



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

**CITY COUNCIL AGENDA
December 10, 2018**

A regular meeting of the Farmington City Council will be held on
Monday, December 10, 2018 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – November 19, 2018 City Council Minutes & November 27, 2018 Special City Council Minutes.
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – **NONE**

NEW BUSINESS

11. Request approval to purchase 14 Axon Flex Cameras for the Police Dept.
12. Ordinance No. 2018-15 – An ordinance rezoning property at 65 Double Springs containing approximately 5.65 acres ± from R-1, single family residential to R-3, zero lot line single-family residential as requested by D & B of Northwest Arkansas, Inc.
13. Resolution No. 2018-08 – A resolution setting a public hearing to discuss the vacation of the unused water line easement running from the north end of Bonnie Lane to Hwy. 62, Farmington, Ar.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting November 19th, 2018

The regular meeting of the Farmington City Council scheduled for Monday, November 19th, 2018 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens

Jim Duffy 11324 Frisco Drive – Mr. Duffy stated the city council knew of the flooding and the potential development issues in the Valley View area and that the city had commissioned with FEMA for a study. He asked that all development be halted in that area until the survey could be completed. The flooding causes issue with the property, and property value. It could have a financial impact on the city and taxpayers if this is allowed to continue.

Phillip Miley, 12043 Riviera Place – Mr. Miley congratulated Council Member Parsley on winning the election and running a clean campaign. He would like to see the city monitor R-1 residential subdivisions. He stated our code enforcement officer does not have sufficient time to do his job with property inspections, trash areas and overgrown grass on properties. This makes property values go down, you need residents to make your town grow. He would like to see more code enforcement staff members. He would like an organizational chart of the city officials and staff on the website. He asked if we had any relatives employed at city hall.

Approval of the minutes for the October 8th, 2018 regular meeting of the city council. On the motion of Council Member Bryant and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the minutes for the meeting were approved as presented 8-0.

Financial Reports – Mayor Penn presented the financial reports. City Clerk Penn presented the 2017 Legislative Audit to the council. She informed the council that we had an excellent financial audit with no deficiencies or internal control issues. The 3 areas the city was cited for have already been corrected. Item 1, the City Attorney will make sure that if any city employee is also doing contract work, that an Ordinance notating the employment & contract will be prepared and put before the city council. Item 2, City Clerk Penn advised that Legislative Audit requires the council to acknowledge the receipt and presentation of the audit in the form of a motion. This is a different format than was required by a private audit. We have done so with the 2016 audit in October of this year and the 2017 audit at this meeting. Item 3, the Court Clerk has designated new reconciliation procedures for electronic ticket books. They are now reconciled by the City Clerk and then reviewed and signed off by the Court Clerk, Mayor and

District Judge. On the motion of Council Member Lipford and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion acknowledge the presentation of the 2017 Legislative audit and corrective steps taken was approved 8-0.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Bryant and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - Mayor Penn advised there would be a special city council meeting on November 27th at 6:00pm to approve Park bids. He advised the Christmas Parade and Tree Lighting Ceremony would be held Saturday December 1st at 6:00pm. City Clerk Penn advised that Oaths of Office for elected officials would be arriving soon and they could be sworn in at the County Courthouse on January 1 or before the January 2019 meeting.

Committee Reports – All committee reports were included in the council packets.

Items to be removed from City of Farmington Inventory

Request Removal of Equipment from Police Department

Police Chief Hubbard asked for the removal of 4 electronic ticket books and printers that were outdated and non-working. On the motion of Council Member Morgan and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to approve the removal of 4 Electronic Ticket Books and Printers, SN: 26000701390, 35000703593, 10020927009, AZRC08-49-5030, AZRC08-49-5069, AZRC09-01-5104, AZRCJ1122500633. City Tags 579, 580, 581, 582, 589, 609, 610, was approved 8-0.

Request Removal of Hustler 60" mower from Inventory

On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to approve the removal of the Hustler Super Z 60" mower from Public Works Inventory, SN 11091321 was approved 8-0.

New Business

Request approval to accept bid from DECCO Contractors-Paving Inc. for the North Hawkins Lane Widening

David Gilbert with Plymouth Engineering PLLC gave the council a brief overview of the project and we had received 5 bids and he recommended they accept the bid by DECCO Contractors – Paving, Inc. in the amount of \$63,586.75.

On the motion of Council Member Bell and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the city council approved the DECCO Contractors-Paving, Inc. in the amount of \$63,586.75 by a vote of 8-0.

Request Approval to purchase and replace 30 SCBA air pack bottles for the Fire Department.

On the motion of Council Member Bell and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion to approve the purchase of 30 SCBA air pack bottles in the amount of \$25,000.00 was approved 8-0.

Request approval for the renewal of the School Resource Officer Contract with the Farmington School District.

On the motion of Council Member Lipford and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to approve the renewal of the current contract with the Farmington School District for the School resource Officer was approved 8-0.

Ordinance No. 2018-12 An Ordinance to adopt a revised Personnel Policy for the City of Farmington, Arkansas.

Council Member Lipford made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates and for Ordinance 2018-12 be read 1 time by title only. It was seconded by Council Member Parsley, and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. City Attorney Tennant read Ordinance 2018-12 by title only. Mayor Penn asked shall the Ordinance pass? After a roll call vote it was approved 8-0. City Attorney Tennant read Ordinance 2018-12 by title only. Council Member Bell made a motion to approve an Emergency Clause for Ordinance 2018-12, it was seconded by council Member Lipford. After a roll call vote, it was approved by all those present by a vote of 8-0.

Ordinance No. 2018-14 An Ordinance to amend Ordinance 72-5.5 to establish a curfew in the city of Farmington, and for other purposes.

After much discussion the city council offered these amendments be made to Ordinance 2018-14. **Section 2** – Hours shall be 10:00 pm thru 5:00 am Sunday thru Thursday and 11:00 pm thru 5:00 am Friday and Saturday. **Section 5** – First offense fine shall be \$100.00 plus court costs. Second offense shall be a \$500.00 fine plus court cost. Third Offense shall be up to \$1000.00 fine plus court costs and up to thirty (30) days in jail at the discretion of the District Court Judge. Council Member Lipford made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates and for Ordinance 2018-14 be read 1 time by title only. It was seconded by Council Member Parsley, and by a roll call vote of all Council Members present, the motion was approved with the amendments 7-1, with Alderman Bryant voting No. She asked that it be noted she voted no because comments were not vetted. City Attorney Tennant read Ordinance 2018-14 by title only. Mayor Penn asked shall the Ordinance pass? After a roll call vote it was approved 7-1, with Alderman Bryant voting No. City Attorney Tennant read Ordinance 2018-05 by title only. A motion to approve Ordinance 2018-14 with an emergency clause was made by Council Member Bell and seconded by Council Member Parsley, after a roll call vote, it was approved 7-1 with Council Member Bryant voting no.

Resolution No. 2018-07 A Resolution for the adoption of a budget for the City of Farmington, Arkansas, for the twelve (12) months beginning January1, 2019 and ending December 31,2019 appropriating money for each item of expenditure therein provided for: and other expenses. On the motion of Council Member Bryant and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, Resolution 2018-07 was approved 8-0.

There being no further business to come before the council and on the motion of Council Member Lipford and seconded by Council Member Bryant and by the consent of all members present, the meeting adjourned at 7:44 pm until the next regularly scheduled meeting to be held Monday December 10th, 2018 at in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Minutes of the Special Farmington City Council Meeting November 27th, 2018

The special meeting of the Farmington City Council scheduled for Monday, November 27th, 2018 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens

Request approval to accept bid from Benchmark Construction for Creekside Park Expansion.

Geoff Bates gave a brief overview of the project to the council. On the motion of Council Member Mathews and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, to accept the bid by Benchmark Construction in the amount \$1,070,565.00 was approved 8-0.

Request approval to purchase equipment and amenities for Creekside Park Expansion.

Jim Key, Key Architecture, gave a presentation to the council, On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to approve purchases from Kyle Recreation, ACS Play, SOPA and Benchmark in the amount of \$993,091.15 was approved 8-0.

There being no further business to come before the council and on the motion of Council Member Lipford and seconded by Council Member Parsley and by the consent of all members present, the meeting adjourned at 6:36 pm until the next regularly scheduled meeting to be held Monday December 10th, 2018 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Financial

FARMINGTON SALES TAX COMPARISON

MONTH	CITY SALES TAX		Extra 1/2 penny	STATE SALES TAX	
	2017	2018		2017	2018
JANUARY	\$ 57,103.51	\$ 63,631.38	\$ 32,409.74	\$ 94,536.33	\$ 95,058.02
FEBRUARY	\$ 61,852.68	\$ 76,812.89	\$ 45,591.25	\$ 105,195.78	\$ 111,896.20
MARCH	\$ 64,178.41	\$ 63,060.76	\$ 31,839.12	\$ 90,177.29	\$ 91,349.64
APRIL	\$ 64,037.29	\$ 59,653.41	\$ 35,241.53	\$ 89,619.16	\$ 91,794.18
MAY	\$ 66,577.23	\$ 67,065.94	\$ 42,654.07	\$ 99,256.59	\$ 106,893.56
JUNE	\$ 61,111.32	\$ 70,180.31	\$ 44,181.44	\$ 93,107.16	\$ 101,436.80
JULY	\$ 69,900.21	\$ 76,809.32	\$ 52,397.44	\$ 103,314.13	\$ 107,449.78
AUGUST	\$ 66,619.94	\$ 81,987.06	\$ 57,575.19	\$ 100,462.04	\$ 107,854.33
SEPTEMBER	\$ 65,692.07	\$ 77,087.72	\$ 52,675.85	\$ 98,935.97	\$ 104,048.82
OCTOBER	\$ 61,517.09	\$ 79,744.01	\$ 49,997.14	\$ 100,562.81	\$ 106,637.15
NOVEMBER	\$ 65,220.51	\$ 76,858.16	\$ 47,111.28	\$ 99,640.31	\$ 104,260.92
DECEMBER	\$ 66,565.66			\$ 96,779.83	
TOTALS	\$ 770,375.92	\$ 792,890.96	\$ 491,674.05	\$ 1,171,587.40	\$ 1,128,679.40
Monthly Comparison - October 2017/October 2018	\$	\$ 11,637.65	Increase (Decrease)	\$ 16,258.26	\$ 4,620.61
YTD comparison		Increase for 2018 over 2017 YTD - City Sales Tax	\$ 580,754.75	Increase for 2018 over 2017 YTD - State Sales Tax	\$ 154,434.64

