



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA**  
**April 10, 2017**

A regular meeting of the Farmington City Council will be held on  
Monday, April 10, 2017 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - March 13, 2017 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
  - a. Street Committee
  - b. City Beautification Committee
  - c. Economic Development Committee
  - d. Park & Recreation Committee
  - e. Finance Committee
  - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMOS**

**NEW BUSINESS**

12. Ordinance No. 2017-04 – An ordinance rezoning property containing approximately .94± acres behind 197 Main Street from C-2, Highway Commercial to MF-2, Multi-Family Residential, as requested by Collier Land Holdings, LLC.
13. Request approval of the addition of the rank of Lieutenant for Police Department.
14. Request approval for the renewal of the School Resource Officer contract with Farmington School District.
15. Request approval to place for bid the 2006 Dodge Charger for Police Department.
16. Request approval of the addition of Children’s Services Librarian for the Farmington Public Library.
17. Ordinance No. 2017-05 – Levying 1% Sales and Use Tax (ordinance will be distributed when it is available).
18. Ordinance No. 2017-06 – Calling Election on Levy of 1% Sales and Use Tax (ordinance will be distributed when it is available).
19. Ordinance No. 2017-07 - Calling Election on Issuance of Bonds (ordinance will be distributed when it is available).

**INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

## **Minutes of the Regular Farmington City Council Meeting March 13, 2017**

The regular meeting of the Farmington City Council scheduled for Monday, March 13, 2017 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

**Comments from Citizens** – Dean Roland, 76 Rob Street thanked Mayor Penn for removing the proposed Public Works building site at Creekside Park. The residents of the area were very thankful that he listened to their concerns.

City Attorney Tennant and Mayor Penn advised the council that the property at 89 Double Springs Road will be razed the week of the 20<sup>th</sup> pending the demolition permit being issued. The new buyer of the property will reimburse the city for the cost of demolition. The property at 97 Double Springs Road received their 3<sup>rd</sup> and final conviction last week and the legal process is moving forward.

### **Approval of the minutes for the February 13, 2017 regular meeting of the city council.**

It was noted that City Attorney Tennant did not read the state of the city address as it was stated in the minutes. On the motion of Alderman Morgan and seconded by Alderman Bell and by the consent of all members present, the minutes for the meeting were amended and approved as presented.

**Financial Reports** – City Clerk Penn advised that city sales tax was up \$2,963.28 county sales tax was up \$3706.11 for a total increase of \$6,669.39.

### **Entertain a motion to read all Ordinances and Resolutions by title only**

On the motion of Alderman Cunningham and seconded by Alderman Morgan and by the consent of all members present, the motion to read all Ordinances and Resolutions by title only was approved.

**Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports** – City Business Manager McCarville reminded everyone that anyone can sign up for the code red weather alerts and if you have citizens inquire that don't live in the city limits , Washington county also offers a similar service.

**Items to be removed from City of Farmington Inventory – 2 Computers (1 server, 1 laptop)  
Server, tag # 361 serial number 8WPBPD1. Laptop – tag # 393 serial Number B8P6MQ1.**

A motion was made by Alderman Bryant and seconded by Alderman Mathews to approve the removal of the 2 Computers (1 server, 1 laptop) Server, tag # 361 serial number 8WPBPD1. Laptop – tag # 393 serial Number B8P6MQ1. It was approved by all those present.

**Items to be removed from City of Farmington Inventory – Vitek Video System**

A motion was made by Alderman Bell and seconded by Alderman Cunningham to approve the removal of the Vitek Video System, VT-DVR04Q Vitek Video System Tag # 0043. It was approved by all those present.

**Unfinished Business – Resolution No. 2017 -01 – A resolution establishing the procedural rules for the city council of the City of Farmington , Arkansas for 2017.**

A motion was made Alderman Bryant and seconded by Alderman Lipford to approve Resolution 2017-01. It was approved by all those present.

**New Business**

**Ordinance No. 2017-03 An Ordinance rezoning property containing approximately 1 +/- acres on West Hwy. 62 from R-1, single family residential district, to c-2, highway commercial, as requested by Jim and Rebecca Ayers.**

A motion was made by Alderman Bell and seconded by Alderman Lipford to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2017-03 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2017-03 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

A motion was made to approve the Emergency Clause for Ordinance 2017 -03 by Alderman Bell and seconded by Alderman Bryant, it was approved by all those present.

**Resolution 2017-02 A resolution in support of an application for the Local Law Enforcement Block Grant.**

A motion was made by Alderman Cunningham and seconded by Alderman Lipford to approve Resolution 2017-02. It was approved by all those present.

**Request approval to use Local Law Enforcement Block Grant.**

A motion was made by Alderman Bryant and seconded by Alderman Bell to approve the use of Local Law Enforcement Block Grant. It was approved by all those present

**Request approval to purchase new 2017 Dodge Charger for Police Department.**

A motion was made by Alderman Bell and seconded by Alderman Bryant to approve the purchase of a 2017- Dodge Charger in the amount of \$35,000.00. It was approved by all those present

There being no further business to come before the council and on the motion of Alderman Bryant and seconded by Alderman Cunningham and by the consent of all members present, the meeting adjourned at 6:32 pm until the next regularly scheduled meeting to be held Monday April 10, 2017 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

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Mayor Ernie Penn

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City Clerk Kelly Penn

MONTH	CITY SALES TAX	CITY SALES TAX	STATE SALES TAX	STATE SALES TAX
	2016	2017	2016	2017
JANUARY	\$ 50,899.94	\$ 57,103.51	\$ 88,109.44	\$ 94,536.33
FEBRUARY	\$ 58,889.40	\$ 61,852.68	\$ 101,489.67	\$ 105,195.78
MARCH	\$ 51,440.57	\$ 64,178.41	\$ 79,550.26	\$ 90,177.29
APRIL	\$ 52,628.34		\$ 92,046.12	
MAY	\$ 59,845.31		\$ 89,596.09	
JUNE	\$ 51,940.54		\$ 86,705.96	
JULY	\$ 57,444.85		\$ 95,018.04	
AUGUST	\$ 58,725.74		\$ 91,678.49	
SEPTEMBER	\$ 68,785.76		\$ 97,719.53	
OCTOBER	\$ 58,706.39		\$ 95,999.94	
NOVEMBER	\$ 59,186.30		\$ 92,944.39	
DECEMBER	\$ 59,966.30		\$ 94,495.76	
TOTALS	\$ 688,459.44	\$ 183,134.60	\$ 1,105,353.69	\$ 289,909.40
Previous year, compared to current year		\$ 12,737.84		\$ 10,627.03
		Total Increase	\$ 23,364.87	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>Revenue &amp; Expenditures</b>			
<b>GENERAL REVENUES</b>			
<b>Revenue</b>			
ACCIDENT REPORT REVENUES	360.00	600.00	60.00%
ACT 833	0.00	17,000.00	0.00%
ALCOHOL SALES TAX	865.15	2,278.00	37.98%
ANIMAL CONTROL REVENUES	645.00	2,500.00	25.80%
BUILDING INSPECTION FEES	8,684.00	60,000.00	14.47%
BUSINESS LICENSES	3,800.00	5,000.00	76.00%
CITY COURT FINES	28,673.21	36,000.00	79.65%
CITY SALES TAX REVENUES	137,350.94	516,957.00	26.57%
COUNTY TURNBACK	35,727.14	415,000.00	8.61%
DEVELOPMENT FEES	825.00	7,000.00	11.79%
FRANCHISE FEES	94,965.49	375,000.00	25.32%
GARAGE SALE PERMITS	90.00	3,000.00	3.00%
INTEREST REVENUES	0.00	2,000.00	0.00%
MISCELLANEOUS REVENUES	51.86	1,200.00	4.32%
PARK RENTAL	180.00	1,200.00	15.00%
SALES TAX - OTHER	289,909.40	1,087,044.00	26.67%
SPORTS COMPLEX FEES	26,430.00	50,000.00	52.86%
SRO REIMBURSEMENT REVENUES	7,592.49	35,000.00	21.69%
STATE TURNBACK	25,842.33	100,000.00	25.84%
<b>Revenue</b>	<b>\$661,992.01</b>	<b>\$2,716,779.00</b>	
<b>Gross Profit</b>	<b>\$661,992.01</b>	<b>\$2,716,779.00</b>	
<b>Revenue Less Expenditures</b>	<b>\$661,992.01</b>	<b>\$2,716,779.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$661,992.01</b>	<b>\$2,716,779.00</b>	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>ADMINISTRATIVE DEPT</b>			
<b>Expenses</b>			
ADDITIONAL SERVICES EXPENSE	34,486.64	185,000.00	18.64%
ADVERTISING EXPENSE	1,388.45	5,000.00	27.77%
BUILDING MAINT & CLEANING	10,741.93	40,000.00	26.85%
CREDIT CARD FEE EXPENSE	1,100.79	0.00	0.00%
INSURANCES EXPENSE	0.00	30,656.00	0.00%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	2,616.84	22,000.00	11.89%
MISCELLANEOUS EXPENSE	0.00	2,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	16,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	21,598.20	32,175.00	67.13%
PAYROLL EXP - ELECTED OFFICIA	23,596.30	83,500.00	28.26%
PAYROLL EXP - REGULAR	51,716.37	243,000.00	21.28%
PLANNING COMMISSION	3,049.24	19,400.00	15.72%
POSTAGE EXPENSE	0.00	4,000.00	0.00%
PROFESSIONAL SERVICES	6,987.70	41,500.00	16.84%
REPAIR & MAINT - OFFICE EQUIP	0.00	5,000.00	0.00%
TECHNICAL SUPPORT	0.00	11,000.00	0.00%
TELECOMMUNICATION EXPENSES	109.99	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	3,516.19	15,000.00	23.44%
UTILITIES EXPENSES	12,668.14	50,000.00	25.34%
<b>Expenses</b>	<b>\$173,576.78</b>	<b>\$815,231.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$173,576.78)</b>	<b>(\$815,231.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$173,576.78)</b>	<b>(\$815,231.00)</b>	



Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Mar 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
<b>ANIMAL CONTROL DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	157.33	2,450.00	6.42%
MATERIALS & SUPPLIES EXPENSE	0.00	600.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	800.00	0.00%
PAYROLL EXP - REGULAR	14,301.73	56,000.00	25.54%
PROFESSIONAL SERVICES	2,289.00	18,965.00	12.07%
REPAIR & MAINT - EQUIPMENT	0.00	1,563.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	541.25	728.00	74.35%
<b>Expenses</b>	<b>\$17,289.31</b>	<b>\$81,606.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$17,289.31)</b>	<b>(\$81,606.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$17,289.31)</b>	<b>(\$81,606.00)</b>	

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Mar 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
<b>BUILDING PERMIT DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	419.02	3,500.00	11.97%
MATERIALS & SUPPLIES EXPENSE	2,545.00	1,500.00	169.67%
PAYROLL EXP - REGULAR	20,699.42	80,500.00	25.71%
REPAIR & MAINT - EQUIPMENT	0.00	1,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,046.41	3,483.00	30.04%
UNIFORMS/GEAR EXPENSE	538.65	750.00	71.82%
<b>Expenses</b>	<b>\$25,248.50</b>	<b>\$91,233.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$25,248.50)</b>	<b>(\$91,233.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$25,248.50)</b>	<b>(\$91,233.00)</b>	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>FIRE DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	1,146.10	8,000.00	14.33%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	1,163.82	7,500.00	15.52%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	5,228.00	0.00%
PAYROLL EXP - REGULAR	73,201.34	298,000.00	24.56%
REPAIR & MAINT - EQUIPMENT	206.00	3,000.00	6.87%
REPAIR & MAINT - TRUCK	3,534.37	5,000.00	70.69%
TRAVEL, TRAINING & MEETINGS	415.00	4,000.00	10.38%
UNIFORMS/GEAR EXPENSE	1,558.99	11,162.00	13.97%
UTILITIES EXPENSES	64.50	0.00	0.00%
<b>Expenses</b>	<b>\$83,560.24</b>	<b>\$344,790.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$83,560.24)</b>	<b>(\$344,790.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$83,560.24)</b>	<b>(\$344,790.00)</b>	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>LAW ENFORCE - COURT</b>			
<b>Expenses</b>			
MATERIALS & SUPPLIES EXPENSE	122.16	1,100.00	11.11%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	19,429.79	103,250.00	18.82%
SPECIAL COURT COSTS	0.00	6,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	50.00	1,950.00	2.56%
<b>Expenses</b>	<b>\$19,601.95</b>	<b>\$116,200.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$19,601.95)</b>	<b>(\$116,200.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$19,601.95)</b>	<b>(\$116,200.00)</b>	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>LAW ENFORCE - POLICE</b>			
<b>Expenses</b>			
BREATHALYZER EXPENSES	140.18	800.00	17.52%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	5,453.49	37,500.00	14.54%
MATERIALS & SUPPLIES EXPENSE	7,092.09	31,894.00	22.24%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	878.00	27,000.00	3.25%
PAYROLL EXP - REGULAR	216,765.36	779,000.00	27.83%
PAYROLL EXP - SRO	19,145.15	72,676.00	26.34%
PROFESSIONAL SERVICES	304.00	0.00	0.00%
REPAIR & MAINT - AUTOMOBILES	5,206.38	16,000.00	32.54%
REPAIR & MAINT - EQUIPMENT	201.75	3,000.00	6.73%
TRAVEL, TRAINING & MEETINGS	100.00	9,500.00	1.05%
UNIFORMS/GEAR EXPENSE	1,627.50	9,500.00	17.13%
UTILITIES EXPENSES	463.80	0.00	0.00%
<b>Expenses</b>	<b>\$257,377.70</b>	<b>\$989,870.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$257,377.70)</b>	<b>(\$989,870.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$257,377.70)</b>	<b>(\$989,870.00)</b>	

**GENERAL FUND**  
**Statement of Revenue and Expenditures**

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	Year-To-Date		Jan 2017
	Jan 2017	Annual Budget	Dec 2017
	Mar 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget

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**LIBRARY**

<b>Expenses</b>			
LIBRARY TRANSFER	0.00	30,000.00	0.00%
<b>Expenses</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	
<b>Revenue Less Expenditures</b>	<b>\$0.00</b>	<b>(\$30,000.00)</b>	
<b>Net Change in Fund Balance</b>	<b>\$0.00</b>	<b>(\$30,000.00)</b>	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>PARKS DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	442.99	3,000.00	14.77%
MATERIALS & SUPPLIES EXPENSE	597.93	5,000.00	11.96%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	12,162.57	51,615.00	23.56%
PAYROLL EXP - SPORTS COMPLEX	16,279.32	64,700.00	25.16%
PROFESSIONAL SERVICES	0.00	3,100.00	0.00%
REPAIR & MAINT - EQUIPMENT	216.95	5,000.00	4.34%
SPORTS PARK FUEL	197.26	2,000.00	9.86%
SPORTS PARK MATERIALS	6,957.82	16,000.00	43.49%
SPORTS PARK NEW EQUIP	0.00	12,000.00	0.00%
SPORTS PARK PROF SERV	12,187.20	35,000.00	34.82%
SPORTS PARK REPAIR/MAINT	1,624.16	14,000.00	11.60%
SPORTS PARK UNIFORMS	1,082.50	750.00	144.33%
SPORTS PARK UTILITIES	2,488.66	20,934.00	11.89%
UNIFORMS/GEAR EXPENSE	541.25	750.00	72.17%
UTILITIES EXPENSES	697.67	3,000.00	23.26%
<b>Expenses</b>	<b>\$55,476.28</b>	<b>\$247,849.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$55,476.28)</b>	<b>(\$247,849.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$55,476.28)</b>	<b>(\$247,849.00)</b>	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Mar 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
<b>TRANSFERS BETWEEN FUNDS</b>			
<b>Revenue</b>			
STREET CITY SALES TAX	15,463.17	0.00	0.00%
STREET COUNTY TURNBACK	3,097.01	0.00	0.00%
<b>Revenue</b>	<b>\$18,560.18</b>	<b>\$0.00</b>	
<b>Gross Profit</b>	<b>\$18,560.18</b>	<b>\$0.00</b>	
<b>Expenses</b>			
STREET CITY SALE TAX	60,580.22	0.00	0.00%
STREET COUNTY TURNBACK EXPE	4,944.65	0.00	0.00%
<b>Expenses</b>	<b>\$65,524.87</b>	<b>\$0.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$46,964.69)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$46,964.69)</b>	<b>\$0.00</b>	



**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Mar 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
<b>Unallocated</b>			
<b>Revenue</b>			
INTEREST REVENUES	479.19	0.00	0.00%
MISCELLANEOUS REVENUES	232.77	0.00	0.00%
STREET CITY SALES TAX	30,320.48	0.00	0.00%
<b>Revenue</b>	<b>\$31,032.44</b>	<b>\$0.00</b>	
<b>Gross Profit</b>	<b>\$31,032.44</b>	<b>\$0.00</b>	
<b>Revenue Less Expenditures</b>	<b>\$31,032.44</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$31,032.44</b>	<b>\$0.00</b>	

**Statement of Revenue and Expenditures**

<b>Report Totals</b>	<b>\$2,148,682.89</b>	<b>\$8,150,337.00</b>
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**Records included in total = 134**

**LIBRARY FUND**  
**Statement of Revenue and Expenditures**

	Current Period	Annual Budget	Jan 2017
	Jan 2017 Mar 2017 Actual	Jan 2017 Dec 2017	Dec 2017 Percent of Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
FINES/LOST ITEMS	1,397.93	3,000.00	46.60%
INTEREST REVENUES	4.50	0.00	0.00%
TRANS FROM GENERAL FUND		30,000.00	0.00%
WASHINGTON CO LIBRARY REVE	38,769.00	155,077.00	25.00%
<b>Revenue</b>	<b>\$40,171.43</b>	<b>\$188,077.00</b>	
<b>Gross Profit</b>	<b>\$40,171.43</b>	<b>\$188,077.00</b>	
<b>Expenses</b>			
BOOKS AND MEDIA	7,629.90	32,000.00	23.84%
INSURANCES EXPENSE		2,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	2,495.22	12,000.00	20.79%
MISCELLANEOUS EXPENSE	38.00	500.00	7.60%
NEW EQUIPMENT PURCHASE		5,000.00	0.00%
PAYROLL EXP - REGULAR	22,168.66	120,000.00	18.47%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE	430.00	1,000.00	43.00%
REPAIR & MAINT - BUILDING	1,014.09	6,000.00	16.90%
TECHNICAL SUPPORT		400.00	0.00%
TRAVEL, TRAINING & MEETINGS	153.00	400.00	38.25%
UTILITIES EXPENSES	1,500.23	8,477.00	17.70%
<b>Expenses</b>	<b>\$35,429.10</b>	<b>\$188,077.00</b>	
<b>Revenue Less Expenditures</b>	<b>\$4,742.33</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$4,742.33</b>	<b>\$0.00</b>	

**STREET FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date		Jan 2017
	Jan 2017	Annual Budget	Dec 2017
	Mar 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
GRANTS	56,734.91	0.00	0.00%
INTEREST REVENUES	7.63	100.00	7.63%
MISCELLANEOUS REVENUES	1,250.00	100.00	1,250.00%
STREET CITY SALES TAX	60,580.22	157,607.00	38.44%
STREET COUNTY TURNBACK	3,097.01	40,000.00	7.74%
STREET STATE TURNBACK	99,477.54	387,443.00	25.68%
<b>Revenue</b>	<b>\$221,147.31</b>	<b>\$585,250.00</b>	
<b>Gross Profit</b>	<b>\$221,147.31</b>	<b>\$585,250.00</b>	
<b>Expenses</b>			
ADDITIONAL SERVICES EXPENSE	81.68	0.00	0.00%
FUEL EXPENSES	921.19	9,000.00	10.24%
INSURANCES EXPENSE	0.00	3,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	2,379.14	13,000.00	18.30%
MISCELLANEOUS EXPENSE	122.72	500.00	24.54%
NEW EQUIPMENT PURCHASE	3,588.83	35,000.00	10.25%
PAYROLL EXP - REGULAR	44,610.69	184,000.00	24.24%
PROFESSIONAL SERVICES	51,890.14	20,000.00	259.45%
REPAIR & MAINT - EQUIPMENT	5,004.51	10,000.00	50.05%
STREET LIGHTS	11,929.67	50,000.00	23.86%
STREET/ROAD REPAIRS	3,000.00	253,250.00	1.18%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	1,623.75	2,000.00	81.19%
UTILITIES EXPENSES	929.03	5,000.00	18.58%
<b>Expenses</b>	<b>\$126,081.35</b>	<b>\$585,250.00</b>	
<b>Revenue Less Expenditures</b>	<b>\$95,065.96</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$95,065.96</b>	<b>\$0.00</b>	



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865

## **MEMO**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Thomas, City Clerk

From: Mark Cunningham  
Re: remove Engine 2 from inventory  
Date: 4/4/2017

### **Recommendation**

I would like to recommend that we remove engine 2 from inventory that was purchased by Prairie-grove Farmington Rural Association for us to use. Also we would like to sell the truck to another fire dept. (Hwy 51 fire department) for the sum of \$35,000.

