



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

**CITY COUNCIL AGENDA
October 14, 2019**

A regular meeting of the Farmington City Council will be held on
Monday, October 14, 2019 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – September 9, 2019 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. Community Development Committee
 - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – **NONE**

NEW BUSINESS

11. Request approval of \$150,000 of City funds for Library Expansion and to accept bid for Library Expansion to Pick-It Construction.
12. Ord. No. 2019-10 – An ordinance levying a tax on the real and personal property within the City of Farmington, Arkansas, for the year 2020 fixing the rate thereof at 5.0 mils and certifying the same to the County Clerk of Washington County, Arkansas.
13. Ord. No. 2019-11 – An ordinance to simultaneously detach territory from the City of Prairie Grove and annexing said territory into the City of Farmington pursuant to A.C.A. §14-40-2101.
14. Ord. No. 2019-12 - An ordinance waiving requirements of competitive bidding for the purchase of a Bobcat Compact Excavator for the City of Farmington pursuant to Ark. Code Ann. § 14-58-303(b)(2)(B).
15. Ord. No. 2019-13 – An ordinance waiving requirements of competitive bidding for the purchase and installation of an irrigation system, and for sod installation and dirt work at the Sports Complex for the City of Farmington pursuant to Ark. Code Ann. § 14-58-303(b)(2)(B)
16. Ord. No. 2019-14 – An ordinance adopting and enacting the republished Municipal Code for the City of Farmington, Arkansas.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting September 9, 2019

The regular meeting of the Farmington City Council scheduled for Monday, September 9th, 2019 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Keith Lipford, Abby Spinks, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present was City Business Manager Melissa McCarville. City Attorney Steve Tennant was absent. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens –

Billy Carter – Thanked the City Council, Planning Commission and the Mayor for their effort to stop the commercial development of his neighborhood. He thanked the Mayor for attending the Quorum Court meeting and speaking upon their behalf. He complimented the new additions to Creekside Park.

Mitchell Pierce 11394 Clubhouse Parkway – asked the city to lease the Valley View golf course and try and help improve the problems out there.

Michael Compton 43 Spokane – Spoke of his concerns of vandalism and other issues at Creekside Park, thanked the Police Department for working with him. He wants to be positive and work with the city.

Steve Fisher 35 Spokane – Spoke of the break in near his home. The park is beautiful but it will bring more traffic to the area, How will the Police department handle that?

Jeff Hatley, Ozark Regional Transit – apologized for missing last month's scheduled update. Ridership is up 11.8% for the year, since the fire last August. Farmington August numbers increased from 48 to 66 from last year. In order to increase ridership frequency of buses is the key. They have received 14 new buses with federal grants, still have 33 more to come into the fleet to replace the ones lost in last year's devastating fire. They are using a new app for riders called Passio Go available on their phones this week.

Approval of the minutes for the August 12th, 2019, Regular City Council Meeting. On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented 8-0.

Financial Reports – Mayor Penn presented the financial reports. City Clerk Penn advised the council that the 2018 Legislative Audit had been completed and they should be receiving copies in the mail directly from Legislative audit soon. The October city council meeting will not be moved due to Columbus Day but the date for the November meeting will be Tuesday November 12th, due to Veteran's day holiday.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Bryant and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - Mayor Penn read a proclamation setting October 4th as Go Pink for The Cure Day. There will be benefit softball game between the Police Department and Fire department to benefit Shop with a Cop on Saturday September 14th. The annual clean up for 2019 will be October 4-5, 2019 at the Public Works Facility.

Committee Reports – All committee reports were included in the council packets.

Items to be removed from City of Farmington Inventory -

On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion remove HP LaserJet Enterprise 600 M60 printer, serial number #CNDCGC6P7, inventory tag #0095 and HP LaserJet P4015N printer, serial number #CNDY203413, inventory tag # 367 was approved 8-0.

Old Business

Ordinance 2019-07 An ordinance to amend Ordinance No 7.1, zoning regulations adopted in 2015, section 14.04.05, to provide for a planned unit development district that is designed to provide for developments that incorporate residential, commercial and related uses as a unit in the City of Farmington.

Council Member Cunningham made a motion to place Ordinance 2019-07 on its second and third and final reading by title only. It was seconded by Council Member Morgan and after a roll call vote it passed 8-0. City Clerk Penn read Ordinance 2019-07 by title only. Mayor Penn asked Shall the Ordinance pass? After a roll call vote, it was approved 8-0. Council Member Morgan made a motion to approve an Emergency Clause for Ordinance 2019-07, it was seconded by Council Member Cunningham, after a roll call vote it was approved 8-0.

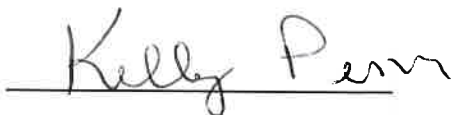
New Business

Ordinance 2019-09 An ordinance to vacate a utility and drainage easement between lots 38 and 39 of Highlands Square North on Giles Road, City of Farmington, Arkansas and for other purposes.

Council Member Bell made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates and for Ordinance 2019-09 be read 1 time by title only, it was seconded by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. City Clerk Penn read Ordinance 2019-09 by title only. Mayor Penn asked shall the Ordinance pass? After a roll call vote it was approved 8-0. Council Member Morgan made a motion to approve an Emergency Clause for Ordinance 2019-09, it was seconded by Council Member Bryant. After a roll call vote, it was approved by all those present 8-0.

There being no further business to come before the council and on the motion of Council Member Lipford and seconded by Council Member Morgan and by the consent of all members present, the meeting adjourned at 6:39 pm until the next regularly scheduled meeting to be held Monday October 14th, 2019 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;



City Clerk Kelly Penn



Mayor Ernie Penn

Financial

MONTH	CITY SALES TAX		Extra sales tax	STATE SALES TAX	
	2018	2019		2018	2019
JANUARY	\$ 63,631.38	\$ 73,651.00	\$ 43,904.12	\$ 94,536.33	\$ 102,295.43
FEBRUARY	\$ 76,812.89	\$ 81,454.71	\$ 51,707.94	\$ 105,195.78	\$ 113,136.70
MARCH	\$ 63,060.76	\$ 69,673.99	\$ 39,927.11	\$ 90,177.29	\$ 95,652.99
APRIL	\$ 59,653.41	\$ 66,345.13	\$ 35,648.25	\$ 89,619.16	\$ 92,093.45
MAY	\$ 67,065.94	\$ 80,171.63	\$ 50,424.76	\$ 99,256.59	\$ 106,122.97
JUNE	\$ 70,180.31	\$ 82,900.52	\$ 52,203.64	\$ 93,107.16	\$ 105,622.89
JULY	\$ 76,809.32	\$ 82,566.32	\$ 52,819.45	\$ 103,314.13	\$ 108,198.98
AUGUST	\$ 81,987.06	\$ 80,753.54	\$ 51,006.66	\$ 100,462.04	\$ 107,009.33
SEPTEMBER	\$ 77,087.72	\$ 89,148.48	\$ 59,401.61	\$ 98,935.97	\$ 108,926.56
OCTOBER	\$ 79,744.01			\$ 100,562.81	
NOVEMBER	\$ 76,858.16			\$ 99,640.31	
DECEMBER	\$ 71,558.04			\$ 96,779.83	
	\$ 706,665.32	\$ 706,665.32	\$ 437,043.54		\$ 939,059.30
Monthly Comparison -Sept 2018/Sept 2019	\$ 12,060.76		Increase (Decrease)	\$ 22,051.35	\$ 9,990.59
YTD comparison	Increase for 2019 over 2018 YTD - City Sales Tax	\$ 70,376.53	Increase for 2019 over 2018 YTD - State Sales Tax	\$ 64,454.85	
Additional Sales Tax Revenue		\$59,401.61	Total Sales Tax Increase YTD 2019	\$ 230,182.32	

Bond Fund Expense Account
August 2019

Street Construction Bond Fund

Beginning Balance	
8/1/2019	\$491,912.07
August Expenses	
	\$0.00
August Interest & Dividend Income	
	860.6
Statement Balance 8/31/2019	\$492,772.67

Park Construction Bond Fund

Beginning Balance	
8/1/2019	\$0.00
August Expenses	
8/6/2019	\$0.00
August Interest & Dividend Income	
8/31/2019	
Statement Balance 8/31/2019	\$0.00

10/8/2019

GENERAL FUND

9:08 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	1,350.00	1,500.00	90.00%
ACT 833	17,989.24	20,000.00	89.95%
ALCOHOL SALES TAX	3,046.99	3,000.00	101.57%
ANIMAL CONTROL REVENUES	2,540.00	2,500.00	101.60%
BUILDING INSPECTION FEES	99,575.00	88,449.74	112.58%
BUSINESS LICENSES	6,425.00	5,000.00	128.50%
CITY COURT FINES	107,407.56	110,000.00	97.64%
CITY SALES TAX REVENUES	1,143,708.77	1,150,000.00	99.45%
COUNTY TURNBACK	346,114.59	415,000.00	83.40%
DEVELOPMENT FEES	8,444.50	10,000.00	84.45%
Donations	5.00	0.00	0.00%
FRANCHISE FEES	276,798.21	375,000.00	73.81%
GARAGE SALE PERMITS	1,780.00	3,000.00	59.33%
GRANTS	2,300.00	0.00	0.00%
INTEREST REVENUES	66,258.61	15,000.00	441.72%
MISCELLANEOUS REVENUES	36,230.46	12,563.96	288.37%
PARK RENTAL	1,580.00	1,400.00	112.86%
SALES TAX - OTHER	939,058.75	1,100,000.00	85.37%
SPORTS COMPLEX FEES	36,751.50	50,000.00	73.50%
SRO REIMBURSEMENT REVENUES	28,450.86	30,000.00	94.84%
STATE TURNBACK	74,964.04	95,000.00	78.91%
STREET COUNTY TURNBACK	34,627.76	0.00	0.00%
TRANSFER INCOME	0.00	700,000.00	0.00%
Revenue	\$3,235,406.84	\$4,187,413.70	

10/8/2019

GENERAL FUND

9:08 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	139,705.82	160,000.00	87.32%
ADVERTISING EXPENSE	4,576.82	6,000.00	76.28%
BUILDING MAINT & CLEANING	23,074.38	40,000.00	57.69%
CREDIT CARD FEE EXPENSE	3,375.40	4,000.00	84.39%
ENGINEERING FEES	78,148.13	45,000.00	173.66%
INSURANCES EXPENSE	1,915.03	40,000.00	4.79%
LEGAL FEES	3,000.00	10,000.00	30.00%
MATERIALS & SUPPLIES EXPENSE	11,468.78	17,000.00	67.46%
MISCELLANEOUS EXPENSE	0.00	2,000.00	0.00%
NEW EQUIPMENT PURCHASE	5,028.81	10,000.00	50.29%
PAYROLL EXP - CITY ATTRNY	48,922.20	53,500.00	91.44%
PAYROLL EXP - ELECTED OFFICIAL	90,607.04	121,500.00	74.57%
PAYROLL EXP - REGULAR	168,269.68	223,000.00	75.46%
PLANNING COMMISSION	8,677.82	16,400.00	52.91%
POSTAGE EXPENSE	646.55	2,500.00	25.86%
PROFESSIONAL SERVICES	8,320.58	10,000.00	83.21%
REPAIR & MAINT - BUILDING	1,141.38	0.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	2,243.67	2,000.00	112.18%
RETURNED CHECK	0.00	250.00	0.00%
SERVICE CHARGES	160.00	150.00	106.67%
TECHNICAL SUPPORT	40,365.62	70,000.00	57.67%
TELECOMMUNICATION EXPENSES	2,444.10	1,000.00	244.41%
TRAVEL, TRAINING & MEETINGS	7,684.34	20,000.00	38.42%
UTILITIES EXPENSES	51,514.21	65,000.00	79.25%
Expenses	\$701,290.36	\$919,300.00	

