



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
March 9, 2020

A regular meeting of the Farmington City Council will be held on
Monday, March 9, 2020 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – February 10, 2020 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
 - a. **Letter of congratulations on Trendsetter Award from Senator John Boozman**
9. Committee Reports
 - b. Street Committee
 - c. Community Development Committee
 - d. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMOS**

NEW BUSINESS

11. Ordinance No. 2020-02 – An ordinance rezoning 33.79 ±, on SW Grace Lane from R-1, Residential Single Family to PUD, Planned Unit Development, as requested by Farmington Commercial, LLC.
12. Request approval to purchase and waive competitive bidding on Estey library shelving from Innerplan Office Interiors for Farmington Public Library for the amount of \$56,261.51. Ordinance No. 2020-03 – An ordinance waiving requirements of competitive bidding for the purchase and installation of shelving at the Farmington Public Library pursuant to Ark. Code Ann. §14-58-303 (b)(2)(B)
13. Request approval to purchase replacement of Traffic Signal Controller Cabinet located at intersection of Main St. and S. Hunter St. for \$20,785 from Signal Tek.
14. Resolution No. 2020-03 – A resolution by the City of Farmington supporting the House Joint Resolution 1018 of 2019 (HJR 1018 of 2019), proposing an amendment to the Arkansas constitution to continue a levy of a one-half percent sales and use tax for state highways and bridges; county roads, bridges, and other surface transportation; and city streets, bridges, and other surface transportation after the retirement of the bonds authorized in Arkansas Constitution, amendment 91, as special revenue to be distributed under the Arkansas Highway Revenue Distribution Law.
15. Resolution No. 2020-04 – A resolution designating a non-profit agency as CDBG Grant Administrator.
16. Resolution No. 2020-05 – A resolution authorizing the City of Farmington to submit a grant application to the Arkansas Economic Development Commission (AEDC).
17. Resolution No. 2020-06 – A resolution establishing an anti-displacement plan for the City of Farmington, Arkansas, in compliance with AEDC grant programs.
18. Resolution No 2020-07 - A resolution prohibiting the use of excessive force by law enforcement under Farmington's jurisdiction against individuals engaged in non-violent civil rights demonstrations.
19. Resolution No. 2020-08 – A resolution affirming the City of Farmington's fair housing and equal opportunity policy.
20. Resolution No. 2020-09 – A resolution expressing the willingness of the City of Farmington to utilize state aid street monies for the Following City Project- Farmington Double Spring Rd. Improvements.
21. Request approval to accept bid for City Hall addition.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting February 10, 2020

The regular meeting of the Farmington City Council, scheduled for Monday, February 10th, 2020 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Abby Spinks, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. City Business Manager McCarville and City Attorney Tennant were also present. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – David Young, 346 Southwind's Road - My mailbox has been totaled for the 3rd time and I would like to ask the city council to install speed cushions to slow traffic down. There are several bus stops, a church and the ball fields nearby. Speed Cushions don't affect emergency transport vehicles having to slow down, they can navigate around them. My house is the last house on Southwind's road and the car hit my mailbox and if the mailbox wasn't there it would have been in the power box. A roundabout might also be a good idea in that location.

Approval of the minutes for the January 13th, 2020, Regular City Council Meeting. On the motion of Council Member Bryant and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 8-0.

Financial Reports – Financials were presented by Mayor Penn.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Bryant and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - Vice Mayor reappointment for Bobby Morgan. On the motion of Council Member Bryant and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to re-appoint Vice Mayor Bobby Morgan for 2020 was approved 8-0. Mayor Penn informed the council that the Planning Commission was meeting on February 24th at 6:00 pm and it would be good for them to attend to get all of the first hand information about items that will be coming before the council in March.

Committee Reports – All committee reports were included in the council packets.

Items to be removed from City of Farmington Inventory – Remove Cooler from Parks Inventory. Floyd Shelly requested the removal of the cooler from the Parks Inventory, Serial Number 5221154, city tag # 98. On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to remove the cooler from the Parks Inventory, Serial Number 5221154, city tag # 98 was approved 8-0.

Unfinished Business - None

New Business

Request approval to purchase a 2020 Ford F-350 4X4 SD Crew Cab from Lewis Ford Fleet division for Public Works Department.

On the motion of Council Member Bryant and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to approve the purchase a 2020 Ford F-350 4X4 SD Crew Cab from Lewis Ford Fleet division for Public Works Department in the amount of \$46,710.00 was approved 8-0.

Request authorization to sell land owned by the City of Farmington in Farmington Creek Subdivision known as Ecology Park. Mayor Penn informed the council the city had been approached and asked if they would be willing to sell the piece of property. Mayor Penn informed the council the site in question had a few picnic tables and 2 grills. Public Works Director Shelley said they had attempted to move some of the original older concrete tables but they crumbled and blew apart. Mayor Penn said if the property did sell the city would move the newer equipment to the existing park. There was some question as to the site being able to be built on due to the placement of a sewer pipe. If the council agreed to take bids on the property, it would be up to the bidders to contact the city of Fayetteville to inquire about the relocation or feasibility of relocating the line. The area in question does not receive much use and it would reduce labor and equipment cost for the Public Works Department. If the property sold the funds would be placed in the Parks & Recreation Budget. The property would be placed out for sealed bid as required by state law. On the motion of Council Member Lipford and a second by Council Member Mathews and by the consent of all Council Members present after a roll call vote, the motion to authorize the sale of the land by the City of Farmington in Farmington Creek Subdivision known as Ecology Park was approved by a vote of 8-0.

Request approval for destruction of 2011 and 2012 records

City Clerk Penn advised the council she was requesting to resume the annual destruction of records allowed by state statute 14-59-114. It is an item that had been done annually in the past but the city waited until Legislative Audit was done with all records in question, before resuming the process. This is done to free up storage space and there are electronic records kept by the city as well as the financial institutions in question. There will be a council member present when the documents are professionally shredded. The projected budget cost is approximately \$238.35 by Shred It Company. On the motion of Council Member Bryant and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, motion was approved as presented by a vote of 8-0.

Request approval of \$25,000 funding agreement with Area Agency on Aging of Northwest Arkansas for the Farmington Senior Center.

On the motion of Council Member Bryant and a second by Council Member Morgan by the consent of all Council Members present after a roll call vote, the \$25,000 funding agreement with Area Agency on Aging of Northwest Arkansas for the Farmington Senior Center was approved as presented by a vote of 8-0.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Lipford and by the consent of all members present, the meeting adjourned at 6:41 pm until the next regularly scheduled meeting to be held Monday March 9th, 2020 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Financial

MONTH	CITY SALES TAX		STATE SALES TAX	STATE SALES TAX	
	2019	2020 (total)		2019	2020
JANUARY	\$ 117,555.12	\$ 130,377.70	\$ 102,295.43	\$ 109,715.61	
FEBRUARY	\$ 133,162.65	\$ 148,481.02	\$ 113,136.70	\$ 122,277.31	
MARCH	\$ 109,601.10		\$ 95,652.99		
APRIL	\$ 101,993.38		\$ 92,093.45		
MAY	\$ 130,596.39		\$ 106,122.97		
JUNE	\$ 135,104.16		\$ 105,622.89		
JULY	\$ 135,385.77		\$ 108,198.98		
AUGUST	\$ 131,760.20		\$ 107,009.33		
SEPTEMBER	\$ 148,550.09		\$ 108,926.56		
OCTOBER	\$ 136,569.38		\$ 113,349.70		
NOVEMBER	\$ 142,519.91		\$ 110,322.29		
DECEMBER	\$ 129,221.39		\$ 107,415.14		
Monthly Comparison -Jan 2019/Jan 2020	\$ 15,318.37	Increase (Decrease)	\$ 24,458.98	\$ 9,140.61	
YTD comparison	Increase for 2020 over 2019 YTD - City Sales Tax	\$ 28,140.95	Increase for 2019 over 2018 YTD - State Sales Tax	\$ 16,560.79	
	Total Sales Tax Increase YTD 2020	\$ 44,701.74			

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget

Revenue & Expenditures

GENERAL REVENUES

Revenue

ACCIDENT REPORT REVENUES	410.00	1,500.00	27.33%
ACT 833	0.00	20,000.00	0.00%
ALCOHOL SALES TAX	617.06	3,500.00	17.63%
ANIMAL CONTROL REVENUES	560.00	2,500.00	22.40%
BUILDING INSPECTION FEES	17,607.00	100,000.00	17.61%
BUSINESS LICENSES	4,525.00	6,000.00	75.42%
CITY COURT FINES	18,162.70	120,000.00	15.14%
CITY SALES TAX REVENUES	278,858.72	1,350,000.00	20.66%
COUNTY TURNBACK	49,260.15	475,000.00	10.37%
DEVELOPMENT FEES	5,453.00	10,000.00	54.53%
FRANCHISE FEES	94,441.86	375,000.00	25.18%
GARAGE SALE PERMITS	0.00	3,000.00	0.00%
INTEREST REVENUES	5,982.27	45,000.00	13.29%
MISCELLANEOUS REVENUES	5,773.21	0.00	0.00%
Off Duty Police Reimbursement	0.00	4,000.00	0.00%
PARK RENTAL	250.00	3,500.00	7.14%
SALES TAX - OTHER	231,992.92	1,200,000.00	19.33%
SPORTS COMPLEX FEES	31,155.00	40,000.00	77.89%
SRO REIMBURSEMENT REVENUES	23,891.72	100,000.00	23.89%
STATE TURNBACK	19,298.72	95,000.00	20.31%
TRANSFER INCOME	0.00	650,000.00	0.00%

Revenue	\$788,239.33	\$4,604,000.00
----------------	---------------------	-----------------------