### **Background**

The Farmington Prairie-Grove Rural association purchased a fire truck for us to use in 1997 and it has about reached its life span for us, and the association wants to buy us a new truck to take it's place at a price of \$350,000. So they need to sell our old truck for \$35,000 to another fire dept. to go in on the purchase of our new truck. We have been helping this small department out trying to get them going and this would be a great help to them.

### **Budget impact**

No change, except we will be getting a new fire truck out of the deal.

Mark Cunningham  
Fire Chief

ORDINANCE NO. 2017-04

AN ORDINANCE REZONING PROPERTY CONTAINING APPROXIMATELY .94 ± ACRES BEHIND 197 MINA STREET FROM C-2, HIGHWAY COMMERCIAL TO MF-2, MULTI-FAMILY RESIDENTIAL, AS REQUESTED BY COLLIER LAND HOLDINGS, LLC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to Collier Land Holdings, LLC is zoned C-2, Highway Commercial; and

WHEREAS, after a public hearing on March 27, 2017, the Farmington Planning Commission voted during a regular meeting to rezone the properties from C-2 to MF-2.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From C-2, Highway Commercial to MF-2, Multi-Family Residential for the real properties described in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 10th day of April, 2017.

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Penn, City Clerk

## **Exhibit A**

### LEGAL DESCRIPTION:

A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 23, SAID POINT BEING A FOUND IRON PIN, AND RUNNING THENCE N89°58'41"W 253.23' TO A FOUND COTTON SPINDLE, THENCE N00°15'14"W 160.69' TO A SET IRON PIN, THENCE EAST 254.03' TO A FOUND IRON PIN, THENCE SOUTH 160.78' POINT OF BEGINNING. CONTAINING 0.94 ACRES, MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.



Doc ID: 019185720002 Type: REL  
 Kind: SURVEY  
 Recorded: 11/30/2009 at 02:46:46 PM  
 Fee Amt: \$15.00 Page 1 of 2  
 Washington County, AR  
 Bette Stamps Circuit Clerk  
 File 2009-00037767

**SURVEYING NOTES**

STATE RECORDING NUMBER:  
 500-16N-31W-0-23-220-72-1532

COMPLETED FIELD WORK  
 OCTOBER 21, 2009

BASIS OF BEARING:  
 EAST LINE OF SECTION 23 TOWNSHIP 16 NORTH  
 RANGE 31 WEST BEING NORTH

REFERENCE DOCUMENTS:  
 1. WARRANTY DEED FILED IN DEED BOOK 1172 AT  
 PAGE 343.

FLOOD CERTIFICATION:  
 NO PORTION OF THIS PROPERTY IS LOCATED  
 WITHIN FLOOD ZONE "A" OR "AE" AS  
 DETERMINED BY THE NATIONAL FLOOD  
 INSURANCE PROGRAM FLOOD INSURANCE RATE  
 MAP FOR WASHINGTON COUNTY, ARKANSAS.  
 (FIRM PANEL #05143C0215F DATED 05/16/2008)

LEGEND REALTY, INC.  
 100 EAST MAIN STREET  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

PREFRICK PARK LLC  
 140 EAST MAIN STREET  
 FARMINGTON AR 72701  
 PARCEL #790-0737-000

FIN REAL PROPERTY, LLC  
 116 EAST MAIN STREET  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

FIN REAL PROPERTY, LLC  
 116 EAST MAIN STREET  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

COLBERT FARMINGTON  
 LLC, ORAR FARMINGTON LLC,  
 LEB METCO PARK,  
 ROCKETER HY UNED  
 FARMINGTON AR 72701  
 PARCEL #790-0732-000

CAMPBELL BOWEN A  
 140 EAST OLD FARMINGTON ROAD  
 FARMINGTON AR 72701  
 PARCEL #790-0737-000

COMB, VERNON & LORETTA  
 210 EAST OLD FARMINGTON ROAD  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

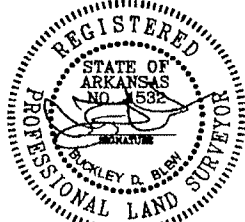
STEVENS, JACQUELINE LEE  
 181 EAST OLD FARMINGTON ROAD  
 FARMINGTON AR 72701  
 PARCEL #790-0737-000

DEWITT, JAMES L & JAMES MARY  
 116 EAST OLD FARMINGTON ROAD  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

DEWITT, JAMES L & JAMES MARY  
 116 EAST OLD FARMINGTON ROAD  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

GIFFORD, BRUCE L & LINDA L  
 202 EAST OLD FARMINGTON ROAD  
 FARMINGTON AR 72701  
 PARCEL #790-0738-000

I HEREBY CERTIFY THIS TO BE TRUE AND CORRECT  
 TO THE BEST OF MY KNOWLEDGE AND BELIEF  
 ON THIS THE 20TH DAY OF OCTOBER, 2009.



IF THE SIGNATURE ON THIS SEAL IS NOT AN ORIGINAL AND NOT BLUE IN COLOR THEN IT SHOULD BE ASSUMED THAT THIS PLAT MAY HAVE BEEN ALTERED. THE ABOVE CERTIFICATION SHALL NOT APPLY TO ANY COPY THAT DOES NOT BEAR AN ORIGINAL SEAL AND SIGNATURE.

STANDARD LEGEND	
	BOUNDARY LINE
	FORTY LINE
	CENTERLINE OF ROAD
	RIGHT-OF-WAY
	FENCE
	OVERHEAD POWER LINE
	INGRESS & EGRESS EASEMENT
	BUILDING SET BACK
	UTILITY EASEMENT
	SET FOUND 5/8" REBAR
	SET FOUND COTTON SPINDLE
	(M) FIELD MEASUREMENT
	(R) RECORDED MEASUREMENT



1 inch = 50 feet



**BLEW & ASSOCIATES**  
 PROFESSIONAL LAND SURVEYORS  
 524 W. SYCAMORE ST., SUITE 4  
 FAYETTEVILLE, AR 72703  
 PH. (479) 443-4506 FAX (479) 582-1883  
<http://www.blewinc.com>

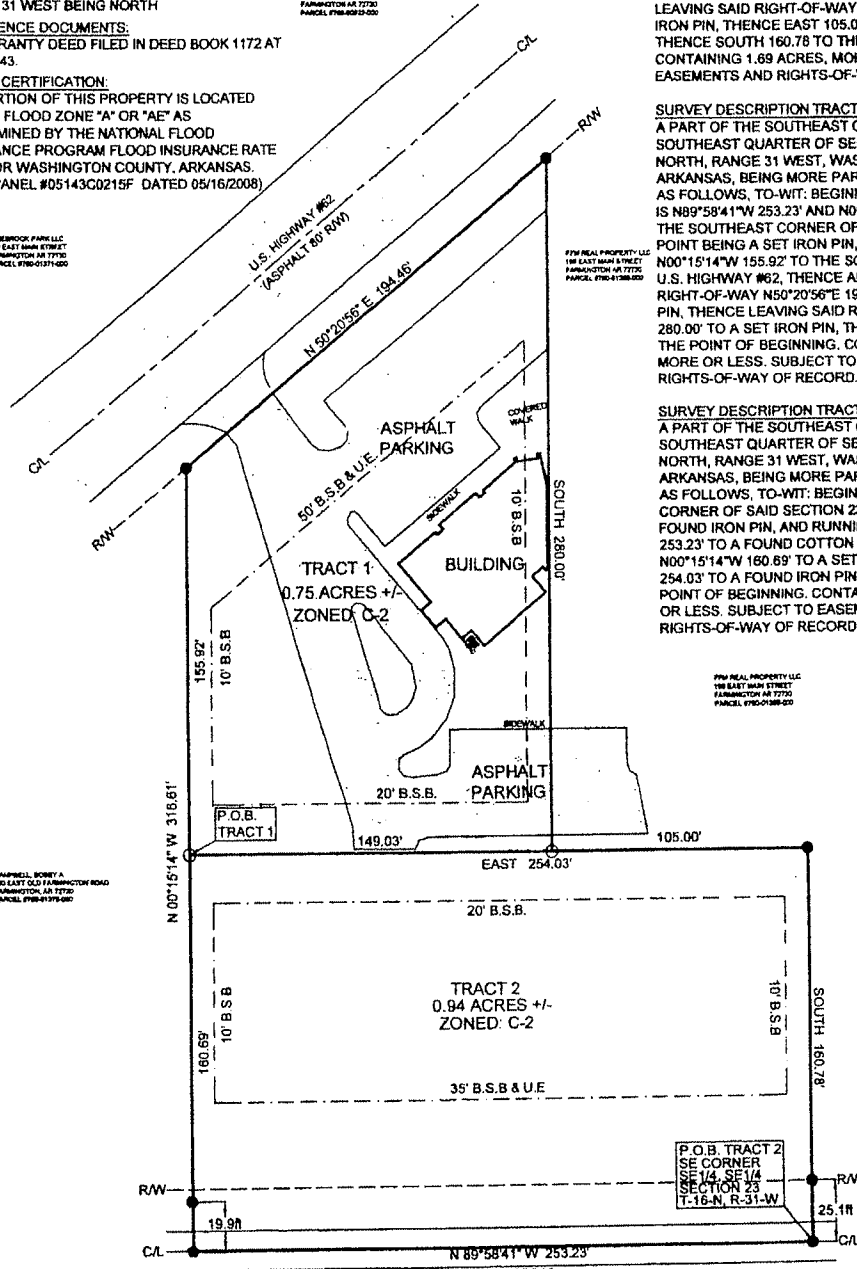
FOR THE USE AND BENEFIT OF  
**COLLIER DRUG**  
 JOB # 09-373 DRAWN BY PAS  
 SURVEYED BY BDB  
 DATE: 10/28/2009