10/8/2019

GENERAL FUND

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Statement of Revenue and Expenditures

	<u>Year-to-Date</u>	<u>Annual Budget</u>	<u>Jan 2019</u>
	<u>Jan 2019</u>	<u>Jan 2019</u>	<u>Dec 2019</u>
	<u>Sep 2019</u>	<u>Dec 2019</u>	<u>Percent of</u>
	<u>Actual</u>		<u>Budget</u>
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	1,092.02	2,000.00	54.60%
MATERIALS & SUPPLIES EXPENSE	2,456.70	600.00	409.45%
NEW EQUIPMENT PURCHASE	0.00	500.00	0.00%
PAYROLL EXP - REGULAR	42,836.46	56,000.00	76.49%
PROFESSIONAL SERVICES	9,103.00	15,000.00	60.69%
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%
REPAIR & MAINT - EQUIPMENT	49.23	500.00	9.85%
REPAIR & MAINT - TRUCK	15.00	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	250.00	500.00	50.00%
UNIFORMS/GEAR EXPENSE	0.00	500.00	0.00%
Expenses	\$55,802.41	\$77,100.00	

10/8/2019

GENERAL FUND

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Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	1,490.70	2,500.00	59.63%
PAYROLL EXP - REGULAR	59,496.55	85,000.00	70.00%
REPAIR & MAINT - AUTOMOBILES	1,326.69	1,500.00	88.45%
TRAVEL, TRAINING & MEETINGS	3,581.31	5,000.00	71.63%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
Expenses	\$65,895.25	\$95,000.00	

10/8/2019

GENERAL FUND

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Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	609.00	0.00	0.00%
CAPITAL IMPROVEMENT	75,394.04	0.00	0.00%
FUEL EXPENSES	5,502.13	6,000.00	91.70%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	6,184.82	8,500.00	72.76%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	23,400.00	6,500.00	360.00%
PAYROLL EXP - REGULAR	342,152.18	505,070.09	67.74%
PROFESSIONAL SERVICES	360.00	0.00	0.00%
REPAIR & MAINT - BUILDING	0.00	400.00	0.00%
REPAIR & MAINT - EQUIPMENT	3,898.85	4,000.00	97.47%
REPAIR & MAINT - TRUCK	11,365.70	6,000.00	189.43%
TRAVEL, TRAINING & MEETINGS	1,922.31	2,000.00	96.12%
UNIFORMS/GEAR EXPENSE	10,909.70	12,200.00	89.42%
Expenses	\$483,968.85	\$553,570.09	

10/8/2019

GENERAL FUND

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Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
LEGAL FEES	13,500.00	18,000.00	75.00%
MATERIALS & SUPPLIES EXPENSE	1,046.66	3,000.00	34.89%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	50,875.35	70,000.00	72.68%
POSTAGE EXPENSE	122.78	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	415.08	3,500.00	11.86%
Expenses	\$65,959.87	\$103,900.00	

10/8/2019

GENERAL FUND

9:08 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	90.00	0.00	0.00%
BREATHALYZER EXPENSES	760.76	700.00	108.68%
CAPITAL IMPROVEMENT	0.00	500,000.00	0.00%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	23,558.67	36,000.00	65.44%
GRANT EXPENSE	2,507.96	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	38,180.80	50,000.00	76.36%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	46,572.00	56,000.00	83.16%
Off Duty Police Pay	1,590.00	0.00	0.00%
PAYROLL EXP - REGULAR	705,974.93	1,140,424.99	61.90%
PAYROLL EXP - SRO	75,277.97	69,644.41	108.09%
REPAIR & MAINT - AUTOMOBILES	13,644.32	25,000.00	54.58%
REPAIR & MAINT - EQUIPMENT	1,935.16	3,000.00	64.51%
TRAVEL, TRAINING & MEETINGS	2,403.85	10,000.00	24.04%
UNIFORMS/GEAR EXPENSE	13,982.23	12,000.00	116.52%
Expenses	\$927,978.65	\$1,905,269.40	

10/8/2019

GENERAL FUND

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Statement of Revenue and Expenditures

	<u>Year-To-Date</u>	<u>Annual Budget</u>	<u>Jan 2019</u>
	<u>Jan 2019</u>	<u>Jan 2019</u>	<u>Dec 2019</u>
	<u>Sep 2019</u>	<u>Dec 2019</u>	<u>Percent of</u>
	<u>Actual</u>		<u>Budget</u>
LIBRARY			
Expenses			
CAPITAL IMPROVEMENT	200,000.00	200,000.00	100.00%
LIBRARY TRANSFER	44,000.00	44,000.00	100.00%
Expenses	\$244,000.00	\$244,000.00	

10/8/2019

GENERAL FUND

9:08 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
PARKS DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	1,675.00	0.00	0.00%
CAPITAL IMPROVEMENT	131,586.41	0.00	0.00%
FUEL EXPENSES	2,371.44	3,500.00	67.76%
MATERIALS & SUPPLIES EXPENSE	8,937.59	5,000.00	178.75%
MISCELLANEOUS EXPENSE	17,250.00	1,000.00	1,725.00%
NEW EQUIPMENT PURCHASE	12,803.00	10,000.00	128.03%
PAYROLL EXP - REGULAR	136,312.65	162,774.21	83.74%
PAYROLL EXP - SPORTS COMPLEX	500.00	0.00	0.00%
PROFESSIONAL SERVICES	16,238.82	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	2,667.25	3,000.00	88.91%
SPORTS PARK FUEL	1,215.96	1,500.00	81.06%
SPORTS PARK MATERIALS	13,213.90	22,000.00	60.06%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	33,052.61	45,000.00	73.45%
SPORTS PARK REPAIR/MAINT	743.72	5,000.00	14.87%
SPORTS PARK UTILITIES	7,885.64	15,000.00	52.57%
UNIFORMS/GEAR EXPENSE	700.36	1,000.00	70.04%
UTILITIES EXPENSES	10,680.48	3,000.00	356.02%
Expenses	\$397,834.83	\$287,774.21	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period Jan 2019 Sep 2019 Actual	Annual Budget Jan 2019 Dec 2019	Jan 2019 Dec 2019 Percent of Budget
Revenue & Expenditures			
Revenue			
Donations	275.00	0.00	0.00%
FINES/LOST ITEMS	3,860.77	4,000.00	96.52%
INTEREST REVENUES	471.37	0.00	0.00%
MISCELLANEOUS REVENUES	404.57	0.00	0.00%
TRANS FROM GENERAL FUND	44,000.00	44,000.00	100.00%
TRANS FROM GENERAL FUND	200,000.00	200,000.00	100.00%
WASHINGTON CO LIBRARY	134,789.00	175,047.00	77.00%
Revenue	\$383,800.71	\$423,047.00	
Expenses			
ADVERTISING EXPENSE	449.52	1,000.00	44.95%
BOOKS AND MEDIA	27,631.97	32,000.00	86.35%
BUILDING MAINT & CLEANING	2,619.53	0.00	0.00%
CAPITAL IMPROVEMENT	25,393.84	200,000.00	12.70%
MATERIALS & SUPPLIES EXPENSE	11,629.70	10,147.00	114.61%
MISCELLANEOUS EXPENSE	50.00	500.00	10.00%
NEW EQUIPMENT PURCHASE	584.11	3,000.00	19.47%
PAYROLL EXP - REGULAR	101,277.93	152,000.00	66.63%
POSTAGE EXPENSE	7.35	300.00	2.45%
PROFESSIONAL SERVICES	6,250.00	5,000.00	125.00%
PROGRAMS EXPENSE	760.00	4,000.00	19.00%
REPAIR & MAINT - BUILDING	312.46	3,700.00	8.44%
TECHNICAL SUPPORT	7,275.64	8,000.00	90.95%
TRAVEL, TRAINING & MEETINGS	364.30	1,000.00	36.43%
UTILITIES EXPENSES	1,516.82	2,400.00	63.20%
Expenses	\$186,123.17	\$423,047.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Sep 2019	Dec 2019	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
GRANTS	389,879.01	0.00	0.00%
INTEREST REVENUES	1,027.14	500.00	205.43%
MISCELLANEOUS REVENUES	50.00	100.00	50.00%
STREET COUNTY TURNBACK	37,123.93	40,000.00	92.81%
STREET STATE TURNBACK	322,729.46	388,000.00	83.18%
TRANSFER INCOME	0.00	300,000.00	0.00%
Revenue	\$750,809.54	\$728,600.00	
Expenses			
ADDITIONAL SERVICES EXPENSE	79.06	0.00	0.00%
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
BUILDING MAINT & CLEANING	8,550.00	0.00	0.00%
CAPITAL IMPROVEMENT	48,117.50	0.00	0.00%
ENGINEERING FEES	12,129.84	30,000.00	40.43%
FUEL EXPENSES	5,248.12	8,000.00	65.60%
MATERIALS & SUPPLIES EXPENSE	15,531.84	10,000.00	155.32%
MISCELLANEOUS EXPENSE	726.70	500.00	145.34%
NEW EQUIPMENT PURCHASE	12,987.12	25,000.00	51.95%
PAYROLL EXP - REGULAR	131,412.93	185,000.00	71.03%
PROFESSIONAL SERVICES	759,904.83	1,000.00	75,990.48%
REPAIR & MAINT - BUILDING	2,060.61	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	3,606.65	10,000.00	36.07%
STREET LIGHTS	72,375.54	150,400.00	48.12%
STREET/ROAD REPAIRS	97,464.41	300,000.00	32.49%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	798.00	2,200.00	36.27%
UTILITIES EXPENSES	6,213.46	5,000.00	124.27%
Expenses	\$1,177,206.61	\$728,600.00	

Committee Reports

Farmington Community Development Meeting Notes

9-19-19

The Community Development committee met at noon on 9-19-19 at city hall. Those attending were, Judy Horne, Sherri Ganz, Melissa McCarvell, Floyd Shelly, Mayor Ernie Penn, Chad Bell, Kevin Gardenhire and Diane Bryant, chair.

They began the meeting by going over the "To do list" for the FFF.

Some items included assisting Sally Zelenka with hanging the artwork and monitoring the artwork throughout the day. We have volunteers to hang and monitor throughout the day.

Games, we now have people to set up and monitor the games throughout the day.

Photo op areas is coming along. Judy H will pick up the mums that morning from chicken holler. Pumpkins may be purchased through Walmart or Chicken Holler. We need to coordinate the hay bale delivery with the set up and arrangement of the area. D Bryant will bring a quilt, pumpkins, and make it attractive for photos. Volunteers will assist picture takers.

Canopies and tables will be provided for Garden Club, Extension Office, Face Painters and hot dog sales, Floyd and his crew will bring about 50 chairs and 5 tables to the event, they will set up the chairs for the audience viewing Inside Out.

D. Bryant will contact the vendors about the correct way to drive into the park to unload their wares.

D. Bryant will give an updated volunteers list. Student volunteers will earn service hours.

We agreed to meet in October and discuss the pros and cons of the FFF.

We plan to develop a mission statement in the upcoming months.

