



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
March 9, 2015

A regular meeting of the Farmington City Council will be held on
Monday, March 9, 2015 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - February 9, 2015 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee

NEW BUSINESS

10. Request approval to advertise for RFQ from design consultants for Creekside Park Master Plan.
11. Steve Tennant to update the council on the parking ordinance as a result of complaints of parking issues on Blue Sky Rd.
12. Ordinance 2015-02 – An ordinance rezoning property containing approximately 5.94 acres at 55 Rainsong from R-2, residential single family, to MF-2, multi-family residential, as requested by Peachtree Village of Farmington, LLC.
13. Request approval to apply for JAG Special Purpose mini grant/ Resolution 2015-04 - A resolution in support of an application for the special purpose mini grant from Edward Byrne Memorial Justice Assistance Grant.
14. Request approval to purchase a police unit -2015 Dodge Charger.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

Minutes of the Regular Farmington City Council Meeting February 9, 2015

The regular meeting of the Farmington City Council scheduled for Monday February 9, 2015 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Attorney Tennant, City Business Manager McCarville and Financial Officer Jimmy Story.

Approval of the minutes for the January 12, 2015 City Council Meeting – On the motion of Alderman Cunningham and seconded by Alderman Lipford and by the consent of all members present, the minutes were approved as presented.

Financial Reports –City Clerk Penn advised that city sales tax was up \$17,235.37, county sales tax was up \$7,359.33 for a total increase of \$24,594.70

Entertain a motion to read all Ordinances and Resolutions by title only - On the motion of Alderman Lipford and seconded by Alderman Cunningham and by the consent of all members present, the motion was approved.

Proclamations, Special Announcements, Committee/Commission Appointments. The Mayor advised that the following Planning Commissioners will be reappointed to the following terms.

Bobby Wilson – 4 year term expires 2019

Toni Bahn – 4 year term expires 2019

Matt Hutcherson 2 year term expires 2017

Robert Mahn – 2 year term expires 2017

A motion was made by Alderman Bryant and seconded by Alderman Morgan to approve the appointments, and by the consent of all members present, the motion was approved.

Committee Reports - None

Old Business - None.

New Business

State of the City Address

Resolution 2015-03 A resolution endorsing the Northwest Arkansas Regional bicycle and pedestrian master plan and adopting the updated city plan for City of Farmington as incorporated as part of the master plan.

On the motion of Alderman Bryant and seconded by Alderman Lipford and by the consent of all members present, the motion to adopt Resolution 2015-01 was approved. City Attorney Tennant read Resolution 2015-03 by title only

Request approval to add sun shades over bleachers and replace playground surface issues.

On the motion of Alderman Lipford and seconded by Alderman Bryant and by the consent of all members present, the motion to add sunshades over bleachers in the amount of \$13,123.00 and replace playground surface in the amount of \$24,513.00 from Kyle Recreation was approved.

Request approval to remove two firefighters and add two firefighters.

A motion was made by Alderman Lipford and seconded by Alderman Morgan to remove Marshall Mahan and Marion Bailey due to retirement and add Clayton Kinzer and Jesse Mairhoffer. By the consent of all members present, it was approved.

Request approval to purchase 2015 ¾ ton Ford truck for Parks Department and remove and take bids on 2002 Dodge ¾ ton truck.

On the motion of Alderman Bryant and seconded by Alderman Bell and by the consent of all members present, the motion to approve the removal of 2002 Dodge truck ¾ ton (Vin # 3B6KF26Z62M318444) and purchase a new 2015 ¾ ton Ford Truck from Lewis Ford for \$23,829.92 was approved.

There being no further business to come before the council and on the motion of Alderman Cunningham and seconded by Alderman Lipford and by the consent of all members present, the meeting adjourned at 6:43 pm until the next regularly scheduled meeting to be held Monday March 9, 2015 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

GENERAL FUND
Balance Sheet
02/28/15

Book Value
Feb 2015
Actual

Assets

Current Assets

Cash

CATASTROPHIC MONEY MARKET	136,215.84
GENERAL FUND CHECKING ACCT	592,271.24
GENERAL FUND MONEY MARKET	2,400,588.96
Total Current Assets	<u>\$3,129,076.04</u>
Total Assets	<u>\$3,129,076.04</u>

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	1,209,689.70
FUND BALANCE	1,919,386.34
Total Fund Balance	<u>\$3,129,076.04</u>
Total Liabilities and Equity	<u>\$3,129,076.04</u>

GENERAL FUND
SALES TAX REPORT
02/01/15 to 02/28/15

	Feb 2015	Feb 2014
	Feb 2015	Feb 2014
	Actual	Actual
Revenue		
ALCOHOL SALES TAX	674.85	98.55
CITY SALES TAX REVENUES	40,922.07	32,406.67
SALES TAX - OTHER	94,513.43	85,528.43
STREET CITY SALES TAX	13,640.70	10,802.22
Total Revenue	\$149,751.05	\$128,835.87
Total Gross Profit	\$149,751.05	\$128,835.87
Total Net Income (Loss) From Operations	\$149,751.05	\$128,835.87
Total Net Income (Loss)	\$149,751.05	\$128,835.87