**Bond Fund Expense Account
November 2018**

Street Construction Bond Fund

	Beginning Balance	
10/1/2018		\$1,747,057.90
October Expenses		
11/19/2018	Southern Building Services, In	\$227,487.00
11/19/2018	NEC, Inc.	\$60,548.85
11/27/2018	Grubbs, Hoskyn, Barton & Wyatt, INC.	\$2,956.50
11/27/2018	GTS, INC.	\$604.47
11/27/2018	Olsson Associates, INC.	\$1,035.00
11/27/2018	Grubbs, Hoskyn, Barton & Wyatt, INC.	\$893.00
11/27/2018	Plymouth Engineering	\$1,395.76
11/28/2018	Diamond Construction	\$13,442.09
11/30/2018	Southern Building Services, Inc.	\$103,122.50
	November Interest & Dividend	
11/30/2018		\$3,074.21
	Statement Balance 11/30/2018	\$1,338,646.94

Park Construction Bond Fund

	Beginning Balance	
10/1/2018		\$2,002,324.50
November Expenses		
	November Interest & Dividend Income	
11/30/2018		\$3,343.88
	Statement Balance 11/30/2018	\$2,005,668.38

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Nov 2018	Dec 2018	Percent of
	Actual		Budget
Revenue			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	2,200.00	1,000.00	220.00%
ACT 833	17,047.18	20,000.00	85.24%
ALCOHOL SALES TAX	3,982.83	3,000.00	132.76%
ANIMAL CONTROL REVENUES	3,255.00	2,500.00	130.20%
BOND FUND REIMB REVENUES	131,737.61	0.00	0.00%
BUILDING INSPECTION FEES	151,528.00	60,000.00	252.55%
BUSINESS LICENSES	6,125.00	5,000.00	122.50%
CITY COURT FINES	125,630.53	100,000.00	125.63%
CITY SALES TAX REVENUES	1,285,202.01	850,000.00	151.20%
COUNTY TURNBACK	462,340.41	415,000.00	111.41%
DEVELOPMENT FEES	33,256.25	7,000.00	475.09%
FRANCHISE FEES	411,691.08	375,000.00	109.78%
GARAGE SALE PERMITS	2,640.00	3,000.00	88.00%
INTEREST REVENUES	22,450.34	2,000.00	1,122.52%
MISCELLANEOUS REVENUES	30,571.61	1,200.00	2,547.63%
PARK RENTAL	1,340.00	1,400.00	95.71%
SALES TAX - OTHER	1,128,679.40	1,090,000.00	103.55%
SPORTS COMPLEX FEES	46,572.00	50,000.00	93.14%
SRO REIMBURSEMENT REVENUES	19,961.11	25,000.00	79.84%
STATE TURNBACK	88,133.73	100,000.00	88.13%
Revenue	\$3,974,344.09	\$3,111,100.00	127.75%

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-to-Date		Annual Budget	Jan 2018
	Jan 2018	Nov 2018	Jan 2018	Dec 2018
	Actual		Dec 2018	Percent of Budget
Expenses				
ADDITIONAL SERVICES EXPENSE	232,090.48		160,000.00	145.06%
ADVERTISING EXPENSE	5,540.08		7,000.00	79.14%
BUILDING MAINT & CLEANING	28,119.00		40,000.00	70.30%
CREDIT CARD FEE EXPENSE	3,420.75		4,000.00	85.52%
ELECTION EXPENSES	0.00		4,000.00	0.00%
ENGINEERING FEES	1,114.63		0.00	0.00%
INSURANCES EXPENSE	35,532.37		31,000.00	114.62%
LEGAL FEES	6,000.00		10,000.00	60.00%
MATERIALS & SUPPLIES EXPENSE	12,892.20		20,000.00	64.46%
MISCELLANEOUS EXPENSE	600.00		2,000.00	30.00%
NEW EQUIPMENT PURCHASE	7,152.71		10,000.00	71.53%
PAYROLL EXP - CITY ATTRNY	27,179.00		33,500.00	81.13%
PAYROLL EXP - ELECTED OFFICIAL	68,431.20		121,500.00	56.32%
PAYROLL EXP - REGULAR	210,375.21		225,000.00	93.50%
PLANNING COMMISSION	10,571.96		19,400.00	54.49%
POSTAGE EXPENSE	1,335.67		3,000.00	44.52%
PROFESSIONAL SERVICES	53,977.65		45,000.00	119.95%
REPAIR & MAINT - OFFICE EQUIP	1,103.75		5,000.00	22.08%
RETURNED CHECK	125.00		250.00	50.00%
SERVICE CHARGES	20.00		0.00	0.00%
TECHNICAL SUPPORT	72,457.24		20,000.00	362.29%
TELECOMMUNICATION EXPENSES	1,837.09		1,000.00	183.71%
TRAVEL, TRAINING & MEETINGS	17,877.12		11,000.00	162.52%
UTILITIES EXPENSES	64,119.79		60,000.00	106.87%
Expenses	\$861,872.90		\$832,650.00	103.51%

12/5/2018

GENERAL FUND

2:57 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Nov 2018	Dec 2018	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	1,313.59	2,000.00	65.68%
MATERIALS & SUPPLIES EXPENSE	216.95	600.00	36.16%
NEW EQUIPMENT PURCHASE	0.00	800.00	0.00%
PAYROLL EXP - REGULAR	55,149.12	56,000.00	98.48%
PROFESSIONAL SERVICES	9,797.00	20,000.00	48.99%
REPAIR & MAINT - AUTOMOBILES	1,669.09	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	17.21	1,000.00	1.72%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	800.00	0.00%
Expenses	\$68,162.96	\$81,700.00	83.43%

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Nov 2018	Dec 2018	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	1,767.21	2,500.00	70.69%
PAYROLL EXP - REGULAR	74,216.49	80,500.00	92.19%
REPAIR & MAINT - AUTOMOBILES	135.69	1,500.00	9.05%
TRAVEL, TRAINING & MEETINGS	2,153.53	5,000.00	43.07%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
Expenses	\$78,272.92	\$90,500.00	86.49%

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Nov 2018	Dec 2018	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
FUEL EXPENSES	5,369.07	5,000.00	107.38%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	6,086.53	8,500.00	71.61%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	3,973.59	6,500.00	61.13%
PAYROLL EXP - REGULAR	360,000.93	380,000.00	94.74%
REPAIR & MAINT - BUILDING	391.24	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	4,425.24	3,000.00	147.51%
REPAIR & MAINT - TRUCK	4,389.20	6,000.00	73.15%
TRAVEL, TRAINING & MEETINGS	646.00	3,000.00	21.53%
UNIFORMS/GEAR EXPENSE	6,401.10	12,200.00	52.47%
Expenses	\$393,953.02	\$427,100.00	92.24%

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Nov 2018	Dec 2018	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	2,834.63	1,300.00	218.05%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	21,642.40	0.00	0.00%
PAYROLL EXP - REGULAR	71,515.09	103,000.00	69.43%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,031.56	2,200.00	46.89%
Expenses	\$97,023.68	\$115,900.00	83.71%

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-To-Date		Annual Budget	Jan 2018
	Jan 2018	Nov 2018	Jan 2018	Dec 2018
	Actual		Dec 2018	Percent of Budget
LAW ENFORCE - POLICE				
Expenses				
BREATHALYZER EXPENSES	518.78		700.00	74.11%
DRUG TASK FORCE	1,500.00		2,000.00	75.00%
FUEL EXPENSES	26,128.85		30,000.00	87.10%
MATERIALS & SUPPLIES EXPENSE	27,787.84		36,000.00	77.19%
MISCELLANEOUS EXPENSE	0.00		500.00	0.00%
NEW EQUIPMENT PURCHASE	31,991.55		32,000.00	99.97%
PAYROLL EXP - REGULAR	791,530.32		890,000.00	88.94%
PAYROLL EXP - SRO	64,535.84		61,000.00	105.80%
REPAIR & MAINT - AUTOMOBILES	21,242.24		20,000.00	106.21%
REPAIR & MAINT - EQUIPMENT	1,867.17		3,000.00	62.24%
TRAVEL, TRAINING & MEETINGS	5,340.24		4,500.00	118.67%
UNIFORMS/GEAR EXPENSE	10,177.44		9,500.00	107.13%
Expenses	\$982,620.27		\$1,089,200.00	90.21%

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Nov 2018	Dec 2018	Percent of
	Actual		Budget
LIBRARY			
Expenses			
LIBRARY TRANSFER	30,000.00	30,000.00	100.00%
Expenses	\$30,000.00	\$30,000.00	

12/5/2018

GENERAL FUND

9:57 AM

Statement of Revenue and Expenditures

	Year-To-Date		Annual Budget	Jan 2018
	Jan 2018	Nov 2018	Jan 2018	Dec 2018
	Actual		Dec 2018	Percent of Budget
PARKS DEPT				
Expenses				
BUILDING MAINT & CLEANING	4,550.44		0.00	0.00%
FUEL EXPENSES	4,034.26		3,000.00	134.48%
MATERIALS & SUPPLIES EXPENSE	2,682.70		4,500.00	59.62%
MISCELLANEOUS EXPENSE	0.00		1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00		10,000.00	0.00%
PAYROLL EXP - REGULAR	101,866.82		89,000.00	114.46%
PAYROLL EXP - SPORTS COMPLEX	40,042.81		55,000.00	72.81%
PROFESSIONAL SERVICES	1,465.00		0.00	0.00%
REPAIR & MAINT - EQUIPMENT	2,358.20		4,000.00	58.96%
SPORTS PARK FUEL	1,270.03		1,500.00	84.67%
SPORTS PARK MATERIALS	20,586.21		14,000.00	147.04%
SPORTS PARK NEW EQUIP	768.19		12,000.00	6.40%
SPORTS PARK PROF SERV	47,236.36		40,000.00	118.09%
SPORTS PARK REPAIR/MAINT	1,901.31		6,000.00	31.69%
SPORTS PARK UNIFORMS	0.00		900.00	0.00%
SPORTS PARK UTILITIES	13,963.65		15,000.00	93.09%
UNIFORMS/GEAR EXPENSE	0.00		1,000.00	0.00%
UTILITIES EXPENSES	1,783.35		3,000.00	59.45%
Expenses	\$244,509.33		\$259,900.00	94.08%