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	43,241.55	180,000.00	24.02%
ADVERTISING EXPENSE	900.75	6,000.00	15.01%
BUILDING MAINT & CLEANING	2,603.40	30,000.00	8.68%
CREDIT CARD FEE EXPENSE	509.92	5,000.00	10.20%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	19,794.53	80,000.00	24.74%
INSURANCES EXPENSE	0.00	50,000.00	0.00%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	1,900.93	17,000.00	11.18%
MISCELLANEOUS EXPENSE	46.60	2,000.00	2.33%
NEW EQUIPMENT PURCHASE	2,631.81	10,000.00	26.32%
PAYROLL EXP - CITY ATTRNY	10,871.60	60,000.00	18.12%
PAYROLL EXP - ELECTED OFFICIAL	22,446.84	125,000.00	17.96%
PAYROLL EXP - REGULAR	37,262.00	245,000.00	15.21%
PLANNING COMMISSION	1,682.75	20,000.00	8.41%
POSTAGE EXPENSE	0.00	1,500.00	0.00%
PROFESSIONAL SERVICES	0.00	10,000.00	0.00%
REPAIR & MAINT - BUILDING	0.00	2,000.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	567.12	2,500.00	22.68%
TECHNICAL SUPPORT	8,199.09	40,000.00	20.50%
TELECOMMUNICATION EXPENSES	870.39	4,000.00	21.76%
TRAVEL, TRAINING & MEETINGS	3,079.67	20,000.00	15.40%
UTILITIES EXPENSES	13,729.85	65,000.00	21.12%
Expenses	\$170,338.80	\$990,000.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	201.47	2,000.00	10.07%
MATERIALS & SUPPLIES EXPENSE	15.26	1,100.00	1.39%
PAYROLL EXP - REGULAR	8,770.18	59,600.00	14.72%
PROFESSIONAL SERVICES	1,260.00	15,000.00	8.40%
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	500.00	0.00%
Expenses	\$10,246.91	\$80,700.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	374.22	2,500.00	14.97%
PAYROLL EXP - REGULAR	13,123.71	92,200.00	14.23%
REPAIR & MAINT - AUTOMOBILES	330.33	1,000.00	33.03%
TRAVEL, TRAINING & MEETINGS	428.84	3,000.00	14.29%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
Expenses	\$14,257.10	\$99,700.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	565.00	1,000.00	56.50%
FUEL EXPENSES	1,226.78	7,000.00	17.53%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	2,246.68	8,500.00	26.43%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	6,500.00	0.00%
PAYROLL EXP - REGULAR	89,593.17	538,400.00	16.64%
REPAIR & MAINT - BUILDING	0.00	400.00	0.00%
REPAIR & MAINT - EQUIPMENT	143.20	5,000.00	2.86%
REPAIR & MAINT - TRUCK	637.00	10,000.00	6.37%
TRAVEL, TRAINING & MEETINGS	894.00	10,000.00	8.94%
UNIFORMS/GEAR EXPENSE	2,850.12	17,500.00	16.29%
Expenses	\$100,426.07	\$607,200.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	369.18	3,000.00	12.31%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	11,933.11	77,900.00	15.32%
POSTAGE EXPENSE	28.65	1,800.00	1.59%
PROSECUTING ATTORNEY	3,000.00	18,000.00	16.67%
REPAIR & MAINT - OFFICE EQUIP	57.60	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	300.00	6,000.00	5.00%
Expenses	\$15,688.54	\$116,100.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	0.00	100.00	0.00%
BREATHALYZER EXPENSES	97.32	700.00	13.90%
CAPITAL IMPROVEMENT	17,231.70	500,000.00	3.45%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	7,259.41	48,000.00	15.12%
MATERIALS & SUPPLIES EXPENSE	1,532.79	50,000.00	3.07%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	56,000.00	0.00%
Off Duty Police Pay	0.00	4,000.00	0.00%
PAYROLL EXP - REGULAR	165,259.82	1,187,800.00	13.91%
PAYROLL EXP - SRO	21,387.33	148,963.00	14.36%
REPAIR & MAINT - AUTOMOBILES	2,228.80	25,000.00	8.92%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	385.00	10,000.00	3.85%
UNIFORMS/GEAR EXPENSE	1,592.45	12,000.00	13.27%
Expenses	\$218,474.62	\$2,048,063.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
LIBRARY			
Expenses			
CAPITAL IMPROVEMENT	0.00	150,000.00	0.00%
LIBRARY TRANSFER	0.00	55,000.00	0.00%
Expenses	\$0.00	\$205,000.00	

3/4/2020

GENERAL FUND

9:19 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
PARKS DEPT			
Expenses			
CAPITAL IMPROVEMENT	13,500.00	0.00	0.00%
FUEL EXPENSES	229.49	3,500.00	6.56%
MATERIALS & SUPPLIES EXPENSE	1,041.25	10,000.00	10.41%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	32,323.08	183,300.00	17.63%
PROFESSIONAL SERVICES	10,992.26	2,500.00	439.69%
REPAIR & MAINT - EQUIPMENT	100.00	3,000.00	3.33%
SPORTS PARK FUEL	0.00	1,500.00	0.00%
SPORTS PARK MATERIALS	176.44	22,000.00	0.80%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	18,091.36	45,000.00	40.20%
SPORTS PARK REPAIR/MAINT	0.00	2,500.00	0.00%
SPORTS PARK UTILITIES	1,752.45	12,000.00	14.60%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
UTILITIES EXPENSES	1,004.00	5,000.00	20.08%
Expenses	\$79,210.33	\$311,300.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2020 Feb 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget
Revenue & Expenditures			
Revenue			
INTEREST REVENUES	131.29	1,000.00	13.13%
MISCELLANEOUS REVENUES	0.00	100.00	0.00%
STREET COUNTY TURNBACK	4,452.21	40,000.00	11.13%
STREET STATE TURNBACK	80,735.13	406,945.75	19.84%
TRANSFER INCOME	0.00	200,000.00	0.00%
Revenue	\$85,318.63	\$648,045.75	
Expenses			
ADDITIONAL SERVICES EXPENSE	4,800.00	0.00	0.00%
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
BUILDING MAINT & CLEANING	1,333.46	0.00	0.00%
ENGINEERING FEES	0.00	30,000.00	0.00%
FUEL EXPENSES	746.90	8,000.00	9.34%
MATERIALS & SUPPLIES EXPENSE	3,684.74	12,000.00	30.71%
MISCELLANEOUS EXPENSE	184.11	500.00	36.82%
NEW EQUIPMENT PURCHASE	0.00	25,000.00	0.00%
PAYROLL EXP - REGULAR	28,398.09	199,445.75	14.24%
PROFESSIONAL SERVICES	94,700.00	1,000.00	9,470.00%
REPAIR & MAINT - EQUIPMENT	74.68	10,000.00	0.75%
STREET LIGHTS	25,051.04	150,400.00	16.66%
STREET/ROAD REPAIRS	0.00	200,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	2,200.00	0.00%
UTILITIES EXPENSES	2,591.21	8,000.00	32.39%
Expenses	\$161,564.23	\$648,045.75	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Feb 2020	Dec 2020	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Donations	56,620.00	0.00	0.00%
FINES/LOST ITEMS	853.99	4,000.00	21.35%
INTEREST REVENUES	153.57	0.00	0.00%
MISCELLANEOUS REVENUES	245.73	0.00	0.00%
TRANS FROM GENERAL FUND		55,000.00	0.00%
WASHINGTON CO LIBRARY	42,372.00	184,231.00	23.00%
Revenue	\$100,245.29	\$243,231.00	
Expenses			
ADVERTISING EXPENSE	206.03	1,000.00	20.60%
BOOKS AND MEDIA	5,281.39	32,000.00	16.50%
BUILDING MAINT & CLEANING	330.22	0.00	0.00%
CAPITAL IMPROVEMENT	83,424.71	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	2,096.81	10,931.00	19.18%
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%
NEW EQUIPMENT PURCHASE	871.49	3,000.00	29.05%
PAYROLL EXP - REGULAR	26,787.00	175,000.00	15.31%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE		4,000.00	0.00%
REPAIR & MAINT - BUILDING		4,500.00	0.00%
TECHNICAL SUPPORT	3,751.48	8,500.00	44.14%
TRAVEL, TRAINING & MEETINGS	233.00	1,000.00	23.30%
UTILITIES EXPENSES	340.74	2,500.00	13.63%
Expenses	\$123,347.87	\$243,231.00	

Proclamations,
special
announcements
and
appointments

JOHN BOOZMAN
ARKANSAS

141 HART SENATE OFFICE BUILDING
WASHINGTON, DC 20510
202-224-4843

United States Senate

WASHINGTON, DC 20510

COMMITTEES:

AGRICULTURE, NUTRITION, AND FORESTRY
CHAIR, COMMODITIES, RISK MANAGEMENT, AND TRADE

APPROPRIATIONS
CHAIR, MILITARY CONSTRUCTION, VETERANS AFFAIRS,
AND RELATED AGENCIES

ENVIRONMENT AND PUBLIC WORKS
CHAIR, FISHERIES, WATER, AND WILDLIFE

VETERANS' AFFAIRS

BUDGET

February 21, 2020

Mayor Ernie Penn
City of Farmington
PO Box 150
Farmington, AR 72730-0150

Dear Mayor Penn,

Congratulations on receiving both the 2020 Trendsetter City Award for Public Safety and for Wellness & Fitness! These honors reflect your community's great work to improve the quality of life for all residents and I appreciate your leadership in these efforts.

Thank you for your dedication to the community and your vision for its future. Farmington's focus on health, wellens and safety will continue to pay dividends for generations to come. I am grateful for the inspiration you are providing for other leaders throughout the state.

This award illustrates Farmington's great efforts to meet the needs of citizens in Northwest Arkansas. I am pleased to see your efforts be recognized with these awards.

Again, congratulations on this very special honor.

Sincerely,



John Boozman
U.S. Senator

JB: hh

106 W. MAIN ST.
SUITE 104
EL DORADO, AR 71730
870-863-4641

1120 GARRISON AVE.
SUITE 2B
FORT SMITH, AR 72901
479-573-0189

300 S. CHURCH ST.
SUITE 400
JONESBORO, AR 72401
870-268-6925

1401 W. CAPITOL AVE.
SUITE 155
LITTLE ROCK, AR 72201
501-372-7153

213 W. MONROE
SUITE N
LOWELL, AR 72745
479-725-0400

1001 Hwy. 62 E.
SUITE 11
MOUNTAIN HOME, AR 72653
870-424-0129

620 E. 22ND ST.
SUITE 204
STUTTGART, AR 72160
870-672-6941

Agenda Item 10

(remove from inventory)



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD
Re: REMOVAL OF SOFTWARE
Date: 03/09/2020

Recommendation

Requesting the removal of software that was purchased in 2005. This software was erroneously added to the Police Budget inventory. It was listed on inventory as server and software but is not. It is not tangible equipment.