WE discussed a possible Farmers Market at the new park next year. A possibility would be to couple some entertainment with the Farmer's Market. Possible local groups for farmer's market might be Inside Out, local school bands and other local groups. The farmers could set up their booths just south of the pavilion where there would be shade.

Agenda Item 11



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Mayor Ernie Penn

Re: 1. Approval of \$150,000 of City funds for Library Expansion
2. Award Bid for Library Expansion to Pick It Construction in the amount of \$473,992

Date: October 14, 2019

Recommendation

City staff recommends approval of the additional funds and awarding the bid for the library expansion

Background

The City Council approved a \$200,000 expenditure for this expansion in the 2019 budget. The Library has \$150,000 available for their contribution for a total budget of \$350,000. This project will give the Library additional space of approximately 1200 sf and a complete remodel of the existing space to improve the functional use of the library. After receiving 6 bids for this project, the lowest bid was \$473,992 from Pick It Construction which was \$123,992 above our budget of \$350,000. (See attached list of the 6 bids)

Discussion

After having a discussion with our Architects, we have identified some areas where we maybe able to reduce some line item costs that would not affect the integrity of the original plan. However based upon the ever rising costs of commercial construction, we feel it is prudent to accept the bid from Pick It Construction and begin the construction of this project as soon as possible. The \$150,000 request with give us a small cushion for any unforeseen expenses that may arise during construction. Our goal will be to reduce the costs where possible.

Budget Impact

The \$150,000 will be in our 2020 budget for the library.



K.P.A. ARCHITECTURE, INC. P.O. BOX 748 FAYETTEVILLE, ARKANSAS 72702 PH: 479.444.6966 FAX: 479.444.1445

Bid Tabulation Form

Project: Farmington Public Library renovations

175 N.Cimarron Place

Farmington, AR 72730

Owner: City of Farmington

Date: September 12, 2019

Time: 2:00 PM

GENERAL CONTRACTOR	CONTRACTOR'S LICENSE NUMBER	# OF DAYS	ADDENDUM RECEIVED		BASE BID	UNIT PRICES						SEALED ENVELOPE	
			#1	#2		#1 Column Footing depth	#2 Spread footing depth	#3 rock excavation	#4 Soil Replacement				
Southern Building Services 5% Bond Y	00930004	165	Y		\$493,300	\$5/educt \$38/ add	\$5/educt \$36/ add	\$150/cy.	\$55/cy.				Y
SSI 5% Bond? Y	0001310420	165	Y		\$636,000	\$70/educt \$80/ add	\$60/educt \$75/ add	\$300/cy.	\$25/cy.				Y
Benchmark Construction 5% Bond? Y	0033500520	150	Y		\$511,000	\$0/educt \$15/ add	\$4/educt \$20/ add	\$500/cy.	\$30/cy.				Y
Legacy Construction Management 5% Bond? Y	0372390520	120	Y		\$591,952	\$4.50/educt \$9.50/ add	\$4.50/educt \$9.50/ add	\$350/cy.	\$29/cy.				Y
Kinco Construction 5% Bond? Y	0090280419	127	Y		\$593,700	n/a	\$0/educt \$25/ add	\$350/cy.	\$22/cy.				Y
Pick-it Construction 5% Bond? Y	0140461219	120	Y		\$473,992	\$150/educt \$250/ add	\$15/educt \$18/ add	\$250/cy.	\$25/cy.				Y
5% Bond?													
5% Bond?													
5% Bond?													

I, James T. Key, President of Key Architecture, Inc., do hereby certify that the bid information recorded above is accurate and that all information complies with the Contract Document requirements for this Project _____

Agenda Item 12

ORDINANCE NO. 2019-10

AN ORDINANCE LEVYING A TAX ON THE REAL AND PERSONAL PROPERTY WITHIN THE CITY OF FARMINGTON, ARKANSAS, FOR THE YEAR 2020 FIXING THE RATE THEREOF AT 5.0 MILS AND CERTIFYING THE SAME TO THE COUNTY CLERK OF WASHINGTON COUNTY, ARKANSAS.

WHEREAS, it is necessary to collect taxes on both real and personal property in order to provide service to the citizens of the City of Farmington, and the State law of the City of Farmington is allowed to do so:

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: That a tax is hereby levied on the real and personal property within the City of Farmington, Arkansas for the year 2020, to be collected in 2021, for the following purposes at the following rates:

REAL AND PERSONAL PROPERTY

<u>Purpose</u>	<u>Levy</u>
General Fund	5.0 Mils

Section 2: That the real and personal property tax so levied and the rate provided therefore are hereby certified to the Clerk of Washington County, Arkansas, to be placed in the tax book by the County Clerk and collected in the same manner that the county and school district taxes are collected.

Section 3: That the City Clerk is authorized and directed to file certified copies of the Ordinance in the Office of the County Recorder, County Clerk, County Assessor and the County Tax Collector for Washington County, Arkansas.

Section 4: Repealing Clause. All other Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 5: Severability Clause. In the event any portion of the Ordinance is declared inoperative or invalid as a result of a statute or judicial decision, then only that portion

expressly so declared to be inoperative or invalid shall be affected thereby and all other provisions hereof shall remain in full force and effect.

Section 6: Emergency Clause. That the City Council of the City of Farmington, Arkansas, further determines that this Ordinance is necessary to adequately and properly protect the inhabitants of the City; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 14th day of October, 2019.

APPROVED:

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Agenda Item 13

ORDINANCE NO. 2019-11

AN ORDINANCE TO SIMULTANEOUSLY DETACH TERRITORY FROM THE CITY OF PRAIRIE GROVE AND ANNEXING SAID TERRITORY INTO THE CITY OF FARMINGTON PURSUANT TO A.C.A. §14-40-2101

WHEREAS, A.C.A. §14-40-2101 provides a procedure for the simultaneous detachment of territory from one municipality and annexation of such territory into an adjoining municipality; and

WHEREAS, Aspen Rentals, LLC is desirous of detaching two (2) parcels of real property from the City of Prairie Grove and annexing same into the City of Farmington.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That certain territory presently within the corporate limits of the City of Prairie Grove is contiguous to and adjoins the City of Farmington. The City of Farmington hereby calls for the simultaneous detachment and annexation of the lands that are described in Exhibit A, which is attached hereto and incorporated herein by reference.

SECTION 2. That the proposed detachment and annexation of said lands described in Exhibit A was requested by the owners of the subject property.

SECTION 3. That a copy of this ordinance shall be sent to the governing body of the City of Prairie Grove. Within sixty (60) days of the date this ordinance was proposed, the governing body of the City of Prairie Grove shall conduct a public hearing on the proposed detachment and annexation.

SECTION 4. That at least fifteen (15) days prior to the date of the public hearing, the Farmington City clerk shall publish a legal notice of said public hearing, which shall also set out the legal description of the territory proposed to be detached and annexed.

SECTION 5. That at said public hearing, officials of both municipalities, as well as property owners within the area proposed to be detached and annexed, may appear and present their views on the proposal.

SECTION 6. That at the next regularly scheduled meeting of the Prairie Grove City Council following the public hearing, said city council may bring proposed ordinance up for a vote to concur in the detachment and annexation. If approved, a prima facie case for detachment and annexation shall be established, and the City of Farmington shall proceed to render services to the newly annexed area.

PASSED AND APPROVED THIS 14TH DAY OF OCTOBER, 2019.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

EXHIBIT "A"

LOT 1:

A part of the Northeast Quarter of the Northeast Quarter of Section 4, and a part of the Northwest Quarter of the Northwest Quarter of Section 3, all in Township 15 North, Range 31 West of the Fifth Principal Meridian, Washington County, Arkansas, being more particularly described as follows, to-wit:

Commencing at the SW corner of said NE1/4 NE1/4 of Section 4, Township 15 North, Range 31 West, thence S89°05'05"E 353.77 feet, thence N00°54'48"E 286.39 feet, thence S89°06'45"E 820.07 feet, thence N15°48'00"E 57.71 feet, thence N29°07'59"E 73.75 feet to an existing #4 rebar PLS #1272 being the true point of beginning and running thence N29°39'42"E 76.19 feet to a set #4 rebar, thence S53°59'17"E 159.63 feet to a set #4 rebar, thence S35°38'09"W 74.99 feet to an existing #4 rebar, thence N54°16'00"W 151.70 feet to the point of beginning, containing 0.27 acres, more or less.

AND

LOT 2:

A part of the Northeast Quarter of the Northeast Quarter of Section 4, and a part of the Northwest Quarter of the Northwest Quarter of Section 3, all in Township 15 North, Range 31 West of the Fifth Principal Meridian, Washington County, Arkansas, being more particularly described as follows, to-wit: Commencing at the SW corner of said NE1/4 NE1/4 of Section 4, Township 15 North, Range 31 West, thence S89°05'05"E 353.77 feet, thence N00°54'48"E 286.39 feet, thence S89°06'45"E 820.07 feet, thence N15°48'00"E 57.71 feet, thence N29°07'59"E 73.75 feet to an existing #4 rebar PLS #1272, thence N29°39'42"E 76.19 feet to a set #4 rebar being the true point of beginning and running thence N37°34'29"E 70.00 feet to an existing #4 rebar, thence S55°38'13"E 158.45 feet to a set #4 rebar, thence S36°31'19"W 74.54 feet to a set #4 rebar, thence N53°59'17"W 159.63 feet to the point of beginning, containing 0.26 acres, more or less.

Subject to easements, rights-of-way, and protective covenants of record, if any.

Subject to all prior mineral reservations and oil and gas leases.

Back ()



Google Location Search

Google



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Google
 (https://maps.google.com/maps/@36.012257,-94.2673258,208m/data=!3m1!1e1!1s-94.26758,36.01209)

Agenda Item 14

ORDINANCE NO. 2019-12

AN ORDINANCE WAIVING REQUIREMENTS OF COMPETITIVE BIDDING FOR THE PURCHASE OF A BOBCAT COMPACT EXCAVATOR FOR THE CITY OF FARMINGTON PURSUANT TO ARK. CODE ANN. § 14-58-303 (b)(2)(B)

WHEREAS, the City of Farmington has an immediate need to purchase an E42 T4 Bobcat Compact Excavator that will assist the Farmington Public Works Department in completing drainage and street improvements and maintenance in a more efficient and timely manner than the city's backhoe equipment; and

WHEREAS, the Bobcat Company is offering two (2) municipal discounts through its government purchasing program, and the warranty service and maintenance would be performed locally by the dealer, Williams Tractor, Inc.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:

SECTION 1: That the city has an immediate need to purchase an E42 T4 Bobcat Compact Excavator for street and drainage maintenance and improvements. The equipment can be purchased with government pricing through the Bobcat Company that reduces the price from \$72,332 to \$46,786 for a 35% discount, and with warranty service and maintenance being performed locally by the dealer, Williams Tractor, Inc., competitive bidding for the procurement of such equipment is deemed to be neither feasible nor practicable.

SECTION 2: That in accordance with Ark. Code Ann. § 14-58-303(b)(2)(B), which states, "the governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible nor practical", the City of Farmington, Arkansas, through its city council, is hereby authorized the purchase the E42 T4 Bobcat Compact Excavator.

SECTION 3: Emergency Clause: That the Farmington City Council further determines that there is an immediate need to purchase an E42 T4 Bobcat Compact Excavator for street and drainage maintenance and improvements and since the city is receiving two (2) municipal discounts that reduces the price by 35%, this ordinance is necessary to waive competitive bidding for the procurement of such equipment and purchase it without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 14th day of October, 2019.