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period Jan 2018 Nov 2018 Actual	Annual Budget Jan 2018 Dec 2018	Jan 2018 Dec 2018 Percent of Budget
Revenue & Expenditures			
Revenue			
FINES/LOST ITEMS	5,382.84	4,000.00	134.57%
INTEREST REVENUES	211.50	0.00	0.00%
MISCELLANEOUS REVENUES	2,334.28	0.00	0.00%
TRANS FROM GENERAL FUND	30,000.00	30,000.00	100.00%
WASHINGTON CO LIBRARY	157,891.00	156,977.00	100.58%
Revenue	\$195,819.62	\$190,977.00	102.54%
Expenses			
ADVERTISING EXPENSE		500.00	0.00%
BOOKS AND MEDIA	27,031.78	32,000.00	84.47%
BUILDING MAINT & CLEANING	1,440.70	0.00	0.00%
INSURANCES EXPENSE		2,500.00	0.00%
MATERIALS & SUPPLIES EXPENSE	14,768.75	12,277.00	120.30%
MISCELLANEOUS EXPENSE		500.00	0.00%
NEW EQUIPMENT PURCHASE	1,888.99	2,000.00	94.45%
PAYROLL EXP - REGULAR	122,803.23	138,000.00	88.99%
POSTAGE EXPENSE	50.00	300.00	16.67%
PROGRAMS EXPENSE	700.00	2,500.00	28.00%
REPAIR & MAINT - BUILDING	4,062.36	6,000.00	67.71%
TECHNICAL SUPPORT	4,055.00	5,000.00	81.10%
TRAVEL, TRAINING & MEETINGS	525.00	1,000.00	52.50%
UTILITIES EXPENSES	1,894.78	2,400.00	78.95%
Expenses	\$179,220.59	\$204,977.00	87.43%

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2018 Oct 2018 Actual	Annual Budget Jan 2018 Dec 2018	Jan 2018 Dec 2018 Percent of Budget
Revenue & Expenditures			
Revenue			
GRANTS	48,509.98	0.00	0.00%
INTEREST REVENUES	643.17	50.00	1,286.34%
MISCELLANEOUS REVENUES	0.00	100.00	0.00%
PAYMENT IN LIEU OF	120,000.00	0.00	0.00%
STREET CITY SALES TAX	0.00	170,000.00	0.00%
STREET COUNTY TURNBACK	41,087.30	40,000.00	102.72%
STREET STATE TURNBACK	349,947.62	388,000.00	90.19%
Revenue	\$560,188.07	\$598,150.00	93.65%
Expenses			
ADDITIONAL SERVICES EXPENSE	302.21	0.00	0.00%
ADVERTISING EXPENSE	298.30	1,500.00	19.89%
BUILDING MAINT & CLEANING	152.31	0.00	0.00%
ENGINEERING FEES	9,983.75	0.00	0.00%
FUEL EXPENSES	5,753.68	8,000.00	71.92%
MATERIALS & SUPPLIES EXPENSE	9,058.83	10,000.00	90.59%
MISCELLANEOUS EXPENSE	358.33	500.00	71.67%
NEW EQUIPMENT PURCHASE	19,431.00	35,000.00	55.52%
PAYROLL EXP - REGULAR	151,994.66	190,000.00	80.00%
PROFESSIONAL SERVICES	73,995.17	20,000.00	369.98%
REPAIR & MAINT - BUILDING	165.00	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	5,346.84	15,000.00	35.65%
STREET LIGHTS	44,629.63	165,000.00	27.05%
STREET/ROAD REPAIRS	55,904.00	100,000.00	55.90%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	373.05	2,200.00	16.96%
UTILITIES EXPENSES	3,320.16	5,000.00	66.40%
Expenses	\$381,066.92	\$552,700.00	68.95%

Agenda Item 11



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: PURCHASE OF NEW AXON FLEX 2 CAMERAS
Date: 12/10/18

Recommendation

Request the approval to purchase 14 Axon Flex 2 Cameras.

Background

The cameras we currently carry are just over 6 years old. Taser no longer makes this model and is no longer fixing problems that occur. We're constantly sending units back for repair which causes hardships for the department with us running with the bare minimum of cameras needed for patrol. Since technology upgrades happen constantly, we are trying to stay ahead of the curve to help protect the officer, the department and most importantly the city.

Discussion

Under the TAP program (Taser Assurance Plan) we can purchase 14 Axon Flex 2 cameras and they will loan us one for a spare. The TAP program allows us to purchase 14 up front with the assurance plan (service contract) and then pay out the service plan over the next 5 years. After 2.5 and 5 years in the program the cameras get traded in on new cameras without having to purchase new ones. The cameras are needed for safety concerns for the officers. This is an essential tool for the job we perform.

Budget Impact

This was not a budgeted item. This program for these new cameras and amenities was just presented to the department. We were notified that there will be a significant price increase in the 2019 calendar year.

\$62,185.52



AXON

City of Farmington Police Department - AR

AXON SALES REPRESENTATIVE

Sarah Wilson
(480) 502-6203
swilson@axon.com

ISSUED

11/28/2018



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-188408-43432.926SW

Issued: 11/28/2018

Quote Expiration: 12/21/2018

Account Number: 136432

Start Date: 12/21/2018
 Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

Michael Thompson
 City of Farmington Police Department - AR
 354 W. MAIN ST.
 FARMINGTON, AR 72730
 US

BILL TO

City of Farmington Police Department - AR
 P.O. BOX 150
 FARMINGTON, AR 72730
 US

SALES REPRESENTATIVE

Sarah Wilson
 Phone: (480) 502-6203
 Email: swilson@axon.com
 Fax:

PRIMARY CONTACT

Michael Thompson
 Phone: (479) 267-3411
 Email: michaelthompson@cityoffarmington-ar.gov

Year 1

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	0.00	0.00
80012	BASIC EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	15	180.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	150	0.00	0.00	0.00
80022	PRO EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	1	468.00	243.36	243.36
85110	EVIDENCE.COM INCLUDED STORAGE	30	0.00	0.00	0.00
85035	EVIDENCE.COM STORAGE	994	0.75	0.75	745.50
85054	TASER ASSURANCE PLAN AXON FLEX ANNUAL PAYMENT	14	348.00	348.00	4,872.00
Hardware					
11528	FLEX 2 CAMERA, (ONLINE)	14	449.00	0.00	0.00
11532	FLEX 2 CONTROLLER	14	250.00	0.00	0.00
11509	BELT CLIP, RAPIDLOCK	14	0.00	0.00	0.00
11534	USB SYNC CABLE, FLEX 2	14	0.00	0.00	0.00
71037	LOW RIDER, HEADBAND, FLEX 2	14	0.00	0.00	0.00
11545	COLLAR MOUNT, FLEX 2	14	0.00	0.00	0.00
80106	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CAMERA	14	0.00	0.00	0.00
80115	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CONTROLLER	14	0.00	0.00	0.00
11537	DOCK, FLEX 2, 6-BAY + CORE	2	1,495.00	0.00	0.00

Year 1 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)					
80110	5 YEAR TASER ASSURANCE PLAN AXON SIX BAY + HUB DOCK FLEX2	2	0.00	0.00	0.00
70112	AXON SIGNAL UNIT	14	279.00	279.00	3,906.00
70116	SPPM, SIGNAL CONNECTED BATTERY PACK, X2/X26P	14	96.00	96.00	1,344.00
				Subtotal	11,110.86
				Estimated Shipping	0.00
				Estimated Tax	986.90
				Total	12,097.76

Year 1 - Signal Sidearm

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other					
75000	SIGNAL SIDEARM ADHESIVE MOUNT	14	249.00	249.00	3,486.00
75001	SIGNAL SIDEARM ADHESIVE MOUNT REMOVAL KIT	14	0.00	0.00	0.00
				Subtotal	3,486.00
				Estimated Tax	0.00
				Total	3,486.00

Spares

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
11528	FLEX 2 CAMERA, (ONLINE)	1	0.00	0.00	0.00
11532	FLEX 2 CONTROLLER	1	250.00	0.00	0.00
11509	BELT CLIP, RAPIDLOCK	1	0.00	0.00	0.00
11534	USB SYNC CABLE, FLEX 2	1	0.00	0.00	0.00
71037	LOW RIDER, HEADBAND, FLEX 2	1	0.00	0.00	0.00
11545	COLLAR MOUNT, FLEX 2	1	0.00	0.00	0.00
80115	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CONTROLLER	1	0.00	0.00	0.00
80106	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CAMERA	1	0.00	0.00	0.00
				Subtotal	0.00
				Estimated Tax	0.00
				Total	0.00

Year 2

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85035	EVIDENCE.COM STORAGE	994	0.75	0.75	745.50
80023	PRO EVIDENCE.COM LICENSE: YEAR 2 PAYMENT	1	468.00	468.00	468.00
85110	EVIDENCE.COM INCLUDED STORAGE	30	0.00	0.00	0.00
80013	BASIC EVIDENCE.COM LICENSE: YEAR 2 PAYMENT	15	180.00	290.16	4,352.40
85110	EVIDENCE.COM INCLUDED STORAGE	150	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	336.00	672.00
85054	TASER ASSURANCE PLAN AXON FLEX ANNUAL PAYMENT	14	348.00	348.00	4,872.00
				Subtotal	11,109.90
				Estimated Tax	540.54
				Total	11,650.44

Year 3

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85035	EVIDENCE.COM STORAGE	994	0.75	0.75	745.50
80024	PRO EVIDENCE.COM LICENSE: YEAR 3 PAYMENT	1	468.00	468.00	468.00
85110	EVIDENCE.COM INCLUDED STORAGE	30	0.00	0.00	0.00
80014	BASIC EVIDENCE.COM LICENSE: YEAR 3 PAYMENT	15	180.00	290.16	4,352.40
85110	EVIDENCE.COM INCLUDED STORAGE	150	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	336.00	672.00
85054	TASER ASSURANCE PLAN AXON FLEX ANNUAL PAYMENT	14	348.00	348.00	4,872.00
				Subtotal	11,109.90
				Estimated Tax	540.54
				Total	11,650.44