LOCATION:	SECTION 23, TOWNSHIP 16 NORTH, RANGE 31 WEST	SURVEYED BY BDB
COUNTY/STATE:	WASHINGTON COUNTY, ARKANSAS	DATE: 10/28/2009

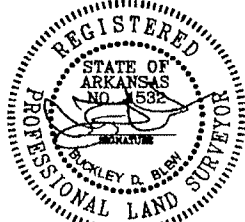
**SURVEY DESCRIPTION PARENT TRACT:**  
 A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING THE SOUTHEAST CORNER OF SAID SECTION 23, SAID POINT BEING A FOUND IRON PIN, AND RUNNING THENCE N89°58'41"W 253.23' TO A COTTON SPINDLE, THENCE N00°15'14"W 316.61' TO THE SOUTH RIGHT-OF-WAY OF U.S. HIGHWAY #62, THENCE ALONG SAID RIGHT-OF-WAY, N50°20'56"E 194.46' TO A FOUND IRON PIN, THENCE LEAVING SAID RIGHT-OF-WAY SOUTH 280.00' TO A SET IRON PIN, THENCE EAST 105.00' TO A FOUND IRON PIN, THENCE SOUTH 160.78' TO THE POINT OF BEGINNING, CONTAINING 1.69 ACRES, MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

**SURVEY DESCRIPTION TRACT 1:**  
 A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT WHICH IS N89°58'41"W 253.23' AND N00°15'14"W 160.69' FROM THE SOUTHEAST CORNER OF SAID SECTION 23, SAID POINT BEING A SET IRON PIN, AND RUNNING THENCE N00°15'14"W 155.92' TO THE SOUTH RIGHT-OF-WAY OF U.S. HIGHWAY #62, THENCE ALONG SAID RIGHT-OF-WAY N50°20'56"E 194.46' TO A FOUND IRON PIN, THENCE LEAVING SAID RIGHT-OF-WAY SOUTH 280.00' TO A SET IRON PIN, THENCE WEST 149.03' TO THE POINT OF BEGINNING, CONTAINING 0.75 ACRES, MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

**SURVEY DESCRIPTION TRACT 2:**  
 A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 23, SAID POINT BEING A FOUND IRON PIN, AND RUNNING THENCE N89°58'41"W 253.23' TO A FOUND COTTON SPINDLE, THENCE N00°15'14"W 160.69' TO A SET IRON PIN, THENCE EAST 254.03' TO A FOUND IRON PIN, THENCE SOUTH 160.78' TO THE POINT OF BEGINNING, CONTAINING 0.94 ACRES, MORE OR LESS. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.



I HEREBY CERTIFY THIS TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF ON THIS THE 20TH DAY OF OCTOBER, 2009.



IF THE SIGNATURE ON THIS SEAL IS NOT AN ORIGINAL AND NOT BLUE IN COLOR THEN IT SHOULD BE ASSUMED THAT THIS PLAT MAY HAVE BEEN ALTERED. THE ABOVE CERTIFICATION SHALL NOT APPLY TO ANY COPY THAT DOES NOT BEAR AN ORIGINAL SEAL AND SIGNATURE.

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	BOUNDARY LINE
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	SET FOUND 5/8" REBAR
	SET FOUND COTTON SPINDLE
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1 inch = 50 feet



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FOR THE USE AND BENEFIT OF  
**COLLIER DRUG**  
 JOB # 09-373 DRAWN BY PAS  
 SURVEYED BY BDB  
 DATE: 10/28/2009

LOCATION:	SECTION 23, TOWNSHIP 16 NORTH, RANGE 31 WEST	SURVEYED BY BDB
COUNTY/STATE:	WASHINGTON COUNTY, ARKANSAS	DATE: 10/28/2009



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Brian Hubbard  
Re: Request to add Lieutenant's position  
Date: April 10, 2017

### **Recommendation**

Police Department requests the addition of the rank of Lieutenant

### **Background**

We are requesting the rank of Lieutenant to be added to the police department. This will bring us more in line with other departments. This gives another line of upper level supervision that will allow more leadership roles on other shifts.

### **Discussion**

The city of Farmington is growing at an alarming rate. The Mayor and City Council have always been proactive and aggressive in the help that they give the police department. I am requesting the addition of a Lieutenant's position to help the police department to stay proactive and in line with other department's locally and statewide. This will give another line of upper level supervision and allow us to expand more leadership roles on other shifts.

### **Budget Impact**

We are requesting this position be at a pay grade of 17. After filing this position with a current officer the budget impact will be approximately \$2,622.26.

# FARMINGTON POLICE DEPARTMENT

## JOB DESCRIPTION

---

TITLE	DEPARTMENT	REPORTS TO
Lieutenant	Farmington Police Department	Captain

---

### SCOPE OF RESPONSIBILITY

He/She shall be under the direction of the Police Captain, administer and supervise the law enforcement and administrative endeavors of the department. Directs and controls the activities of all lower ranking sworn personnel in the performance of their duties.

---

### SPECIFIC RESPONSIBILITIES

1. The Lieutenant is exposed to the same hazards and has the same obligations as all other sworn police officers.
2. Plans, coordinates, directs and controls the operations under his/her command.
3. Represents the department at various social, civic, and professional meetings.
4. Coordinates special events activities.
5. Promote growth and development of subordinates by counseling, advising and explaining as required.
6. Initiates disciplinary actions and commendations and reports such findings to the Captain.
7. Attends staff meetings to coordinate the activities of the division with other divisions and to help formulate the policy and guidelines for the department.
8. Prepares and supervises the preparation and review of necessary records and reports.
9. Regularly evaluates the work of all personnel under his/her command.
10. Supervises training and development of subordinates.

11. He/She is the direct representative of the Chief of Police in the absence of the Captain.
12. Monitors community-policing initiatives in assigned area of responsibility in accordance with the department's Community Policing vision.
13. He/She shall promptly investigate any delinquent moral conduct, laxity in performance of duty, or actions of his personnel which are detrimental to the best interests of the organization and the City of Farmington.
14. He/ She shall recommend to the Captain such assignments of personnel under his supervision which will, in his/her judgment promote greater efficiency of operation.
15. While performing the duties of this job, the Lieutenant is usually communicating with subordinates, colleagues, superiors and the public.
16. Work is often performed in an office environment; however, fieldwork is required as primary function.
17. Responsible for seeing that members of divisions function in accord with the other divisions of the department, and that they perform all other police duties as may be consistent with their assignment.
18. Shall be responsible for the proper case preparations in all criminal actions. He/She shall take necessary steps to see that supervisory officers require employees under their supervision to complete the proper forms and paperwork.
19. Assist personnel at their duties when they are overloaded or on days off.
20. Supervises and assists shift personnel, providing instructions and training in police activities.
21. Performs other related duties as required.

## EMPLOYMENT CONTRACT

This Contract made as of the 10th day of April, 2017, between the Farmington Public School District (the "Farmington School") and the City of Farmington, Arkansas (the "City").

WHEREAS, the Farmington School desires to employ one (1) City police officer as a School Resource Officer (hereinafter "SRO") for the period and upon and subject to the terms herein provided; and

WHEREAS, the City is willing to provide a police officer for the Farmington School upon and subject to the terms herein provided;

NOW, THEREFORE, in consideration of the premises, the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the parties hereto covenant and agree as follows:

1. Term of Employment: Compensation. The Farmington School agrees to employ one (1) City police officer for position of SRO from the date hereof as an employee through June 30, 2018. The Farmington Schools will reimburse the City for fifty percent (50%) of the total payroll cost of each SRO provided by the City, including payroll and withholding deductions as required by law and such other payroll deductions, as may be determined by the City.

2. Position and Duties. The City police officer shall fulfill the position of School Resource Officer and shall have the duties normally ascribed to those positions and as assigned to them by the Farmington School Superintendent and the Farmington Chief of Police. The SRO shall devote substantially all time, labor, skill, undivided attention and his or her best abilities to the performance of prescribed duties hereunder in a manner which will faithfully and diligently further the interests of the Farmington School and its student body.

3. Policy and Procedures

It is further understood and agreed as follows:

a. The SRO will be under the direct supervision of the school superintendent and general supervision of the Farmington Chief of Police.

b. Because school functions such as ball games are after school hours, it will be the responsibility of the SRO to adjust his/her work schedule so that he/she can attend the home games.

c. No overtime pay or compensation time will be authorized without prior approval by the Farmington Chief of Police.

d. The SRO will take his/her vacation during school Spring break, Christmas vacation, or during the Summer while school is out for Summer break unless approved by the Farmington Chief of Police.

e. The SRO will keep the Farmington Chief of Police updated daily of any problems and/or activities involving the SRO in his/her job duties.

f. During the school day, the SRO will be on call to backup other police officers or respond to calls if he/she is the only one presently in the City at the time of the call. The SRO will be notified if he/she is to be on call.

g. The SRO will dress in full class A uniform, or assigned uniform by the Farmington Chief of Police. During Spring and Fall seasons the uniform may be a more relaxed look, such as shorts and golf type shirts.

h. The Farmington Police Department will furnish a patrol vehicle for patrol of school grounds for SRO use.

4. Entire Agreement. This Contract contains the entire agreement between the Farmington School and the City with respect to the subject matter hereof and there have been no oral or other agreements of any kind whatsoever as a condition precedent or inducement to the signing of this Contract or otherwise concerning this Contract or the subject matter hereof.

5. Amendments. This Contract may not be amended, nor shall any waiver, change, modification, consent or discharge be affected except by an instrument in writing executed by or on behalf of the party against whom enforcement of any waiver, change, modification, consent or discharge is sought.

7. Governing Law. This Contract shall be governed by, construed and enforced in accordance with the laws of the State of Arkansas.

IN WITNESS WHEREOF, the parties have executed or caused to be executed this Contract as of the date first above-written.