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Floyd Shelley, Public Works Manager

Re: Request approval to purchase a new E42 T4 Bobcat Compact Excavator from Williams Tractor for the Amount of **\$46,786.04**

Date: October 14, 2019

Recommendation

City staff recommends the purchase of this equipment for the Public Works Department

Background

This equipment purchase will allow the public works department to be more efficient with drainage work and the maintenance of our city streets and drainage areas. The public works department is very limited with what work can be completed with just our current backhoe. Floyd and Vice Mayor/ Street Chairman Bobby Morgan inspected this equipment and both agreed this would be a good purchase for our department. (See Attached Photos)

Discussion

This request will also include the waiver for competitive bidding due to the fact that Bobcat is offering **2 Municipal discounts on this equipment that totals \$25,545.96. (see attached quote)**

Budget Impact

This is not a budgeted item but will be adjusted in the budget at the end of the year.



Bobcat®

Product Quotation

Quotation Number: 2C56D025593

Date: 2019-09-13 11:45:56

Ship to	Bobcat Dealer	Bill To
City of Farmington Attn: Floyd Shelly Farmington , AR 72730	Williams Tractor Inc,Fayetteville,AR 2501 SHILOH DRIVE P.O. BOX 1346 FAYETTEVILLE AR 72704-1346 Phone: (479) 442-8284 Fax: (479) 442-6013 ----- Contact: Dwight Williams Phone: (479) 621-6001 Fax: (479) 443-3016 E Mail: dewilliams@williamstractor.com	City of Farmington Attn: Floyd Shelly Farmington , AR 72730

Description	Part No	Qty	Price Ea.	Total
E42 T4 Bobcat Compact Excavator	M3213	1	\$54,731.00	\$54,731.00
A20 Option Package	M3213-P01-A20	1	\$6,985.00	\$6,985.00
Enclosed Cab	Cloth Suspension Seat			
HVAC				
Hydraulic Clamp (Class IV)	M3213-R08-C08	1	\$3,178.00	\$3,178.00
Hydraulic Angle Blade	M3213-R12-C02	1	\$3,508.00	\$3,508.00
Telematics US	M3213-R51-C02	1	\$0.00	\$0.00
18" MX4 XCHG SMOOTH	7322080	1	\$1,112.00	\$1,112.00
30" MX4 XCHG SMOOTH	7322087	1	\$1,447.00	\$1,447.00
Total of Items Quoted				\$70,961.00
Dealer P.D.I.				\$200.00
Freight Charges				\$1,171.00
Dealer Assembly Charges				\$0.00
Discount MUNI				(\$12,772.98)
Discount MUNI				(\$12,772.98)
Quote Total - US dollars				\$46,786.04

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ **Sign:** _____ **Date:** _____







Agenda Item 15

ORDINANCE NO. 2019-13

AN ORDINANCE WAIVING REQUIREMENTS OF COMPETITIVE BIDDING FOR THE PURCHASE AND INSTALLATION OF AN IRRIGATION SYSTEM, AND FOR SOD INSTALLATION AND DIRT WORK AT THE SPORTS COMPLEX FOR THE CITY OF FARMINGTON PURSUANT TO ARK. CODE ANN. § 14-58-303 (b)(2)(B)

WHEREAS, the City of Farmington has an immediate need to purchase and install an irrigation system to replace the existing water reels to provide more efficient irrigation on the fields at the Sports Complex; and to contract the services for dirt recovery and installing bermuda sod for dirt retention and preventing erosion around the fields; and

WHEREAS, ABI Systems is a local contractor for irrigation systems that is headquartered in Farmington, it presently provides irrigation systems, warranty and maintenance services for the City of Farmington, and the company has installed the existing lines and numerous components of the present irrigation system at the Sports Complex; and

WHEREAS, ABI has discounted the cost of the project by a trade-in of the existing water reels and a project discount for a total of \$5,054.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:

SECTION 1: That the city has an immediate need to purchase and replace the existing water reels for a more efficient irrigation system at the Sports Complex and contract for dirt recovery and sod installation. ABI is located in Farmington; it presently provides irrigation systems for the city, along with warranty service and maintenance; and many of the components in the existing irrigation system at the Sports Complex were installed by ABI, all of which makes competitive bidding for the procurement of such equipment and services to be neither feasible nor practicable.

SECTION 2: That in accordance with Ark. Code Ann. § 14-58-303(b)(2)(B), which states, "the governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible nor practical," the City of Farmington, Arkansas, through its city council, is hereby authorized to purchase irrigation equipment and contract for the dirt work and sod installation by ABI for a total of \$45,000 after the trade-in discount and project discount of \$5,054.

SECTION 3: Emergency Clause: That the Farmington City Council further determines that there is an immediate need to purchase and replace the existing water reels for a more efficient irrigation system at the Sports Complex and contract for dirt recovery and sod installation, that this ordinance is necessary to waive competitive bidding for the procurement of such equipment and services without delay; and therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 14th day of October, 2019.

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Laurie Adkins, Facilities Manager and Sports Program Director

Re: Installation of Irrigation system, dirt recovery and sod work at Sports Park--- \$45,000
Waiver of Competitive Bidding

Date: 10-14-19

Recommendation

City staff recommends the approval of the proposal from ABI Systems for installation of Irrigation system, Dirt recovery and Sod Installation. This will be a more efficient and cost effective system for the future maintenance of our fields.

Background

The Sports Park is currently using a water reel system which is inadequate and labor intensive. The water reels are not efficient and are becoming a maintenance problem. The changes with this proposal will allow us to recover a substantial amount of dirt and installing sod in areas needed that will allow for dirt retention. This irrigation system will be more cost effective in the long term and can be programmed to water early in the morning and not have to wait until staff is available to water during the day which is wasteful and labor intensive. When the fields were initially built we did not have the funds to install the irrigation at that time.

Discussion

ABI Systems is a local company with their headquarters on Double Springs in Farmington. They already work on the City's irrigation systems and have installed all of the existing lines and mechanisms in place at the Sports Park. Much of the components for this irrigation system is already in place and was installed by ABI. (backflow, water to risers and quick connects, etc.) We have an excellent working history with this company.

Budget Impact

This is not a budgeted item but we feel with our increased tax revenue for this year we will be able to fund this expense at the end of this year without use of reserve funds.



Misc Project Details: 40-30-30

* Total Project Subtotal	\$50,054.00
* Hose Reel Trade-in (x6)	-\$3,500.00
* Project approval for A through D - Discount	-\$1,554.00
Total Project Job Cost - NOT TO EXCEED	\$45,000.00

Materials:

1 1/2" to 1-1/4" PVC Sch 40 Mainline	Waterproof Wire nuts
1 1/4" to 1" PVC Class Laterals	Outdoor Rbird Controllers
Misc PVC Fittings	Rbird Wireless Rain Sensors
Glue/Primer/Teflon	1/2" Poly Pipe/Barbs
1 1/2" Rbird Valves/Valve Boxes	Hunter I-20 Rotor Heads
Hunter 6" Popup Heads w/ MP's	13 Strand Burial Wire

Equipment:

Toro Dingo Skid-steer/trencher
Kubota LBT

Estimated Job Completion:

If applicable, a utility locate will be called in and will be allowed 48 hours to complete due to state laws. Bid job will take approximately 30 days to complete in full. Contact ABI Systems, LLC for a scheduled start date. All installations come with a one-year warranty, from date of completion.

ABI SYSTEMS IS COMMITTED TO CUSTOMER SATISFACTION. THEREFORE, ALL WORKMANSHIP AND EQUIPMENT IS GUARANTEED FOR A PERIOD OF ONE YEAR FROM THE COMPLETION DATE. IN THE EVENT THAT A DEFECT IN WORKMANSHIP, PARTS, OR MATERIALS IS REPORTED TO ABI SYSTEMS BY THE OWNER WITHIN THE APPLICABLE PERIOD, WE WILL CORRECT THE DEFECT IN WORKMANSHIP, OR WILL REPAIR OR REPLACE THE DEFECTIVE PART(S) AT NO COST TO THE OWNER. ALL DEFECTIVE PARTS, UPON REPLACEMENT, BECOME PROPERTY OF ABI SYSTEMS.

ALL WARRANTIES APPLY PROVIDED ONLY ABI SYSTEMS MAINTAINS THE SYSTEM. SHOULD ANY OTHER CONTRACTOR, COMPANY, OR PERSON(S) TAMPER WITH OR ATTEMPT TO SERVICE THE SYSTEM IN ANY WAY WILL CAUSE FOR TERMINATION OF WARRANTY. THIS GUARANTEE DOES NOT EXTEND TO DAMAGES RESULTING FROM ACCIDENT, MISUSE, THEFT OR ALTERATION. ALL PVC PIPE WILL BE CLASS 200 UNLESS OTHERWISE STATED IN THE MATERIALS SECTION OF THE CONTRACT. THE IRRIGATION MANAGER MAINTAINS FINAL AUTHORITY AND DISCRETION REGARDING WARRANTY CLAIMS.

ABI SYSTEMS IS NOT RESPONSIBLE FOR UNFORESEEN CIRCUMSTANCES BEYOND OUR CONTROL, I.E., EXCESSIVE WATER PRESSURE, WATER HAMMER, AND TREE ROOTS. THE WARRANTY DOES NOT COVER PROPERTY LAYOUT CHANGES AFTER THE PROJECT COMPLETION. ABI SYSTEMS EXTENDS TO THE OWNER ALL OF THE WARRANTIES AND GUARANTEES PROVIDED BY THE MANUFACTURER ON ALL EQUIPMENT USED. RELEVANT COPIES OF SUCH WARRANTIES WILL BE PROVIDED TO THE OWNER UPON REQUEST.



Farmington Sports Complex (Baseball fields)
Att: Laurie Adkins
479.530.1845

10/6/19

1) Job Description: Irrigation Installation/Misc

Bid includes cost breakdown for irrigation, dirt work, and sod at the Farmington sports fields. Project estimate is contingent upon adequate water source to operate irrigation system and will be further assessed upon approval. At this time, I believe pressure regulator is installed and will need to be adjusted to improve pressure issues on site. Irrigation system will be tapped off of existing backflow preventer and will be operated with controllers installed outside of fenced areas (common areas). Installation includes wireless rain sensors for all controllers to reduce water consumption.

A - Ridges and Sod) This portion of project is to knock down all ridges between the infield and outfield of fields 1-6. This includes raking out dirt and installing bermuda sod back over the excavated area to meet up with infield. This consists of approximately 250' Long x 4' wide area to eliminate elevation in all fields. Any existing and additional dirt will be applied where applicable and not removed from property.

A) Total Job Cost **\$8,136.00**

B - Infield Sod) Work performed includes prepping and installing an approximately 8' strip of bermuda sod near edges of fence around the infield. This area would be between 1st and 3rd baseline and will reduce soil from eroding. The fields to be included in this portion of estimate are #2, 4, & 6. The area for each field is approximately 170' Long x 8' wide.

B) Total Job Cost **\$3,168.00**

C - Outfield Irrigation) This includes irrigating the outfield on all fields #1-6. This would include multiple rotor zones and will also operate via the irrigation controllers in common areas as well. Approximately five to six zones will be installed in each outfield to properly irrigate turf areas. (~30 Zones Total)

C) Total Job Cost **\$32,250.00**

D - Field 1 & 2) Work performed includes irrigating infield turf areas on field 1. This includes inside baseline diamonds as well as long fence between 1st and 3rd base. Field 2 strip, installed above in Job B, will also need irrigation and is included in this price.