Year 4

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85035	EVIDENCE.COM STORAGE	994	0.75	0.75	745.50

Year 4 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages (Continued)					
80025	PRO EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	1	468.00	468.00	468.00
85110	EVIDENCE.COM INCLUDED STORAGE	30	0.00	0.00	0.00
80015	BASIC EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	15	180.00	290.16	4,352.40
85110	EVIDENCE.COM INCLUDED STORAGE	150	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	336.00	672.00
85054	TASER ASSURANCE PLAN AXON FLEX ANNUAL PAYMENT	14	348.00	348.00	4,872.00
				Subtotal	11,109.90
				Estimated Tax	540.54
				Total	11,650.44

Year 5

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85035	EVIDENCE.COM STORAGE	994	0.75	0.75	745.50
80026	PRO EVIDENCE.COM LICENSE: YEAR 5 PAYMENT	1	468.00	468.00	468.00
85110	EVIDENCE.COM INCLUDED STORAGE	30	0.00	0.00	0.00
80016	BASIC EVIDENCE.COM LICENSE: YEAR 5 PAYMENT	15	180.00	290.16	4,352.40
85110	EVIDENCE.COM INCLUDED STORAGE	150	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	336.00	336.00	672.00
85054	TASER ASSURANCE PLAN AXON FLEX ANNUAL PAYMENT	14	348.00	348.00	4,872.00
				Subtotal	11,109.90
				Estimated Tax	540.54
				Total	11,650.44

Grand Total	62,185.52
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Discounts (USD)

Quote Expiration: 12/21/2018

List Amount	69,049.50
Discounts	10,013.04
Total	59,036.46

**Total excludes applicable taxes and shipping*

Summary of Payments

Payment	Amount (USD)
Year 1	12,097.76
Year 1 - Signal Sidearm	3,486.00
Spares	0.00
Year 2	11,650.44
Year 3	11,650.44
Year 4	11,650.44
Year 5	11,650.44
Grand Total	62,185.52

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ **Date:** _____
Name (Print): _____ **Title:** _____
PO# (Or write N/A): _____

Please sign and email to Sarah Wilson at swilson@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

Quote: Q-188408-43432.926SW

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Axon Enterprise, Inc. All rights reserved.

A close-up, low-angle shot of the Axon Flex 2 camera, showing its rugged, black, cylindrical body and mounting bracket. The camera is positioned horizontally, with the lens pointing towards the right. The background is dark and out of focus, emphasizing the camera's form.

 **AXON Flex 2**

GAIN A NEW PERSPECTIVE

THE LEADING POINT-OF-VIEW CAMERA, EVOLVED

Unmatched Durability | Best-in-Class Image Quality | Optimum Wearability

Gain a new perspective with the Axon Flex 2 camera. It brings point-of-view video to the next level, boasting a rugged industrial design, new mounts, and advanced capabilities like unlimited HD and a 120-degree field of view. Plus, it belongs to the growing Axon network of devices and apps that work together so you can focus on what matters - your job, not your technology.

800-978-2737 axon.io/flex2

AXON FLEX 2 FEATURES AND BENEFITS

BEST-IN-CLASS IMAGE QUALITY: The leading point-of-view camera now records in HD.

DUAL-CHANNEL AUDIO: Reduce ambient noise for improved sound quality.

WIDER FIELD OF VIEW: Capture more at the scene with a 120-degree field of view.

FULL-SHIFT BATTERY: Lasts for 12 hours of battery.

PRE-EVENT BUFFER: Capture up to 2 minutes before an event.

ENHANCED MOUNTS: Designed for versatility and optimum comfort.

UNMATCHED DURABILITY: Built to endure extreme field and weather conditions.

WIRELESS ACTIVATION: Axon Signal technology can sense certain events to activate your camera.

MOBILE COMPATIBILITY: Stream, tag, and replay footage right on your phone with the Axon View app.

EVIDENCE.COM INTEGRATION: Easily manage, retrieve, and share videos online.



APP AVAILABLE FOR
APPLE AND ANDROID

AXON FLEX 2 SPECIFICATIONS

WEATHER RESISTANCE IEC 60529 IP54 (dust, rain); MIL-STD-810G (Salt fog)

HOUSING High-impact polymer

FIELD OF VIEW 120 degrees

OPERATING TEMPERATURE -4 °F TO 122 °F [-20 °C TO 50 °C]

DROP TEST 6 feet

VIDEO MPEG-4 (MP4); H.264

HUMIDITY 95% non-condensing

WARRANTY 1 year from date of receipt

RECORD TIME Up to 70 hours depending on resolution

ENCRYPTION 256-bit AES

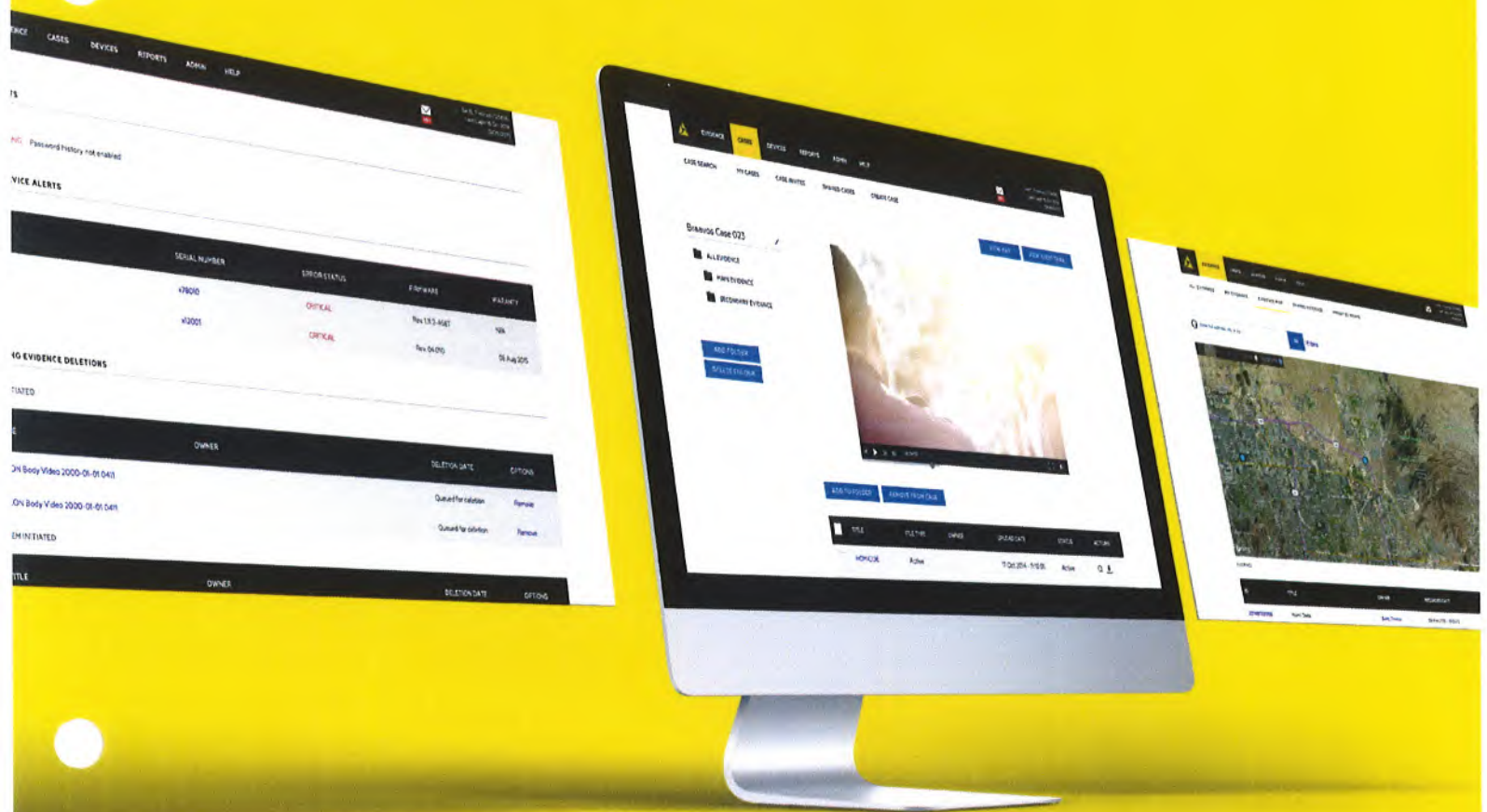
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This device has not been authorized as required by the rules of the Federal Communications Commission. This device is not, and may not be, offered for sale or lease, or sold or leased, until authorization is obtained.

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MPC0250 · REV B





MANAGE ALL OF YOUR DIGITAL EVIDENCE FROM CAPTURE TO COURTROOM

Evidence.com is a scalable, cloud-based system that consolidates all of your digital files, making them easy to manage, access and share while maintaining security and chain of custody.

UNIFY YOUR DIGITAL ASSETS

Eliminate data silos and manage all types of digital media from capture to courtroom, all with one secure system.

FASTER WORKFLOWS

Achieve the fastest speed of evidence processing through automation. Save time and money with industry-leading redaction technologies and secure digital sharing tools.

SCALABLE TECHNOLOGY

Enable deployments of any size with active directory integration, groups, reports, CAD/RMS Integration, automatic retention schedules and more.

THE AXON ADVANTAGE

Start immediately with no hardware to set up. Choose between plans with fixed or unlimited storage, and adjust instantly if needed. Stay up to date with free, automatic updates every month.

EVIDENCE.COM FEATURES AND BENEFITS

LOWEST TOTAL COST OF OWNERSHIP:

Evidence.com eliminates the cost of an in-house data center and the time associated with manual processes.

AVAILABILITY: Hosted securely in the cloud, Evidence.com can be accessed anytime, anywhere.

ONE-CLICK SEARCH: Search by officer name, incident ID, location and other tags to find files quickly.

CONFIGURABLE RETENTION: Schedule automatic retention periods based on incident type or crime severity.

CASE MANAGEMENT: Quickly view and share all digital files related by case number.

REDACTION SUITE: Save time with automated redaction, bulk redaction, clips, markers, thumbnails and more.

CAD/RMS INTEGRATION: Automate Axon video tagging by pulling in the correct metadata from existing systems.