City of Farmington

By: \_\_\_\_\_

Title: \_\_\_\_\_

Farmington City Clerk

By: \_\_\_\_\_

Farmington Public School District

By: \_\_\_\_\_

Title: \_\_\_\_\_



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Brian Hubbard  
Re: Request removal and placing for bid the 2006 Dodge Charger.  
Date: April 10, 2017

### **Recommendation**

The Police Department is requesting the removal and placing up for bid the 2006 Dodge Charger.  
VIN# 2B3KA43G66H433799

### **Background**

This vehicle has been in the patrol fleet for 11 years with approximately 136,000 miles. It is in disrepair with a broken timing belt.

### **Discussion**

The new patrol car should be here in about a month. The 06 was used primarily as a back-up unit and for the part-time officer.

### **Budget Impact**

\$0



**Children's Services Librarian  
Farmington Public Library**

**SALARY RANGE:** Commensurate with qualifications and experience.

**WORK SCHEDULE:** This is a full-time, 40 hours per week position. Candidate must be able to work a flexible schedule, including some evenings and Saturdays as required.

**NATURE OF WORK:** Under the direction of the Library Department Head, the Children's Services Librarian performs tasks related to providing library services and is responsible for coordinating children's services. This staff member will share responsibility for working the reference and circulation desk. The Children's Services Librarian also conducts offsite programming and performs tasks as necessary to encourage the use of the library by children through early literacy training to parents and caregivers.

**MINIMUM REQUIREMENTS:**

- Bachelor's degree. Major in Early Childhood Education or Library Science preferred. Experience in a professional setting working with young children, such as in elementary school, Head Start, or children's department of a library. Master's Degree in Library Science from an ALA accredited university preferred.
- Knowledge of children's literature and experience with children's programming.
- Knowledge of social and emotional development in children and of library principles, practices, and trends.
- Candidate should be computer literate and willing to learn new technologies.

**JOB DUTIES:**

- Plan, organize, conduct, and promote recurring and special programs including community outreach services for children with an emphasis on literacy-development techniques.
- Prepare and perform songs, stories, and other story time delivery methods to engage and entertain children.
- Engage parents and caregivers in early literacy development and establish community partnerships.
- Perform collection development activities as assigned.
- Assist staff with on-site programming and special events.
- Create marketing materials and interact with community groups to publicize children's services.
- Assist in cleaning of shared spaces, storage, and materials.
- Circulate library materials. Answer reference questions. Research complex questions. Utilize a variety of databases and computer software. Maintain the integrity of confidential patron records and communicate policies and procedures to the public.
- Communicate effectively and express a desire to help others.

To apply, submit application and resume to [farmington@wcls.lib.ar.us](mailto:farmington@wcls.lib.ar.us).

ORDINANCE NO. 2017-05

AN ORDINANCE PROVIDING FOR THE LEVY OF A ONE PERCENT (1%) SALES AND USE TAX WITHIN THE CITY OF FARMINGTON, ARKANSAS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the City Council of the City of Farmington, Arkansas (the "City") has determined that there is a great need for a source of revenue for one or more of the following: (a) to pay and secure the repayment of bonds approved by the voters and issued by the City from time to time to finance capital improvements and (b) for general operations and other purposes of municipal government; and

WHEREAS, Title 26, Chapter 75, Subchapter 2 of the Arkansas Code of 1987 Annotated (the "Authorizing Legislation") provides for the levy of city-wide sales and use taxes at the rate of 0.125%, 0.25%, 0.5%, 0.75% or 1%, or any combination thereof; and

WHEREAS, the City is currently levying a 1% sales and use tax under the authority of the Authorizing Legislation; and

WHEREAS, the City Council has proposed the levy of an additional one percent (1%) city-wide sales and use tax under the authority of the Authorizing Legislation;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Farmington, Arkansas:

Section 1. Under the authority of the Authorizing Legislation, there is hereby levied a new one percent (1%) tax on the gross receipts from the sale at retail within the City of all items which are subject to the Arkansas Gross Receipts Act of 1941, as amended (A.C.A. §§26-52-101, et seq.), and the imposition of a new excise (or use) tax on the storage, use, distribution or other consumption within the City of tangible personal property subject to the Arkansas Compensating Tax Act of 1949, as amended (A.C.A. §§26-53-101, et seq.), at a rate of one percent (1%) of the sale price of the property or, in the case of leases or rentals, of the lease or rental price (collectively, the "Sales and Use Tax"). The Sales and Use Tax shall be levied and collected on the gross receipts, gross proceeds or sales price in the maximum amount allowed from time to time under Arkansas law, subject to rebates and limitations as from time to time required by Arkansas statutes for certain single transactions.

Section 2. The Sales and Use Tax shall be levied, and the net collections received after deduction of the administrative charges of the State of Arkansas and required rebates shall be used by the City for one or more of the following: (a) to pay and secure the repayment of bonds approved by the voters and issued by the City from time to time to finance capital improvements and (b) for general operations and other purposes of municipal government.

Section 3. All ordinances and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Ordinance shall not take effect until an election is held on the question of levying the Sales and Use Tax at which a majority of the electors voting on the question shall have approved the levy of the Sales and Use Tax.

PASSED: April 10, 2017.

APPROVED:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

(SEAL)

CERTIFICATE

The undersigned, City Clerk of Farmington, Arkansas, hereby certifies that the foregoing pages are a true and perfect copy of Ordinance No. 2017-05, passed at a regular session of the City Council of Farmington, Arkansas, held at the regular meeting place of the City Council at 6:00 o'clock p.m., on the 10th day of April, 2017, and that the Ordinance is of record in Ordinance Record Book No. \_\_\_\_\_, Page \_\_\_\_\_, now in my possession.

GIVEN under my hand and seal this 10th day of April, 2017.

---

City Clerk

(SEAL)

ORDINANCE NO. 2017-06

AN ORDINANCE CALLING A SPECIAL ELECTION IN THE CITY OF FARMINGTON, ARKANSAS ON THE QUESTION OF LEVYING A ONE PERCENT (1%) SALES AND USE TAX WITHIN THE CITY OF FARMINGTON, ARKANSAS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the City Council of the City of Farmington, Arkansas (the "City") has passed on April 10, 2017, Ordinance No. 2017-05 (the "Tax Ordinance") providing for the levy of a new one percent (1%) sales and use tax within the City (the "Sales and Use Tax") for one or more of the following: (a) to pay and secure the repayment of bonds approved by the voters and issued by the City from time to time to finance capital improvements and (b) for general operations and other purposes of municipal government; and

WHEREAS, the purpose of this Ordinance is to call a special election on the question of the levy of the Sales and Use Tax;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Farmington, Arkansas:

Section 1. There is hereby called a special election to be held on June 13, 2017, at which election there shall be submitted to the electors of the City the question of the levy of the Sales and Use Tax.

Section 2. The question of levying the Sales and Use Tax shall be placed on the ballot for the election in substantially the following form:

1% SALES AND USE TAX

Adoption of a new 1% local sales and use tax within the City of Farmington, the net collections of which remaining after deduction of the administrative charges of the State of Arkansas and required rebates will be used for one or more of the following: (a) to pay and secure the repayment of bonds approved by the voters and issued by the City from time to time to finance capital improvements and (b) for general operations and other purposes of municipal government. The levy of the tax is not dependent on any bonds being approved or issued.

FOR.....

AGAINST.....

Section 3. The election shall be held and conducted and the vote canvassed and the results declared under the law and in the manner now provided for municipal elections and only qualified voters of the City shall have the right to vote at the election.

Section 4. The results of the election shall be proclaimed by the Mayor, and his Proclamation shall be published one time in a newspaper having a general circulation in the City, which Proclamation shall advise that the results as proclaimed shall be conclusive unless attacked in the courts within thirty days after the date of publication.

Section 5. A copy of this Ordinance shall be (a) filed with the Washington County Clerk at least 60 days prior to the election date and (b) given to the Washington County Board of Election Commissioners so that the necessary election officials and supplies may be provided. A certified copy of this Ordinance and the Tax Ordinance shall also be provided to the Commissioner of Revenues of the State of Arkansas as soon as practical.

Section 6. The Mayor and City Clerk, for and on behalf of the City, are hereby authorized and directed to do any and all things necessary to call and hold the special election as herein provided and to perform all acts of whatever nature necessary to carry out the authority conferred by this Ordinance.

Section 7. All ordinances and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

PASSED: April 10, 2017.

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

(SEAL)

CERTIFICATE

The undersigned, City Clerk of Farmington, Arkansas, hereby certifies that the foregoing pages are a true and perfect copy of Ordinance No. 2017-06, passed at a regular session of the City Council of Farmington, Arkansas, held at the regular meeting place of the City Council at 6:00 o'clock p.m., on the 10th day of April, 2017, and that the Ordinance is of record in Ordinance Record Book No. \_\_\_\_\_, Page \_\_\_\_\_, now in my possession.

GIVEN under my hand and seal this 10th day of April, 2017.

---

City Clerk

(SEAL)

ORDINANCE NO. 2017-07

AN ORDINANCE CALLING A SPECIAL ELECTION IN THE CITY OF FARMINGTON, ARKANSAS ON THE QUESTIONS OF ISSUING BONDS UNDER AMENDMENT NO. 62 TO THE CONSTITUTION OF THE STATE OF ARKANSAS FOR THE PURPOSE OF FINANCING ALL OR A PORTION OF THE COSTS OF CAPITAL IMPROVEMENTS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the City Council of the City of Farmington, Arkansas (the "City") has determined that the City is in need of (a) new, or improvements to existing, streets and any curb, gutter and drainage improvements, street lighting, utility adjustments and sidewalks related thereto and a new storage facility for the street department, including any land acquisition therefor (the "Street Improvements") and (b) new, or improvements to existing, park and recreational facilities and improvements and any equipment and parking, drainage, lighting and utility improvements therefor (the "Park and Recreational Improvements"); and

WHEREAS, the City Council proposes to finance all or a portion of the costs of the Street Improvements and the Park and Recreational Improvements by the issuance of capital improvement bonds (the "Bonds") under the authority of Amendment No. 62 to the Constitution of the State of Arkansas ("Amendment 62") and Title 14, Chapter 164, Subchapter 3 of the Arkansas Code of 1987 Annotated (the "Authorizing Legislation") allocated as follows: (a) \$2,800,000 in maximum principal amount for the Street Improvements and (b) \$2,300,000 in maximum principal amount for the Park and Recreational Improvements; and

WHEREAS, the City Council proposes to retire the Bonds with collections of a new 1% sales and use tax levied within the City by Ordinance No. 2017-05 adopted April 10, 2017, if such tax is approved by the voters; and

WHEREAS, the purpose of this Ordinance is to submit to the electors of the City the questions of issuing the Bonds for the Street Improvements and the Park and Recreational Improvements at a special election to be called for that purpose;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Farmington, Arkansas:

Section 1. There is hereby called a special election to be held on June 13, 2017, at which election there shall be submitted to the electors of the City the questions of issuing the Bonds under Amendment 62 and the Authorizing Legislation to finance all or a portion of the costs of accomplishing the Street Improvements and the Park and Recreational Improvements, in the maximum principal amounts described above, to be secured as described above.

