

City of Farmington 354 W. Main Street P.O. Box 150 Farmington, AR 72730 479-267-3865 479-267-3805 (fax)

### CITY COUNCIL AGENDA April 13, 2020

A regular meeting of the Farmington City Council will be held on Monday, April 13, 2020 at 6:00 p.m. City Hall 354 W. Main Street, Farmington, Arkansas.

- 1. Call to Order Mayor Ernie Penn
- 2. Roll Call City Clerk Kelly Penn
- 3. Pledge of Allegiance
- 4. Comments from Citizens the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
- 5. Approval of the minutes March 9, 2020 City Council Minutes
- 6. Financial Reports
- 7. Entertain a motion to read all ordinances and resolutions by title only.
- 8. Proclamations, special announcements, committee/commission appointments.
- 9. Committee Reports
  - a. Street Committee
  - b. Community Development Committee
  - c. Park & Recreation Committee
- 10. Items to be removed from City of Farmington Inventory **NONE**

#### **NEW BUSINESS**

- 11. Request approval to purchase 2020 Dodge Durango and equipment to outfit vehicle for police department.
- 12. Ordinance 2020-04 An ordinance rezoning 12266 N. Hwy. 170 from RE-1, residential estate district to RE-2, residential estate district, as requested by Bleaux and Samantha Barnes.
- 13. Ordinance 2020-05 An ordinance rezoning 40.40 acres ±, on corner of W. Woolsey Farm Rd, and N. Broyles Ave. from R-1, residential single family to PUD, planned unit development, as requested by Hampton Holdings, LLC.
- 14. Request approval to disburse funds to ArDOT for the City of Farmington's part of the Double Springs drainage and road improvement project.

#### **INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report

# Minutes

#### Minutes of the Regular Farmington City Council Meeting March 9th, 2020

The regular meeting of the Farmington City Council, scheduled for Monday, March 9th, 2020 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Abby Spinks, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. City Business Manager Melissa McCarville and City Attorney Tennant were also present. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens - None.

**Approval of the minutes for the February 10th, 2019, Regular City Council Meeting.** On the motion of Council Member Cunningham and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 8-0.

Financial Reports – Financials were presented by Mayor Penn.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

**Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports** - Mayor Penn made the following announcements: Senator John Boozman sent a letter congratulating the city of Farmington on the two Trendsetter awards it received last month. Fire Chief Cunningham will be retiring June 1, 2020 after 37 years of service. The Fire Department pancake breakfast will be Saturday March 21<sup>st</sup>. The Farmington Lady Cardinal Basketball team will play for a state championship on Friday March 13<sup>th</sup> at 6:00pm in Hot Springs.

Police Chief Hubbard introduced 2 new officers, Josh Howerton and James Cavin, both formerly from Washington County Sherriff's office.

Parks and Recreation Director Laurie Adkins informed the council summer ball programs sign ups were complete. We had 568 kids sign up, an increase from last year's number of 504. We have 162 kids in T-ball versus 140 last year. There are 33 teams versus 29 last year. There is ongoing field maintenance being done before the season starts, the Farmington Junior Honor Society came out to do community service and worked on the fields one day. We have instituted a pilot program for team sponsorship this year to help defray cost to parents.

Committee Reports - All committee reports were included in the council packets.

#### Items to be removed from City of Farmington Inventory – Police Department

On the motion of Council Member Bryant and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion to remove software that was added to the Police Department Inventory in 2005 in error, with a budget adjustment of \$24,215.88 was approved 8-0.

On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent, of all council Members present after a roll call vote, the motion to remove Axon Flex Camera systems, serial numbers X78075600, X78015541, X78004050, X78005317, X78005451, X78003200, X78008805, X78007435, X78074700, X78022159, X78100918, X78100978 from Police Department inventory was approved 8-0.

#### Items to be removed from City of Farmington Inventory – Fire Department

On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to remove the following items from the Fire Department inventory; Generator -Serial Number GC05-3112986, tag number 0039, 4 Air packs – serial numbers 910212, city tag 476, serial number 9870743, city tag 477, City tag 478, city tag 479, Radio serial number 61200439 city tag 339.was approved 8-0.