D) Total Job Cost **\$6,500.00**

Determining points for requesting and recommending that ABI Systems install irrigation, recover dirt, and lay sod on the fields at the Farmington Sports Park

- ABI will be able to turn three jobs into one- Dirt recovery, sod laying for dirt retention, irrigation system to replace inadequate and awkward system now in place.
- Will grade fields and remove ridges between infields and outfields.
- Hose reels break often and are awkward, not truly watering where we need them because of curved shape of fields and all the water leaking from them.
- Watering with reels takes 2 days of labor. Labor costs will be almost totally eliminated.
- ABI Systems is a local company with their HQ on Double Springs Road. They already work on the city's irrigation systems and have installed all of the existing lines and mechanisms in place at the Sports Park. Much of the components for this irrigation system is already in place, and was installed by ABI. Backflow, water to risers and quick-connects, etc.
- Without dirt recovery, we will need 10-15 loads of dirt (at \$2700/load) to bring fields up to standard. We may need some dirt even with recovery, but it will be a lot less.
- They will trade out \$3500 of the cost for our old water reels.
- There will be savings in water not wasted that is leaking from the hoses. Irrigation system has moisture monitoring and wont over-water if soil had adequate moisture.
- Water will go where it's needed, and not make puddles where it isn't needed from hose reel leaks. Leaks cause extra \$\$\$ to be spent on water.
- Even in excessively rainy years, rye grass has to be watered extra to grow from seeding.

Cost mock-up

Labor to water on average with hose reels: \$3600-\$4800/year (avg \$4200)

Dirt needed without recovery: (7-10 loads) \$18,900 to \$27,000 (avg. \$22,950)

Sod and labor to manage erosion \$3,500

Cutting out of ridge, laying sod, and smoothing out transition between infield and outfields

\$7,000 to \$10,000 (avg \$8,500)

\$39,150

(plus water cost and maintenance needed on water reels)

Agenda Item 16

ORDINANCE NO. 2019-17

**AN ORDINANCE ADOPTING AND ENACTING THE REPUBLISHED
MUNICIPAL CODE FOR THE CITY OF FARMINGTON, ARKANSAS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
FARMINGTON, ARKANSAS:**

Section 1. The Code entitled "Farmington Municipal Code," as republished by Municipal Code Corporation, consisting of Titles 1 through 15, each inclusive, is adopted.

Section 2. This is a republication of the 2007 Farmington Municipal Code as amended through Ordinance No. 2017-1 that was adopted on February 13, 2017 to make uniform the expression of numbers and incorporate other nonsubstantive style and format changes and enhancements.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay to provide the citizenry online access to the newly codified Farmington Municipal Code; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

Passed and adopted by the City Council of the City of Farmington, Arkansas this 14th day of October, 2019.

APPROVED:

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

APPROVED AS TO FORM:

Steven D. Tennant, City Attorney

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council of the City of Farmington, Arkansas, held on the 14th day of October, 2019.

Kelly Penn, City Clerk

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
October 14, 2019
City Council Meeting

- Rachel Sawyer (9 years) and Chad Parrish (12 years) celebrate work anniversaries. Thank them for their service!
- The right-of-way acquisition for Hwy 170 is 80% complete. Utility relocation should begin soon.
- The annual clean-up for 2019 was October 4-5, 2019. It was a great success; lots of questions about where it was and a few vehicles did come to City Hall, but mostly it worked well.
- Take a look at the new City Website: <https://cityoffarmingtonar.com>. It is updated and sleek. Beautiful new photos and easier operation. Let us know what you think!!
- Fall Festival was September 28, 2019; it was a success. Lots of vendors and people!
- We met with ArDot about the State Aid to Cities project to improve Double Springs from Rheas Mill to Hwy 62. At this point they plan to bid the project in January.
- We had our exit interview with Legislative Audit. No surprises! Our audit is scheduled to be on the Legislative Audit Committee's agenda on November 7th, after that approval we should get final copies for your review.
- The ordinance for the 5 Mil Levy is simply a housekeeping issue. We do it each year; it is not a new tax.

"Today I will do what others won't, so tomorrow I can accomplish what others can't."

~Jerry Rice



2019 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF SEPTEMBER

ADMIN OF JUSTICE FUND	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$10,075.23	Chk# 2102
	Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk# 2103
	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk# 2104
Total Checks Admin of Justice					\$13,422.83

COURT COST & FINE	Check #4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$1,619.00	
		CCRO-CourtCost Criminal Ordinance		\$40.00	
		CCDWI-Court Cost DWI		\$655.00	
		CCTR- Court Cost-Traffic		\$4,623.00	
		CCTRO- Court Cost-Traffic Ordinance		\$6,410.83	
		CCFTPI - Fail to Present Insurance		\$75.00	
		Total for Check # 4	Chk# 3542		\$13,422.83
	Check #5	General Fund			
		FINE- Fines Collected		\$17,434.50	
		WF - Warrant Fee		\$290.00	
		FTPRFL-FTPR+60 Days Fines-Local		\$125.00	
	NLIFL-No Liability Ins. Fines		\$965.00		
	FTPIPFL- Failure to present Ins Proof 20% Local		\$5.00		
	FTPRLOC-Fines Local		\$5.00		
	Total for Check # 5	Chk# 3543		\$18,824.50	
Check #6	Court Automation Fund				
	CREE-Local Court Automation		\$1,286.50		
	Total for Check # 6	Chk# 3544		\$1,286.50	
Check #7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$1,310.00		
	DCSAF - Drug Crime Special Assess Fee		\$225.00		
	OPF - Overweight Penalty Fee		\$30.00		
	NIFS - New Installment Fee - State		\$2,593.50		
	Total for Check # 7	Chk# 3545		\$4,158.50	
Check #8	Arkansas State Treasury				
	FTPIPFS - Arkansas First Responder Fund 80%		\$25.00		
	Total for Check # 8	Chk# 3546		\$25.00	
Check #9	Arkansas State Treasury				
	DRUG - Drug Abuse Prevention and Treatment Fund		\$40.00		
	Total for Check # 9	Chk# 3547		\$40.00	
Check #10	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$80.00		
	CJF - County Jail Fee		\$3,188.00		
	Total for Check # 10	Chk# 3548		\$3,268.00	
Check #11	RF - Restitution Fee				
	Razorback Muffler, Kenneth D. Lee/CR-19-358		\$20.00		
	Total for Check # 11	Chk# 3549		\$20.00	
Check #12	RF - Restitution Fee				
	Milissa Parsley, Elizabeth Reschke/TR-17-250		\$25.00		
	Total for Check # 12	Chk# 3550		\$25.00	
				Monthly Total	\$41,070.33
				Year To Date	\$245,171.83

Ernie Penn 10-1-19
 Ernie Penn, Mayor Date

Kim Bentley 10/01/19
 Kim Bentley, Chief Court Clerk Date

Graham Nations, District Judge Date

Farmington Police Dept.

Offenses for Month 9/2018 and 9/2019

10/1/2019 12:37:46 PM

	<u>2018</u>	<u>2019</u>
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER		
	0	1
ARSON - DAMAGE \$500 OR MORE		
	0	1
ASSAULT - 3RD DEGREE / CREATES APPREHENSION OF IMMINENT INJURY		
	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
	1	1
BATTERY - 2ND DEGREE / INJURES TEACHERS OR SCHOOL EMPLOYEES, WHILE ACTING		
	1	0
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
	1	0
BATTERY - 3RD DEGREE / RECKLESSLY CAUSES INJURY		
	0	1
Breaking or Entering/Vehicle		
	5	0
BURGLARY, RESIDENTIAL		
	1	0
CARELESS DRIVING		
	3	1
CONTRIBUTING TO THE DELINQUENCY OF A JUVENILE		
	1	0
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS		
	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER VALUE \$500 OR MORE		
	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
	1	0
DISORDERLY CONDUCT / PUBLIC PLACE USES ABUSIVE, OBSCENE SPEECH OR OBSCENE		
	0	1
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		
	1	0
DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY		
	2	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
	1	2
Drivers License Required		
	1	0
DRIVING ON SUSPENDED LICENSE		

	<u>2018</u>	<u>2019</u>
	0	5
DWI (UNLAWFUL ACT)		
	4	2
DWI - DRUGS (UNLAWFUL ACT)		
	2	0
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
	0	1
ENDANGER WELFARE OF AN INCOMPETANT-2ND DEGREE-KNOWINGLY RISKS SERIOUS PHYSICAL/MENTAL HARM		
	0	1
Excess Speed		
	3	0
Expired Tags		
	0	1
FAILURE TO APPEAR		
	13	14
FAILURE TO PAY FINES & COSTS		
	15	21
Failure to Pay Registration/No Vehicle License		
	0	1
Fictitious Tags		
	0	1
FLEEING		
	0	1
FRAUD - FINANCIAL IDENTITY		
	1	1
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED		
	0	1
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
	0	1
FURNISHING PROHIBITED ARTICLES		
	0	2
Improper Lane Change/Use		
	1	0
Improper Turn		
	1	0
INATTENTIVE DRIVING		
	0	2
INTERFERENCE WITH CUSTODY		
	1	0
Kidnapping		
	1	0
Leaving Scene of Accident/Property Damage		
	1	1
Left of Center		
	1	0

	<u>2018</u>	<u>2019</u>
No Proof Insurance	1	3
No Tag Light	0	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER	1	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A	0	1
PERMITTING CHILD ABUSE	0	1
POSSESSING INSTRUMENTS OF CRIME	0	6
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	2	4
POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III	1	0
Possession of Drug Paraphernalia	0	1
POSSESSION OF DRUG PARAPHERNALIA	1	8
POSSESSION OF DRUG PARAPHERNALIA - FELONY	0	11
POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR	0	3
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM	0	2
POSSESSION OF METH OR COCAINE LT 2GM	0	5
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 10GM BUT LT 200GM	0	1
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 2GM BUT LT 10GM	0	2
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER LT 2GM	0	1
POSSESSION OF SCH I OR II NOT METH OR COCAINE PURPOSE TO DELIVER	0	1
POSSESSION OF SCH VI LT 4OZ	0	5
PUBLIC INTOXICATION / DRINKING IN PUBLIC	1	5
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR	2	0
RAPE	0	1
RAPE / FORCIBLE COMPULSION		

	<u>2018</u>	<u>2019</u>
	0	1
RAPE / PERSON LESS THAN 14 YOA	0	1
RUNAWAY	0	1
SEXUAL INDECENCY WITH A CHILD	0	1
SUICIDE	0	1
TAMPERING WITH PHYSICAL EVIDENCE	1	0
TERRORISTIC THREATENING	0	1
TERRORISTIC THREATENING - 1ST DEGREE / THREATENS PHYSICAL INJURY TO SCHOOL	2	0
THEFT \$1,000 OR LESS - ALL OTHERS	1	0
THEFT \$1,000 OR LESS - FROM BUILDING	4	1
THEFT \$1,000 OR LESS - FROM VEHICLE	1	0
THEFT \$1,000 OR MORE AND LESS THAN \$5,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE)	5	0
THEFT BY RECEIVING	1	0
THEFT OF A FIREARM VALUED AT LESS THAN \$2,500	0	2
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE	1	0
THEFT OF SERVICES \$1,000 OR LESS	0	1
UNATTENDED DEATH/NATURAL CAUSES	1	0
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR	0	1
VIOLATION OF IMPLIED CONSENT	3	0
VIOLATION OF OPEN CONTAINER	1	0
	3	0
Totals:	97	141