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015 Feb 2015 Actual	Jan 2015 Feb 2015 Budget	Jan 2015 Feb 2015 Variance	Jan 2015 Dec 2015	Jan 2015 Dec 2015 Variance
Revenue & Expenditures					
GENERAL REVENUES					
Revenue					
ACCIDENT REPORT REVENUES	220.00	100.00	120.00	600.00	(380.00)
ACT 833	0.00	2,833.34	(2,833.34)	17,000.00	(17,000.00)
ALCOHOL SALES TAX	797.35	300.00	497.35	1,800.00	(1,002.65)
ANIMAL CONTROL REVENUES	515.00	500.00	15.00	3,000.00	(2,485.00)
BUILDING INSPECTION FEES	16,172.00	6,666.66	9,505.34	40,000.00	(23,828.00)
BUSINESS LICENSES	3,650.00	833.34	2,816.66	5,000.00	(1,350.00)
CITY COURT FINES	9,309.50	9,200.00	109.50	55,200.00	(45,890.50)
CITY SALES TAX REVENUES	83,496.47	66,065.50	17,430.97	396,393.00	(312,896.53)
COUNTY TURNBACK	30,528.94	63,083.30	(32,554.36)	378,500.00	(347,971.06)
DEVELOPMENT FEES	12,505.00	166.66	12,338.34	1,000.00	11,505.00
FRANCHISE FEES	78,525.18	55,000.00	23,525.18	330,000.00	(251,474.82)
GARAGE SALE PERMITS	30.00	500.00	(470.00)	3,000.00	(2,970.00)
INTEREST REVENUES	215.51	333.34	(117.83)	2,000.00	(1,784.49)
MISCELLANEOUS REVENUES	112,893.12	200.00	112,693.12	1,200.00	111,693.12
PARK RENTAL	40.00	200.00	(160.00)	1,200.00	(1,160.00)
SALES TAX - OTHER	177,587.76	160,183.30	17,404.46	961,100.00	(783,512.24)
SPORTS COMPLEX FEES	25,360.00	9,333.34	16,026.66	56,000.00	(30,640.00)
SRO REIMBURSEMENT REVENUES	7,093.62	5,416.66	1,676.96	32,500.00	(25,406.38)
STATE TURNBACK	19,072.91	16,666.66	2,406.25	100,000.00	(80,927.09)
Revenue	\$578,012.36	\$397,582.10	\$180,430.26	\$2,385,493.00	(\$1,807,480.64)
Revenue Less Expenditures	\$578,012.36	\$397,582.10	\$0.00	\$2,385,493.00	\$0.00
Net Change in Fund Balance	\$578,012.36	\$397,582.10	\$0.00	\$2,385,493.00	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget		
	Jan 2015	Feb 2015	Jan 2015	Feb 2015	Jan 2015	Feb 2015	Jan 2015	Dec 2015	
	Actual	Budget	Variance		Variance		Variance		
ADMINISTRATIVE DEPT									
Expenses									
ADDITIONAL SERVICES EXPENSE	8,427.00	27,500.00	(19,073.00)		165,000.00		(156,573.00)		
ADVERTISING EXPENSE	646.74	833.34	(186.60)		5,000.00		(4,353.26)		
BUILDING MAINT & CLEANING	2,332.74	6,666.66	(4,333.92)		40,000.00		(37,667.26)		
INSURANCES EXPENSE	0.00	4,333.34	(4,333.34)		26,000.00		(26,000.00)		
LEGAL FEES	0.00	1,666.66	(1,666.66)		10,000.00		(10,000.00)		
MATERIALS & SUPPLIES EXPENSE	1,620.01	3,666.66	(2,046.65)		22,000.00		(20,379.99)		
MISCELLANEOUS EXPENSE	7,322.23	333.34	6,988.89		2,000.00		5,322.23		
NEW EQUIPMENT PURCHASE	708.98	2,666.66	(1,957.68)		16,000.00		(15,291.02)		
PAYROLL EXP - CITY ATTRNY	0.00	5,166.66	(5,166.66)		31,000.00		(31,000.00)		
PAYROLL EXP - ELECTED OFFICIA	12,656.16	13,916.70	(1,260.54)		83,500.00		(70,843.84)		
PAYROLL EXP - REGULAR	24,184.15	36,083.30	(11,899.15)		216,500.00		(192,315.85)		
PLANNING COMMISSION	2,099.24	3,233.34	(1,134.10)		19,400.00		(17,300.76)		
POSTAGE EXPENSE	0.00	666.66	(666.66)		4,000.00		(4,000.00)		
PROFESSIONAL SERVICES	3,050.50	6,916.66	(3,866.16)		41,500.00		(38,449.50)		
REPAIR & MAINT - OFFICE EQUIP	182.18	833.34	(651.16)		5,000.00		(4,817.82)		
TECHNICAL SUPPORT	2,293.47	1,833.34	460.13		11,000.00		(8,706.53)		
TRAVEL, TRAINING & MEETINGS	489.10	2,500.00	(2,010.90)		15,000.00		(14,510.90)		
UTILITIES EXPENSES	8,719.45	8,333.34	386.11		50,000.00		(41,280.55)		
	\$74,731.95	\$127,150.00	(\$52,418.05)		\$762,900.00		(\$688,168.05)		
Revenue Less Expenditures	(\$74,731.95)	(\$127,150.00)	\$0.00		(\$762,900.00)		\$0.00		
Net Change in Fund Balance	(\$74,731.95)	(\$127,150.00)	\$0.00		(\$762,900.00)		\$0.00		

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015 Feb 2015 Actual	Jan 2015 Feb 2015 Budget	Jan 2015 Feb 2015 Variance	Jan 2015 Dec 2015	Jan 2015 Dec 2015 Variance
ANIMAL CONTROL DEPT					
Expenses					
FUEL EXPENSES	196.08	408.34	(212.26)	2,450.00	(2,253.92)
MATERIALS & SUPPLIES EXPENSE	0.00	100.00	(100.00)	600.00	(600.00)
NEW EQUIPMENT PURCHASE	0.00	133.34	(133.34)	800.00	(800.00)
PAYROLL EXP - REGULAR	7,599.49	8,750.00	(1,150.51)	52,500.00	(44,900.51)
PROFESSIONAL SERVICES	3,655.00	2,683.34	971.66	16,100.00	(12,445.00)
REPAIR & MAINT - EQUIPMENT	0.00	260.50	(260.50)	1,563.00	(1,563.00)
TRAVEL, TRAINING & MEETINGS	0.00	83.34	(83.34)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	0.00	121.34	(121.34)	728.00	(728.00)
Expenses	\$11,450.57	\$12,540.20	(\$1,089.63)	\$75,241.00	(\$63,790.43)
Revenue Less Expenditures	(\$11,450.57)	(\$12,540.20)	\$0.00	(\$75,241.00)	\$0.00
Net Change in Fund Balance	(\$11,450.57)	(\$12,540.20)	\$0.00	(\$75,241.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Feb 2015 Actual	Year-To-Date Jan 2015 Feb 2015 Budget	Year-To-Date Jan 2015 Feb 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
BUILDING PERMIT DEPT					
Expenses					
FUEL EXPENSES	208.83	500.00	(291.17)	3,000.00	(2,791.17)
MATERIALS & SUPPLIES EXPENSE	0.00	166.66	(166.66)	1,000.00	(1,000.00)
PAYROLL EXP - REGULAR	10,750.96	12,433.30	(1,682.34)	74,600.00	(63,849.04)
REPAIR & MAINT - EQUIPMENT	0.00	166.66	(166.66)	1,000.00	(1,000.00)
TRAVEL, TRAINING & MEETINGS	441.00	529.16	(88.16)	3,175.00	(2,734.00)
UNIFORMS/GEAR EXPENSE	0.00	125.00	(125.00)	750.00	(750.00)
Expenses	\$11,400.79	\$13,920.78	(\$2,519.99)	\$83,525.00	(\$72,124.21)
Revenue Less Expenditures	(\$11,400.79)	(\$13,920.78)	\$0.00	(\$83,525.00)	\$0.00
Net Change in Fund Balance	(\$11,400.79)	(\$13,920.78)	\$0.00	(\$83,525.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015 Feb 2015 Actual	Jan 2015 Feb 2015 Budget	Jan 2015 Feb 2015 Variance	Jan 2015 Dec 2015	Jan 2015 Dec 2015 Variance
FIRE DEPT					
Expenses					
FUEL EXPENSES	1,166.56	1,333.30	(166.74)	8,000.00	(6,833.44)
HAZMAT EXPENSES	2,270.12	400.00	1,870.12	2,400.00	(129.88)
MATERIALS & SUPPLIES EXPENSE	462.33	1,250.00	(787.67)	7,500.00	(7,037.67)
MISCELLANEOUS EXPENSE	0.00	83.34	(83.34)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	0.00	871.34	(871.34)	5,228.00	(5,228.00)
PAYROLL EXP - REGULAR	28,706.16	35,875.00	(7,168.84)	215,250.00	(186,543.84)
REPAIR & MAINT - EQUIPMENT	9.00	500.00	(491.00)	3,000.00	(2,991.00)
REPAIR & MAINT - TRUCK	819.88	833.34	(13.46)	5,000.00	(4,180.12)
TRAVEL, TRAINING & MEETINGS	50.00	666.66	(616.66)	4,000.00	(3,950.00)
UNIFORMS/GEAR EXPENSE	233.28	1,860.34	(1,627.06)	11,162.00	(10,928.72)
Expenses	\$33,717.33	\$43,673.32	(\$9,955.99)	\$262,040.00	(\$228,322.67)
Revenue Less Expenditures	(\$33,717.33)	(\$43,673.32)	\$0.00	(\$262,040.00)	\$0.00
Net Change in Fund Balance	(\$33,717.33)	(\$43,673.32)	\$0.00	(\$262,040.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Feb 2015 Actual	Year-To-Date Jan 2015 Feb 2015 Budget	Year-To-Date Jan 2015 Feb 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
LAW ENFORCE - COURT					
Expenses					
MATERIALS & SUPPLIES EXPENSE	383.41	350.00	33.41	2,100.00	(1,716.59)
MISCELLANEOUS EXPENSE	0.00	66.66	(66.66)	400.00	(400.00)
NEW EQUIPMENT PURCHASE	699.99	500.00	199.99	3,000.00	(2,300.01)
PAYROLL EXP - REGULAR	26,734.18	15,916.66	10,817.52	95,500.00	(68,765.82)
SPECIAL COURT COSTS	0.00	1,112.00	(1,112.00)	6,672.00	(6,672.00)
TRAVEL, TRAINING & MEETINGS	50.00	325.00	(275.00)	1,950.00	(1,900.00)
	\$27,867.58	\$18,270.32	\$9,597.26	\$109,622.00	(\$81,754.42)
Revenue Less Expenditures	(\$27,867.58)	(\$18,270.32)	\$0.00	(\$109,622.00)	\$0.00
Net Change in Fund Balance	(\$27,867.58)	(\$18,270.32)	\$0.00	(\$109,622.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015 Feb 2015 Actual	Jan 2015 Feb 2015 Budget	Jan 2015 Feb 2015 Variance	Jan 2015 Dec 2015	Jan 2015 Dec 2015 Variance
LAW ENFORCE - POLICE					
Expenses					
BREATHALYZER EXPENSES	90.28	133.34	(43.06)	800.00	(709.72)
DRUG TASK FORCE	0.00	333.34	(333.34)	2,000.00	(2,000.00)
FUEL EXPENSES	3,457.46	6,250.00	(2,792.54)	37,500.00	(34,042.54)
MATERIALS & SUPPLIES EXPENSE	3,570.08	5,315.66	(1,745.58)	31,894.00	(28,323.92)
MISCELLANEOUS EXPENSE	0.00	166.66	(166.66)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE	0.00	4,500.00	(4,500.00)	27,000.00	(27,000.00)
PAYROLL EXP - REGULAR	100,460.69	105,875.00	(5,414.31)	635,250.00	(534,789.31)
PAYROLL EXP - SRO	9,784.14	11,200.00	(1,415.86)	67,200.00	(57,415.86)
REPAIR & MAINT - AUTOMOBILES	1,651.37	2,666.66	(1,015.29)	16,000.00	(14,348.63)
REPAIR & MAINT - EQUIPMENT	222.55	500.00	(277.45)	3,000.00	(2,777.45)
TRAVEL, TRAINING & MEETINGS	500.00	1,583.34	(1,083.34)	9,500.00	(9,000.00)
UNIFORMS/GEAR EXPENSE	292.46	1,583.34	(1,290.88)	9,500.00	(9,207.54)
Expenses	\$120,029.03	\$140,107.34	(\$20,078.31)	\$840,644.00	(\$720,614.97)
Revenue Less Expenditures	(\$120,029.03)	(\$140,107.34)	\$0.00	(\$840,644.00)	\$0.00
Net Change in Fund Balance	(\$120,029.03)	(\$140,107.34)	\$0.00	(\$840,644.00)	\$0.00