Background

In 2005 software was purchased and should have never been entered into inventory.

Discussion

Requesting the adjustment of our budget inventory to be corrected.

Budget Impact

\$24215.88



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: REMOVAL OF Axon Flex Camera Systems
Date: 03/09/2020

Recommendation

Requesting the removal of 12 Axon Flex Camera Systems serial numbers:
X78075600, X78015541, X78004050, X78005317, X78005451, X78003200, X78008805,
X78007435, X78074700, X78022159, X78100918, X78100978

Background

These camera systems have been replaced with the Axon Camera Flex 2 systems and are no longer operable.

Discussion

These camera systems are no longer operable and are no longer supported by Axon.

Budget Impact

No impact.



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Mark Cunningham
Re: Remove items from inventory
Date: March 9, 2020

Recommendation

I would like to remove the following items from inventory.

<u>Tag#</u>	<u>Serial #</u>	<u>Item</u>
0039	GC05-3112986	Generator
476	910212	Air Pack
477	9870743	Air Pack
478	none	Air Pack
479	none	Air Pack
339	61200439	Radio

Discussion

These items were old air packs and generator that went with the fire truck that was purchased along with our old fire truck, these were out of service and we forgot to take them out of inventory, also with a radio that was stolen out of a truck.

Budget Impact

None

Mark Cunningham
Fire Chief

Agenda Item 11

ORDINANCE NO. 2020-02

AN ORDINANCE REZONING 33.79 ACRES ±, ON SW GRACE LANE FROM R-1, RESIDENTIAL SINGLE FAMILY TO PUD, PLANNED UNIT DEVELOPMENT, AS REQUESTED BY FARMINGTON COMMERCIAL, LLC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to Farmington Commercial, LLC. are zoned R-1, Residential Single Family; and

WHEREAS, after a public hearing on February 24, 2020, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-1 to PUD.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-1, Residential Single Family to PUD, Planned Unit Development for the real properties as shown in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 9th day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

EXHIBIT "A"

Phillips Farm Rezoning – Legal Description

PHASE I LEGAL DESCRIPTION:

A PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT AN EXISTING ALUMINUM MONUMENT MARKING THE NORTHEAST CORNER OF SAID FORTY ACRE TRACT AND RUNNING THENCE ALONG THE NORTH LINE THEREOF N87°52'26"W 1321.56' TO THE NORTHWEST CORNER OF SAID FORTY ACRE TRACT, THENCE ALONG THE WEST LINE THEREOF S02°10'48"W 20.00', THENCE LEAVING SAID WEST LINE S87°52'59"E 48.38', THENCE S02°14'37"W 328.69' TO AN EXISTING RAILROAD SPIKE, THENCE S87°44'29"E 467.12' TO AN EXISTING REBAR, THENCE S02°15'27"W 466.97' TO AN EXISTING REBAR, THENCE S87°44'41"E 675.98', THENCE N02°15'19"E 30.09', THENCE S87°44'41"E 130.00' TO THE EAST LINE OF SAID FORTY ACRE TRACT, THENCE ALONG THE EAST LINE THEREOF N02°15'19"E 788.46' TO THE POINT OF BEGINNING, CONTAINING 18.81 ACRES, MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

PHASE II LEGAL DESCRIPTION:

A PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER AND A PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING FROM AN EXISTING ALUMINUM MONUMENT MARKING THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 27 AND RUNNING THENCE ALONG THE EAST LINE THEREOF S02°15'19"W 1324.54' TO AN EXISTING REBAR MARKING THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 27, THENCE ALONG THE EAST LINE THEREOF S02°11'31"W 1324.09' TO AN EXISTING ALUMINUM MONUMENT MARKING THE SOUTHEAST CORNER OF SAID FORTY ACRE TRACT, THENCE ALONG THE SOUTH LINE THEREOF N87°54'22"W 1322.98' TO AN EXISTING ALUMINUM MONUMENT MARKING THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 27, THENCE ALONG THE SOUTH LINE THEREOF N87°51'22"W 661.39' TO AN EXISTING ALUMINUM MONUMENT, THENCE LEAVING SAID SOUTH LINE N02°04'37"E 1322.88' TO AN EXISTING REBAR ON THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 27 MARKING THE TRUE POINT OF BEGINNING AND RUNNING THENCE ALONG THE SOUTH LINE THEREOF N87°44'46"W 663.70' TO AN EXISTING ALUMINUM MONUMENT MARKING THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 27, THENCE ALONG THE SOUTH LINE THEREOF N87°49'00"W 329.30', THENCE LEAVING SAID SOUTH LINE N01°54'23"E 631.19', THENCE S87°53'28"E 915.44', THENCE S02°16'42"W 147.36' TO AN EXISTING REBAR, THENCE S87°43'18"E 39.71', THENCE S54°54'06"E 193.93', THENCE S22°41'17"W 67.67', THENCE S57°43'18"E 65.08', THENCE S32°16'42"W 180.00', THENCE N70°03'18"W 27.44', THENCE S02°04'32"W 135.74', THENCE N87°55'28"W 40.00' TO THE POINT OF BEGINNING, CONTAINING 14.98 ACRES, MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

Agenda Item 12



Farmington Public Library
175 West Cimarron Place
Farmington, Arkansas 72730
(479) 267-2674

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Rachel Sawyer, Librarian

Re: Request approval to purchase Estey Library Shelving from Innerplan Office Interiors for the amount of \$56,261.51.

Date: March 9, 2020

Recommendation

City staff recommends the purchase of Estey Library Shelving for the Library.

Background

Library needs to purchase new shelving for material storage and collection needs for the expansion project. The contracted amount includes delivery and installation.

Discussion

Library staff and Friends of the Farmington Library have been working with Greenbird Design and Innerplan Office Interiors since the expansion project started. Estey shelving is the standard used in public libraries. Other shelving manufacturers were researched and did not offer the components needed for the equipment to be functional or were not cost effective. Currently, Estey has estimated a lead time of 8-12 weeks and delivery and installation will need to be coordinated with completion of the project.

Budget Impact

The amount needed to purchase the shelving has been donated.

ORDINANCE NO. 2020-03

AN ORDINANCE WAIVING REQUIREMENTS OF COMPETITIVE BIDDING FOR THE PURCHASE AND INSTALLATION OF SHELVING AT THE FARMINGTON PUBLIC LIBRARY PURSUANT TO ARK. CODE ANN. § 14-58-303 (b)(2)(B)

WHEREAS, the Farmington Public Library is purchasing shelving for material storage and collection needs for the new addition being constructed; and

WHEREAS, Estey Library Shelving is the standard type of shelving used in public libraries because other shelving manufacturers do not offer the components needed for shelving to be functional in libraries, the shelving from other manufacturers is not cost effective, and the necessary funding for the purchase of shelving has been donated to the library.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:

SECTION 1: That due to the exceptional situation as described hereinabove, competitive bidding for the purchase, delivery and installation for shelving for the new addition to the Farmington Public Library is deemed to be neither feasible nor practicable.

SECTION 2: That in accordance with Ark. Code Ann. §14-58-303(b)(2)(B), which states, "the governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical," the City of Farmington, Arkansas, through its city council, is hereby authorized to contract with Innerplan Office Interiors for the purchase, delivery and installation of Estey Library Shelving for the Farmington Public Library.

SECTION 3: EMERGENCY CLAUSE. That the Farmington City Council further determines that this ordinance is necessary for the purchase, delivery and installation of Estey Library Shelving from Innerplan Office Interiors because Estey Library Shelving is the standard shelving used in public libraries, other manufacturers' shelving products are not as functional and cost effective, and the funding needed for the purchase has been donated; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 9th day of March, 2020.

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk



Farmington Public Library

ITEMIZED ESTEY LIBRARY SHELVING

Date: 2/10/2020

Prepared For: Farmington Public
Library Rachel Sawyer, Director

Quote Number: 2299-30526

Valid For 39 Days

Prepared by: Leslie Gardner

Confidential

© 2020 Innerplan Office Interiors. The information in this transmittal is proprietary to Innerplan Office Interiors. It is provided on the condition that it remains in confidence between Innerplan Office Interiors and the recipient of this quote. Do Not Copy, Distribute nor Share the Contents of this proposal without the written permission of Innerplan Office Interiors.