SEPT	Citation	Warning	Warrant	Total
Bates - Howard	31	6	0	37
Bertorello - James	5	10	0	15
Collins - John	1	2	0	3
Crutchfield - Dylan	25	18	0	43
Long - Dustin	6	9	2	17
Mahone - Taron	37	10	0	47
Stine - Jacob	20	13	1	34
Talley - Taylor	13	11	3	27
Thompson - Michael	0	0	7	7
Virgin - Billie	0	0	2	2
<u>Totals</u>	<u>138</u>	<u>79</u>	<u>15</u>	<u>232</u>
<u>Averages</u>	<u>13.8</u>	<u>7.9</u>	<u>1.5</u>	<u>23.2</u>

Permit Report

09/01/2019 - 09/30/2019

Permit #	Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
2786	9/25/2019	379 Tacoma	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	5,000	\$35.00
2785	9/25/2019	419 Tacoma	Building	Residential	New House	Trademark Custom Homes	303,000	\$1,069.00
2784	9/25/2019	130 Barbara	Mechanical	Residential	HVAC change out	Paschal Heat and Air	9,076	\$60.00
2783	9/24/2019	413 Tacoma	Building	Residential	New House	Trademark Custom Homes	290,000	\$1,030.00
2782	9/24/2019	36 St Johns Place	Mechanical	Residential	HVAC change out	Morrow Heat and Air	9,000	\$55.00
2781	9/24/2019	29 W Main	Electric	Commercial	Electrical service for VERIZON	PDQ Tower Services	4,000	\$30.00
2780	9/23/2019	504 Twin Falls	Mechanical	Residential	HVAC for new house	Snowman Heating and cooling	12,000	\$70.00
2779	9/20/2019	91 Chickasaw	Plumbing/Gas	Residential	Plumbing for new house	Pinnacle Plumbing	8,000	\$50.00
2778	9/20/2019	41 W Main	Mechanical	Commercial	HVAC change out	ABS Heating and Air	26,630	\$145.00
2777	9/19/2019	263 Samuel Place	Building	Residential	Addition of solar panels	R & D Electric	29,621	\$160.00
2776	9/19/2019	12309 Clyde Carnes	Electric	Residential	Electric for new house	Fast Electric	4,500	\$35.00
2775	9/18/2019	12265 Richardson	Mechanical	Residential	HVAC for new house	Kimbel Mechanical	5,000	\$35.00
2774	9/18/2019	455 Windgate	Electric	Residential	Electric for new house	Metro Lighting	6,000	\$40.00
2773	9/18/2019	449 Windgate	Electric	Residential	Electric for new house	Metro Lighting	6,000	\$40.00

2772	9/18/2019	465 Windgate	Electric	Residential	Electric for new house	Metro Lighting	6,000	\$40.00
2771	9/18/2019	461 Windgate	Electric	Residential	Electric for new house	Metro Lighting	6,000	\$40.00
2770	9/16/2019	264 Vineyard	Mechanical	Residential	HVAC change out	Paschal Heat and Air	12,805	\$75.00
2769	9/16/2019	19 W Main	Electric	Commercial	Electric for repair	Green Services inc	500	\$20.00
2768	9/13/2019	71 James	Building	Residential	Addition to back porch	Homeowner	300	\$20.00
2767	9/11/2019	697 Arroyo	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2766	9/11/2019	431 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2765	9/11/2019	697 Arroyo	Electric	Residential	Electric for new house	Fast Electric	4,200	\$35.00
2764	9/10/2019	12309 Clyde Carnes	Building	Residential	New pool house	Bader Homes	35,000	\$185.00
2763	9/10/2019	12265 Richardson	Building	Residential	New House	Rausch Coleman Homes	305,000	\$1,075.00
2762	9/10/2019	343 Waterfalls	Pool	Residential	New Pool	Burton Pools and Spas	48,192	\$255.00
2761	9/9/2019	10977 Blue Sky	Building	Residential	New House	McBurnett Construction	528,000	\$1,656.00
2760	9/6/2019	68 Main Suite B	Mechanical	Commercial	HVAC for new tenant space	TMM Services	6,000	\$40.00
2759	9/6/2019	68 Main Suite F	Mechanical	Commercial	HVAC for new therapy	TMM Services	14,000	\$80.00
2758	9/5/2019	12309 Clyde Carnes	Building	Residential	New House	Bader Homes	455,000	\$1,525.00
2757	9/5/2019	259 Ecology	Mechanical	Multi-Family	HVAC for 4 plex	Davis Air Repair	16,000	\$90.00

2756	9/5/2019	251 Ecology	Mechanical	Multi-Family	HVAC for 4 plex	Davis Air Repair	16,000	\$90.00	
2755	9/5/2019	251 Ecology	Electric	Multi-Family	Electric for 4 plex remodel	Utopia remodel	8,000	\$50.00	
2754	9/5/2019	259 Ecology	Electric	Multi-Family	Electric for 4 plex remodel	Utopia remodel	8,000	\$50.00	
2753	9/5/2019	259 Ecology	Plumbing/Gas	Multi-Family	Remodel 4 plex	NWA C & S Plumbing	12,000	\$70.00	
2752	9/5/2019	251 Ecology	Plumbing/Gas	Multi-Family	Remodel 4 plex	NWA C & S Plumbing	12,000	\$70.00	
2751	9/4/2019	68 E Main Suite F	Plumbing/Gas	Commercial	Adding water box in suite F and hydrant and dog waterer outside	SMS Plumbing LLC	3,200	\$30.00	
2750	9/4/2019	14489 Drain Rd	Storage Building	Residential	New Farm shop	Stilwell Construction	28,675	\$155.00	
2749	9/4/2019	12283 Richardson	Mechanical	Residential	HVAC for new house	Kimbel Mechanical	4,500		
2747	9/3/2019	11014 Hwy 170	Storage Building	Residential	RV shed	Home owner	2,245	\$25.00	
2746	9/3/2019	460 Payton Place	Building	Residential	New House	Gerit Construction	327,000	\$1,141.00	
							\$9,731.00		

Total Records: 40

10/2/2019

Library

Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2019												
Total Circulation	4,101	3,528	4,783	4,047	4,015	5,343	5,458	4,826	4,881			
YTD Circulation	4,101	7,629	12,412	16,459	20,474	25,817	31,275	36,101	40,982			
Hold Satisfied	845	760	774	792	795	678	777	800	713			
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966	4,644	5,421	6,221	6,934			
PAC Logins	766	729	742	704	878	842	749	834	662			
YTD PAC Logins	766	1,495	2,237	2,941	3,819	4,661	5,410	6,244	6,906			
New Cardholders	46	31	23	33	37	66	39	40	38			
YTD New Cardholders	46	77	100	133	170	236	275	315	353			

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018												
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	3,571
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	49,523
Hold Satisfied	684	650	681	661	680	673	765	768	726	832	737	750
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	8,607
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	772
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	9,829
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	35
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	412

Library

Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Early Literacy Station Users	121	111	126	118	151	163	166	172	139			
YTD Early Literacy Station Users	121	232	358	476	627	790	956	1,128	1,267			
Users	309	295	306	229	243	254	246	288	221			
YTD Users	309	604	910	1,139	1,382	1,636	1,882	2,170	2,391			
Device Checkout	0	1	6	4	0	0	0	0	0			
YTD Device Checkout	0	1	7	11	11	11	11	11	11			
2018												
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	102
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	1,365
Users	231	245	235	241	237	256	240	259	284*	253	266	249
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	2,996
Device Checkout	0	0	1	2	4	6	2	5	2	1	0	0
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	23

*began using software to track public computer use

Library

Miscellaneous Services

	2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services		21	14	6	43	28	16	9	8	10			
YTD Color Print Services		21	35	41	84	112	128	137	145	155			18
Copy/Print Services		2,080	2,093	2,744	1,846	1,470	1,509	1,299	1,341	1,744			585
YTD Copy/Print Services		2,080	4,173	6,917	8,763	10,233	11,742	13,041	14,382	16,126			17,146
Fax Services		44	56	89	49	69	82	88	138	99			45
YTD Fax Services		44	100	189	238	307	389	477	615	714			1,057
Notary Services		8	18	8	5	4	12	6	2	7			17
YTD Notary Services		8	26	34	39	43	55	61	63	70			65
Reference Transactions		367	257	234	229	298	216	145	297	414			235
YTD Reference Transactions		367	624	858	1,087	1,385	1,601	1,746	2,043	2,457			3,330
Scanning Services		35	35	12	18	58	14	16	25	22			27
YTD Scanning Services		35	70	82	100	158	172	188	213	235			419
Staff Supervised Volunteer Hours		13	23	37	28	27	41	61	40	38			21
YTD Staff Supervised Volunteer Hours		13	36	73	101	128	169	230	270	308			271
Test Proctor		0	0	1	4	5	1	3	2	0			0
YTD Test Proctor		0	0	1	5	10	11	14	16	16			3
2018		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services		28	32	37	34	16	347	23	28	5	9	8	18
YTD Color Print Services		28	60	97	131	147	494	517	545	550	559	567	585
Copy/Print Services		929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	1,197
YTD Copy/Print Services		929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	17,146
Fax Services		90	71	74	142	94	68	75	128	100	93	77	45
YTD Fax Services		90	161	235	377	471	539	614	742	842	935	1,012	1,057
Notary Services		2	1	2	1	3	8	7	7	3	5	9	17
YTD Notary Services		2	3	5	6	9	17	24	31	34	39	48	65
Reference Transactions		221	248	346	275	213	273	352	379	239	329	220	235
YTD Reference Transactions		221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	3,330
Scanning Services		20	14	39	41	15	17	15	65	83	59	24	27
YTD Scanning Services		20	34	73	114	129	146	161	226	309	368	392	419
Staff Supervised Volunteer Hours		35	33	27	14	9	38	21	5	19	37	12	21
YTD Staff Supervised Volunteer Hours		35	68	95	109	118	156	177	182	201	238	250	271
Test Proctor		0	0	0	0	0	1	1	1	0	0	0	0
YTD Test Proctor		0	0	0	0	0	1	2	3	3	3	3	3

Library

Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Book Club												
Community Story Time	50	76	83	86	141	139	11	127				
Kids Book Club/Tween STEM Club	2	5	4	2	104	67	20	42	7			
Kindergarten Story Time	166	77	14	16								
LEGO® Club	11	18	14	4								
Little Maker's	13	20	11	10				24	7			
Meeting Room Use									29			
Monthly Family Movie Showing		2	3	1	2	1	2	3	4			
Nonfiction Book Club												
Seuss Saturday					23							
Tabletop Gaming Club						14						
Technology Instruction Session	1	1	1	1	2	1						
Theater Performance by YAG		40										
A Universe of Stories Children's Programs						181	73					
A Universe of Stories Craft Fridays						125	52					
A Universe of Stories Teen Programs						5						
Total Monthly Program Attendance	64	308	219	222	16	542	298	14	219			
Number of Juvenile Programs	6	9	9	9	0	20	9	0	8			
Number of Young Adult Programs	0	0	0	0	0	7	0	0	0			
Number of Adult Programs	1	1	2	2	2	2	2	2	2			
Number of Non-library Meeting Room Events	2	2	2	1	0	0	0	3	1			

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Visits	2,439	2,534	2,732	2,312	n/a	n/a	2,737	2,445	2,365			
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017	12,754	15,199	17,564			
2018												
Visits	2,170	2,183	2,584	2,384	2,358	n/a	2,963	2,500	2,711	2,920	2,281	2,440
YTD Visits	2,170	4,353	6,937	9,321	11,679	11,679	14,642	17,142	19,853	22,773	25,054	27,494

**Farmington Public Library
Board Meeting
September 10, 2019**

Call to Order: Meeting called to order by President Hummel at 6:04 p.m. Members present: Anita Sampley, Betty Hummel, Regina Sherwood, Linda Morrow, Phyllis Shaw, LaDeana Mullinix, and Librarian, Rachel Sawyer.