#### **Unfinished Business - NONE**

#### **New Business**

Ordinance No. 2020-02 AN ordinance rezoning 33.79 +/\_ on SW Grace Lane from R-1 Residential Single-Family Home to PUD, Planned Unit Development, as requested by Farmington Commercial LLC.

Property Developer Mark Marquess gave the council a brief presentation of the Planned Unit Development, recapping all the information given to the Planning commission and the information provided to the council in their packets. Mayor Penn opened the floor to public comment.

Al Harris 12688 Bethel Blacktop – I am a retired engineer, worked as an engineer for 37 years. I didn't come here to speak, my wife drug me to the meeting. I happen to know your developer and Mark is a man of high integrity, he does high quality work and a great developer. You have a good one.

Norm Touring 306 Claybrook - Mark is a quality builder, you can't lose with him.

Jay Moore, Planning Commissioner, 49 Bellwood Drive - This is the best piece of land in Farmington for development right now, we are doing it slow and doing it right. The water features and green space will be good. Each phase will be done individually. Call us if you have any questions or need any information. I don't know the developer personally but this is a good project.

Judy Horne, Planning Commissioner - I agree on the majority of the project but have 2 concerns. The first is Angus Lane, it needs improvement and have we budgeted for that. The second is more of a personal concern. The homes behind Countryside and Briarhill don't match up to the homes in the plan, their views will be roofs and it will be restricted. This does not affect everyone, just some homes. I wish they could be lined to not restrict their views. It would be nice,

Gerry Harris – Planning Commissioner- I love Judy and I respect her opinion but I disagree. The PUD gives us a content on what is coming in. People who own land are entitled to develop it. I know there are a lot of people who don't want growth but the PUD's give us control. We are going to grow. We need planned growth.

There being no more speakers, the Public Comment section was closed by Mayor Penn.

Council Member Spinks made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates and for Ordinance 2020-02 be read 1 time by title only, it was seconded by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. City Clerk Attorney Tennant read Ordinance 2020-02 by title only. Mayor Penn asked shall the ordinance pass? After a roll call vote it was approved 8-0. Council Member Morgan made a motion to approve an Emergency Clause for Ordinance 2020-02, it was seconded by Council Member Cunningham after a roll call vote, it was approved by all those present 8-0.

Request approval to purchase and waive competitive bidding on Estey library shelving from Innerplan Office Interiors for Farmington Public Library for the amount of \$56,261.51 Ordinance No. 2020-03 An Ordinance waiving requirement of competitive bidding for the purchase and installation of shelving at the Farmington Public library pursuant to Ark. Code Ann 14-58-303 (b) (2) (b)

Librarian Rachel Sawyer advised the council after much research, the Estey Library Shelving from Innerplan Office Interiors were what they wanted to purchase. The cost is \$56,261.51 but there would be no budget impact to the city because the funds had been donated to the library for this purchase.

Council Member Cunningham made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates and for Ordinance 2020-03 be read 1 time by title only, it was seconded by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. City Clerk Attorney Tennant read Ordinance 2020-03 by title only. Mayor Penn asked shall the ordinance pass? After a roll call vote it was approved 8-0. Council Member Bell made a motion to approve an Emergency Clause for Ordinance 2020-03, it was seconded by Council Member Lipford after a roll call vote, it was approved by all those present 8-0.

## Request approval to purchase replacement of Traffic Signal Controller Cabinet located at the intersection of Main Street and South Hunter for \$20,785 from Signal Tek.

Police Chief Hubbard gave the city council a brief overview with regards to the Traffic Cabinet that needs to be replaced, the city has 7 of these and this is the first to need replacement. On the motion of Council Member Morgan and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to approve the purchase of Traffic Signal Controller Cabinet located at the corner of South Hunter and Main street from Signal Tek in the amount of \$20,785. was approved 8-0.

Resolution 2020-03 – A Resolution by the city of Farmington supporting the House Joint Resolution 1018 of 2019 (HJR 1018 of 2019), proposing an amendment to the Arkansas constitution to continue a levy of a one half percent sales and use tax for state highways and bridges: county roads, bridges and other surface transportation: and City streets, bridges and other surface transportation after the retirement of the bonds authorized in Arkansas Constitution, amendment 91, as special revenue to be distributed under the Arkansas Highway revenue Distribution Law.