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Feb 2015 Actual	Year-To-Date Jan 2015 Feb 2015 Budget	Year-To-Date Jan 2015 Feb 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
LIBRARY					
Expenses					
LIBRARY TRANSFER	24,695.00	4,115.84	20,579.16	24,695.00	0.00
Expenses	\$24,695.00	\$4,115.84	\$20,579.16	\$24,695.00	\$0.00
Revenue Less Expenditures	(\$24,695.00)	(\$4,115.84)	\$0.00	(\$24,695.00)	\$0.00
Net Change in Fund Balance	(\$24,695.00)	(\$4,115.84)	\$0.00	(\$24,695.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget		Annual Budget	
	Jan 2015	Feb 2015	Jan 2015	Feb 2015	Jan 2015	Feb 2015	Jan 2015	Dec 2015	Jan 2015	Dec 2015
	Actual	Budget	Variance						Variance	
PARKS DEPT										
Expenses										
FUEL EXPENSES	92.78	366.66	(273.88)		2,200.00		(2,107.22)			
MATERIALS & SUPPLIES EXPENSE	105.12	833.30	(728.18)		5,000.00		(4,894.88)			
MISCELLANEOUS EXPENSE	0.00	250.00	(250.00)		1,500.00		(1,500.00)			
NEW EQUIPMENT PURCHASE	0.00	2,000.00	(2,000.00)		12,000.00		(12,000.00)			
PAYROLL EXP - REGULAR	5,801.12	8,125.00	(2,323.88)		48,750.00		(42,948.88)			
PAYROLL EXP - SPORTS COMPLEX	8,362.88	9,625.00	(1,262.12)		57,750.00		(49,387.12)			
PROFESSIONAL SERVICES	0.00	166.66	(166.66)		1,000.00		(1,000.00)			
REPAIR & MAINT - EQUIPMENT	0.00	333.34	(333.34)		2,000.00		(2,000.00)			
SPORTS PARK FUEL	35.56	333.34	(297.78)		2,000.00		(1,964.44)			
SPORTS PARK MATERIALS	4,046.73	2,000.00	2,046.73		12,000.00		(7,953.27)			
SPORTS PARK NEW EQUIP	0.00	2,621.50	(2,621.50)		15,729.00		(15,729.00)			
SPORTS PARK PROF SERV	8,162.30	5,333.34	2,828.96		32,000.00		(23,837.70)			
SPORTS PARK REPAIR/MAINT	0.00	199.50	(199.50)		1,197.00		(1,197.00)			
SPORTS PARK UNIFORMS	0.00	125.00	(125.00)		750.00		(750.00)			
SPORTS PARK UTILITIES	881.37	5,000.00	(4,118.63)		30,000.00		(29,118.63)			
UNIFORMS/GEAR EXPENSE	0.00	125.00	(125.00)		750.00		(750.00)			
UTILITIES EXPENSES	736.83	366.66	370.17		2,200.00		(1,463.17)			
Expenses	\$28,224.69	\$37,804.30	(\$9,579.61)		\$226,826.00		(\$198,601.31)			
Revenue Less Expenditures	(\$28,224.69)	(\$37,804.30)	\$0.00		\$226,826.00)		\$0.00			
Net Change in Fund Balance	(\$28,224.69)	(\$37,804.30)	\$0.00		(\$226,826.00)		\$0.00			

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Feb 2015 Actual	Year-To-Date Jan 2015 Feb 2015 Budget	Year-To-Date Jan 2015 Feb 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
TRANSFERS BETWEEN FUNDS					
Revenue					
STREET CITY SALES TAX	27,832.16	0.00	27,832.16	0.00	27,832.16
STREET COUNTY TURNBACK	3,236.46	0.00	3,236.46	0.00	3,236.46
Revenue	\$31,068.62	\$0.00	\$31,068.62	\$0.00	\$31,068.62
Expenses					
STREET CITY SALE TAX	14,191.46	0.00	14,191.46	0.00	14,191.46
STREET COUNTY TURNBACK	3,236.46	0.00	3,236.46	0.00	3,236.46
Expenses	\$17,427.92	\$0.00	\$17,427.92	\$0.00	\$17,427.92
Revenue Less Expenditures	\$13,640.70	\$0.00	\$0.00	\$0.00	\$0.00
Net Change in Fund Balance	\$13,640.70	\$0.00	\$0.00	\$0.00	\$0.00