Section 2. The questions of issuing the Bonds shall be placed on the ballot for the election in substantially the following form:



STREET IMPROVEMENT BONDS

Bonds of the City of Farmington in the maximum aggregate principal amount of \$2,800,000 for the purpose of financing all or a portion of the costs of new, or improvements to existing, streets and any curb, gutter and drainage improvements, street lighting, utility adjustments and sidewalks related thereto and a new storage facility for the street department, including any land acquisition therefor, and, in order to pay the bonds, the pledge of a new 1% local sales and use tax levied within the City by Ordinance No. 2017-05, adopted April 10, 2017 (the "Tax"), if the Tax is approved by the voters. Any collections of the Tax not used for payment of the bonds will be used by the City for other lawful purposes.

FOR.....

AGAINST.....

PARK AND RECREATIONAL IMPROVEMENT BONDS

Bonds of the City of Farmington in the maximum aggregate principal amount of \$2,300,000 for the purpose of financing all or a portion of the costs of new, or improvements to existing, park and recreational facilities and improvements and any equipment and parking, drainage, lighting and utility improvements therefor, and, in order to pay the bonds, the pledge of a new 1% local sales and use tax levied within the City by Ordinance No. 2017-05, adopted April 10, 2017 (the "Tax"), if the Tax is approved by the voters. Any collections of the Tax not used for payment of the bonds will be used by the City for other lawful purposes.

FOR.....

AGAINST.....

Section 3. The election shall be held and conducted and the vote canvassed and the results declared under the law and in the manner now provided for municipal elections unless otherwise provided in the Authorizing Legislation and only qualified voters of the City shall have the right to vote at the election.

Section 4. The results of the election shall be proclaimed by the Mayor, and his Proclamation shall be published one time in a newspaper having a general circulation in the City, which Proclamation shall advise that the results as proclaimed shall be conclusive unless attacked in the courts within thirty days after the date of publication.

Section 5. A copy of this Ordinance shall be (a) filed with the Washington County Clerk at least 60 days prior to the election date and (b) given to the Washington County Board of Election Commissioners so that the necessary election officials and supplies may be

provided. A certified copy of this Ordinance shall also be provided to the Commissioner of Revenues of the State of Arkansas as soon as practical.

Section 6. The Mayor and City Clerk, for and on behalf of the City, are hereby authorized and directed to do any and all things necessary to call and hold the special election as herein provided and to perform all acts of whatever nature necessary to carry out the authority conferred by this Ordinance.

Section 7. If any Bonds are approved and issued, the City intends to negotiate with Stephens Inc., which has assisted the City in preparation of the Bond size and repayment structure, for the sale of the Bonds.

Section 8. All ordinances and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

PASSED: April 10, 2017.

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

(SEAL)

CERTIFICATE

The undersigned, City Clerk of Farmington, Arkansas, hereby certifies that the foregoing pages are a true and perfect copy of Ordinance No. 2017-07, passed at a regular session of the City Council of Farmington, Arkansas, held at the regular meeting place of the City Council at 6:00 o'clock p.m., on the 10th day of April, 2017, and that the Ordinance is of record in Ordinance Record Book No. \_\_\_\_\_, Page \_\_\_\_\_, now in my possession.

GIVEN under my hand and seal this 10th day of April, 2017.

---

City Clerk

(SEAL)



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

City Business Manager Report  
April 2017  
City Council Meeting

- Please let your constituents know about Code Red. We had a few calls after the most recent storm event. They can call us at City Hall and we can assist them with the sign-up process.
- William Redfern has work anniversary this month, thank him for his service!
- Several developers have come in to talk about residential subdivisions. We are excited about more homes in Farmington.
- Officer Bertorello is back to full duty! We are thankful for his quick recuperation time.
- April 13, 2017 will be the date of our annual Chamber banquet. It will begin at 6:00 pm. Please let me know if you plan to attend. The event is free this year, let me know if you plan to attend and I will make a reservation for you or go to:  
<https://docs.google.com/forms/d/1h7KfFeHBbvE8BZY-TEJPkyjvfKBE4seD1s7cVbDR-GQ/edit>  
and make your reservation.
- The Farmington Chamber and several sponsors will be holding our second "Lunch for Heroes." It will be on April 25<sup>th</sup>, in our fire station. A flyer about this event is attached.
- Mark your calendars for June 8<sup>th</sup> as the annual Chamber golf tournament. Save the date!!
- A progress report on Hwy 170 is attached.
- If you have questions about your tablet please call and make an appointment with Billie. Our May agenda will be paperless!!

*"Service to others is the rent you pay for your room here on Earth."  
~Muhammad Ali*



2049 E. Joyce Blvd.  
Suite 400  
Fayetteville, AR 72703

TEL 479.527.9100  
FAX 479.527.9101

www.GarverUSA.com

## PROJECT STATUS REPORT

**PROJECT:** 040683 – Highway 170 Improvements      **DATE:** April 4, 2017  
Garver Project No. 14047040

**REPORT PERIOD:** February 8, 2017 – April 4, 2017

**NOTICE TO PROCEED DATE:** January 13, 2016

### ITEMS COMPLETED THIS REPORT PERIOD:

Task	Description	Action Taken
7.8	Roadway Design and Plans	<ul style="list-style-type: none"><li>Received approval on pavement design from AHTD on 2/16/2017.</li><li>Working on 50% Design.</li><li>Substantially complete with drainage design for 50% Plans.</li><li>Completed driveway design for 50% Plans.</li><li>Substantially complete with pavement marking layout for 50% Plans.</li></ul>

### ITEMS TO BE COMPLETED NEXT REPORT PERIOD:

Task	Description	Upcoming Action
7.3	Environmental	<ul style="list-style-type: none"><li>Continue work on Tier Three Categorical Exclusion (CE) document.</li></ul>
7.8	Roadway Design and Plans	<ul style="list-style-type: none"><li>Submittal of 50% Design to City / AHTD.</li></ul>

**PROJECT SCHEDULE:** 50% Design Deadline is April 27, 2017.

**CRITICAL ITEMS / ISSUES TO BE RESOLVED:** None.

L:\2014\14047040 - Hwy 170 Improvements\Correspondence\Outgoing\Progress Reports\040683 2017-03 Hwy 170 Progress Report.docx



**City of Farmington**  
**372 W. Main st.**  
**P.O. Box 150**  
**Farmington, AR 72730**

**Fire Department**  
**Chief Mark Cunningham**

**Phone 479-267-3338**  
**Fax 479-267-3302**

### **March 2017 Monthly Report for Mayor and City Council**

The Fire department responded to 67 calls during the month of March and that is below average for the year for calls. The conditions are better since we have received some good of rain in the latter half of this month and as a result it has cut down on the amount of brush and structure fires that we would normally have this time of the year. Having received this rain in the second half of the month caused the grass to green up and that was the biggest help for us.

March is the month when we start our fire hydrant testing and this year was no exception. We started it the first of the month and it took us all month to accomplish this task, but we did it. April is the time of year that we start to do our hose testing process. This is a long process and very labor intensive one too. We probably have over 3000 feet of fire hose and we have to test each one. April is also the month that we test our ladders but we have a service that comes to our station and preforms that for us, because they have to certify them every year for us.

We would still like to encourage everyone to sign up for CODE RED, we need to make a push to educate the public what CODE RED is and how it is used and how to sign up again.

We had our annual pancake breakfast at the fire station March 18<sup>th</sup> and it was a great success. We do this mainly for the community instead of a fund raiser, because we don't make much off of it, but the community enjoys coming and visiting with everyone else. This event is about the only thing available for the whole community to come to and enjoy just visiting with one another.

I hope you would keep us in mind in the near future to add a couple firefighters so we could have someone around the clock to make calls 24/7, this is such a great need for the people of Farmington.

Thank you as always for your continued support of the fire department;

Mark Cunningham  
Fire Chief

# Farmington Police Dept.

Offenses for Month 3/2016 and 3/2017

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	<u>2016</u>	<u>2017</u>
<b>ACV (DWI (UNLAWFUL ACT))</b>		
5-65-103	1	0
<b>AGENCY ASSIST</b>		
AA	1	0
<b>AGGRAVATED ASSAULT</b>		
5-13-204	0	1
<b>ANIMAL ORDINANCE 2006-3</b>		
2006-3	0	1
<b>ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE</b>		
5-26-309	0	3
<b>BATTERY - 1ST DEGREE / CIRCUMSTANCES MANIFESTING EXTREME INDIFFERENCE</b>		
5-13-201A(3)	1	0
<b>BATTERY - 3RD DEGREE / RECKLESSLY CAUSES INJURY</b>		
5-13-203A(2)	1	0
<b>BREAKING OR ENTERING / ARTICLES FROM VEHICLE</b>		
5-39-202A(1)(c)	0	1
<b>BREAKING OR ENTERING / BUILDING OR STRUCTURE</b>		
5-39-202A(1)	1	0
<b>Breaking or Entering/Vehicle</b>		
5-39-202	2	1
<b>BURGLARY, RESIDENTIAL</b>		
5-39-201A(1)	0	2
<b>CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS</b>		
5-38-203A(1)	0	1
<b>CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$1000 BUT \$5,000 OR LESS</b>		
5-38-203B(2)	1	0
<b>CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS</b>		
5-38-204(a)(2)	1	0
<b>CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS</b>		
5-38-204(a)(1)	1	0
<b>CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES</b>		
5-39-203A	0	3
<b>Discharge of Firearm in city</b>		
5.6	0	1
<b>DISORDERLY CONDUCT</b>		
5-71-207	0	1
<b>DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY</b>		
5-26-304	0	1
<b>DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY</b>		