PROSECUTOR WORKFLOW: Connect digitally with the prosecutor using the most scalable sharing solution available.

MOBILE INTEGRATION: Store and manage files captured with mobile devices in the field.

ANALYTICS AND AUDIT TOOLS: Monitor system usage, from total videos uploaded to who has reviewed, shared and deleted files.

EVIDENCE.COM SECURITY FEATURES

CJIS-COMPLIANCE

Evidence.com is fully CJIS compliant.

AUDIT TRAIL AND CHAIN OF CUSTODY

Data is tamper-proof and all access events are reported in a secure audit trail.

CUSTOMIZABLE USER PERMISSIONS

Administrators can determine what files can be viewed by users and groups of users.

DATA ENCRYPTION

All information is fully encrypted in transit and at rest.

For more information, visit axon.io/security.





YOUR CAMERA'S FOCUSED RIGHT WHEN YOU ARE

Axon Signal is a technology that enables certain Axon cameras to sense events up to 30 feet away and start recording. Whether you're driving your vehicle, using your TASER CEW, or drawing your sidearm, Signal operates effortlessly, allowing you to focus on what matters most.

AXON SIGNAL PRODUCTS



SIGNAL VEHICLE: Enables events like opening the car door or activating the light bar to alert your cameras to start recording. Ideal for cars, SUVs, and motorcycles.



SIGNAL PERFORMANCE POWER MAGAZINE (SPPM): Capture critical footage when using your TASER X2 or X26P Smart Weapon. The SPPM reports to your camera when your weapon is armed and logs the moment that the trigger is pulled and arc is engaged.




SIGNAL SIDEARM: This easy-to-install smart sensor attaches to the large majority of sidearm holsters. Axon cameras within 30 feet can detect the removal of your sidearm from its holster and start recording via a wireless signal, so you can act with confidence in the field.

800-978-2737

Get early access at axon.io/signal

Axon Signal Vehicle Unit SKU: 70112

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Agenda Item 12

ORDINANCE NO. 2018-15

AN ORDINANCE REZONING PROPERTY AT 65 DOUBLE SPRINGS CONTAINING APPROXIMATELY 5.65 ACRES ± FROM R-1, SINGLE FAMILY RESIDENTIAL TO R-3, ZERO LOT LINE SINGLE-FAMILY RESIDENTIAL AS REQUESTED BY D & B OF NORTHWEST ARKANSAS. INC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain property belonging to D & B of Northwest Arkansas, Inc. is zoned R-1, Single Family Residential; and

WHEREAS, after a public hearing on November 26, 2018, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-1, Single Family Residential to R-3, Zero Lot Line Single Family Residential.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-1 Single Family Residential, to R-3 Zero Lot Line Single Family Residential, for the real properties described in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is

hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 10th day of December, 2018.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Exhibit A

LEGAL DESCRIPTION – AREA TO BE REZONED

A PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT ON THE NORTH LINE OF SAID FORTY ACRE TRACT WHICH IS N88°14'59"W 150.03' FROM AN EXISTING NAIL MARKING THE NORTHEAST CORNER OF SAID FORTY TRACT AND RUNNING THENCE S02°25'57"W 249.38', THENCE S88°07'07"E 150.03' TO THE EAST LINE OF SAID FORTY ACRE TRACT, THENCE ALONG SAID EAST LINE S02°25'57"W 203.59', THENCE LEAVING SAID EAST LINE N88°06'30"W 798.00' TO AND ALONG THE NORTH LINE OF NORTH RIDGE SUBDIVISION, THENCE LEAVING SAID NORTH SUBDIVISION LINE N02°25'26"E 202.98', THENCE S87°43'26"E 57.32' TO AN EXISTING REBAR, THENCE S88°05'23"E 215.76' TO AN EXISTING REBAR, THENCE N04°23'37"E 225.23', THENCE S88°14'59"E 347.21', THENCE N02°25'57"E 24.48', THENCE S88°14'59"E 20.00' TO THE POINT OF BEGINNING, CONTAINING 5.65 ACRES, MORE OR LESS. SUBJECT TO THAT PORTION IN DOUBLE SPRINGS ROAD AND WOLFE LANE RIGHTS-OF-WAY ON THE EAST AND NORTH SIDES OF HEREIN DESCRIBED PROPERTY AND SUBJECT TO ALL OTHER EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

Agenda Item 13

RESOLUTION NO. 2018-08

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE VACATION OF THE UNUSED WATER LINE EASEMENT RUNNING FROM THE NORTH END OF BONNIE LANE TO HWY. 62, FARMINGTON, AR.

WHEREAS, a petition has been filed with the City Council of the City of Farmington, Arkansas by Oakland Farms LLC./Paul Phillips to vacate the unused water line easement running from the north end of Bonnie Lane to Hwy. 62 located within the corporate city limits of the City of Farmington, Arkansas; and

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

1. That the City Council shall hear said petition at its regular meeting to be held at 354 West Main Street, Farmington, Arkansas on the 14th day of January, 2019 at 6:00 p.m.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and said hearing for the time and in the manner prescribed by law.

PASSED AND APPROVED on this 10th day of December, 2018.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk



Vacation Application

Please fill this form out completely supplying all necessary information and documentation to support your request.

Property owner/Applicant:

Name: Oakland Farms LLC / Paul Phillips

Address: 12771 Tyler Rd.

City, State, Zip: Farmington, AR 72730 Farmington AR 72730

Phone: 479 267 3645 Email Jay.Fidella@aol.com

Applicant/Representative: I certify that the foregoing statements and answers herein made; all data, information and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of the application and determination of approval. I understand there may be conditions on approval.

Jay Fidella (Representative) Date: 11/30/2018
Signature

Property Owner/Authorized Agent: I certify that I am the owner of the subject property of this application and that I have read this application and consent to its filing. (If signed by authorized agent a letter from the property owner must accompany this application, indicating the agent is authorized to act on the owners behalf.)

Paul E. Phillips Leg. Agt. Date: 11/30/2018
Signature

Requested Vacation (circle all that apply):

- Street
- Alley
- Easement

Please Include:

- Legal Description of the property (may be attached as exhibit "A");
- Complete the attached form for each adjacent property owner or utility involved.
- Description of what is being requested (attach survey):

Vacated Easement Description

Part of a twenty foot (20') wide water and sewer easement (Document #2008-8441) located in part of the southwest quarter (SW ¼) of the northeast quarter (NE ¼) of Section 27, Township 16 North, Range 31 West, Washington County, Arkansas, also referred to as Tract B in a survey by Bates & Associates, Inc. Document #2017-00019958, filed for record June 30, 2017 in the Washington County Circuit Clerks Office, being more particularly described as follows:

Commencing at the northwest corner of said Tract B; thence N58°28'50"E, 213.65' along the southerly right-of-way line of U.S. Highway 62; thence leaving said right-of-way S01°58'50"W, 23.98' to the point of beginning; thence continuing S01°58'50"W, 334.47' to the south line of said tract; thence along said south line N87°46'24"W, 20.00'; thence leaving said south line N01°58'50"E, 321.18'; thence parallel to said highway right-of-way N58°28'50"E, 23.98' to the point of beginning, containing 6,557 square feet or 0.15 acres more or less.

UTILITY APPROVAL FORM
FOR RIGHT- OF- WAY, ALLEY, AND
UTILITY EASEMENT VACATIONS

DATE: 11/15/18

UTILITY COMPANY: CITY OF FAYETTEVILLE WATER & SEWER

APPLICANT NAME: ASH PHILLIPS APPLICANT PHONE: 479-464-4707

REQUESTED VACATION (*applicant must check all that apply*):

- Utility Easement
- Right-of-way for alley or streets and all utility easements located within the vacated right- of- way.
- Alley
- Street right-of-way

I have been notified of the petition to vacate the following (*alley, easement, right-of-way*), described as follows:

General location / Address S. BONNIE LANE, FARMINGTON, AR.

(*ATTACH legal description and graphic representation of what is being vacated-SURVEY*)

UTILITY COMPANY COMMENTS:

- No objections to the vacation(s) described above, and no comments.
- No objections to the vacation(s) described above, provided following described easements are retained. (State the location, dimensions, and purpose below.)

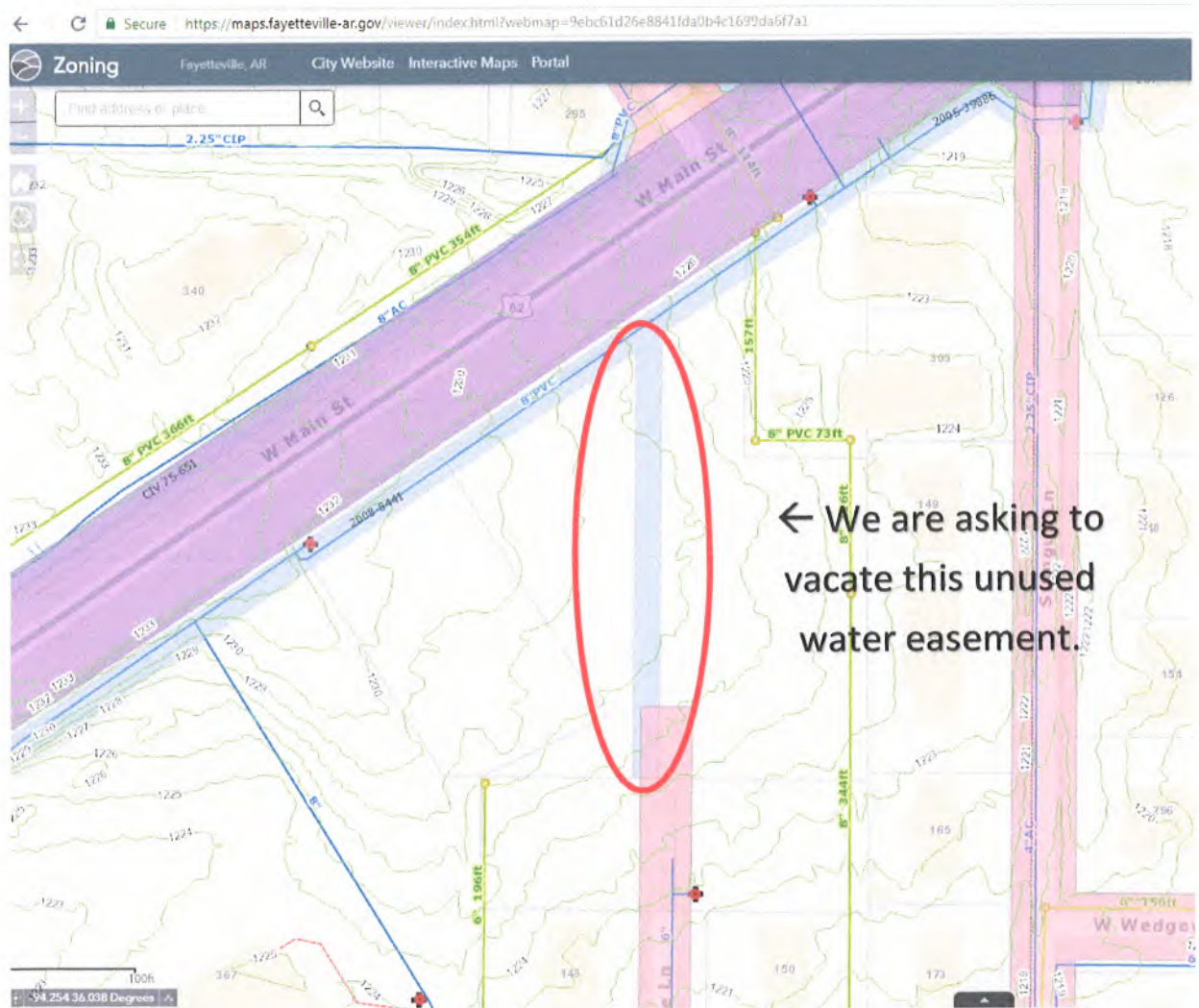
No objections provided the following conditions are met:


Signature of Utility Company Representative

WE'S OPERATIONS MANAGER
Title

To Whom It May Concern,

We are requesting the City of Farmington vacate the unused water line easement (shown in blue within the red circle) running from the north end of Bonnie Lane to highway 62. The easement was granted in the late 1970s however the water line was never installed.



Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
December 10, 2018
City Council Meeting

- Anniversaries – James Bertorello –11 years, Travis Carlin– 8 years; and Mark Cunningham 14 years; thank them for their service.
- Hunter Street Bridge is open.
- Our audit will go to the legislative committee on December 13th.
- We have opened an account for restitution. So far on deposit are the \$39,000 check and the \$297,500 insurance payment.
- Planning Commission would like to work on adding a zoning classification to allow Planned Unit Developments.
- Lots of positive comments about the Christmas parade and tree lighting. Thanks to the Kiwanis and Chamber for their continued support and organization of this event.
- Letters have gone out and staking is complete for right-of-way acquisition on Hwy 170.
- Happy Holidays!!!

*"No problem of human making is too great to be overcome by human ingenuity, human energy, and the untiring hope of the human spirit."
~ George H. W. Bush*

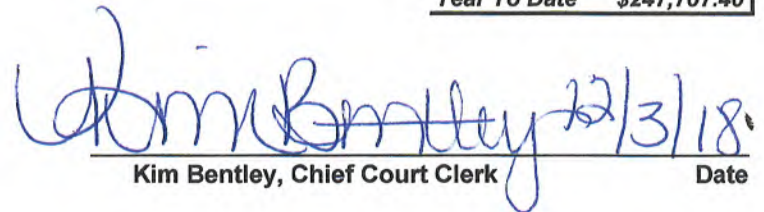


2018 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF NOVEMBER

ADMIN OF JUSTICE FUND	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$3,374.40	Chk#2072
	Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk#2073
	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk#2074
Total Checks Admin of Justice					\$6,722.00

COURT COST & FINE	Check #4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$1,157.00	
		CCDRUG-Court Costs - Drug		\$35.00	
		CCDWI-Court Cost DWI		\$630.00	
		CCTR- Court Cost-Traffic		\$2,946.00	
		CCTRO- Court Cost-Traffic Ordinance		\$1,939.00	
		CCSEAT - Court Cost - Seat Belt		\$15.00	
		Total for Check # 4 (Chk#3459)			\$6,722.00
	Check #5	General Fund			
		FINE- Fines Collected		\$7,498.99	
		NLIFL-No Liability Ins. Fines		\$705.00	
	FTPRLOC-Fines Local		\$125.00		
	Total for Check # 5 (Chk#3460)			\$8,328.99	
Check #6	Court Automation Fund				
	CFEE-Local Court Automation		\$775.50		
	Total for Check # 6 (Chk#3461)			\$775.50	
Check #7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$780.00		
	FTPRAHP - FTPR Fines - AHP		\$25.00		
	NIFS - New Installment Fee - State		\$1,558.50		
	Total for Check # 7 (Chk#3462)			\$2,363.50	
Check #8	Arkansas State Treasury				
	DRUG - Drug Abuse Prevention and Treatment Fund		\$45.00		
	Total for Check # 8 (Chk#3463)			\$45.00	
Check #9	Washington County Treasurer				
	CJF - County Jail Fee		\$1,431.00		
	Total for Check # 9 (Chk#3464)			\$1,431.00	
Check #10	RF - Restitution Fee				
	Walmart Neighborhood Market, Michael Blair/CR-16-228		\$25.00		
	Total for Check # 10 (Chk#3465)			\$25.00	
Check #11	RF - Restitution Fee				
	Milissa Parsley, Reschke/TR-17-250		\$25.00		
	Total for Check # 11 (Chk#3466)			\$25.00	

Monthly Total	\$19,715.99
Year To Date	\$247,707.40


 Kim Bentley, Chief Court Clerk Date

Ernie Penn, Mayor Date

Graham Nations, District Judge Date



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department

Mark Cunningham
Fire Chief

Phone 479-267-3338
Fax 479-267-3302

November 2018 Monthly Report for Mayor and City Council

The fire department responded to over 74 calls during the month of November and that is about average for this year for calls, and that gives us a total of 878 runs for the year to date.

November was an average month with fewer fire calls than normal, usually we have more fire calls this time of year but we received some extra amount of rainfall earlier in the month but things are getting dry here at the end of the month and that I think that attributed for the number of fire calls we are starting to receive.

The fire department has had several things break at the station and on our trucks too. We had to fix the garage door opener that we have had trouble with for over a year and we finally had to replace it, now we have another one going out. We had a truck break down and had to get it worked on. Our main brush truck had a feeder hose break and we replaced it, and also replaced a battery in our engine III. These are constant problems but we have some good guys, and we preform most all the labor ourselves to save money.

We lost one of our firefighters due to health reasons and we replaced him with another firefighter named Logan Hattabaugh and he starts the first week of December, We conducted interviews and he came out on top of the list. We are keeping the same list of applicants and adding to them for the two firefighters that will be starting the first of January.

I can't thank you enough for allowing me to add two more firefighters to our team, this will such a benefit to the citizens.

Thank you as always for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Offenses for Month 11/2017 and 11/2018

12/3/2018 8:15:01 AM

	<u>2017</u>	<u>2018</u>
AGENCY ASSIST		
AA	1	0
AGGRAVATED ASSAULT		
5-13-204	0	1
ANIMAL ORDINANCE 2006-3		
2006-3	1	0
ASSAULT - 2ND DEGREE / RECKLESS CONDUCT CREATES RISK OF PHYSICAL INJURY		
5-13-206	1	0
ASSAULT - 3RD DEGREE / CREATES APPREHENSION OF IMMINENT INJURY		
5-13-207	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 1ST DEGREE / RISK OF DEATH OR SERIOUS INJURY		
5-26-307	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	3	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	2	0
BREAKING OR ENTERING / BUILDING OR STRUCTURE		
5-39-202A(1)	0	1
BREAKING OR ENTERING / COIN OPERATED MACHINE, VENDING MACHINE, PRODUCT DISPENSER		
5-39-202A(3)	0	1
Breaking or Entering/Vehicle		
5-39-202	1	1
BURGLARY, COMMERCIAL		
5-39-201B(1)	1	1
CARELESS DRIVING		
27-51-104	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER VALUE \$500 OR MORE		
5-38-203C	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
5-38-204(a)(2)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	0	4
Discharge of Firearm in city		
5.6	1	1
DISORDERLY CONDUCT		
5-71-207	1	1
DISORDERLY CONDUCT / CREATES HAZARDOUS OR PHYSICALLY OFFENSIVE CONDITION		
5-71-207A(7)	1	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		

	<u>2017</u>	<u>2018</u>
5-71-207A(2)	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	0	2
Drivers License Required		
27-16-602	1	1
DRIVING ON SUSPENDED LICENSE		
27-16-303	1	1
DWI (UNLAWFUL ACT)		
5-65-103A	0	3
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
5-65-105	1	1
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
5-27-207(b)	1	0
Excess Speed		
27-51-201	0	3
FAILURE TO APPEAR		
5-54-120	11	17
FAILURE TO PAY FINES & COSTS		
5-4-203	11	19
Failure to Pay Registration/No Vehicle License		
27-14-903	1	1
Failure to Yield to Emergency Vehicle		
27-51-901	0	1
Fictitious Tags		
27-14-306	1	1
FURNISHING PROHIBITED ARTICLES		
5-54-119	0	1
Ignition Interlock Devices Violation		
5-65-118	0	1
Improper Lane Change/Use		
27-51-302	0	1
Improper Turn		
27-51-401	0	1
Interference with Emergency Communications/2nd degree/interrupts		
5-60-125	1	0
Leaving Scene of Accident/Property Damage		
27-53-102	2	0
Left of Center		
27-51-301	0	2
LOITERING		
5-71-213	0	2
No Proof Insurance		
27-22-104	1	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER		
5-54-102A(1)	1	0