STREET FUND
Balance Sheet
02/28/15

Book Value
Feb 2015
Actual

Assets

Current Assets

Cash

STREET FUND CHECKING ACCT	562,952.60
Total Current Assets	\$562,952.60
Total Assets	\$562,952.60

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	(123,697.94)
FUND BALANCE	686,650.54
Total Fund Balance	\$562,952.60
Total Liabilities and Equity	\$562,952.60

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Feb 2015 Actual	Year-To-Date Jan 2015 Feb 2015 Budget	Year-To-Date Jan 2015 Feb 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
Revenue & Expenditures					
Revenue					
INTEREST REVENUES	9.04	16.66	(7.62)	100.00	(90.96)
MISCELLANEOUS REVENUES	0.00	16.66	(16.66)	100.00	(100.00)
STREET CITY SALES TAX	27,832.16	20,000.00	7,832.16	120,000.00	(92,167.84)
STREET COUNTY TURNBACK	3,236.46	6,666.66	(3,430.20)	40,000.00	(36,763.54)
STREET STATE TURNBACK	64,251.05	64,438.84	(187.79)	386,633.00	(322,381.95)
Revenue	\$95,328.71	\$91,138.82	\$4,189.89	\$546,833.00	(\$451,504.29)
Expenses					
FUEL EXPENSES	535.00	1,500.00	(965.00)	9,000.00	(8,465.00)
INSURANCES EXPENSE	0.00	383.34	(383.34)	2,300.00	(2,300.00)
MATERIALS & SUPPLIES EXPENSE	1,742.92	2,166.66	(423.74)	13,000.00	(11,257.08)
MISCELLANEOUS EXPENSE	90.54	83.34	7.20	500.00	(409.46)
NEW EQUIPMENT PURCHASE	0.00	8,333.34	(8,333.34)	50,000.00	(50,000.00)
PAYROLL EXP - REGULAR	23,382.95	28,700.00	(5,317.05)	172,200.00	(148,817.05)
PROFESSIONAL SERVICES	0.00	2,000.00	(2,000.00)	12,000.00	(12,000.00)
REPAIR & MAINT - EQUIPMENT	230.56	1,666.66	(1,436.10)	10,000.00	(9,769.44)
STREET LIGHTS	7,707.03	8,000.00	(292.97)	48,000.00	(40,292.97)
STREET/ROAD REPAIRS	0.00	36,972.16	(36,972.16)	221,833.00	(221,833.00)
TRAVEL, TRAINING & MEETINGS	0.00	166.66	(166.66)	1,000.00	(1,000.00)
UNIFORMS/GEAR EXPENSE	0.00	333.30	(333.30)	2,000.00	(2,000.00)
UTILITIES EXPENSES	1,142.42	833.34	309.08	5,000.00	(3,857.58)
Expenses	\$34,831.42	\$91,138.80	(\$56,307.38)	\$546,833.00	(\$512,001.58)
Revenue Less Expenditures	\$60,497.29	\$0.02	\$0.00	\$0.00	\$0.00
Net Change in Fund Balance	\$60,497.29	\$0.02	\$0.00	\$0.00	\$0.00
Fund Balances					
Beginning Fund Balance	502,455.31	0.00	0.00	0.00	0.00
Net Change in Fund Balance	60,497.29	0.02	0.00	0.00	0.00
Ending Fund Balance	562,952.60	0.00	0.00	0.00	0.00

LIBRARY FUND
Balance Sheet
02/28/15

Book Value
Feb 2015
Actual

Assets

Current Assets

Cash

LIBRARY CHECKING ACCT	95,238.41
Total Current Assets	\$95,238.41
Total Assets	\$95,238.41

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	50,677.69
FUND BALANCE	44,560.72
Total Fund Balance	\$95,238.41
Total Liabilities and Equity	\$95,238.41

LIBRARY FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Feb 2015 Actual	Year-To-Date Jan 2015 Feb 2015 Budget	Year-To-Date Jan 2015 Feb 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
Revenue & Expenditures					
Revenue					
FINES/LOST ITEMS	665.00	500.00	165.00	3,000.00	(2,335.00)
INTEREST REVENUES	1.40	0.00	1.40	0.00	1.40
MISCELLANEOUS REVENUES	499.41	0.00	499.41	0.00	499.41
TRANS FROM GENERAL FUND	24,695.00	4,115.84	20,579.16	24,695.00	0.00
WASHINGTON CO LIBRARY REVE	23,594.66	23,594.66	0.00	141,568.00	(117,973.34)
Revenue	\$49,455.47	\$28,210.50	\$21,244.97	\$169,263.00	(\$119,807.53)
Expenses					
BOOKS AND MEDIA	4,237.21	5,333.34	(1,096.13)	32,000.00	(27,762.79)
INSURANCES EXPENSE	0.00	250.00	(250.00)	1,500.00	(1,500.00)
MATERIALS & SUPPLIES EXPENSE	3,429.54	1,000.00	2,429.54	6,000.00	(2,570.46)
MISCELLANEOUS EXPENSE	0.00	50.00	(50.00)	300.00	(300.00)
NEW EQUIPMENT PURCHASE	0.00	250.00	(250.00)	1,500.00	(1,500.00)
PAYROLL EXP - REGULAR	14,290.14	18,833.34	(4,543.20)	113,000.00	(98,709.86)
POSTAGE EXPENSE	0.00	66.66	(66.66)	400.00	(400.00)
PROGRAMS EXPENSE	0.00	83.34	(83.34)	500.00	(500.00)
REPAIR & MAINT - BUILDING	676.06	1,000.00	(323.94)	6,000.00	(5,323.94)
TECHNICAL SUPPORT	0.00	43.84	(43.84)	263.00	(263.00)
TRAVEL, TRAINING & MEETINGS	31.50	50.00	(18.50)	300.00	(268.50)
UTILITIES EXPENSES	1,184.46	1,250.00	(65.54)	7,500.00	(6,315.54)
Expenses	\$23,848.91	\$28,210.52	(\$4,361.61)	\$169,263.00	(\$145,414.09)
Revenue Less Expenditures	\$25,606.56	(\$0.02)	\$0.00	\$0.00	\$0.00
Net Change in Fund Balance	\$25,606.56	(\$0.02)	\$0.00	\$0.00	\$0.00
Fund Balances					
Beginning Fund Balance	69,631.85	0.00	0.00	0.00	0.00
Net Change in Fund Balance	25,606.56	(0.02)	0.00	0.00	0.00
Ending Fund Balance	95,238.41	0.00	0.00	0.00	0.00



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Melissa McCarville, Jenna Swain
Re: Request approval to advertise for RFQ from design consultants for Creekside Park Master Plan
Date: March 2, 2015

Recommendation

City staff recommends approval of this request.

Background

When we met to discuss goals several suggestions were made for the use of our newly donated property. As a result Jenna, Sherry and I met with representatives from Alta Planning who offered to help us come up with this request document.

Discussion

In order to have a plan for our park's development we are asking to hire a design professional to help us with this process.

Budget Impact

Estimated budget for this process is \$20,000-\$30,000. This action does not spend any money however; the item will have to come back to council for acceptance.