Innerplan Office Interiors
 7001 Innerplan Dr
 North Little Rock, AR 72113
 Phone: (501) 371-0300
<http://www.innerplan.com/>



Office Interiors + Furniture + Design

SUMMARY PAGE

Quote # 2299-30526

Project Scope

Bill To

Farmington Public Library
 175 Cimarron Way
 Farmington, AR 72730

Install To

Farmington Public Library
 175 Cimarron Way
 Farmington, AR 72730

Project Investment

Project Total	\$51,263.32
Tax (9.75%)	\$4,998.19
Grand Total	\$56,261.51

Payment Schedule

	50% Deposit/Net 10 Days
50% Deposit Due at Signing	\$28,130.76
50% Net 10 Days	\$28,130.76

Price Summary by Phase

Option	Phase / TAG	Price	Tax	Total
ITEMIZED ESTEY LIBRARY SHELVING	A/V COLLECTIONS	\$5,149.21	\$502.05	\$5,651.26
	ADULT	\$11,374.21	\$1,108.99	\$12,483.20
	BIOGRAPHIES	\$805.50	\$78.54	\$884.04
	LP	\$1,716.42	\$167.35	\$1,883.77
	FICTION	\$1,373.14	\$133.88	\$1,507.02
	YOUNG ADULTS	\$5,865.97	\$571.93	\$6,437.90
	CHILDREN'S	\$4,298.91	\$419.14	\$4,718.05
	PARTS	\$3,414.96	\$332.97	\$3,747.93
	Estey Freight	\$2,148.33	\$209.46	\$2,357.79
	Delivery and Installation	\$15,116.67	\$1,473.88	\$16,590.55
		\$51,263.32	\$4,998.19	\$56,261.51
Grand Total		\$51,263.32	\$4,998.19	\$56,261.51

Innerplan Office Interiors
 7001 Innerplan Dr
 North Little Rock, AR 72113
 Phone: (501) 371-0300
 http://www.innerplan.com/



QUOTATION

2299-30526

VALID UNTIL 3/20/2020

BILL TO

Farmington Public Library
 175 Cimarron Way
 Farmington, AR 72730

INSTALL TO

Farmington Public Library
 175 Cimarron Way
 Farmington, AR 72730

Salesperson
 Leslie Gardner

SHIP TO

Neo Cabinet Inc
 444 Old Wire Road, Suite H-2
 Springdale, AR 72764

Payment Terms
 50% Deposit/Net 10 Days

ITEMIZED ESTEY LIBRARY SHELVING

A/V COLLECTIONS

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
1	15.00	EA	WAIB62100-EAW / Color TBD DF IB Adj-Base 66x36 10sh	Tennsco	\$343.28	\$5,149.21

ITEMIZED ESTEY LIBRARY SHELVING / A/V COLLECTIONS

SUBTOTAL	
subtotal	\$5,149.21
sales tax	\$502.05
total	\$5,651.26

ADULT

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
2	14.00	EA	WAIB71120-EAW / COLOR TBD SF IB Adj - Base 78x36 12sh	Tennsco	\$268.50	\$3,758.97
3	4.00	EA	WAIB71120-EAW / COLOR TBD SF IB Adj - Base 78x36 12sh	Tennsco	\$248.22	\$992.90
4	1.00	EA	SCF7812A-EAW / Corner Filler Assembly 14.75x14.75x78.5	Tennsco	\$171.19	\$171.19



5	16.00	EA	WAIB72100-EAW / COLOR TBD DF IB Adj - Base 78x36 10sh	Tennsco	\$403.20	\$6,451.15
---	-------	----	---	---------	----------	------------

ITEMIZED ESTEY LIBRARY SHELVING / ADULT

SUBTOTAL	
subtotal	\$11,374.21
sales tax	\$1,108.99
total	\$12,483.20

BIOGRAPHIES

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
6	3.00	EA	WAIB71120-EAW / COLOR TBD SF IB Adj - Base 78X36 12 sh	Tennsco	\$268.50	\$805.50

ITEMIZED ESTEY LIBRARY SHELVING

BIOGRAPHIES

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
ITEMIZED ESTEY LIBRARY SHELVING / BIOGRAPHIES						SUBTOTAL
					subtotal	\$805.50
					sales tax	\$78.54
					total	\$884.04

LP

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
7	5.00	EA	WAIB62100-EAW / COLOR TBD SF IB Adj - Base 66X36 10 sh	Tennsco	\$343.28	\$1,716.42
ITEMIZED ESTEY LIBRARY SHELVING / LP						SUBTOTAL
					subtotal	\$1,716.42
					sales tax	\$167.35
					total	\$1,883.77

FICTION

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
8	4.00	EA	WAIB62100-EAW / COLOR TBD SF IB Adj - Base 66X36 10 sh	Tennsco	\$343.28	\$1,373.14
ITEMIZED ESTEY LIBRARY SHELVING / FICTION						SUBTOTAL
					subtotal	\$1,373.14
					sales tax	\$133.88
					total	\$1,507.02

YOUNG ADULTS

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
9	7.00	EA	WAIB72100-EAW / COLOR TBD DF IB Adj - Base 78x36 10sh	Tennsco	\$403.20	\$2,822.37
10	7.00	EA	WAIB71120-EAW / COLOR TBD SF IB Adj - Base 78X36 12 sh	Tennsco	\$268.50	\$1,879.51
11	4.00	EA	WAIB71102-EAW / COLOR TBD SF IB Adj - Base 78X36 12 sh	Tennsco	\$248.22	\$992.90
12	1.00	EA	SCF7812A-EAW / Corner Filler Assembly 14.75x14.75x78.5	Tennsco	\$171.19	\$171.19





Office Interiors + Furniture + Design

QUOTATION

2299-30526

VALID UNTIL 3/20/2020

ITEMIZED ESTEY LIBRARY SHELVING

YOUNG ADULTS

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
ITEMIZED ESTEY LIBRARY SHELVING / YOUNG ADULTS						SUBTOTAL
					subtotal	\$5,865.97
					sales tax	\$571.93
					total	\$6,437.90

CHILDREN'S

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
13	10.00	EA	WAIB62120-EAW / COLOR TBD SF IB Adj - Base 66X36 12 sh	Tennsco	\$383.40	\$3,834.00
14	2.00	EA	WAIB61120-EAW / COLOR TBD SF IB Adj - Base 66x36 12sh	Tennsco	\$232.46	\$464.91
ITEMIZED ESTEY LIBRARY SHELVING / CHILDREN'S						SUBTOTAL
					subtotal	\$4,298.91
					sales tax	\$419.14
					total	\$4,718.05

PARTS

LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE
15	10.00	EA	CTD3624-EAW / DF Canopy Top Assembly 36w x 24.5d	Tennsco	\$39.09	\$390.91
16	35.00	EA	CTS3612-EAW / SF Canopy Top Assm 36w x 13.688d	Tennsco	\$22.07	\$772.60
17	3.00	EA	WCLIP-EAW / COLOR EAW WALL CLIP 3w x 2d x 1h	Tennsco	\$0.50	\$1.50
18	3.00	EA	CTS3611-EAW / SF Canopy Top Assm 36w x 12.688d	Tennsco	\$22.52	\$67.57
19	6.00	EA	BLIB3611A-EAW / COLOR EAW BL Intgl Adj Sh Asm 35.375X10	Tennsco	\$27.48	\$164.88
20	3.00	EA	WIBBSA3611A-EAW / COLOR EAW SF Intfl Adj Sh Assm 36X11D	Tennsco	\$51.36	\$154.07
21	3.00	EA	W3636-EAW / Color EAW Walk Frame 36x36	Tennsco	\$51.82	\$155.45
22	1.00	EA	CCH-2E / Cutting Charge for EStey	Tennsco	\$41.67	\$41.67
23	47.00	EA	CTD3620-EAW / Color EAW DF Canopy Top Assm 36w x 20.5d	Tennsco	\$35.45	\$1,666.31





QUOTATION

2299-30526

VALID UNTIL 3/20/2020

ITEMIZED ESTEY LIBRARY SHELVING

PARTS							
LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE	
ITEMIZED ESTEY LIBRARY SHELVING / PARTS						SUBTOTAL	
						subtotal	\$3,414.96
						sales tax	\$332.97
						total	\$3,747.93

Estey Freight							
LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE	
Freight Charge							
24	1.00	EA	Freight / ESTEY Freight Charge		\$2,148.33	\$2,148.33	
ITEMIZED ESTEY LIBRARY SHELVING / Estey Freight						SUBTOTAL	
						subtotal	\$2,148.33
						sales tax	\$209.46
						total	\$2,357.79

Delivery and Installation							
LINE #	QTY	UNIT	PART # / DESCRIPTION	MFG	PRICE EA	EXT PRICE	
Estey Product Installation Quote is based on one trip only. Additional trips will be billed separately. Pricing is based on normal business hours.							
25	1.00	EA	Delivery and Installation / Shelving Delivery and Installation		\$15,116.67	\$15,116.67	
ITEMIZED ESTEY LIBRARY SHELVING / Delivery and Installation						SUBTOTAL	
						subtotal	\$15,116.67
						sales tax	\$1,473.88
						total	\$16,590.55

Innerplan Office Interiors
7001 Innerplan Dr
North Little Rock, AR 72113
Phone: (501) 371-0300
<http://www.innerplan.com/>



QUOTATION

2299-30526

VALID UNTIL 3/20/2020

ITEMIZED ESTEY LIBRARY SHELVING

CUSTOMER SIGN OFF

subtotal	\$51,263.32
sales tax	\$4,998.19
total	\$56,261.51

Authorized Signature

Accepted Date

Print Name

Agenda Item 13



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Brian Hubbard, Police Chief

Re: Replacement of Traffic Signal Controller Cabinet located at corner of S. Hunter & Main Street
\$20,785 price from Signal Tek

Date: March 9, 2020

Recommendation

City staff recommends approval of this request

Background

After the Video Upgrade was completed for this signal light, it was not operating correctly, so after doing an evaluation, it was determined that the Controller Cabinet was defective and needed to be replaced. There may be other boxes needing replacement in the future at other locations due the age of the Cabinets.

Discussion

Our City had actually planned and anticipated upgrades needed in our 2019 budget for our traffic signals that were not completed in 2019, so we carried over that amount in our 2020 budget.

The City of Farmington has a Contract with Signal Tek for the maintenance, repairs and part replacements for our signal lights.

Budget Impact

This is a budgeted item in our 2020 budget



SIGNALTEK

P.O. Box 14788
Oklahoma City, OK 73113
(405) 524-1341

To: City Of Farmington	Contact: Brian Hubbard
Address: 372 W. Main Farmington, AR 72730	Phone: 479-267-3411 Fax: (479) 267-5897
Project Name: Farmington Cabinet Replacement, Hunter & Main	Bid Number:
Project Location: Hunter Street & W Main Street, Farmington, AR	Bid Date: 3/4/2020

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
01001	Traffic Signal Controller Cabinet Replacement	1.00	LS	\$20,785.00	\$20,785.00

Total Bid Price: \$20,785.00

Notes:

- Cabinet Assembly includes load bay, 16 load switches, NEMA flasher, 8 flash relays, detector card rack, power supply and conflict monitor
- City of Farmington to be responsible for all Traffic Control.
- The above prices include all cost for Electrical Permits and Inspection Fees if required.
- All work will be done in accordance of City of Farmington and ARDOT specifications
- This quotation is firm for 45 days.
- All applicable taxes will be added.