	<u>2016</u>	<u>2017</u>
5-26-305A(2)	4	1
Drivers License Required		
27-16-602	1	0
FAILURE TO APPEAR		
5-54-120	6	8
FAILURE TO PAY FINES & COSTS		
5-4-203	14	6
Failure to Yeild		
27-51-503	1	0
FLEEING		
5-54-125	2	0
FRAUD - FINANCIAL IDENTITY		
5-37-227	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
5-37-207A(1)	1	0
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	1	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	1	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	1	6
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
3-3-203	0	2
RECKLESS DRIVING		
27-50-308	1	0
RUNAWAY		
90I	2	1
SEXUAL ASSAULT - 2ND DEGREE		
5-14-125	0	1
SEXUAL ASSAULT - 4TH DEGREE		
5-14-126	1	0
SEXUAL INDECENCY WITH A CHILD		
5-14-110	0	1
TERRORISTIC THREATENING/2nd Degree		
5-13-301(2)A	0	1
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	0	2
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	4	2
THEFT BY DECEPTION		
5-36-103(a)(2)(b)	0	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	1	1
THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000		
5-36-103(b)(3)(A)	1	1



	<u>2016</u>	<u>2017</u>
<b>Unlawful Disposal of Trash/Appliances/Solid Waste</b>		
8-6-401(10)(A)	0	1
<b>Totals:</b>	<b>53</b>	<b>52</b>

# Farmington Police Dept.

Tickets Issued by Officer and Month for 2017

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Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	0	0	4	0	0	0	0	0	0	0	0	0	4
Brotherton, James	38	34	42	7	0	0	0	0	0	0	0	0	121
Catron, Joshua	22	11	25	1	0	0	0	0	0	0	0	0	59
Collins, John	44	55	51	1	0	0	0	0	0	0	0	0	151
Kimball, Geoffrey	38	35	17	6	0	0	0	0	0	0	0	0	96
Long, Dustin	23	22	29	0	0	0	0	0	0	0	0	0	74
Parrish, Chad	0	1	0	0	0	0	0	0	0	0	0	0	1
Redfern, William	0	0	3	0	0	0	0	0	0	0	0	0	3
Thompson, Michael	1	2	0	0	0	0	0	0	0	0	0	0	3
Wilbanks, Johnie	14	3	0	0	0	0	0	0	0	0	0	0	17
<b>Totals:</b>	<b>180</b>	<b>163</b>	<b>171</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>529</b>

Library  
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<b>2017</b>												
Total Circulation	4,294	3,602	4,182									
YTD Circulation	4,294	7,896	12,078									
Hold Satisfied	809	742	767									
YTD Hold Satisfied	809	1,551	2,318									
PAC Logins	869	758	901									
YTD PAC Logins	869	1,627	2,528									
New Cardholders	39	26	32									
YTD New Cardholders	39	65	97									
<b>2016</b>												
Total Circulation	4,587	4,346	5,076	4,400	4,170	5,537	5,108	4,696	4,353	4,521	4,410	4,338
YTD Circulation	4,587	8,933	14,009	18,409	22,579	28,116	33,224	37,920	42,273	46,794	51,204	55,542
Hold Satisfied	830	744	944	833	715	854	766	816	786	918	812	796
YTD Hold Satisfied	830	1,574	2,518	3,351	4,066	4,920	5,686	6,502	7,288	8,206	9,018	9,814
PAC Logins	862	901	972	797	893	767	798	756	663	776	737	793
YTD PAC Logins	862	1,763	2,735	3,532	4,425	5,192	5,990	6,746	7,409	8,185	8,922	9,715
New Cardholders	38	26	33	44	35	57	25	30	36	30	20	24
YTD New Cardholders	38	64	97	141	176	233	258	288	324	354	374	398

Library  
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>2017</b>												
Early Literacy Station Users	95	86	96									
YTD Early Literacy Station Users	95	181	277									
Users	314	293	301									
YTD Users	314	607	908									
Device Checkout	0	0	0									
YTD Device Checkout	0	0	0									
<b>2016</b>												
Early Literacy Station Users	51	50	78	59	75	97	89	96	56	87	94	63
YTD Early Literacy Station Users	51	101	179	238	313	410	499	595	651	738	832	895
Users	321	334	343	322	313	319	327	443	358	284	286	275
YTD Users	321	655	998	1,320	1,633	1,952	2,279	2,722	3,080	3,364	3,650	3,925
Device Checkout	1	0	1	0	0	1	0	0	0	0	0	0
YTD Device Checkout	1	1	2	2	2	3	3	3	3	3	3	3

Library  
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>2017</b>												
Color Print Services	53	31	24									
YTD Color Print Services	53	84	108									
Copy/Print Services	1,205	1,336	1,373									
YTD Copy/Print Services	1,205	2,541	3,914									
Fax Services	38	35	39									
YTD Fax Services	38	73	112									
Notary Services	9	0	10									
YTD Notary Services	9	9	19									
Reference Transactions	189	188	235									
YTD Reference Transactions	189	377	612									
Scanning Services	18	14	15									
YTD Scanning Services	18	32	47									
Staff Supervised Volunteer Hours	46	53	45									
YTD Staff Supervised Volunteer Hours	46	99	144									
Test Proctor	0	0	0									
YTD Test Proctor	0	0	0									
<b>2016</b>												
Color Print Services	n/a	4	30	79	27	28	37	21	15	52	11	12
YTD Color Print Services	n/a	4	34	113	140	168	205	226	241	293	304	316
Copy/Print Services	1,159	1,464	1,596	1,679	2,145	1,294	1,702	1,739	1,546	1,586	1,167	1,615
YTD Copy/Print Services	1,159	2,623	4,219	5,898	8,043	9,337	11,039	12,778	14,324	15,910	17,077	18,692
Fax Services	15	40	42	26	36	34	27	36	48	26	30	22
YTD Fax Services	15	55	97	123	159	193	220	256	304	330	360	382
Notary Services	4	7	5	8	3	3	5	2	3	4	3	1
YTD Notary Services	4	11	16	24	27	30	35	37	40	44	47	48
Reference Transactions	154	285	350	284	270	324	327	282	266	187	209	165
YTD Reference Transactions	154	439	789	1,073	1,343	1,667	1,994	2,276	2,542	2,729	2,938	3,103
Scanning Services	n/a	2	13	5	30	19	13	35	20	18	10	13
YTD Scanning Services	n/a	2	15	20	50	69	82	117	137	155	165	178
Staff Supervised Volunteer Hours	54	49	41	66	14	10	13	19	46	67	29	24
YTD Staff Supervised Volunteer Hours	54	103	144	210	224	234	247	266	312	379	408	432
Test Proctor	0	0	0	0	0	1	0	0	1	2	0	1
YTD Test Proctor	0	0	0	0	0	1	1	1	2	4	4	5



**Library  
Daily Visitors**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017 Visits	2,431	2,526	2,616									
YTD Visits	2,431	4,957	7,573									
2016 Visits	2,458	2,778	2,996	2,596	2,640	3,027	2,649	2,779	2,647	2,869	2,517	2,322
YTD Visits	2,458	5,236	8,232	10,828	13,468	16,495	19,144	21,923	24,570	27,439	29,956	32,278

# Permit Report

03/01/2017 - 03/31/2017

Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Square Foot	Contractor	Material & Labor	Total Fees
3/27/2017	11080 Garland McKee	Building	Residential	New House	3,637	Trademark Custom Homes	410,000	\$1,390.00
3/27/2017	506 Orchard Creek	Electric	Residential	Electric for new house	3,026	Fast Electric	8,100	\$50.00
3/24/2017	128 Southwinds Suite 6	Building	Commercial	Finish out	1,705	First Star	20,000	\$110.00
3/24/2017	171 Trotters Crossing	Mechanical	Residential	HVAC change out	0	Bud Anderson Heating and Cooling	21,000	\$115.00
3/23/2017	506 Orchard Creek	Mechanical	Residential	HVAC for new house	3,026	Air Control	10,000	\$60.00
3/23/2017	494 Orchard Creek	Mechanical	Residential	HVAC for new house	4,400	Air Control	10,000	\$60.00
3/22/2017	344 Claybrook	Pool	Residential	Pool for new house	3,350	Burton Pools and Spas	40,000	\$210.00
3/20/2017	28 Main	Electric	Commercial	New Service 200 Amp meter	0	Mr Sparky M- 0563, Lifetime	7,000	\$45.00
3/20/2017	11136 Hwy 170	Electric	Residential	Electric for storage building	1,800	Staley Electric/ M-1890	1,800	\$20.00
3/17/2017	89 Double Springs	Demo	Residential	Demolish burned down house	0	Derek Crutchfield	5,500	\$0.00
3/14/2017	11092 Garland McKee	Pool	Residential	Pool for new house	3,814	Trademark Homes	30,000	\$160.00



3/13/2017	157 Double Springs	Electric	Single Family	Electric for detached garage	1,080	Hill Electric	3,000	\$25.00
3/13/2017	506 Orchard Creek	Building	Residential	New House	3,026	Riverwood Homes	341,000	\$1,183.00
3/1/2017	11963 Clyde Carnes	Building	Residential	New Pole Barn	0	Home owner	10,000	\$60.00
3/1/2017	97 Neal	Electric	Residential	Panel upgrade	0	Amp Electrical	2,000	\$20.00
3/1/2017	783 Goose Creek	Storage Building	Residential	New shop building	1,440	C & C Builders	65,000	\$360.00
								<b>\$3,868.00</b>

Total Records: 16

4/5/2017

## Planning Commission Minutes February 27, 2017

- 1. ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

### **PRESENT**

Jay Moore  
Howard Carter  
Matt Hutcherson  
Robert Mann, Chair  
Gerry Harris  
Judy Horne  
Bobby Wilson

### **ABSENT**

Toni Bahn

**City Employees Present:** Melissa McCarville, City Business Manager; Rick Bramall, City Inspector; Steve Tennant, City Attorney; Chris Brackett, City Engineer

- 2. Approval of Minutes:** January 23, 2017 minutes were approved as written.