REQUEST FOR QUALIFICATIONS DESIGN CONSULTING SERVICES FOR CREEKSIDE PARK MASTER PLAN

February 13, 2015

I. Project

Creekside Park Master Plan for City of Farmington, Arkansas

II. Project Summary and Background

The City of Farmington, Arkansas is soliciting professional design consulting firms for services associated with the preparation of a Park Master Plan. The City recently received a land donation adjacent to Creekside Park and now desire to master plan the entire 61 acre property.

Farmington was settled in the 1820's by William H. Engles of Virginia who operated a grist mill along the banks of the Farmington Creek. The first church was started in 1831 in the home of Reverend Josiah Trent. In 1834 the settlers completed their first church building, the Methodist Episcopal Church, which also served as a school house and as a community center. During this period the town was known as Engles Mill until Mr. Engles renamed the town Farmington in 1868. He saw the area as a farming community well suited to farming and raising families. He also had the town laid out with lots 50 x 150 that sold for \$25 each. Farmington's first Post Office was established that same year and was located in the grist mill. Main Street was home to a blacksmith shop, wagon factory, general store/drug store and a doctor.

One of the oldest and largest nurseries in the United States was based in Farmington. Stark Brothers Nursery was started in the late 1890's and continued in the area until the 1970's with strawberries and grapes as its main crops.

Farmington was incorporated in the late 1940's with the majority of the city used for agricultural purposes.

During the strawberry season, Farmington and the surrounding area, people traveled throughout the area to help pick. Strawberry growers would give tickets to pickers to tell how many quarts they picked. These tickets became known as "strawberry tickets" and could be redeemed for credit at the McNeal store or cash. If traded for cash, the value was about one to two cents per ticket. One of the most successful seasons yielded 153 train carloads. The McNeal store building still stands and was home to Bailey's Furniture, but is currently empty.

Today's Farmington

The majority of businesses in Farmington today are service and retail based industries. Other amenities include a City Library, Community Senior Center, Valley View Golf Course, Farmington Sports Complex, and the award winning Creekside City Park. Farmington is the third fastest growing city in Washington County behind Fayetteville and Springdale. According to the 2010 census, the population of the city is 5,974.

Farmington is governed by the mayoral/council form of government. Our current mayor is Ernie Penn. His term of office is four years and each council member's term is two years (there are eight council members.)

III. Project Budget

The budget for completing the Creekside Park Master Plan is anticipated to be \$20,000-\$30,000.

IV. Project Scope

Task One - Project Initiation & Data Collection

1.1 Kick-off Meeting – Upon selection and issuance of a notice to proceed, the planning team shall conduct a kick-off meeting with City representatives. The planning team’s project manager shall coordinate with the City regarding the assembly of a Project Advisory Committee for the project.

1.2 Community Involvement Program – the planning team shall conduct the following community involvement and outreach:

1.2.1 The planning team shall meet twice with the Project Advisory Committee – the first time during the project initiation phase (Task One) of the master planning process and the second time at the conclusion of the Conceptual Master Plan Phase (Task Three).

1.2.2 The planning team shall conduct two public meetings – the first meeting shall be scheduled during the project initiation phase (Task One) and the second meeting at the conclusion of the Conceptual Master Plan Phase (Task Three).

1.3 The City shall submit all data, any previous planning efforts, inventories, reports, documents, GIS data, utility information, CAD drawings, etc., regarding Creekside Park, to assist the planning team with the master planning process.

Task Two – Inventory & Analysis

2.1 Inventory of Existing Conditions – the planning team shall conduct a site analysis of Creekside Park including such items as: topography; vegetation; watershed considerations; manmade features; utilities; and adjacent land uses.

2.2 Data Analysis – the planning team will analyze the data submitted by the City, in Task 1.3, and compile this analysis with the information received from the Community Involvement efforts.

2.3 Current Situation Analysis – based on the results of Tasks 2.1 and 2.2 the planning team shall define the park’s current situation and identify the park’s strengths, weaknesses, opportunities and threats that impact the master planning process.

2.4 Preliminary Master Plan Elements - based on the results of the above tasks, the planning team shall identify the preliminary master plan elements to be incorporated in the park master plan.

2.5 Project Advisory Committee Meeting - the planning team shall meet with the Project Advisory Committee and City staff to review the results of Task 2 and discuss the preliminary master plan elements.

Task 3 – Conceptual Master Plan

Based on the outcomes of Task 2.5, the planning team shall prepare a Conceptual Master Plan for Creekside Park.

3.1 Conceptual Master Plan

3.1.1 Scaled, rendered drawing illustrating the proposed plan for Creekside Park.

3.1.2 Conceptual Master Plan to include narrative descriptions of key elements, preliminary budget estimates, and preliminary phasing strategies.

3.2 Advisory Committee Meeting – the planning team shall meet with the Advisory Committee, and present the Conceptual Master Plan. Prior to the meeting, the planning team shall meet with the Parks & Recreation Department’s Staff to review the Conceptual Master Plan. The information, comments and direction received at these meetings shall be incorporated into the final Creekside Park Master Plan.

Task 4 – Creekside Park Master Plan

The planning team shall finalize the master planning process and prepare the Creekside Park Master Plan.

4.1 Creekside Park Master Plan shall be presented in a written report complete with graphics, budgets, phasing, and supportive narrative.

4.2 The planning team shall submit one electronic copy and ten (8) hard copies of the Master Plan to the Parks & Recreation Department.

V. Project Schedule

Task/ Activity	Completion Date*
RFP Published and Distributed	3/15/2015
Deadline for Respondent Questions	3/30/2015
Proposals Submission Deadline	4/2/2015
Selection Committee meeting to Determine Firm	4/6/2015
Firm Selection	4/8/2015
Project Completion	July 2015

*Dates are tentative and subject to change.

VI. Consultant Qualifications

The consultants' staff proposed to be assigned responsibilities on this Project must be experienced in all aspects of the project assignment as described herein; and have a proven capability to effectively and efficiently manage a project of this complexity to produce a master plan that meets the needs and goals outlined by the City of Farmington.

VII. Proposal Submission Requirements

Submittal shall be provided on 8½" x 11" paper, side bound with Table of Contents and reference tabs for key sections. The package shall not exceed (30) pages single-sided or twenty (15) pages double-sided (front/back covers, Table of Contents and Tab pages are excluded from these totals). Complete responses to each of the following categories are required

Organization:

- Letter of Interest identifying all firms proposed for the team, including the organizational chart and contractual relationship between the principal and associate firms.
- Provide detailed resumes and list of completed projects for staff proposed.

Qualifications and Experience:

- Summary of at least three (5) similar park master planning projects for which the consultant was responsible. Each of the project summaries shall include the following:
 - Description of the project including size and scope.
 - Description of services rendered by consultant.
 - Degree of involvement (principal or associate).
 - Associate firms involved and their assigned responsibilities.

- Key principal and associate staff involved, along with their assigned responsibilities in an organizational chart.

Consultant Professional Fees:

- Submit an hourly billing rate schedule for all personnel who will work with the City in providing professional services required for this Project.

VIII. Selection Process

The City of Farmington has established a policy to be followed in selecting professional consultants. This policy is for the purpose of ensuring that consultants are selected in a fair and uniform manner, that those selected for work are qualified and experienced in providing the desired services, and to ensure that every qualified consultant has the opportunity to be considered for providing professional services for the Project. The process for the Project will involve three stages:

IX. Evaluation Criteria

The following criteria will be the basis on which consultants will be selected for further consideration:

- Specialized or appropriate expertise of the **design consultant firm(s)** for this particular type of project.
- Organization chart and expertise / qualifications of **design team personnel** proposed for the project.
- Proximity to and familiarity with the area.
- Consultants proposed hourly rates for professional services.
- Compliance with the proposal format requirements.