Payment Terms:

Terms for Payment are NET 30 days from date of our invoice.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: SignalTek</p> <p>Authorized Signature: <u>Bill Conroy</u></p> <p>Estimator: _____</p>
---	---

Agenda Item 14

RESOLUTION NO. 2020-03

A RESOLUTION BY THE CITY OF FARMINGTON SUPPORTING THE HOUSE JOINT RESOLUTION 1018 OF 2019 (HJR 1018 OF 2019), PROPOSING AN AMENDMENT TO THE ARKANSAS CONSTITUTION TO CONTINUE A LEVY OF A ONE-HALF PERCENT SALES AND USE TAX FOR STATE HIGHWAYS AND BRIDGES; COUNTY ROADS, BRIDGES, AND OTHER SURFACE TRANSPORTATION; AND CITY STREETS, BRIDGES, AND OTHER SURFACE TRANSPORTATION AFTER THE RETIREMENT OF THE BONDS AUTHORIZED IN ARKANSAS CONSTITUTION, AMENDMENT 91, AS SPECIAL REVENUE TO BE DISTRIBUTED UNDER THE ARKANSAS HIGHWAY REVENUE DISTRIBUTION LAW.

WHEREAS, Arkansas Constitution, Amendment 91, levies a one-half percent sales and use tax to provide additional funding for the state's four-lane highway system, county roads, and city streets; and,

WHEREAS, the one-half percent sales and use tax under Arkansas Constitution, Amendment 91, is due to expire on June 30, 2023 unless a new constitutional amendment is passed; and, **WHEREAS**, HJR 1018 proposes that the sales and use tax levied under Arkansas Constitution, Amendment 91, be continued to provide special revenue for use of maintaining, repairing, and improving the state's system of highways, county roads, and city streets; and,

WHEREAS, without continuation of this sales and use tax the state will be unable to meet the severe and pressing needs to maintain and improve the state's system of state highways, county roads, and city streets; and,

WHEREAS, the continuation of the one-half percent sales and use tax will ensure future investment in the state highway system, county roads, and city streets; and,

WHEREAS, this investment will create jobs, aid in economic development, improve quality of life, and provide additional transportation infrastructure, including specifically, a four-lane highway construction plan designed to connect all regions of the state, and;

WHEREAS, it is beneficial for all municipalities to support HJR 1018 as a necessary funding mechanism for our travel-infrastructure and will serve as an economic boon for the State.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF FARMINGTON, ARKANSAS:

Section 1: That we do hereby support the legal proposals found in HJR 1018 of 2019, as well as its adoption by the people of the State of Arkansas at the next general election.

PASSED AND APPROVED this 9th day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 15

RESOLUTION NO. 2020-04

A RESOLUTION DESIGNATING A NON-PROFIT AGENCY AS CDBG GRANT ADMINISTRATOR

WHEREAS the City of Farmington, Arkansas, is applying to the Arkansas Economic Development Commission for a grant under the Community Development Block Grant (CDBG) program; and

WHEREAS the City of Farmington recognizes the need for assistance administering the anticipated CDBG in compliance with applicable federal, state and local laws; and

WHEREAS the City of Farmington has an existing relationship with the Northwest Arkansas Economic Development District (NWAEDD) and feels confident NWAEDD will administer the above-referenced project competently; so

THEREFORE, BE IT RESOLVED that the City of Farmington hereby authorizes the Mayor to designate NWAEDD the project administrator and enter into an administrative services contract regarding the above-referenced CDBG, subject to award.

PASSED AND APPROVED on this 9TH day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 16

RESOLUTION NO. 2020-05

A RESOLUTION AUTHORIZING THE CITY OF FARMINGTON TO SUBMITT A GRANT APPLICATION TO THE ARKANSAS ECONOMIC DEVELOPMENT COMMISSION (AEDC).

WHEREAS the City of Farmington is applying for grant funds through the AEDC; and

WHEREAS the application process requires compliance with certain conditions; and

WHEREAS to meet such conditions Farmington has conducted a public hearing and has an active Citizen Participation Plan/Community Development Plan; and

WHEREAS under such plan Farmington will receive and consider comments from the community in identifying and prioritizing community development and housing needs.

NOW, THEREFORE, BE IT RESOLVED that the Mayor of Farmington is hereby authorized to apply to the State of Arkansas for funds under AEDC provisions, and to expend funds under the terms of any grant approved under the application.

PASSED AND APPROVED on this 9TH day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 17

RESOLUTION NO. 2020-06

A RESOLUTION ESTABLISHING AN ANTIDISPLACEMENT PLAN FOR THE CITY OF FARMINGTON, ARKANSAS, IN COMPLIANCE WITH AEDC GRANT PROGRAMS

WHEREAS the City of Farmington understands its obligation in receiving funds under the Housing and Community Development Act of 1974 to replace all low and moderate income (LMI) dwellings demolished or converted to another use as a direct result of work funded under the grant within three years of the commencement of demolition; and

WHEREAS Farmington shall provide relocation assistance to each LMI household so displaced; and

WHEREAS Farmington shall in such cases provide the following:

Section 1. The location and approximate number of dwelling units that will be demolished or converted as a direct result of the assisted activity; and

Section 2. A schedule for commencement and completion of the demolition or conversion; and

Section 3. The location and approximate number of dwelling units by size that will be provided as replacements; and

Section 4. The funding source for replacement; and

Section 5. The basis for concluding that each replacement dwelling will remain an LMI dwelling unit for at least 10 years from initial occupancy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FARMINGTON, that consistent with the goals and objectives of the Housing and Community Development Act, the City will make every effort to minimize the displacement of persons from homes.

PASSED AND APPROVED on this 9TH day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 18

RESOLUTION NO. 2020-07

A RESOLUTION PROHIBITING THE USE OF EXCESSIVE FORCE BY LAW ENFORCEMENT UNDER FARMINGTON'S JURISDICTION AGAINST INDIVIDUALS ENGAGED IN NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS.

WHEREAS, the City of Farmington is applying for AEDC funding; and

WHEREAS, the City must adopt a policy to comply with the relevant section of the Housing and Community Development Act of 1974 as a condition of funding;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF FARMINGTON SHALL ENSURE AND ENFORCE THE FOLLOWING:

- I. Law enforcement agencies under the City's jurisdiction shall not use excessive force against any individual engaged in a non-violent civil rights demonstration.
- II. Law enforcement agencies under the City's jurisdiction shall not physically bar the entrance or exit of a facility or location which is the subject of a non-violent civil rights demonstration.
- III. The City's response to such non-violent civil rights demonstrations shall endeavor to protect the rights of all non-violent demonstration participants, persons located in the vicinity, and persons owning property in the vicinity.
- IV. If a non-violent civil rights demonstration should occur, force shall only be permitted when necessary to protect the rights of individuals or to uphold the law, and the City shall only permit the least amount necessary to achieve its lawful goals.

PASSED AND APPROVED on this 9TH day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 19

RESOLUTION NO. 2020-08

**A RESOLUTION AFFIRMING THE CITY OF FARMINGTON'S
FAIR HOUSING AND EQUAL OPPORTUNITY POLICY**

WHEREAS the United States Congress has declared that all U.S. citizens have the same right to inherit, purchase, lease, sell, hold, and convey real property; and

WHEREAS Congress has declared that fair and open housing is the law of the land; and

WHEREAS Congress has also declared that all citizens have an equal opportunity for employment;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FARMINGTON, that the City shall prohibit discrimination in public and private housing, in property ownership, and in employment opportunities. Be it further resolved that the City of Farmington supports and shall promote open housing and equal opportunity employment.

PASSED AND APPROVED on this 9TH day of March, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 20

STATE AID CITY STREET PROGRAM PROJECT RESOLUTION

RESOLUTION NO. 2020-09

A RESOLUTION EXPRESSING THE WILLINGNESS OF
THE CITY OF FARMINGTON
TO UTILIZE STATE AID STREET MONIES
FOR THE FOLLOWING CITY PROJECT:

Farmington Double Springs Rd. Improvements

WHEREAS, the City of FARMINGTON understands that State Aid Street Program funds are available for certain city projects at the following participating ratios:

	<u>Work Phase</u>	<u>State Aid %</u>	<u>City %</u>
Reconstruction/Resurfacing Construction of City Projects	Preliminary Engineering	100%	-0-
	Right-of-Way	-0-	100%
	Utilities	-0-	100%
	Construction	100%	-0-
	Construction Engineering	100%	-0-
City projects programmed but not let to contract	All Phases	-0-	100%

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS, THAT:

SECTION I: The City will participate in accordance with its designated responsibilities in this project.

SECTION II: The Mayor, or his designee, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this city project.

SECTION III: The City agrees upon completion of the project to assume the maintenance of the right-of-way by City Forces and/or others including utilities and individuals in accordance with the prevailing Arkansas Department of Transportation regulations.

SECTION IV: The City pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this 9 day of March, 2020.

Mayor Ernie Penn

ATTEST: _____

(SEAL)

Agenda Item 21



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Ernie Penn, Mayor
Brian Hubbard, Police Chief

Re: Awarding Construction bid to Oelke Construction in the amount of \$519,999 for the PD/City Hall Expansion

Date: March 9th, 2020

Recommendation

City staff recommends approval of the bid subject to Key Architecture verifying qualifications and specifications of the Bid packet.

Background

The City of Farmington received 5 bids for this project. The lowest bid was from Oelke Construction in the amount of \$519,999. Company Website is oelkeconstruction.org if you want to see some of the projects they have built in the past.

Attached is the complete list of the 5 bidders and their bid prices. The project is estimated to be completed in 125 days.

Discussion

The City Council approved in the 2020 budget an allocated amount of \$500,000 for this project. The total amount of the square footage being added is 2780 sq. ft. We have also included in the bid to install a completely new Mechanical Heating/air system for City Hall along with the new addition. The existing mechanical systems are 17 years old and are not functioning efficiently and need to be replaced.

