to meet the total land area required of the development – Phase I park area + Phase II park area.) He reminded that the Commission did ask them to go ahead and develop the park area for Phase I. He did not favor approving this request for a revised Preliminary Plat that deletes the park land in Phase II. He did not believe it was the best choice for the City or for residents of the subdivision.

Rick Bramall reiterated that the park has not been developed in Phase I; it is only green space currently.

Diamond Moore - 11473 Clubhouse Pkwy: She agreed with Chad Ball that allowing the developer to back out of the park agreement was not a good idea. She noted that the developer has been buying other properties in the area.

Diane Bryant - 11761 E. Creek Lane: asked for clarification of the park land dedication. Rick Brammall explained that if Commission approves this request, it would eliminate the Phase II portion of the park. The only remaining dedicated park land is in Phase I.

Keith Macedo asked the developer's representative, Mr. Fouri, if they plan to comply with ordinance-required amenities for the park land in Phase I. Mr. Fouri said there intent was to not develop it. To Keith Macedo's question about what is required in the park, it was explained that the Landscape Ordinance has a section that lists what they can put on the park land.

Judy Horne noted that the requirements for what must be done to make a neighborhood park are very, very minimal. The requirements are very simple and basic. She summarized the agreement the Commission thought they had with the developer for the park land when Commission considered the Phase I Plat.

Melissa McCarville stated there had been a variance approved on Phase I for the park land dedication contingent upon the developer later dedicating the Phase II park land to the City.

Gerry Harris said Maumelle, AR has small green-space pocket parks for easy access by citizens. She saw lots of people utilizing the small parks. Chad Ball agreed about the importance of green space, mentioning the green space by the city's Library that is used for the annual Christmas Tree Lighting celebration. He noted how it brings community members together.

Having no further discussion, Robert Mann called the question to approve the revised plat for Farmington Heights Phase II that would eliminate the previously proposed park land. Motion was denied 6-1. Voting NO: Chad Ball, Howard Carter, Gerry Harris, Judy Horne, Keith Macedo, Jay Moore. Voting YES: Bobby Wilson.

**5. Adjournment:** Having no further business, the third on-line Planning Commission meeting was adjourned.

  
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Judy Horne - Secretary

  
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Robert Mann - Chair