Approval of the June 11, 2019 minutes: Linda made the motion to approve the June minutes and LaDeana seconded it. The motion passed, 6-0.

Approval to accept all reports as written from A-D. Anita moved to accept all the reports as presented and discussed. Regina seconded it and the motion passed, 6-0.

A. Director's Report

Filed board bylaws approved at the June meeting with the State Library.

Hosted another Job Path and Farmington High School student this summer for him to gain some work experience. He worked a couple of hours a week for about two weeks.

Attended WCLS board meeting, department head meeting, and city council meetings. Visited West Fork library. They are on phase 1 of their renovation project. Joy and I also visited the new Prairie Grove library.

Invoiced USAC for 2018 Internet Discounts in the amount of \$404.57. Filed E-rate form 486 for 2019 to confirm Internet service start date of July 1 and CIPA compliance. In August, we moved over to a new internet filter software provider. The one we were using for the last few years was falling short of our expectations. I researched a couple of companies that offer internet filtering that is built into security software and selected Trend Micro for \$472.16 a year.

Submitted Arkansas Game and Fish Tackle Report. Game and Fish provided fishing rods circulated a dozen times in 2018.

Organized our first summer reading program exclusively for teens. We had 27 teens participate. Most were Farmington Jr. High students. Teen readers logged 331 hours and redeemed prizes for logging time each week. Teens were also challenged to volunteer for 5 hours this summer. Ten teens volunteered for a total of 91 hours this summer. Volunteers assisted with children's programs and shelf organization.

Reviewed floor plan design with Key Architecture and Greenbird Design.

Library Assistant Ragan Dendy's last day was August 8. We plan to post the opening soon. Scott Baker accepted a full-time position with J.B. Hunt at the end of August. He wants to continue to work Saturdays.

Started back delivering requested materials to the high school on August 12.

Met with Friends of the Library to discuss equipment needs and fundraising.

Ordered 2019 IRS tax forms.

Worked with EnvisionWare on PC Reservation configurations. We have now been using PC Reservation to manage our public computers for a year and have been satisfied with the product. Customers like knowing their information will be erased when they end their computer session. Upgraded some network hardware and added a new access point with increased range over the Labor Day holiday. A few of our camera cables have started going out and have been replacing them as needed.

Started inventory project with the following collections: Adult Nonfiction, Biographies, J Picture Books, and J Board Books. Started Adult Nonfiction at the end of July and am about halfway done. Scanning each item into a record set, withdrawing out of date material, cleaning items and repairing when needed. Continuing to search for those items that were not scanned in and will report back on progress at next meeting. With volunteer assistance and paper printouts, we also started inventory of J Picture Books. We are still searching for about 500 of the 2,200 items in the collection. Records for items that we could not locate and have no history in the system for the last 5 years will be deleted.

Hosted another Farmington High community service student. He volunteered 15 hours and assisted with shelf organization and inventory.

Pre-bid conference for the addition/remodel was held the morning of September 3. Bids will be received through September 12.

Contacted by Census 2020 staff to host a recruitment event on September 5. Recruitment staff will assist office and field applicants with completing the application using our public computers and answer any questions they may have.

B. Children's Librarian Report

Summer Reading Program Statistics

Yearly Comparison

	2018	2019
# of Registered Children (Ages 0-18)	210	258
# of Registered Readers That Participated	151	155
% of Registered Readers That Participated	72	60
# That Met Their Goal	99	87
# That Met Their Goal & Picked Up Award Book	85	86

% That Met Their Goal	47	33.7
Total Hours Read	2360	2714
# of Programs	31	36
Total # of People That Attended Programs	547	840
# of Items Circulated in June & July	9345	10801
Total # of New Cards Made in June & July	95	95



**Ages
0-18**

SUMMER READING PROGRAM

2019

REGISTRATION



61
Babies, Toddlers & Pre-K



170
Kindergarten-6th Grade



27
7-12th Grade



**60%
PARTICIPATED
(155) READERS**

*For our purposes, "participated" refers to those who logged at least 1 hour of reading or listening time.

GOALS

33.7% OF THOSE REGISTERED Met Their Reading Goal (81 Readers)



**2,714
HOURS READ**



**86 of
the 87**

readers who reached their goal picked up their prize.

PROGRAMMING & CIRCULATION



890 people attended
36 PROGRAMS



10,801
ITEMS CIRCULATED IN JUNE & JULY



95!
NEW CARDS MADE

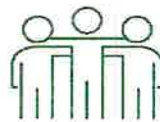
FUN STATS



2,952
HOURLY READING PRIZES GIVEN OUT

9
Wandoo Challenges

Wandoo Reader



10 Teen Volunteers
91 Hours of Community Service Time



FAVORITE CHALLENGE
Find the Cardinal

SPONSORS



**\$1500
Dollar General
Grant**
Gift Cards, Coupons, Prizes, and Tickets

C. Statistics Report

Library

Circulation and Patron Services

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,101	3,528	4,783	4,047	4,015	5,343	5,458	4,826				
YTD Circulation	4,101	7,629	12,412	16,459	20,474	25,817	31,275	36,101				
Holds Satisfied	845	760	774	792	795	678	777	800				
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966	4,644	5,421	6,221				
PAC Logins	766	729	742	704	878	842	749	834				
YTD PAC Logins	766	1,495	2,237	2,941	3,819	4,661	5,410	6,244				
New Cardholders	46	31	23	33	37	66	39	40				
YTD New Cardholders	46	77	100	133	170	236	275	315				

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	3,571
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	49,523
Holds Satisfied	684	650	681	661	680	673	765	768	726	832	737	750
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	8,607
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	772
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	9,829
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	35
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	412

Library

Computer Use

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Early Literacy Station Users	121	111	126	118	151	163	166	172				
YTD Early Literacy Station Users	121	232	358	476	627	790	956	1,128				
Users	309	295	306	279	243	254	246	288				
YTD Users	309	604	910	1,139	1,382	1,636	1,882	2,170				
Device Checkout	0	1	6	4	0	0	0	0				
YTD Device Checkout	0	1	7	11	11	11	11	11				
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	102
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	1,365
Users	231	245	235	241	237	256	240	259	284*	253	266	249
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	2,996
Device Checkout	0	0	1	2	4	6	2	5	2	1	0	0
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	23

*began using software to track public computer use

Library

Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Color Print Services	21	14	6	43	28	16	9	8				
YTD Color Print Services	21	35	41	84	112	128	137	145				
Copy/Print Services	2,080	2,093	2,744	1,846	1,470	1,509	1,299	1,341				
YTD Copy/Print Services	2,080	4,173	6,917	8,763	10,233	11,742	13,041	14,382				
Fax Services	44	56	89	49	69	82	88	138				
YTD Fax Services	44	100	189	238	307	389	477	615				
Notary Services	8	18	8	5	4	12	6	2				
YTD Notary Services	8	26	34	39	43	55	61	63				
Reference Transactions	367	257	234	229	298	216	145	297				
YTD Reference Transactions	367	624	858	1,087	1,385	1,601	1,746	2,043				
Scanning Services	35	35	12	18	58	14	16	25				
YTD Scanning Services	35	70	82	100	158	172	188	213				
Staff Supervised Volunteer Hours	13	23	37	28	27	41	61	40				
YTD Staff Supervised Volunteer Hours	13	36	73	101	128	169	230	270				
Test Proctor	0	0	1	4	5	1	3	2				
YTD Test Proctor	0	0	1	5	10	11	14	16				

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Color Print Services	28	32	37	34	16	347	23	28	5	9	8	18
YTD Color Print Services	28	60	97	131	147	494	517	545	550	559	567	585
Copy/Print Services	929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	1,197
YTD Copy/Print Services	929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	17,146
Fax Services	90	71	74	142	94	68	75	128	100	93	77	45
YTD Fax Services	90	161	235	377	471	539	614	742	842	935	1,012	1,057
Notary Services	2	1	2	1	3	8	7	7	3	5	9	17
YTD Notary Services	2	3	5	6	9	17	24	31	34	39	48	65
Reference Transactions	221	248	346	275	213	273	352	379	239	329	220	235
YTD Reference Transactions	221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	3,330
Scanning Services	20	14	39	41	15	17	15	65	83	59	24	27
YTD Scanning Services	20	34	73	114	129	146	161	226	309	368	392	419
Staff Supervised Volunteer Hours	35	33	27	14	9	38	21	5	19	37	12	21
YTD Staff Supervised Volunteer Hours	35	68	95	109	118	156	177	182	201	238	250	271
Test Proctor	0	0	0	0	0	1	1	1	0	0	0	0
YTD Test Proctor	0	0	0	0	0	1	2	3	3	3	3	3

Library

Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Book Club												
Community Story Time	50	76	83	86	12	7	12	11				
Kids Book Club/Tween STEM Club	2	5	4	2		141	139					
Kindergarten Story Time		166	77	104								
LEGO® Club		18	14	16			20					
Little Maker's	11		4									
Meeting Room Use	13	20	11	10				24				
Nonfiction Book Club		2	3	1	2	1	2	3				
Seuss Saturday												
Tabletop Gaming Club												
Technology Instruction Session	1	1	1	1	2	14						
Theater Performance by YAG		40				1						
A Universe of Stories Children's Programs						181	73					
A Universe of Stories Craft Fridays						125	52					
A Universe of Stories Teen Programs						5						
Total Monthly Program Attendance	64	308	219	222	16	542	298	14				
Number of Juvenile Programs	6	9	9	9	0	20	9	0				
Number of Young Adult Programs		0	0	0	0	7	0	0				
Number of Adult Programs		1	2	2	2	2	2	2				
Number of Non-Library Meeting Room Events	2	2	2	1	0	0	0	3				

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Visits	2,439	2,534	2,732	2,312	n/a	n/a	2,737	2,445				
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017	12,754	15,199				
2018												
Visits	2,170	2,183	2,584	2,384	2,358	n/a	2,963	2,500	2,711	2,920	2,281	2,440
YTD Visits	2,170	4,353	6,937	9,321	11,679	11,679	14,642	17,142	19,853	22,773	25,054	27,494