Budget Impact

\$500,000 was approved in 2020 Budget.

The City Council will need to approve the additional **\$19,999** needed for this bid contract and funds will come out of existing reserves.

The Police Chief will be requesting additional funding for furnishings once he has received the estimates of cost.



KEY ARCHITECTURE, INC. P.O. BOX 748 FAYETTEVILLE, ARKANSAS 72702 PH: 479.444.6066 FAX: 479.444.1445

Bid Tabulation Form

Project: Farmington City Hall Addition
 354 W. Main St.
 Farmington, AR 72730
 Owner: City of Farmington

Date: March 5, 2020
 Time: 2:00 PM

GENERAL CONTRACTOR	CONTRACTORS LICENSE NUMBER	# OF DAYS	ADDENDA RECEIVED		BASE BID	UNIT PRICES				SEALED ENVELOPE		
			# 1			#1 Column Footing depth	#2 Spread footing depth	#3 rock excavation	#4 Soil Replacemtn			
DC Sparks 5% Bond? Y	0349560320	140	Y		\$528,271.00	\$100/educt \$100/ add	\$100/educt \$100/ add	\$400/c.y.	\$14/c.y.			Y
Pick It Construction 5% Bond? Y	0140461220	150	Y		\$543,700.00	\$0/educt \$100/ add	\$0/educt \$25/ add	\$380/c.y.	\$28/c.y.			Y
Shields & Associates 5% Bond? Y	0172580121	180	Y		\$561,500.00	\$10/educt \$50/ add	\$3/educt \$10/ add	\$150/c.y.	\$25/c.y.			Y
Legacy Construction Management 5% Bond? Y	0372390520	180	Y		\$558,383.61	\$225/educt \$22.50/ add	\$350/educt \$35/ add	\$475/c.y.	\$300/c.y.			Y
Delke Construction 5% Bond? Y	0220000520	125	Y		\$519,999.00	\$11/educt \$350/ add	\$11/educt \$1450/ add	\$175/c.y.	\$1975/c.y.			Y



OUR HISTORY

Background

Oelke construction brothers was started in the 1950's by my father and his brothers in Fondulac, Wisconsin. He learned the trade for several years at his construction company. When my family moved from Wisconsin to Oklahoma my dad acquired a job at Crossland Construction, becoming their first super intendent .When I became old enough I started spending most of my time on the job sites during my summer



construction industry I decided to start my own company. Oelke Construction is a local company based in Northwest Arkansas and for over eight years now we have been growing relationships with our community, clients, schools, and cities. With a great team behind us we have grown from a million dollar revenue a year to over twenty million. Our perfect project size is: \$250,000-\$2,500,000. Our goal for any project is safety, build quality, meeting the owner's needs, and building a relationships with clients that will last. Oelke Construction is a part of the Associated Builders and Contractors which defends the principles of the construction industry.

Contact Us

Please email us if you would like to schedule meeting to see what we can do for you.

EMAIL

Copyright © 2018 Oelke Construction - All Rights Reserved.



Powered by GoDaddy [Website Builder](#)

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)
City Business Manager Report
March 9, 2020
City Council Meeting

- Anniversaries include: Bo Carnes (7), and Pete Oxford (8), thank them for their service!
- Garden Club is spearheading an effort to add a butterfly garden in Creekside Park. The location has been selected and construction on the bed will begin soon.
- Utility relocation on Hwy 170 should be underway, here is an update:
AEP/SWEPCO – relocations under way.
PG TELCO – relocations began last week.
Washington Water Authority – Still awaiting them to finalize their design and turn in agreement for approval.
Black Hills Energy (Gas) – Gave them the go ahead and I have not heard when they plan to start.
Cox Communications (Cable) – Will proceed once AEP/SWEPCO is finished.
Fayetteville W/S Relocations – Fayetteville is currently acquiring easements.

We generally are planning for all utilities to be relocated by the end of fall 2020 / early winter 2020. Construction will follow.

- Sarah Ames, our intern is working on a survey to go out regarding the land use plan. When it is complete I will make sure you have the information so that you can complete it.
- The police department recently completed a stellar CJIS audit. This involves the security of our system with relation to the ACIC records. The auditor was incredibly complimentary of Billie and all the work she has done to make our system secure.
- Bids for the City Hall expansion will be opened Thursday. We hope to have the information on this agenda.
- Several Chamber events have been scheduled: Cardinal Care Center hosting a business after hours on March 19, 2020 from 4-6pm; Membership Appreciation Event, April 21, 2020 from 6-7:30 pm, Chamber Golf Tournament, June 23, 2020, 1:00 pm tee time. (Flyers attached)

*"Try and fail, but don't fail to try."
~John Quincy Adams*



FARMINGTON
chamber of commerce

**Farmington Area
Chamber of Commerce
Joe Bailey Memorial
Golf Tournament
2020**



At the
Stonebridge Meadows Golf Club

Tuesday, June 23rd



- Hole In One
- Cash Prize for 1st & 2nd Place

Fun afternoon of golf to help fund **Farmington High School Seniors Scholarships** and services to our members.

4-Person Teams

\$400 per team entry fee

Mulligans available — \$10 per player (\$440 team total with mulligans)

SCHEDULE

11:30AM	Registration
12:00PM	Lunch
1:00PM	Tee Time

Sponsorships Available

Beverage Sponsor (2) -

\$950 includes 1 team, 1 hole signage, 1 tent signage

Tent/Chair/Table Sponsor (1) -

\$800 includes 1 team, tent signage

18-Hole sponsor (2) -

\$100 includes hole signage

Registration Signage Sponsor (2) -

\$350 includes registration and hole signage

Business/Team Name: _____

Amount paid: _____

Address: _____

City, State & Zip: _____

Player 1: _____

Player 2: _____

Player 3: _____

Player 4: _____

Contact Tammie Shelley:
(479)841-1206 or tamshe_99@yahoo.com

Farmington Chamber of Commerce

Business After Hours

Thursday, March 19 from 4p to 6p
128 Southwinds Rd, Unit 5
Farmington, AR 72730

Come enjoy our first meet and greet of the 2020! Bring your business cards, enjoy some finger foods, drinks and get to know other business associates in your chamber.

Thank you Cardinal Care Center for hosting!!



2020 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF FEBRUARY

ADMIN OF JUSTICE FUND	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$2,398.40	Chk# 2117
	Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk# 2118
	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk# 2119
Total Checks Admin of Justice					\$5,746.00

COURT COST & FINE	Check #4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$1,355.00	
		CCCRO-CourtCost Criminal Ordinance		\$25.00	
		CCDWI-Court Cost DWI		\$255.00	
		CCTR- Court Cost-Traffic		\$2,201.00	
		CCTRO- Court Cost-Traffic Ordinance		\$1,825.00	
		CCFTPI - Court Cost Insurance		\$85.00	
		Total for Check # 4	Chk# 3593		\$5,746.00
	Check #5	General Fund			
		FINE- Fines Collected		\$7,628.74	
		PBFF - Professional Bond Forfeit Fee		\$1,630.00	
	WF - Warrant Fee		\$250.00		
	FTPRFL-FTPR+60 Days Fines-Local		\$595.00		
	NLIFL-No Liability Ins. Fines		\$1,005.00		
	FTPIPFL- Failure to present Ins Proof 20% Local		\$10.00		
	FTPRLOC-Fines Local		\$165.00		
	Total for Check # 5	Chk# 3594		\$11,283.74	
Check #6	Court Automation Fund				
	CFEE-Local Court Automation		\$1,107.50		
	Total for Check # 6	Chk# 3595		\$1,107.50	
Check #7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$1,097.50		
	DCSAF - Drug Crime Special Assess Fee		\$275.00		
	OPF - Overweight Penalty Fee		\$15.00		
	NIFS - New Installment Fee - State		\$2,205.00		
	Total for Check # 7	Chk# 3596		\$3,592.50	
Check #8	Arkansas State Treasury				
	FTPIPFS - Arkansas First Responder Fund 80%		\$35.00		
	Total for Check # 8	Chk# 3597		\$35.00	
Check #9	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$125.00		
	CJF - County Jail Fee		\$1,517.00		
	Total for Check # 9	Chk# 3598		\$1,642.00	
Check #10	RF - Restitution Fee				
	Razorback Muffler, Kenneth D. Lee/CR-19-358		\$42.26		
	Total for Check # 10	Chk# 3599		\$42.26	
Check #11	RF - Restitution Fee				
	Kenyatta Perkins, Courtney Klinefelter/CR-18-884		\$20.00		
	Total for Check # 11	Chk# 3600		\$20.00	

Monthly Total	\$23,469.00
Year To Date	\$47,724.00

Ernie Penn, Mayor 3-2-20
 Date

Kim Bentley, Chief Court Clerk 3/2/2020
 Date

Graham Nations, District Judge Date



Fire Department

City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Mark Cunningham
Fire Chief

Phone 479-267-3338
Fax 479-267-3302

February 2020 Monthly Report for Mayor and City Council

- The fire department responded to over 78 calls during the month of February and that is above average for last year's calls, especially good for a short month.
- We have a total of 155 runs for the year so far this year for a average of 77 calls a month.
- We have concentrated our training this month on search. This is where we have to go in and find a person in a fire that couldn't get out or another firefighter down or got disoriented in the fire.
- Next month we will be getting ready to start our monthly projects and the first one will be hydrant testing again, weather dictating the timing on this.
- Just a reminder to all that we will be having our pancake breakfast March 21st here at the fire station.
- FYI we have a new volunteer and his name is Trevor Lee, he moved here from Alabama and has some training but will have to be trained here also.