	<u>2017</u>	<u>2018</u>
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
5-54-102A(2)	1	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	3	2
Possession of Drug Paraphernalia		
5-64-403(c)(1)(A)(i)	2	0
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	3	3
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
5-64-419B(1)B	0	1
POSSESSION OF SCH I OR II GT 10GM BUT LT 200GM		
5-64-419B(2)C	0	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	3	1
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
3-3-203	0	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / ACTIVE OR PASSIVE REFUSAL		
5-54-103B(1)	1	1
Run Stop Sign		
27-51-601	1	0
TERRORISTIC THREATENING		
5-13-301	2	2
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	2	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	1	1
THEFT \$1,000 OR MORE AND LESS THAN \$5,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE)		
5-36-103(b)(3)(A)	0	1
THEFT \$25,000 OR MORE - ALL OTHERS		
5-36-103(b)(1)(A)	0	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS		
5-36-103(b)(3)(A)	2	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM BUILDING		
5-36-103(b)(3)(A)	0	1
THEFT BY RECEIVING		
5-36-106	0	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	1	0
UNAUTHORIZED USE OF A VEHICLE		
5-36-108	1	1
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
5-53-134(b)(1)	2	0
VIOLATION OF CONTACT ORDER		
16-10-108(A)(3)	0	1
VIOLATION OF IMPLIED CONSENT		

	<u>2017</u>	<u>2018</u>
5-65-205	0	1
VIOLATION OF OPEN CONTAINER		
2009-01	0	1
Totals:	73	98

ACTIVITY BY OFFICER

NOVEMBER

	Citation	Warning	Warrant	Total
Bertorello - James	2	11	0	13
Brotherton - James	6	4	0	10
Catron - Joshua	13	21	0	34
Collins - Justin	26	14	3	43
Long - Dustin	12	16	0	28
Mahone - Taron	84	25	0	109
Stine - Jacob	27	44	0	71
Talley - Taylor	4	13	0	17
<u>Totals</u>	<u>174</u>	<u>148</u>	<u>3</u>	<u>325</u>
<u>Averages</u>	<u>21.75</u>	<u>18.5</u>	<u>0.38</u>	<u>40.6</u>

Permit Report

11/01/2018 - 11/30/2018

Permit Date	Site Address	Type of Building	Description of Work	Square Foot	Contractor	Material & Labor	Total Fees
11/30/2018	417 Windgate	Residential	New House	2,527	Gerlt Construction	294,000	\$1,042.00
11/30/2018	146 Killdeer	Multi-Family	HVAC changeout for fire damaged duplex	1,400	Super Cool Heating and Air	4,437	\$35.00
11/27/2018	522 Goose Creek	Residential	New House	6,257	Booth Building and Design	727,000	\$2,054.00
11/27/2018	423 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/27/2018	431 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/27/2018	437 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/27/2018	443 Windgate	Residential	Electric for new house	2,674	Metro Lighting	7,000	\$45.00
11/26/2018	484 Concho	Residential	New House	1,955	Riggins Construction	228,000	\$844.00
11/16/2018	12186 Hwy 170	Residential	Electric for new house	2,297	Cody Riddle	7,000	\$45.00
11/15/2018	506 Vista Del Valle	Residential	Electric for new house	1,955	Fast Electric	4,900	\$35.00
11/15/2018	499 Concho	Residential	Electric for new house	1,955	Fast Electric	4,900	\$35.00
11/15/2018	443 Windgate	Residential	New House	2,674	Cox Development LLC	311,000	\$1,093.00
11/15/2018	437 Windgate	Residential	New House	3,168	Cox Development LLC	368,000	\$1,264.00

11/15/2018	431 Windgate	Residential	New House	3,178	Cox Development LLC	370,000	\$1,270.00
11/15/2018	12516 Hwy 170	Residential	Electric for bonus room	0	Allison Electric LLC	1,000	\$20.00
11/15/2018	423 Windgate	Residential	New House	3,055	Cox Development LLC	355,000	\$1,225.00
11/14/2018	12516 Hwy 170	Residential	Finishing bonus room	0	Doyle's heating and cooling	800	\$20.00
11/8/2018	454 Payton Place	Residential	New House	2,640	Gert Construction	307,000	\$1,081.00
11/7/2018	12478 Hwy 170	Residential	New House	2,416	Home owner	281,000	\$1,003.00
11/7/2018	81 Kimberly	Residential	HVAC for remodel	0	BYM Heating and cooling	5,500	\$40.00
11/6/2018	471 Concho	Residential	Electric for new house	1,955	Fast Electric	4,400	\$35.00
11/6/2018	494 Vista Del Valle	Residential	Electric for new house	2,095	Fast Electric	4,400	\$35.00
11/5/2018	12280 Hwy 62	Residential	Remodel existing house	0	Comfort Heat and Air	6,000	\$40.00
							\$11,396.00

Total Records: 23

12/3/2018

Library
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018												
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	
Holds Satisfied	684	650	681	661	680	673	765	768	726	832	737	
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2017												
Total Circulation	4,294	3,602	4,182	4,076	4,186	4,897	4,356	3,669	4,121	4,121	3,658	3,422
YTD Circulation	4,294	7,896	12,078	16,154	20,340	25,237	29,593	33,262	37,383	41,504	45,162	48,584
Holds Satisfied	809	742	767	800	763	803	679	772	734	805	676	621
YTD Hold Satisfied	809	1,551	2,318	3,118	3,881	4,684	5,363	6,135	6,869	7,674	8,350	8,971
PAC Logins	869	758	901	826	840	837	754	806	710	886	799	744
YTD PAC Logins	869	1,627	2,528	3,354	4,194	5,031	5,785	6,591	7,301	8,187	8,986	9,730
New Cardholders	39	26	32	29	26	52	32	34	25	21	22	14
YTD New Cardholders	39	65	97	126	152	204	236	270	295	316	338	352

Library
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018												
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	
Users	231	245	235	241	237	256	240	259	284*	253	266	
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	
Device Checkout	0	0	1	1	4	6	2	5	2	1	0	
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	
2017												
Early Literacy Station Users	95	86	96	93	109	105	123	128	103	110	97	84
YTD Early Literacy Station Users	95	181	277	370	479	584	707	835	938	1,048	1,145	1,229
Users	314	293	301	271	308	224	241	365	334	237	221	264
YTD Users	314	607	908	1,179	1,487	1,711	1,952	2,317	2,651	2,888	3,109	3,373
Device Checkout	0	0	0	0	2	3	0	4	2	0	0	0
YTD Device Checkout	0	0	0	0	2	5	5	9	11	11	11	11

*began using computer software to track public computer use

Library
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Color Print Services	28	32	37	34	16	347	23	28	5	9	8	
YTD Color Print Services	28	60	97	131	147	494	517	545	550	559	567	
Copy/Print Services	929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	
YTD Copy/Print Services	929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	
Fax Services	90	71	74	142	94	68	75	128	100	93	77	
YTD Fax Services	90	161	235	377	471	539	614	742	842	935	1,012	
Notary Services	2	1	2	1	3	8	7	7	3	5	9	
YTD Notary Services	2	3	5	6	9	17	24	31	34	39	48	
Reference Transactions	221	248	346	275	213	273	352	379	239	329	220	
YTD Reference Transactions	221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	
Scanning Services	20	14	39	41	15	17	15	65	83	59	24	
YTD Scanning Services	20	34	73	114	129	146	161	226	309	368	392	
Staff Supervised Volunteer Hours	35	33	27	14	9	38	21	5	19	37	12	
YTD Staff Supervised Volunteer Hours	35	68	95	109	118	156	177	182	201	238	250	
Test Proctor	0	0	0	0	0	1	1	1	0	0	0	
YTD Test Proctor	0	0	0	0	0	1	2	3	3	3	3	
2017												
Color Print Services	53	31	24	20	110	40	59	49	14	21	56	36
YTD Color Print Services	53	84	108	128	238	278	337	386	400	421	477	513
Copy/Print Services	1,205	1,336	1,373	1,211	1,696	1,429	1,677	1,627	1,730	1,453	1,411	1,798
YTD Copy/Print Services	1,205	2,541	3,914	5,125	6,821	8,250	9,927	11,554	13,284	14,737	16,148	17,946
Fax Services	38	35	39	51	87	78	55	72	103	108	69	77
YTD Fax Services	38	73	112	163	250	328	383	455	558	666	735	812
Notary Services	9	0	10	17	5	10	4	6	5	10	0	0
YTD Notary Services	9	9	19	36	41	51	55	61	66	76	76	76
Reference Transactions	189	188	235	241	204	224	241	291	240	195	122	179
YTD Reference Transactions	189	377	612	853	1,057	1,281	1,522	1,813	2,053	2,248	2,370	2,549
Scanning Services	18	14	15	28	18	22	10	21	24	23	25	33
YTD Scanning Services	18	32	47	75	93	115	125	146	170	193	218	251
Staff Supervised Volunteer Hours	46	53	45	68	17	13	11	21	21	34	13	2
YTD Staff Supervised Volunteer Hours	46	99	144	212	229	242	253	274	295	329	342	344
Test Proctor	0	0	0	0	0	1	1	0	2	3	0	3
YTD Test Proctor	0	0	0	0	0	1	2	2	4	7	7	10

Library
Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Book Club		8	10	9	9	10	9	8	14	13	10	
Community Story Time		51	57	56		131	102		55	64	47	
Craft Fridays						104	8					
Fall Festival Crafts									145			
Japanese language Study Group											1	
Kids Book Club/Tween STEM Club	3	16	14	7						8	7	
Kindergarten Story Time		111	226	187	40				164	166	167	
LEGO® Club						72			3	13	5	
Meeting Room Use		7		7	7	11	5		12	15	27	
Nonfiction Book Club			1	1	1	2	2	2	3	3	2	
Painting Class												
Summer Reading Club Parties						100	30					
Summer Reading Club Programs						169	86					
Technology Instruction Session	1	5	3	3	3	3	3	3	2	2	0	
Theater Performance by YAG		34										
Trick or Trick and Craft										50		
After School Tutor Group									5			
Total Monthly Program Attendance	4	232	329	263	53	591	240	13	391	319	239	
Number of Juvenile Programs	1	8	9	8	1	19	12	0	10	9	9	
Number of Young Adult Programs		0	0	0	0	0	0	0	0	0	0	
Number of Adult Programs	1	2	5	2	2	2	2	2	2	2	2	
Number of Non-library Meeting Room Events		1		1	1	1	1	1	2	2	2	

Library
Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Visits	2,170	2,183	2,584	2,384	2,358	n/a	2,963	2,500	2,711	2,920	2,281	
YTD Visits	2,170	4,353	6,937	9,321	11,679	11,679	14,642	17,142	19,853	22,773	25,054	
2017												
Visits	2,431	2,526	2,616	2,553	2,381	3,078	2,659	2,617	2,491	2,827	2,244	2,307
YTD Visits	2,431	4,957	7,573	10,126	12,507	15,585	18,244	20,861	23,352	26,179	28,423	30,730

Farmington Public Library
Board Meeting
November 13, 2018
6:00 p.m.