X. Submission of Proposal Packages

Six (6) complete proposal packages and (1) digital version on CD in a commonly accepted format such as Portable Document Format (.pdf), must be received at the following address below by 2:00 p.m. on Friday, March 20, 2015 at the following location:

City of Farmington
354 W. Main • Farmington, AR,
72730 (479)-267-3865
Attention: Mrs. Melissa
McCarville
City Business Manager
Phone: (479)-267-3865
Email: melissamccarville@cityoffarmington-ar.gov

XI. General Comments

- Any cost incurred by respondents in preparing or submitting a proposal for the Project shall be the respondents' sole responsibility.
- All responses, inquiries or correspondence relating to this RFQ will become the property of City of Farmington when received.
- Respondents are requested to refrain from contact with the selection committee members. Any questions regarding the RFQ should be directed to the City of Farmington. If a question of general concern is asked by any firm regarding this RFQ, a copy of the written response will be sent to all firms.
- City of Farmington has the sole discretion and reserves the right to reject any and all responses received with respect to this Request for Qualifications and to cancel the process at any time prior to entering into a formal agreement. The City reserves the right to request additional information or clarification of information provided in the response without changing the terms of the Request for Qualification.

XII. Confidentiality of Documents

In general, documents that are submitted as part of the response to the Request for Qualifications will become property of the City of Farmington.

For Newspaper ad:

PUBLIC NOTICE FOR REQUEST FOR QUALIFICATIONS DESIGN CONSULTING SERVICES

The City of Farmington, Arkansas is soliciting professional design consulting firms for services associated with the preparation of a Park Master Plan. The City recently received a land donation adjacent to Creekside Park and now desire to master plan the entire 61 acre property. SOQ's will be accepted until April 2, 2015 5:00PM. Interested firms are invited to secure an RFQ package from Melissa McCarville (email preferred) Email: melissamccarville@cityoffarmington-ar.gov or stop by City Hall at 354 W. Main, Farmington, AR, 72730. Phone: (479) 267-3865

ORDINANCE NO. 2015-02

AN ORDINANCE REZONING PROPERTY CONTAINING APPROXIMATELY 5.94 ACRES AT 55 RAINSONG FROM R-2, RESIDENTIAL SINGLE FAMILY, TO MF-2, MULTI-FAMILY RESIDENTIAL, AS REQUESTED BY PEACHTREE VILLAGE OF FARMINGTON, LLC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to Peachtree Village of Farmington, LLC. is zoned R-2; and

WHEREAS, after a public hearing on March 2, 2015, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-2 to MF-2.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-2, Residential Single Family to MF-2, Multi-Family Residential, for the real properties described in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

PASSED and APPROVED this 9h day of March, 2015.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Exhibit "A"

LEGAL DESCRIPTION OF PROPERTY

A PART OF THE NE 1/4 OF THE SW 1/4 OF SECTION 26, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT WHICH IS SOUTH 00 DEGREES 06 MINUTES 15 SECONDS WEST 549.78 FEET AND NORTH 89 DEGREES 57 MINUTES 11 SECONDS EAST 330.88 FEET FROM THE NORTHWEST CORNER OF SAID 40 ACRE TRACT, THENCE NORTH 89 DEGREES 57 MINUTES 11 SECONDS EAST 676.25 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 158.06 FEET TO THE BACK OF CURB OF A PROPOSED ROAD; THENCE ALONG SAID BACK OF CURB AROUND A CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 36 DEGREES 10 MINUTES 56 SECONDS AN ARC DISTANCE OF 44.21 FEET, A RADIUS OF 70.00 FEET AND A CHORD BEARING OF NORTH 18 DEGREES 05 MINUTES 28 SECONDS WEST 43.47 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 123.58 FEET; THENCE AROUND A CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 89 DEGREES 15 MINUTES 47 SECONDS AN ARC DISTANCE OF 62.32 FEET, A RADIUS OF 40.00 FEET AND A CHORD BEARING OF NORTH 44 DEGREES 37 MINUTES 53 SECONDS WEST 56.20 FEET; THENCE NORTH 89 DEGREES 15 MINUTES 47 SECONDS WEST 164.74 FEET; THENCE AROUND A CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 13 DEGREES 59 MINUTES 31 SECONDS AN ARC DISTANCE OF 16.85 FEET, A RADIUS OF 69.00 FEET AND A CHORD BEARING OF NORTH 82 DEGREES 16 MINUTES 01 SECONDS WEST 16.81 FEET; THENCE NORTH 75 DEGREES 16 MINUTES 16 SECONDS WEST 90.02 FEET, THENCE AROUND A CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 33 DEGREES 59 MINUTES 31 SECONDS AN ARC DISTANCE OF 9.77 FEET, A RADIUS OF 40.00 FEET AND A CHORD BEARING OF NORTH 82 DEGREES 16 MINUTES 01 SECONDS WEST 9.74 FEET; THENCE NORTH 89 DEGREES 15 MINUTES 47 SECONDS WEST 274.70 FEET; THENCE AROUND A CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 13 DEGREES 01 MINUTES 33 SECONDS AN ARC DISTANCE OF 9.09 FEET, A RADIUS OF 40.00 FEET AND A CHORD BEARING OF SOUTH 84 DEGREES 13 MINUTES 28 SECONDS WEST 9.07 FEET; THENCE LEAVING SAID BACK OF CURB SOUTH 42 DEGREES 50 MINUTES 30 SECONDS WEST 34.37 FEET; THENCE SOUTH 22 DEGREES 35 MINUTES 15 SECONDS WEST 153.04 FEET; THENCE SOUTH 07 DEGREES 06 MINUTES 09 SECONDS WEST 156.81 FEET; THENCE SOUTH 28 DEGREES 54 MINUTES 07 SECONDS EAST 82.95 FEET TO THE POINT OF BEGINNING, CONTAINING 258,824.26 SQUARE FEET, OR 5.94 ACRES, MORE OR LESS.



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Thomas, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: JAG SPEICAL PURPOSE MINI GRANT

Date: 03/09/15

Recommendation

To appropriate the funds for a forty two hundred dollar grant to purchase the required equipment for a new police unit.

Background

Applying for a JAG Special Purpose Mini grant to purchase light bar, switch box, siren box as well as need mounts. The entire cost is approximately \$4700.00. Need a resolution approved so that money can be released if grant is acquired. Deadline is April 30, 2015.

Discussion

Need a resolution for monies that have been applied for through a JAG Special Purpose Mini grant.

FPD was given notification of \$4000 dollars available to us with only two weeks to apply. Grant has been applied for but not approve. However funds must be spent before the deadline. Even though there is a budget impact of 600.00 this will save the Police Dept the cost of the equipment of the car.

Budget Impact

\$600.00

RESOLUTION NO. 2015-04

A RESOLUTION IN SUPPORT OF AN APPLICATION FOR THE SPECIAL PURPOSE MINI GRANT FROM EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

WHEREAS, the City of Farmington, Arkansas, has a desire to support the Farmington Police Department; and

WHEREAS, the Special Purpose Mini Grant – Edward Byrne Memorial Justice Assistance Grant Program is making funds available in the form of grant funding; and

WHEREAS, the Chief of Police for the City of Farmington plans to apply for the aforementioned grant monies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

That the City Council and Mayor hereby support the application of grant funding from the Special Purpose Mini Grant- Edward Byrne Memorial Justice Assistance Grant Program for the Farmington Police Department and if the grant is awarded, the Farmington City Council understands and acknowledges that the City of Farmington will need to appropriate any funds necessary to obtain items appropriated for the grant.