Thank you as always for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Offenses for Month 2/2019 and 2/2020

3/2/2020 8:27:49 AM

	<u>2019</u>	<u>2020</u>
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
1-10-2004(a)	0	1
BREAKING OR ENTERING / COIN OPERATED MACHINE, VENDING MACHINE, PRODUCT DISPENSER		
1-20-2001(a)	0	1
Breaking or Entering/Vehicle		
1-18-2011	3	0
BURGLARY, RESIDENTIAL		
1-10-2004(a)	0	2
CARELESS DRIVING		
17-21-204	2	0
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS		
1-18-2001(a)	0	2
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$1000 BUT \$5,000 OR LESS		
1-18-2001(b)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
1-18-2001(c)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
1-18-2001(d)	2	0
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES		
1-20-2011	1	0
DISORDERLY CONDUCT		
1-11-302	0	1
DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAV		
1-11-302(a)	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
1-10-2004(b)	0	2
DRIVING ON SUSPENDED LICENSE		
17-11-302	2	4
DWI (UNLAWFUL ACT)		
1-43-1001	2	3
DWI - DRUGS (UNLAWFUL ACT)		
1-43-1001	0	1
Expired Tags		
17-11-100	0	1
FAILURE TO APPEAR		
1-14-120	20	21
Failure to Obtain State Registration and License		
1-11-2002	0	1
FAILURE TO PAY FINES & COSTS		

	<u>2019</u>	<u>2020</u>
Fictitious Tags	20	23
FLEEING		
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED	0	2
FURNISHING PROHIBITED ARTICLES	0	1
HARASSMENT / CONDUCT THAT REPEATEDLY CAUSES ALARM OR SERIOUS ANNOYS ANOTHER	2	0
Ignition Interlock Devices Violation	0	1
Impeding Normal Movement	0	1
Improper Lane Change/Use	1	0
INATTENTIVE DRIVING	1	0
Info Only	0	1
Leaving Scene of Accident/Property Damage	1	0
No Proof Insurance	1	0
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER	1	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A	0	2
OPEN ALCHOLIC CONTAINER	2	0
Possession of body piercing instrument(s)	0	1
POSSESSING INSTRUMENTS OF CRIME	0	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	0	2
POSSESSION OF A CONTROLLED SUBSTANCE INTO DETENTION FACILITY	2	0
Possession of Drug Paraphernalia	1	0
POSSESSION OF DRUG PARAPHERNALIA	0	1
POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR	1	3
	0	2

	<u>2019</u>	<u>2020</u>
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
1-21-0001(1)(1)	0	1
POSSESSION OF METH OR COCAINE LT 2GM		
1-21-0001(1)(2)	1	2
POSSESSION OF SCH I OR II LT 2GM		
1-21-0002(1)	0	2
POSSESSION OF SCH VI LT 4OZ		
1-21-0002(2)	0	2
RAPE		
1-14-001	0	1
RECKLESS DRIVING		
1-12-0001	0	1
RUNAWAY		
1-91	1	0
SEXUAL ASSAULT - 2ND DEGREE		
1-14-002	0	1
SEXUAL ASSAULT - 4TH DEGREE		
1-14-003	0	1
SEXUAL INDECENCY WITH A CHILD		
1-14-004	0	1
SHOPLIFTING \$1,000 OR LESS		
1-16-001	1	0
TERRORISTIC THREATENING		
1-17-001	1	0
THEFT \$1,000 OR LESS - ALL OTHERS		
1-18-0001(1)(2)	2	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
1-18-0001(1)(A)	1	0
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS		
1-18-0001(1)(A)	1	1
THEFT BY DECEPTION		
1-18-0001(1)(1)	1	0
THEFT BY RECEIVING		
1-18-001	1	0
THEFT BY RECEIVING LESS THAN \$5,000 BUT GREATER THAN \$1000		
1-18-0001(1)(2)	1	1
THEFT OF CREDIT/DEBIT CARD OR ACCOUNT NUMBERS		
1-18-0001(1)(1)	1	0
THEFT OF PROPERTY / ALL OTHER		
1-18-0001(1)	2	2
THEFT OF PROPERTY CREDIT/DEBIT CARDS		
1-18-0001(1)(2)	1	0
THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000		
1-18-0001(1)(A)	2	0
UNAUTHORIZED USE OF A VEHICLE		

	<u>2019</u>	<u>2020</u>
	1	0
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
	1	0
VIOLATION OF IMPLIED CONSENT		
	2	1
VIOLATION OF OPEN CONTAINER		
	1	1
Totals:		
	88	104

February	Citation	Warning	Warrant	Total
Bates - Howard	33	8	2	43
Bertorello - James	5	17	1	23
Bocchino - Justin	0	2	0	2
Collins - John	5	8	0	13
Mahone - Taron	38	8	0	46
Stine - Jacob	16	13	1	30
Talley - Taylor	9	16	0	25
Thompson - Michael	0	0	1	1
Virgin - Billie	0	0	1	1
<u>Totals</u>	<u>106</u>	<u>72</u>	<u>6</u>	<u>184</u>
<u>Averages</u>	<u>11.78</u>	<u>8</u>	<u>0.67</u>	<u>20.44</u>

Permit Report

02/01/2020 - 02/29/2020

Permit #	Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
3040	2/28/2020	468 Otoe	Building	Residential	New House	Trademark Custom Homes	268,000	\$964.00
3039	2/28/2020	444 Otoe	Building	Residential	New House	Trademark Custom Homes	270,000	\$970.00
3038	2/28/2020	324 Otoe	Building	Residential	New House	Mr. B's	262,000	\$946.00
3037	2/28/2020	448 Tacoma	Building	Residential	New House	Mr. B's	247,000	\$901.00
3036	2/28/2020	364 Otoe	Building	Residential	New House	Mr. B's	283,000	\$1,009.00
3035	2/27/2020	343 Tacoma	Electric	Residential	Electric for new house	Viper	5,500	\$40.00
3034	2/27/2020	149 Terry	Building	Residential	Remodel house/adding bathroom/making extra bedroom	Homeowner	8,000	\$50.00
3033	2/26/2020	116 Cynthia	Plumbing/Gas	Residential	Sewer yard line	All American Plumbing	3,900	\$30.00
3032	2/26/2020	350 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,400	\$40.00
3031	2/26/2020	364 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,400	\$40.00
3030	2/26/2020	342 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,400	\$40.00
3029	2/26/2020	372 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,400	\$40.00
3028	2/26/2020	358 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,400	\$40.00
3027	2/26/2020	343 Tacoma	Plumbing/Gas	Residential	Plumbing for new house	American HVAC and plumbing	9,000	\$55.00

3026	2/26/2020	385 Tacoma	Plumbing/Gas	Residential	Plumbing for new house	American HVAC and plumbing	9,000	\$55.00
3025	2/25/2020	381 Kinniburgh	Electric	Residential	Electric for new house	Electro Craft	5,742	\$40.00
3024	2/25/2020	11152 Hwy 170	Mechanical	Residential	HVAC changrout	Franklin Heating and Air	4,843	\$35.00
3023	2/25/2020	95 Briarmeadow	Building	Residential	HVAC changrout	Paschal Heat and Air	4,250	\$35.00
3022	2/24/2020	175 Cimarron	Electric	Commercial	Electrical for addition and remodel of Library	RGS electrical contractors	37,000	\$0.00
3021	2/24/2020	175 Cimarron	Plumbing/Gas	Commercial	Plumbing for addition and remodel of Library	Town and Country Plumbing	5,600	\$0.00
3020	2/21/2020	358 Kinniburgh	Plumbing/Gas	Residential	Plumbing for new house	LB2 Plumbing	10,000	\$60.00
3019	2/20/2020	308 Wesley Stevens	Mechanical	Residential	HVAC for remodel	TMM Service	6,000	\$40.00
3018	2/20/2020	334 Kinniburgh	Electric	Residential	Electric to mobile office	Denco Electric	300	\$20.00
3017	2/20/2020	358 Kinniburgh	Electric	Residential	Electric for new house	Denco Electric	5,500	\$40.00
3016	2/19/2020	363 Kinniburgh	Mechanical	Residential	HVAC for new house	Air Control	5,980	\$40.00
3015	2/19/2020	375 Kinniburgh	Mechanical	Residential	HVAC for new house	Air Control	5,980	\$40.00
3014	2/19/2020	351 Kinniburgh	Mechanical	Residential	HVAC for new house	Air Control	5,980	\$40.00
3013	2/18/2020	381 Kinniburgh	Plumbing/Gas	Residential	Plumbing for new house	Kinghorn Plumbing	10,500	\$65.00
3012	2/18/2020	858 Gibson Hill Rd	Electric	Residential	Electric for new shop	Utopia Remodel	3,000	\$25.00

3011	2/18/2020	244 Briarhill	Plumbing/Gas	Residential	Replacing water heater	Paschal Heat and Air	1,599	\$20.00
3010	2/12/2020	182 E Main	Building	Residential	Renovation of bathroom	Homeowner	3,200	\$30.00
3009	2/7/2020	858 Gibson Hill Rd	Mechanical	Residential	HVAC system for new barn	Northwest Arkansas Heat and Air	5,000	\$35.00
3008	2/6/2020	11767 Giles	Electric	Residential	Electric for new house	Viper	5,500	\$40.00
3007	2/6/2020	698 Double Springs	Plumbing/Gas	Residential	Repair water line	Hidden Valley Plumbing	2,900	\$25.00
3006	2/5/2020	381 Kinniburgh	Building	Residential	New House	Riverwood Homes	268,000	\$964.00
3005	2/5/2020	358 Kinniburgh	Building	Residential	New House	Mad Sky Construction LLC	272,000	\$976.00
3004	2/5/2020	310 Kelli	Plumbing/Gas	Residential	Replacing water heater	Kimbel	1,427	\$20.00
3002	2/3/2020	85 Isabella Place	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,200	\$40.00
3001	2/3/2020	73 Isabella Place	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,200	\$40.00
3000	2/3/2020	350 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,200	\$40.00
2999	2/3/2020	364 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,200	\$40.00
2998	2/3/2020	342 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,200	\$40.00
2997	2/3/2020	372 Kinniburgh	Mechanical	Residential	HVAC for new house	MoranCo Renovations	5,200	\$40.00
							\$8,050.00	

Total Records: 43

3/2/2020

Library

Circulation and Patron Services

	2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation		4,265	4,152										
YTD Circulation		4,265	8,417										
Holds Satisfied		617	546										
YTD Hold Satisfied		617	1,163										
PAC Logins		526	540										
YTD PAC Logins		526	1,066										
New Cardholders		23	32										
YTD New Cardholders		23	55										