Call to Order: Meeting called to order by President Hummel at 6:03 p.m. Members present: Anita Sampley, Betty Hummel, Jill Simpson, Linda Morrow, LaDeana Mullinix, Nadine Sewak, and Librarian, Rachel Sawyer.

Approval of September 11, 2018 Board Minutes: Jill made the motion to approve the September minutes and Linda seconded it. The motion passed.

Miscellaneous Discussion:

Efforts to maximize community involvement discussed. Board members would like to see a series of public input meetings after a timeline is set for expansion. Another survey would yield names of those interested in being up a part of the process.

Director's 3rd Quarter Report:

HIPPY group met here in September. They use our children's room on a quarterly basis to hold meetings with parents and children.

Met with city staff on September 21 to discuss purchase order and time sheet procedures.

Attended a city strategic planning presentation with consultants who presented findings from multiple public and city led input sessions held throughout the spring and summer. They reported public comments on library expansion and emphasized need to add meeting spaces, outdoor spaces, amphitheater and the expansion of library services. Consultants also gathered contact information from residents interested in becoming involved with library expansion discussions.

Another long-time library patron, Delta McAdoo, passed away and her friends and neighbors donated to the library in her name. Twelve books were purchased in her memory. In Memory donations for the year have purchased 37 books. All purchases have a book plate made for the item and letters are mailed to the donor and the family when materials are ready for circulation.

Met with the Mayor and City Business Manager to discuss budget. Council to vote on \$44,000 general fund transfer for library budget and \$200,000 general fund transfer for expansion at November 19 meeting. Budget includes a 3% COLA for full-time staff and the possibility of a 1.5% mid-year merit raise. Library Assistant starting pay is \$12 per hour. One of our 2019 goals is to have two part-time staff on Saturdays.

Ordered tax forms for the 2018 tax season and completed two E-Rate forms. One for 2017 reimbursements on Internet for \$449.35 (deposited 10/30/18) and another to confirm PG Telco Internet services start date for 2018.

Cardinal Crew's Tutor Group was featured in the Enterprise Leader in October. The high school group started offering tutoring for grades 3 – 9 at the library in September. We now have a few families coming every week to take advantage of this service.

Friends Fall Book Sale raised \$789.85. Friends voted at their October 1 meeting to purchase a popcorn machine and supplies not to exceed \$500 with the money raised from the book sale.

Jane Vest's memorial plaque is being engraved by Best Sports.

Kevin Kyger put in his two-week notice and his last day is November 16. He took a full-time job with the university.

Children's Librarian Report:

September kicked off the Children's Department Fall 2018 schedule. We had a full lineup of activities for a wide variety of ages. In addition to the programs we were already doing in the Spring of 2018 such as Little Cardinal's Story Time, Readers and Dreamers Book Club, and the Kindergarten Story Time, we also added a once a month LEGO Club for ages 0-12 and redesigned the book club to include more STEAM (Science, Technology, Engineering, Art, and Math) programming. September and October was very busy with programming, outreach, and planning.

Displays

- New Books
- Back To School
- Books by Grade Level
- Fall
- Halloween

Made an Instagram Account for the Library

- #farmingtonpubliclibraryar

Provided crafts and supervision of crafts inside the library at the Farmington City Fall Festival

- Leaf People Puppets
- Paper Daffodils
- Coloring Sheets

Outreach to Happy Days Daycare

- Daycare was talking about Community Helpers for the month so I read a book about librarians and talked about public libraries and then read books about animals.

Joy attended ArLA conference in September.

Financial and Statistics Reports: Board reviewed statistics and financial reports. Board made note of the number of prints and copies done every month and requested Rachel review the fee amount of \$.10 per page.

Staff Evaluations: Board reviewed staff evaluations.

Policy and Procedures Manual: Collection Development Policy reviewed and reconsideration of material process discussed. Linda made the motion to approve the Policy and Procedures Manual with the addition of the submission and review procedure to the Reconsideration of Material Request Form and Jill seconded it. The motion passed.

2019 Budget: LaDeana made the motion to approve the 2019 Budget and Anita seconded it. The motion passed.

	2018 - Budget	2018 - Actual (Jan-Oct)	2019 - Budget
Donations			
Fines/Lost Items	\$4,000	\$5,086.74	\$4,000
Grants			
Interest		\$179.68	
Miscellaneous		\$2,334.28	
Transfer from General Fund	\$30,000	\$30,000.00	\$44,000
Washington County	\$170,977	\$144,810.00	\$175,047
Total Revenue	\$204,977	\$182,410.70	\$223,047
Advertising	\$500	\$0.00	\$1,000
Books and Media	\$32,000	\$26,240.76	\$32,000
Building Maint & Cleaning	\$6,000	\$5,432.06	\$3,700
Computer and Tech Equip			\$4,000
Computer Software			\$4,000
Insurances	\$2,500		\$0
Mat. And Supplies	\$12,277	\$13,473.05	\$10,147
Miscellaneous	\$500	\$0.00	\$500
New Equipment	\$2,000	\$1,888.99	\$3,000
Payroll	\$138,000	\$108,876.44	\$152,000
Postage	\$300	\$50.00	\$300
Program Services	\$2,500	\$700.00	\$1,500
Program Supplies			\$2,500
Professional Services	\$5,000	\$4,055.00	\$5,000
Travel and Training	\$1,000	\$525.00	\$1,000
Utilities	\$2,400	\$1,745.30	\$2,400
Total Expenses	\$204,977	\$162,986.60	\$223,047

Expense

Description

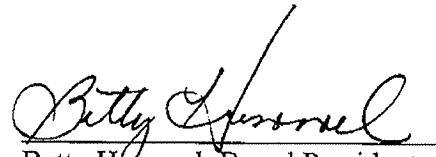
Budgeted 2019

Advertising	Email marketing	\$700
Advertising	Job Posting	<u>\$300</u>
Total Advertising		\$1,000
Books and Media	Audiovisual	\$6,000
Books and Media	Children's	\$12,000
Books and Media	Large Print	\$2,000
Books and Media	Adult and Young Adult	<u>\$12,000</u>
Total Books and Media		\$32,000
Building Maint. And Cleaning	Carpet Cleaning	\$300
Building Maint. And Cleaning	Landscaping and Irrigation	\$3,200
Building Maint. And Cleaning	Window Cleaning	<u>\$200</u>
Total Building Maint. And Cleaning		\$3,700
Computer and Tech Equipment	Replace staff PC	\$800
Computer and Tech Equipment	Replace and add patron PC	\$1,900
Computer and Tech Equipment	Add iPad in Children's Dept.	\$500
Computer and Tech Equipment	Miscellaneous hardware	<u>\$800</u>
Total Computer and Tech Equipment		\$4,000
Computer Software Expense	Envisionware	\$1,800
Computer Software Expense	Faronics	\$800
Computer Software Expense	Internet Filter	\$500
Computer Software Expense	Miscellaneous productivity software	\$200
Computer Software Expense	Reading Program Software	<u>\$700</u>
Total Computer Software Expense		\$4,000
Materials and Supplies	Printing and Printer Leases	\$4,000
Materials and Supplies	Books and media processing supplies	\$1,500
Materials and Supplies	Office and facilities supplies	\$4,000
Materials and Supplies	Miscellaneous materials	<u>\$647</u>
Total Materials and Supplies		\$10,147
Total Miscellaneous		\$500
New Equipment	Children's audio book shelving	\$1,500
New Equipment	Book return	<u>\$1,500</u>
Total New Equipment		\$3,000
Total Payroll		\$152,000
Total Postage		\$300
Program Services	Spring art classes	\$500
Program Services	Summer Reading Club Performers	<u>\$1,000</u>
Total Program Services		\$1,500

Total Program Supplies	Storytime, Summer Reading, and STEM Clubs	\$2,500
Total Professional Services		\$5,000
Travel and Training	Classes, workshops	\$500
Travel and Training	Professional memberships	\$500
Total Travel and Training		\$1,000
Utilities	ISP and Telephone	\$2,400
Total Utilities		\$2,400
Total Budgeted for 2019		\$223,047

Next meeting scheduled for March 12, 2019.

Adjournment: Meeting adjourned at 7:08 p.m.


Betty Hemmel, Board President

**Planning Commission Minutes
October 22, 2018**

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Judy Horne
Howard Carter
Chad Ball
Bobby Wilson
Toni Lindsey
Jay Moore
Gerry Harris

ABSENT

None

City Employees Present: Melissa McCarville,
City Business Manager; Steve Tennant, City
Attorney; Rick Bramall, City Inspector

2. **Approval of Minutes:** September 24, 2018 Minutes were approved as written.

3. **Comments from Citizens:** No comments from Citizens.

Public Hearing:

4A. Variance Request of lot size from 2 acres to 1.46 acres for property at southwest corner of intersection of Clyde Carnes Road and Giles Road; owned by Eagle Holdings, LLC presented by Keith Marrs

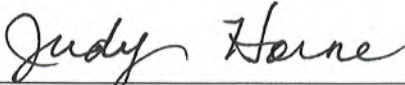
Keith Marrs was present to discuss the request. He opened comments asking for a variance to decrease the size of lots because many home buyers no longer wish to have the larger 2 acre lots to maintain.

Public Comment: None

Comments from the City: Melissa stated that there was a 2 acre minimum for lot split therefore he needed a variance to do less than the minimum. Steve Tennant explained that his name was on the documentation because he did the transaction for the Carnes Trust. Rick Bramall stated that this will have two to three houses built on this property. Jay Moore asked Keith Marrs about the drive way entrances for each lot. Keith stated that the property owner would be able to determine where their entrance was going to be. He also stated that utility access is on the North side of Clyde Carnes Road. The property in question is on the south side of Clyde Carnes.

Robert Mann called the question to approve the rezone request from A-1 to R-1. Upon roll call, the ayes were: Howard Carter, Jay Moore, Toni Lindsey, Bobby Wilson, Judy Horne, Gerry Harris and Chad Ball. Motion passed unanimously.

5. **Adjournment:** Having no further business, meeting was adjourned.



Judy Horne - Secretary



Robert Mann - Chair