PASSED AND APPROVED on this _____ day of _____, 2015.

APPROVED:

ERNIE PENN, MAYOR

ATTEST:

KELLY PENN
CITY CLERK



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: PURCHASE OF UNIT
Date: 03/09/2015

Recommendation

Requesting the purchase of a new police unit a 2015 Dodge Charger.

Background

Purchasing of a new unit to keep our fleet up dated and fully functioning. This is a budgeted item.

Discussion

With the purchase of the new unit it will allow for FPD to keep maintenance cost down. New unit with less maintenance issues also helps with Officer safety.

Budget Impact

\$34,000



354 W. Main Street
P.O. Box 150
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479-267-3865
479-267-3805 (fax)

City Business Manager Report
March 2015
City Council Meeting

- Ambulance situation is still up in the air. We are meeting March 3rd so we should be able to update you with new information.
- The chamber board is beginning to plan for their spring banquet. A tentative date is April 14, 2015. We are planning to have it at the new performing arts center. Many of you attended last year, if you have input for the board regarding the banquet, please let me know.
- Please plan to attend the inaugural Mayor's Prayer Breakfast. This event will be held on March 19, 2015 at 7:00 a.m.
- To all golfers: The Joe Bailey Memorial Golf Tournament will be held on May 28th at Valley View Golf Course. Save the date!
- The Farmington Area Chamber held a very successful seminar last Friday in cooperation with Arkansas Small Business and Technology Development Center, University of Arkansas, Walton College.
- Attached please find an invitation from NWAEDD for an Elected Official Training. Please let us know if you would like to attend and we will RSVP. Any cost for the event would be borne by the City.

*"No winter lasts forever; no spring skips its turn."
~Hal Borland*



The Northwest Arkansas Economic Development District and the Harrison Regional Chamber of Commerce cordially invite you to attend an Elected Officials Training that will be presented by the Arkansas Economic Development Commission (AEDC) on Wednesday, March 18th from 9:00 a.m. to 10:30 a.m. at the Durand Center in Harrison, AR. This event will be held prior to the NWAEDD Annual Meeting which is scheduled to take place at 11:00 a.m. on March 18th as well. You will be receiving a separate invitation for the Annual Meeting in the upcoming days.

Event: Elected Officials Training

Date: Wednesday March 18th

Time: 9:00 a.m. – 10:30 a.m.

Location: Durand Center, Harrison, AR (Donna S. Barber Room)

**Pastries and drinks will be served*

The Elected Officials Training will assist elected officials with learning how they can best work with AEDC to promote economic development within their communities, provide information regarding the different programs/incentives and other more detailed economic development courses that are available for communities through AEDC as well as provide a format for newly elected officials to establish a working relationship with contacts at AEDC.

You can RSVP for this event by contacting Libby Robinson via phone at 870-741-5404 or email at lrobinson@nwaedd.org. We ask that you RSVP by March 13th so that we can best plan for the catering. Thank you and we hope to see you there!



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department
Chief Mark Cunningham

Phone 479-267-3338
Fax 479-267-3302

February 2015 Monthly Report for Mayor and City Council

January was the busiest month that we had ever had for the fire department because we have had 107 calls for the month, this month we only had 68 calls for service this month and this is still above average for a month. So in the first two months of the year we have made 175 calls for the year. There are several fire departments around here that don't make that many calls all year, and this is just to show how many calls that we are running.

The cold temperatures really take a toll on our firefighters out on calls this time of year and hypothermia is something that I watch for on fires as well as on car wrecks and medical calls. We call on our automatic aid partners to help as well they depend on us on this special time of the year. We also have to worry about our pumps on our trucks freezing up on us on the way to a fire. Being covered with water at a fire and your bunker gear freezes up on you and you cannot even move, and having hot tar run off on you at the same time as your gear freezing up is not easy to deal with, this happened several times this month already.

We are in the process of training our new firefighters and they are coming along very well. Most of them have completed their introductory training that they can now be on the fire scene and that is a big help.

I also want you to remember our fire department pancake breakfast coming up on the 21st of this month, so come to the station between 6:00 and 10:00 and enjoy a great breakfast and meet a lot of citizens at the same time.

Thank you for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Tickets Issued by Officer and Month for 2015

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Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	36	17	0	0	0	0	0	0	0	0	0	0	53
Brotherton, James	18	0	0	0	0	0	0	0	0	0	0	0	18
Catron, Joshua	40	27	0	0	0	0	0	0	0	0	0	0	67
Coker, Ira	34	8	2	0	0	0	0	0	0	0	0	0	44
Kimball, Geoffrey	25	13	0	0	0	0	0	0	0	0	0	0	38
Wilbanks, Johnie	6	1	0	0	0	0	0	0	0	0	0	0	7
Totals:	159	66	2	0	0	0	0	0	0	0	0	0	227

Farmington Police Dept.

Offenses for Month 2/2014 and 2/2015

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	<u>2014</u>	<u>2015</u>
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 2ND DEGREE / RISK OF PHYSICAL INJUR		
5-26-308	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	0	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	1	0
Breaking or Entering/Vehicle		
5-39-202	2	0
BURGLARY, RESIDENTIAL		
5-39-201A(1)	1	0
CARRYING A WEAPON		
5-73-120	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	1	0
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES		
5-39-203A	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	1	1
DRIVING ON SUSPENDED LICENSE		
27-16-303	3	0
DWI (UNLAWFUL ACT)		
5-65-103A	1	0
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
5-65-105	2	0
Excess Speed		
27-51-201	2	0
FAILURE TO APPEAR		
5-54-120	7	7
Failure to Maintain Control		
27-51-104(6)	1	0
FAILURE TO PAY FINES & COSTS		
5-4-203	15	10
FORGERY		
5-37-201	2	2
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
5-71-209A(1)	1	0
Interference with Emergency Communication/1st dgree/disables communication		
5-60-124	1	0
INTERFERENCE WITH VISITATION		

	<u>2014</u>	<u>2015</u>
5-26-501(a)	2	0
Kidnapping - FALSE IMPRISONMENT - 1ST DEGREE / RISK OF SERIOUS INJURY		
5-11-103A	1	0
Leaving Scene of Accident/Property Damage		
27-53-102	1	0
No Proof Insurance		
27-22-104	5	0
POSSESSION OF A CONTROLLED SUBSTANCE SCHEDULE III		
5-64-419(3)(A)	1	0
POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III		
5-64-419(3)(C)	0	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	2	0
RAPE		
5-14-103	1	0
RECKLESS DRIVING		
27-50-308	1	0
RUNAWAY		
901	0	1
TERRORISTIC THREATENING		
5-13-301	0	2
TERRORISTIC THREATENING - 1ST DEGREE / THREATENS PROPERTY DAMAGE		
5-13-301A(1A)	1	0
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	2	1
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	2	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	1	0
VIOLATION OF CONTACT ORDER		
16-10-108(A)(3)	0	1
Totals:	62	30