Farmington Public Library
May 2019

Type	Date	Name	Memo	Account	Split	Amount
Deposit	05/01/2019	Patron		Checking at Arvest Bank - Web	Fines, Fees	120.10
Check	05/08/2019			Checking at Arvest Bank - Web	Payroll Expenses	-5,290.86
Deposit	05/08/2019	Patron		Checking at Arvest Bank - Web	Fines, Fees	86.50
Check	05/08/2019	Lotus Landscapes		Checking at Arvest Bank - Web	Landscape and Irrigation	-261.85
Check	05/10/2019	Baker & Taylor	BAKER & TAYLOR Books	Checking at Arvest Bank - Web	Books and Media	-1,733.16
Check	05/10/2019	Baker & Taylor	BAKER & TAYLOR Audiovisual	Checking at Arvest Bank - Web	Audiovisual	-370.16
Check	05/13/2019	PG Takt0	PG TELCO	Checking at Arvest Bank - Web	ISP and Telephone	-158.44
Deposit	05/15/2019	Patron		Checking at Arvest Bank - Web	Fines, Fees	105.88
Bill Pmt -CCard	05/19/2019	Accurat	Materials & Supplies - Program Supplies	Credit Card	April Credit Card	-192.50
Bill Pmt -CCard	05/19/2019	Adbbe	Technical Support - Misc. Productivity Soft	Credit Card	April Credit Card	-44.97
Bill Pmt -CCard	05/19/2019	Amazon	Books, Materials and Supplies	Credit Card	April Credit Card	-178.71
Bill Pmt -CCard	05/19/2019	Children's Plus	Books - Children's Books	Credit Card	April Credit Card	-134.60
Bill Pmt -CCard	05/19/2019	Coast to Coast Solutions	Materials & Supplies - Program Supplies	Credit Card	April Credit Card	-236.09
Bill Pmt -CCard	05/19/2019	Etsy	Materials & Supplies - Program Supplies	Credit Card	April Credit Card	-36.03
Bill Pmt -CCard	05/19/2019	Google	Technical Support - Misc. Productivity Soft	Credit Card	April Credit Card	-30.00
Bill Pmt -CCard	05/19/2019	Hamco Business Solutions	Materials & Supplies - Office Supplies	Credit Card	April Credit Card	-605.42
Bill Pmt -CCard	05/19/2019	Hobby Lobby	Materials & Supplies - Program Supplies	Credit Card	April Credit Card	-31.62
Bill Pmt -CCard	05/19/2019	Home Depot	Materials & Supplies - Facility Supplies	Credit Card	April Credit Card	-110.07
Bill Pmt -CCard	05/19/2019	Jackson Young Digital Printing	Materials & Supplies - Printing (SR Handout)	Credit Card	April Credit Card	-167.35
Bill Pmt -CCard	05/19/2019	Junior Library Guild	Books - Young Adult Books	Credit Card	April Credit Card	-1,142.20
Bill Pmt -CCard	05/19/2019	Mocklet	Materials & Supplies - Facility Supplies	Credit Card	April Credit Card	-220.82
Bill Pmt -CCard	05/19/2019	Penworthy	Books - Children's Books	Credit Card	April Credit Card	-129.96
Bill Pmt -CCard	05/19/2019	Recorded Books	Books - Audiovisual	Credit Card	April Credit Card	-168.27
Bill Pmt -CCard	05/19/2019	Security Bank Cards	Books - Over payment	Credit Card	April Credit Card	-757.80
Bill Pmt -CCard	05/19/2019	The Library Store	Materials & Supplies - Processing Supplies	Credit Card	April Credit Card	-433.98
Bill Pmt -CCard	05/19/2019	Walnut	Books, Materials and Supplies - Office Supplies	Credit Card	April Credit Card	-123.62
Check	05/20/2019	DPS	Materials & Supplies	Checking at Arvest Bank - Web	Printing and Printer Leases	-5,371.59
Check	05/21/2019	Patron		Checking at Arvest Bank - Web	Fines, Fees	-904.07
Deposit	05/22/2019	Washington County		Checking at Arvest Bank - Web	Washington County	13,421.00
Check	05/23/2019	Super Science of NWA	Programs Expense	Checking at Arvest Bank - Web	Program Services	-389.00
Deposit	05/28/2019	Patron		Checking at Arvest Bank - Web	Fines, Fees	108.50
Check	05/30/2019	Fanatics	Technical Support	Checking at Arvest Bank - Web	Computer Software Expenses	-800.60
Deposit	05/31/2019	Arvest Bank		Checking at Arvest Bank - Web	Interest	48.85
Check	05/31/2019	Arkansas State Police	Background Check	Checking at Arvest Bank - Web	Miscellaneous	-25.00

May 19

Farmington Public Library
June 2019

Type	Date	Name	Memo	Account	Split	Amount
Check	06/04/2019	Lobbs Landscapes		Checking at Avvest Bank - Web	Landscaping and Irrigation	-261.95
Check	06/04/2019	Payroll		Checking at Avvest Bank - Web	Payroll Expenses	-5,306.64
Deposit	05/06/2019	Patron		Checking at Avvest Bank - Web	Fines, Fees	146.44
Check	06/05/2019	Baker & Taylor		Checking at Avvest Bank - Web	Books and Media	-476.39
Check	06/06/2019	Baker & Taylor		Checking at Avvest Bank - Web	Books and Media	-333.45
Check	06/11/2019	PG Telco		Checking at Avvest Bank - Web	ISP and Telephone	-177.72
Check	06/11/2019	Greenbird Design	Schematic and Design Development	Checking at Avvest Bank - Web	Professional Services	-6,250.00
Bill Pmt-CCard	06/11/2019	Amazon	Camera DVR	Credit Card	Materials and Supplies	-159.65
Bill Pmt-CCard	06/11/2019	Center Point Large Print		Credit Card	Books and Media	-533.89
Bill Pmt-CCard	06/11/2019	Demco	Processing Supplies	Credit Card	Materials and Supplies	-394.95
Bill Pmt-CCard	06/11/2019	Etsy	Programing Supplies	Credit Card	Materials and Supplies	-75.12
Bill Pmt-CCard	06/11/2019	SHI	3 Laptops and a PC	Credit Card	Technical Support	-2,489.28
Bill Pmt-CCard	06/11/2019	The Library Store	Processing Supplies and Equipment	Credit Card	Materials and Supplies	-980.29
Bill Pmt-CCard	06/11/2019	Security Bankcard	credit from May overpayment	Credit Card	Miscellaneous	757.80
Credit	06/13/2019	Patron		Checking at Avvest Bank - Web	Fines, Fees	108.49
Check	06/17/2019	Payroll		Checking at Avvest Bank - Web	Payroll Expenses	-5,371.59
Deposit	06/19/2019	Patron		Checking at Avvest Bank - Web	Fines, Fees	159.20
Check	06/20/2019	DPS		Checking at Avvest Bank - Web	Printing and Printer Leases	-343.50
Check	06/21/2019	Rich Davis	Children's program presenter	Checking at Avvest Bank - Web	Program Services	-125.00
Check	06/24/2019	Baldonman Productions	Baldon Magic Library Show	Checking at Avvest Bank - Web	Program Services	-250.00
Deposit	06/27/2019	Patron		Checking at Avvest Bank - Web	Fines, Fees	98.60
Deposit	06/27/2019	Washington County	June 2019	Checking at Avvest Bank - Web	Washington County	13,421.00
Deposit	06/28/2019	Avvest Bank		Checking at Avvest Bank - Web	Interest	47.04

Jun 19

LIBRARY FUND
Statement of Revenue and Expenditures

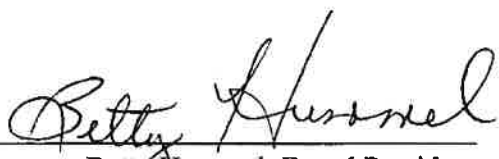
	Current Period	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jul 2019	Dec 2019	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Donations	225.00	0.00	0.00%
FINES/LOST ITEMS	3,081.42	4,000.00	77.04%
INTEREST REVENUES	322.08	0.00	0.00%
MISCELLANEOUS REVENUES	404.57	0.00	0.00%
TRANS FROM GENERAL FUND	44,000.00	44,000.00	100.00%
WASHINGTON CO LIBRARY	107,947.00	175,047.00	61.67%
Revenue	\$155,980.07	\$223,047.00	
Expenses			
ADVERTISING EXPENSE	449.52	1,000.00	44.95%
BOOKS AND MEDIA	20,279.29	32,000.00	63.37%
BUILDING MAINT & CLEANING	2,095.63	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	10,573.78	10,147.00	104.21%
MISCELLANEOUS EXPENSE	50.00	500.00	10.00%
NEW EQUIPMENT PURCHASE	584.11	3,000.00	19.47%
PAYROLL EXP - REGULAR	80,245.60	152,000.00	52.79%
POSTAGE EXPENSE	7.35	300.00	2.45%
PROFESSIONAL SERVICES	6,250.00	5,000.00	125.00%
PROGRAMS EXPENSE	760.00	4,000.00	19.00%
REPAIR & MAINT - BUILDING	312.46	3,700.00	8.44%
TECHNICAL SUPPORT	6,285.74	8,000.00	78.57%
TRAVEL, TRAINING & MEETINGS	157.00	1,000.00	15.70%
UTILITIES EXPENSES	1,171.68	2,400.00	48.82%
Expenses	\$129,222.16	\$223,047.00	

Farmington Public Library
Account Balance by Month

	Revenue	Expenses	Balance
Ending Balance 2017			\$183,627.91
Jan-18	\$28,174.05	\$17,093.04	\$194,708.92
Feb-18	\$13,663.42	\$15,363.01	\$193,009.33
Mar-18	\$44,267.35	\$13,179.78	\$224,096.90
Apr-18	\$13,726.80	\$14,430.64	\$223,393.06
May-18	\$13,506.60	\$14,093.05	\$222,806.61
Jun-18	\$13,899.45	\$19,379.99	\$217,326.07
Jul-18	\$13,581.75	\$20,502.86	\$210,404.96
Aug-18	\$13,728.46	\$17,530.22	\$206,603.20
Sep-18	\$13,614.84	\$16,908.08	\$203,309.96
Oct-18	\$14,247.98	\$13,959.85	\$203,598.09
Nov-18	\$13,408.92	\$17,467.68	\$199,539.33
Dec-18	\$13,976.48	\$13,946.88	\$199,568.93
Ending Balance 2018			\$199,568.93
Jan-19	\$27,966.80	\$18,293.82	\$209,241.91
Feb-19	\$13,848.24	\$17,434.17	\$205,655.98
Mar-19	\$57,917.89	\$15,057.81	\$248,516.06
Apr-19	\$13,879.70	\$23,841.13	\$238,554.63
May-19	\$13,971.69	\$14,503.68	\$238,022.64
Jun-19	\$13,980.77	\$16,525.41	\$235,478.00
Jul-19	\$14,414.98	\$28,080.65	\$221,812.33
Aug-19			
Sep-19			
Oct-19			
Nov-19			
Dec-19			

Adjourned: The meeting was adjourned at 6:58 p.m.

Next meeting scheduled for November 12, 2019.


Betty Hummel, Board President

**Planning Commission Minutes
August 26, 2019**

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Chad Ball
Toni Lindsey
Gerry Harris
Judy Horne
Bobby Wilson
Jay Moore
Howard Carter

ABSENT

None

City Employees Present: Mayor Ernie Penn;
Melissa McCarville, City Business Manager; Steve
Tennant, City Attorney; Rick Bramall, City
Building Inspector

2. **Approval of Minutes:** July 22, 2019 Minutes were approved as written.

3. **Comments from Citizens:** No comments.

4. **General Discussion of the Master Street Plan:**

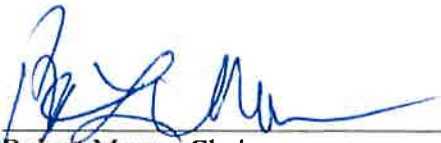
Before opening comments to the public, Chairman Robert Mann explained that the floor will not be opened for public comment for discussion of the Master Street Plan. James Gertz with EDA was present to discuss changes to the current Master Street Plan. City Attorney, Steve Tennant advised the audience that this was a mandated change that is required by law.

Opening questions concerned if the master plan needed to include trails and such. James Gertz with EDA explained that they can do that but it then is considered a transportation plan. This would also require ordinance changes to do so. The commission was then asked to look at the current plan for possible changes.

6. **Adjournment:** Having no further business the Planning Commission meeting was adjourned.



Judy Horne Secretary



Robert Mann - Chair