	2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation		4,101	3,528	4,783	4,047	4,015	5,343	5,458	4,826	4,881	5,071	4,283	4,257
YTD Circulation		4,101	7,629	12,412	16,459	20,474	25,817	31,275	36,101	40,982	46,053	50,336	54,593
Holds Satisfied		845	760	774	792	795	678	777	800	713	718	448	562
YTD Hold Satisfied		845	1,605	2,379	3,171	3,966	4,644	5,421	6,221	6,934	7,652	8,100	8,662
PAC Logins		766	729	742	704	878	842	749	834	662	584	469	545
YTD PAC Logins		766	1,495	2,237	2,941	3,819	4,661	5,410	6,244	6,906	7,490	7,959	8,504
New Cardholders		46	31	23	33	37	66	39	40	38	21	16	11
YTD New Cardholders		46	77	100	133	170	236	275	315	353	374	390	401

Library

Computer Use

	2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users		126	196										
YTD Early Literacy Station Users		126	322										
Users		229	233										
YTD Users		229	462										
Device Checkout		0	0										
YTD Device Checkout		0	0										
2019		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users		121	111	126	118	151	163	166	172	139	135	106	112
YTD Early Literacy Station Users		121	232	358	476	627	790	956	1,128	1,267	1,402	1,508	1,620
Users		309	295	306	229	243	254	246	288	221	270	223	214
YTD Users		309	604	910	1,139	1,382	1,636	1,882	2,170	2,391	2,661	2,884	3,098
Device Checkout		0	1	6	4	0	0	0	0	0	1	0	0
YTD Device Checkout		0	1	7	11	11	11	11	11	11	12	12	12

Library

Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Color Print Services	43	39										
YTD Color Print Services	43	82										
Copy/Print Services	1,563	2,085										
YTD Copy/Print Services	1,563	3,648										
Fax Services	63	61										
YTD Fax Services	63	124										
Notary Services	6	4										
YTD Notary Services	6	10										
Reference Transactions	547	533										
YTD Reference Transactions	547	1,080										
Scanning Services	140	246										
YTD Scanning Services	140	386										
Staff Supervised Volunteer Hours	29	39										
YTD Staff Supervised Volunteer Hours	29	68										
Test Proctor	0	0										
YTD Test Proctor	0	0										
2019												
Color Print Services	21	14	6	43	28	16	9	8	10	12	97	50
YTD Color Print Services	21	35	41	84	112	128	137	145	155	167	264	314
Copy/Print Services	2,080	2,093	2,744	1,846	1,470	1,509	1,299	1,341	1,744	1,464	1,381	1,203
YTD Copy/Print Services	2,080	4,173	6,917	8,763	10,233	11,742	13,041	14,382	16,126	17,590	18,971	20,174
Fax Services	44	56	89	49	69	82	88	138	99	67	47	85
YTD Fax Services	44	100	189	238	307	389	477	615	714	781	828	913
Notary Services	8	18	8	5	4	12	6	2	7	8	6	6
YTD Notary Services	8	26	34	39	43	55	61	63	70	78	84	90
Reference Transactions	367	257	234	229	298	216	145	297	414	376	267	301
YTD Reference Transactions	367	624	858	1,087	1,385	1,601	1,746	2,043	2,457	2,833	3,100	3,401
Scanning Services	35	35	12	18	58	14	16	25	22	47	41	58
YTD Scanning Services	35	70	82	100	158	172	188	213	235	282	323	381
Staff Supervised Volunteer Hours	13	23	37	28	27	41	61	40	38	23	24	21
YTD Staff Supervised Volunteer Hours	13	36	73	101	128	169	230	270	308	331	355	376
Test Proctor	0	0	1	4	5	1	3	2	0	1	0	0
YTD Test Proctor	0	0	1	5	10	11	14	16	16	17	17	17

Library

Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Book Club												
Community Story Time	77	88										
Kids Book Club/Tween STEM Club		12										
Kindergarten Story Time		42										
LEGO® Club		0										
Little Maker's/Coding for Kids												
Meeting Room Use	5	17										
Monthly Family Movie Showing												
Nonfiction Book Club		4										
Story Time Daycare Outreach												
Technology Instruction Session	8	3										
Theater Performance by YAG		22										
Total Monthly Program Attendance	85	171										
Number of Juvenile Programs	4	8										
Number of Young Adult Programs												
Number of Adult Programs		1										
Number of Non-library Meeting Room Events	1	3										

Library

Daily Visitors

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visits	2,407	2,234										
YTD Visits	2,407	4,641										

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visits	2,439	2,534	2,732	2,312	n/a	n/a	2,737	2,445	2,365	2,745	1,904	2,463
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017	12,754	15,199	17,564	20,309	22,213	24,676

Planning Commission Minutes
January 27, 2020

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Howard Carter
Jay Moore
Chad Ball
Toni Lindsey
Gerry Harris
Judy Horne
Bobby Wilson

ABSENT

City Employees Present: Mayor Ernie Penn;
Melissa McCarville, City Business Manager; Rick
Bramall, City Building Inspector

2. **Approval of Minutes:** December 16, 2019 Minutes were approved as written.
3. **Comments from Citizens:** There were no comments from citizens.

Prior to the Land Use Plan discussion, Mayor Ernie Penn asked to speak to the Planning Commission. First, he thanked the commissioners for their commitment to the City and to the Planning Commission, noting the amount of time required. He said that people who come to the meetings feel rapport and feel they are listened to.

He noted that we are starting a new decade, a new era, with lots of development coming to our city. The developers have seen the opportunities for westward growth. With this rapid growth, one of the biggest challenges is residential development. However, he said we have good ordinances to ensure the growth is well done.

He mentioned that not everyone who wishes to live here can afford a home and escalating house prices are not helping them. Therefore, he felt that at some time we are going to need to talk about multi-family housing. There is a shortage throughout Northwest Arkansas. Here in Farmington there is available land near very nice subdivisions and he felt commissioners need to have an open mind regarding placement of multi-family housing near those subdivisions because property owners have rights, too. The City's right is to be sure what the developer presents adheres to the City's ordinances. This can be done when the developer presents a Preliminary Plat.

He urged commissioners to make a differentiation between our own personal wishes and what is best for the City and to listen to what the developers have to say before forming an opinion.

Mayor Penn also reminded commissioners that state law says the Commission can't dictate how structures will look. Those types of details are worked out in the Large Scale Development Plan where the City can dictate certain things.

Judy Horne said that she felt property owners adjacent to new developments have important rights, too and therefore, all new developments adjacent to existing properties must have good zone transition and blend in well and not lower their property values. Further, if we are going to have more multi-family housing we need to review the standards and regulations. She said that also, the City should look at requiring more green space in multi-family instead of the front view of multi-family being garage

doors, an entry door, and lots of concrete parking area. There is some older multi-family housing in our City that is very dismal looking and also, some landlords do not keep the buildings and the surrounding yards looking good. She said very good research studies are verifying that for improved feeling of well-being, people need to be able to see some green space.

She reminded that our City's logo says "Feels like home" and we need to ensure that we maintain that feeling within all areas of the city.

Robert Mann said that the older multi-family developments occurred many years ago before the City had better ordinances and regulations in place. That resulted in the type of development Judy was describing. He reminded that there is a need for multi-family housing and the Planning Commission must determine how it is going to be developed, doing what is best for the City.

He also agreed with Mayor Penn that the property owners do have rights, too.

Chad Ball said a diversity of housing types can be achieved. The City does not have to have only duplexes and "McMansions". One of his big concerns is regarding the strain all this new development is going to put on infrastructure. He asked what is the City's long-range plan for water and sewer? Are these new developments going to overload the current systems? Having these questions answered would be helpful to making better decisions.

It was determined that the City does not have specific plans for infrastructure. However, Rick Brammall does have a map provided by Western Water Authority and the City of Fayetteville. Also, the City currently has a contract to determine the impact of development in the south portion of the city.

Mayor Penn said once the Planning Commission approves a preliminary plat for a development, then it is carefully scrutinized by the City's Engineer, Chris Brackett. He determines all types of impacts the development will have.

Mayor Penn said that regarding the Riggins' development north of Clyde Carnes Road, they are going to build a sewer lift station. Also, the City is taking steps to see what water extensions will cost and if the City does expend dollars for this, how will it recoup the cost?

Bobby Wilson felt it was not the Planning Commission's call on the infrastructure, leaving it to the Engineer to make those determinations. It was noted that the City Engineer is very conservative and holds developers to a very high standard.

4. Discussion of the Land Use Plan

Melissa McCarville said the last time the Commission met, Sarah Ames talked to the group about how to move forward. She said many cities do a survey of citizens utilizing such things as Facebook and a city website. This helps find out what people who live here think our city should be.

In the discussion, Melissa McCarville was asked about land outside the actual city limits. She said the procedure is that if we turn down someone's development plan that is in the City's future growth plan, the matter is referred to the County for their decision. However, there has been some question whether the County has any authority at all since the land is in our planning area.

In discussion, it was noted that Farmington's population appears to be greatly increased and the sales tax continues to go up in a steady trend. Mayor Penn said that when he contacts businesses to come here they tell him there is not a high enough population; he reminds them that the vehicle count through Farmington is 27,000 cars per day. However, with the new census numbers, he thinks they will begin to be interested in Farmington.

Chad Ball wished to see the Flood Plain Map that is being updated, knowing drainage is a major issue in our city. He also inquired about Mr. Riggins' original plan to put a subdivision "pocket park" in lieu of paying a fee per residence built. The location was separated from the subdivision and next to the High School property. Steve Tennant's opinion, according to the Landscape Ordinance, is that park land must be an actual part of the development and the land in question is not. The City will be writing Mr. Riggins a letter explaining this to him.

It was decided that Sarah Ames will work on the questionnaire with input from Planning Commissioners and this will be reviewed at the next work session on February 17, 2020.

5. Adjournment: Having no further business the Planning Commission meeting was adjourned.



Judy Horne - Secretary



Robert Mann - Chair