Permit Report

02/01/2015 - 02/28/2015

Permit #	Permit Date	Applicant Name	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Total Fees
945	2/24/2015	Kendal Spears	132 Layne	Electric	Residential	Electric for new garage	Home owner	\$20.00
944	2/23/2015	Amber Daniel	128 S Southwinds Suite 2	Mechanical	Commercial	Moving ductwork and adding diffusers	Brewers Heating and Air	\$20.00
943	2/20/2015	Brian Graves	404 Waterfalls	Electric	Residential	Electric for new pool	Tropical Pools and Spas	\$20.00
942	2/20/2015	Lee Hill	12371 Richardson	Electric	Residential	Electric for new house	Champion Electric	\$25.00
941	2/20/2015	Lee Hill	11748 East Creek	Electric	Residential	Electric for new house	Champion Electric	\$25.00
940	2/20/2015	Emily Tan	271 N Main	Sign	Commercial	New sign for "OOPS"		\$66.00
939	2/19/2015	Michael Crosno	441 Twin Falls	Building	Residential	New House	Baumann & Crosno Construction	\$1,534.00
938	2/18/2015	Kristian Davis	11764 East Creek	Mechanical	Residential	HVAC system for new house	Kimbel Mechanical	\$50.00
937	2/17/2015	Matt Daniels	128 S Southwinds Suite 2	Plumbing/Gas	Commercial	Remodel unit	Ryan Pinkerton	\$20.00
936	2/17/2015	Robert Peschel	128 Southwinds	Electric	Commercial	Going from one meter to two pack meter	Lonestar Electric	\$20.00
935	2/17/2015	Josh Upton	672 Goose Creek	Electric	Residential	Electric for new house	Upton Repairs Plus	\$35.00
934	2/12/2015	Robert Pershell	418 Waterfalls Dr	Electric	Residential	Electrical for new house	Lonestar Electric	\$50.00

933	2/12/2015	Kevin Karstetter	11186 Hwy 170	Electric	Residential	Updating service	Karstetter Electric	\$20.00
932	2/11/2015	Melissa Sims	418 Waterfalls Dr	Building	Residential	New house	Trademark Custom Homes	\$1,186.00
931	2/11/2015	Jeff Edge	452 Hydrangea	Plumbing/Gas	Residential	backflow for irrigation system	Edge plumbing	\$20.00
930	2/10/2015	Ronnie Davidson	698 Double Springs Rd	Mechanical	Residential	Mechanical for remodel	Mad Sky construction	\$60.00
929	2/10/2015	Ronnie Davidson	698 Double Springs Rd	Building	Residential	Remodel residential house	Mad Sky construction	\$490.00
928	2/10/2015	Al Jones	128 S Southwinds Suite 2	Electric	Commercial	Office remodel	Powerhouse Electric	\$20.00
927	2/9/2015	Tony Grajeda	636 Mcleod	Electric	Residential	Electric for new house	Grajeda Electric	\$25.00
926	2/9/2015	Ken Allen	672 Goose Creek	Mechanical	Residential	Mechanical for new house	Advantage Air Conditioning	\$45.00
925	2/9/2015	Khristian Richardson	12371 Richardson	Mechanical	Residential	Mechanical for new house	Kimbel Mechanical	\$45.00
924	2/9/2015	Khristian Davis	11748 East Creek	Mechanical	Residential	HVAC system for new house	Kimbel Mechanical	\$45.00
923	2/9/2015	Carlos Torres	10872 Windswept Way	Mechanical	Residential	Mechanical for new house	Trademark Homes	\$35.00
922	2/9/2015	Carlos Torres	10935 Windswept Way	Mechanical	Residential	Mechanical for new house	Trademark Custom Homes	\$35.00
921	2/5/2015	Michael Peterman	404 Waterfalls	Pool	Residential	New Pool	Tropical Pools and Spas	\$155.00

920	2/4/2015	Robert Pershell	442 Driftwood	Electric	Residential	Electric for detached Garage	Lonestar Electric	\$25.00
919	2/4/2015	Carlos Torres	442 Driftwood	Mechanical	Residential	Mechanical for detached Garage	Trademark Homes	\$25.00
918	2/3/2015	Burton Pools and Spas	11263 Kendal Ct	Pool	Residential	New Pool	Burton Pools and Spas	\$272.00
917	2/2/2015	Melissa Sims	128 S Southwinds Suite 2	Building	Commercial	Office remodel	First Star Construction	\$30.00
								\$4,418.00

Total Records: 29

3/2/2015

Library
Circulation and Patron Services

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
2015												
Total Circulation	5,294	4,413	5,147	5,170	4,452	5,268	6,031	5,423	4,828	4,778	4,468	4,031
YTD Circulation	5,294	9,707	15,539	20,709	25,161	30,429	36,460	41,883	46,711	51,489	55,957	59,988
Holdings Satisfied	927	870	1,004	1,050	827	1,083	1,076	953	848	969	802	670
YTD Hold Satisfied	927	1,797	2,978	4,028	4,855	5,938	7,014	7,967	8,815	9,784	10,586	11,256
PAC Logins	832	801	767	663	570	656	755	708	683	816	836	766
YTD PAC Logins	832	1,633	2,195	2,858	3,428	4,084	4,839	5,547	6,230	7,046	7,882	8,648
New Cardholders	47	37	35	15	2	46	36	35	16	33	14	13
YTD New Cardholders	47	84	88	103	105	151	187	222	238	271	285	298
2014												
Total Circulation	1,642	3,610	4,428	4,518	4,757	5,663	5,854	5,670	5,564	5,302	4,408	4,891
YTD Circulation	1,642	5,252	9,680	14,198	18,955	24,618	30,472	36,142	41,706	47,008	51,416	56,307
Holdings Satisfied	212	765	814	844	866	974	954	1,044	1,034	995	815	944
YTD Holds Satisfied	212	977	1,791	2,635	3,501	4,475	5,429	6,473	7,507	8,502	9,317	10,261
PAC Logins	777	748	1,048	848	979	959	1,022	1,030	993	978	889	823
YTD PAC Logins	777	1,525	2,573	3,421	4,400	5,359	6,381	7,411	8,404	9,382	10,271	11,094
New Cardholders	13	40	51	35	42	60	61	57	43	29	21	24
YTD New Cardholders	13	53	104	139	181	241	302	359	402	431	452	476
2013												
Total Circulation	5,419	4,973	5,147	5,170	4,452	5,268	6,031	5,423	4,828	4,778	4,468	4,031
YTD Circulation	5,419	10,392	15,539	20,709	25,161	30,429	36,460	41,883	46,711	51,489	55,957	59,988
Holdings Satisfied	1,031	943	1,004	1,050	827	1,083	1,076	953	848	969	802	670
YTD Holds Satisfied	1,031	1,974	2,978	4,028	4,855	5,938	7,014	7,967	8,815	9,784	10,586	11,256
PAC Logins	731	697	767	663	570	656	755	708	683	816	836	766
YTD PAC Logins	731	1,428	2,195	2,858	3,428	4,084	4,839	5,547	6,230	7,046	7,882	8,648
New Cardholders	33	20	35	15	2	46	36	35	16	33	14	13
YTD New Cardholders	33	53	88	103	105	151	187	222	238	271	285	298

Library
Daily Visitors

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
2015												
Visits	2540	2551										
YTD Visits	2540	5091										
2014												
Visits	n/a	n/a	n/a	2916	2772	3236	3366	3085	2579	3236	2459	2724
YTD Visits	n/a	n/a	n/a	2916	5688	8924	12290	15375	17954	21190	23649	26373