- 3. Comments from Citizens:** No comments.

### **4A. Rezoning Request: 12268 W. Hwy 62 from R-1 to C-2 by Jim & Rebecca Ayers – for Warehouse**

Randy Ritchey presented request which would allow Ayers to build a basic warehouse for business expansion. All paperwork was in order and City Engineer Chris Brackett had no questions or issues with project. There were no questions from Planning Commission. Chairman Robert Mann opened floor for comments, and there were none.

Chairman Mann called for question to rezone the land at 12268 W. Hwy 62 from R-1 to C-2 for construction of a warehouse. Unanimously approved by a vote of 6-0.

### **5A. Preliminary Plat for Farmington Heights Subdivision located on W. Sellers Road - owned by Lots 101 LLC**

Ferdinand Fourie of Civil Design Engineers, Inc. was present to discuss the subdivision plat. He explained that this subdivision had been started about ten years ago but was abandoned. This plat shows 125 lots that would be about one-fourth acre size.

The City had no comments.

City Engineer Brackett presented a memo recommending approval with certain conditions:

1. The fire hydrant locations shown on plat and the utility plans must be reviewed and approved by the Fire Department.
2. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any further construction activities.
3. Any enforcement due to possible unlawful grading on the site must be completely resolved prior to approval of the construction plans.
4. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The

owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.

5. After a final review set of plans and drainage report has been approved by McGoodwin, Williams & Yates, the applicant should submit to the City three (3) sets of full size plans and two (2) sets of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

Ferdinand Fourie agreed to the terms of the City Engineer's memo.

Citizens attending the meeting were given the opportunity to speak regarding the subdivision.

Ashley Swaffar lives just east of the proposed 125 lot subdivision and said she was speaking for eight other neighbors. Although not opposed to the subdivision, she had concern about: increased traffic on Sellers Road which she described as deteriorating and narrow; water runoff because even without more development the nearby creek is at capacity when it rains. She had photos to show water runoff after a rain this day. Also she was afraid the subdivision may decrease her property value and thinks the plan should be evaluated for environmental concerns.

She mentioned that the owners of the land are dirt mining and thought that would have a negative environmental impact on the area. Rick Bramall, City Inspector, had sent a letter to the owners, asking them to stop moving dirt.

City Attorney Steve Tennant said the City Engineer Chris Brackett coordinates a detailed process for review of large-scale developments to ensure everything meets all city, state and federal guidelines.

Karen Inman lives west of the proposed subdivision and expressed concern about subdivision fencing protection so small children would not get into the field with her cows. Mr. Fourie thought there would be fencing. Mr. Tennant suggested that she put up "No Trespassing" signs on her property.

Howard Lester lives just north of Sellers Road and is in Fayetteville. He stated that the partial drain system set up previously goes by his fence, down the fence, and drains into Goose Creek. He was concerned that nothing would be done now to correct the drainage issues. He also verified that the land owner is "hauling dirt out every day."

Mr. Fourie said he had not looked at the drainage on-site.

City Engineer Brackett said the same drainage plan done by a previous City Engineer (Rick Cowdrey) ten years ago appears to still be applicable now; also, there haven't been changes to City drainage requirements since then. This caused considerable discussion by Commissioners. They were concerned that factors on this site may have changed from ten years ago.

Jay Moore asked why there was no detention pond in the plan. City Engineer stated that in a heavy rain, the pond would eventually overflow all at once into the already full creek and this would actually make the water control situation worse than if normal runoff from the land was allowed.

Bobby Wilson asked if this current dirt mining could cause new runoff issues different from ten years ago.

Matt Hutcherson asked if all the new asphalt, concrete driveways, and coverage of soil by houses would increase groundwater rate of flow.

To another question, it was explained that Lot A will be a dedicated park, based upon the Landscape Ordinance requirement that a subdivision either provide a park or pay a fee-per-lot in lieu of a park.

City ordinance requires builder to improve their side of Sellers Road with 18' to centerline of road.

City Attorney Tennant stated that subdivision covenants where houses are more than 1800 square feet like these has to be reviewed and approved by him. He also told the concerned citizens that developers' construction is always monitored. Finally, he asked the City Engineer to talk with the developer about the fencing and send him the information so he can review it.

Having no further discussion, Chairman Mann called for question to approve Preliminary Plat for Farmington Heights Subdivision located on W. Sellers Road - owned by Lots 101 LLC. Voting "Aye": Moore, Carter. Voting "No": Hutcherson, Harris, Horne, Wilson. With 2 "Ayes" and 4 "Nos", the motion failed.

Melissa McCarville asked the project engineer Fourie to visit with her regarding some needed clarifications.

He agreed to do so.

### **5B. Large Scale Development – City of Farmington Public Works Building to be located in Creekside Park – Bates & Associates, Geoff Bates**

City Engineer Brackett had the following conditions regarding approval:

1. Any water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any construction activities.
2. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
3. After a final review set of plans and drainage report has been approved by McGoodwin, Williams & Yates, the applicant should submit to the City three (3) sets of full size plans and one (1) set of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

The City did not have additional comments regarding this proposal that would use about 2 acres of the park land and would include a 9,000 square foot building with entire area surrounded by a 6' high chain link fence with woven slats.

The floor was opened for public comment with numerous people who live on streets surrounding this area of the park expressing great displeasure with the proposed site. In a head-count, it was determined that 28 people were present in opposition of this proposal.

**Laurie Adkins, 74 Sable**, felt the project idea was “harebrained.” She did not want to see park land used for anything but park activities and questioned environmental damage from oil and chemicals flowing down into the creek; she asked if it could be placed in another location such as east of Broyles. It was explained that the land east of Broyles has drainage issues; also, the City has been looking for a long time for reasonably priced land. She asked whatever happened to the park plan that was created several years ago which showed new playground areas, small orchard, and a place for music venues. In conclusion, she said the city was “shooting itself in the foot.”

**Richard West, Sable Street**, overlooks Creekside Park. He said it does not make economic or environmental sense to put the building in that location. He cited an American Planning Association study on value of parks.

- 1) Green space is economically valuable to a city. People want to move to cities with trails and parks.
- 2) Real property values are higher in cities with lots of greenspace. Thus cities will benefit from more tax dollars with which to further improve the city
- 3) Affluent people are attracted and retained.
- 4) Knowledge workers are particularly in favor of having access to many beautiful parks and trails.
- 5) Home buyers want to buy homes in park areas.

He was concerned about environmental pollution from the operation’s runoff; he also felt there would be unsightly piles of chat, sand, old Christmas decorations, and equipment like he saw in another area of the city. He closed by mentioning some of the things people had wanted when the park plan was done a few years ago, and he asked the Planning Commission to deny the City’s request.

**Gary McCullough, corner of Rob & Broyles**, said he had same concerns as previous speakers. He wondered how much of his sunroom view of the park would be blocked. He asked for a privacy screen on the north edge of park and also the west edge. He also mentioned that lots and lots of children cut through the park right there from Williams Elementary School on Broyles.

**Michael Compton, 43 Spokane**, was concerned about noise from the equipment and children’s safety. He thought that a small orchard was going to be planted in that area and wondered why nothing had been done to improve the park.

**William Mace, 73 Rob**, said he was a first-time home owner and would not have bought his house if he had known what was going to be put in the north part of the park. He works with heavy equipment and he knows it is going to be noisy.

**Tracie Quade, 109 Sable**, was concerned about water drainage from the facility and asphalt parking lot onto Marvel Street, which drains onto James Street where there is already a flooding issue occasionally.

**Addison West, Sable Street**, a young girl, presented a petition with numerous names of citizens who live in the area surrounding the park and who are opposed to the city building.

**Devis Fruchtl, 74 Sable**, asked about a dotted line shown in the south portion of the Park. It was explained that it was a proposed road, but that the City will not build a road there. She wondered

what had happened to the plans for the park that were done several years ago. She loves the park and is afraid this will downgrade the park and numerous homes around the park will become rentals.

With no other speakers, Chairman Mann closed Public Comment.

Mr. Floyd Shelley, Director of Public Works, answered some questions people had: The work hours are 7:30 AM – 4:30 PM. Their main functions are to keep Farmington parks' landscape clean and mowed, minor road repairs, and clear street drainage to prevent flooding. There are no water and sewer services or sanitation hauling involved. The City has 4 riding lawn mowers, 1 dump truck, 3 pickup trucks, 1 one-ton truck and small implements. There will be no gasoline tanks and no salt for ice prep; lime is used instead. Also, there will be a drain trap built in inside the building to catch any fluids that drain into it, but some of the vehicle maintenance is done by businesses elsewhere.

He explained they keep lots of equipment sitting outside causing faster depreciation, plus current storage areas at the ball park and beside the high school causes occasional blockage by parked vehicles. So in an emergency, they would not be able to get their equipment out.

Mayor Ernie Penn said they had looked for a location for 5 years. The property near Williams Elementary would cost about \$22,000 an acre, and city would have to buy all 20 acres, which City can't afford. When placement on East side of Broyles was considered, the residents were very opposed to placement there as well. Land available by the City Fire Station would cost \$350,000.

Architect James Key talked again about the fencing with slats and how the large amount of landscaping would screen the operation from public view.

Judy Horne suggested that the landscaping on the west side be moved much closer to the building to screen it and to muffle noise more effectively. This was agreed to by other Commissioners.

Chairman Mann called for question to approve the City of Farmington Large Scale Development plan, subject to the conditions listed in City Engineer Chris Brackett's memo, and with the understanding that there would be changes in the landscaping to provide better screening. Upon vote, the following Commissioners voted "Aye": Moore, Carter, Harris, Horne, and Wilson. Voting "No": Hutcherson. Motion carried 5 – 1.

## 6. Election of Officers

The following officers were elected: Robert Mann, Chair; Gerry Harris, Vice Chair; Judy Horne, Secretary.

**7. Adjournment:** Having no further business, Bobby Wilson moved to adjourn, seconded by Jay Moore; passed unanimously.

  
\_\_\_\_\_  
Judy Horne - Secretary

  
\_\_\_\_\_  
Robert Mann - Chair