Rob Smith from the Northwest Arkansas Council of Transportation gave a brief presentation. On the motion of Council Member Bryant and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-03 was approved 8-0.

## Resolution No. 2020-04 A Resolution designation a non-profit agency as CDBG Grant Administrator.

On the motion of Council Member Bryant and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-04 was approved 8-0.

## Resolution No. 2020-05 – A Resolution authorizing the City of Farmington to submit a grant application to the Arkansas economic Development Commission (AEDC)

On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-05 was approved 8-0.

## Resolution No. 2020-06 A Resolution establishing an anti-displacement plan for the City of Farmington Arkansas, in compliance with AEDC grant programs.

On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-06 was approved 8-0.

Resolution No 2020-07 A resolution prohibiting the use of excessive force by law enforcement under Farmington's jurisdiction against individuals engaged in non-violent civil rights demonstrations.

On the motion of Council Member Cunningham and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-07 was approved 8-0.

## Resolution No. 2020-08 A Resolution affirming the City of Farmington's fair housing and equal opportunity policy.

On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-08 was approved 8-0.

Resolution No. 2020-09 A Resolution expressing the willingness of the city of Farmington to utilize state aid street monies for the Following City Project – Farmington Double Springs road Improvements.

On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2020-09 was approved 8-0.

Request approval	to	accept	bid	for	City	Hall	Addition
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On the motion of Council Member Bell and a second by Council Member Bryant and by the consent of all
Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title
only was approved 8-0.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Bryant and by the consent of all members present, the meeting adjourned at 7:31 pm until the next regularly scheduled meeting to be held Monday April 13th, 2020 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;	
	80
City Clerk Kelly Penn	
Mayor Frnie Penn	

# Financial

		Increase YTD 2020				
73,757.08	€	Total Sales Tax				
	1					
21,241.47	69	Tax	\$ 52,515.61	City Sales Tax		-
	3,	2019 YTD - State Sales		over 2019 YTD -	VTD comparison   OV	VTD co
		Increase for 2020 over		Increase for 2020		
		\$ 29,055.34	Increase (Decrease)		2020	21
4,680.68	49			24,374.66	Monthly Comparison -Jan 2019/Jan	Monthly Compari
		\$ 107,415.14			\$ 129,221.39	DECEMBER
		\$ 110,322.29			\$ 142,519.91	NOVEMBER
		\$ 113,349.70			\$ 136,569.38	OCTOBER
		\$ 108,926.56			\$ 148,550.09	SEPTEMBER
		\$ 107,009.33			\$ 131,760.20	AUGUST
		\$ 108,198.98			\$ 135,385.77	JULY
		\$ 105,622.89			\$ 135,104.16	JUNE
		\$ 106,122.97			\$ 130,596.39	MAY
		\$ 92,093.45			\$ 101,993.38	APRIL
100,333.67	G	\$ 95,652.99		133,975.76	\$ 109,601.10 \$	MARCH
122,277.31	es	\$ 113,136.70		148,481.02	\$ 133,162.65   \$	FEBRUARY
109,715.61	S	\$ 102,295.43		130,377.70	\$ 117,555.12 \$	JANUARY
2020		2019		2020 (total)	2019	
IAIE SALES IAA	2	SIAIESALESIAX		CITY SALES TAX	CITY SALES TAX	MONIH

	year-10-Date	Annual Budget	Jan 2020	
	Jan 2020	Jan 2020	Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
Revenue & Expenditures				
GENERAL REVENUES				
Revenue	19			
ACCIDENT REPORT REVENUES	510.00	1,500.00	34.00%	
ACT 833	0.00	20,000.00	0.00%	
ALCOHOL SALES TAX	617.06	3,500.00	17.63%	
ANIMAL CONTROL REVENUES	600.00	2,500.00	24.00%	
BUILDING INSPECTION FEES	28,056.00	100,000.00	28.06%	
BUSINESS LICENSES	, 4,825.00	6,000.00	80.42%	
CITY COURT FINES	31,261.29	120,000.00	26.05%	
CITY SALES TAX REVENUES	412,834.48	1,350,000.00	30.58%	
COUNTY TURNBACK	56,255.89	475,000.00	11.84%	
DEVELOPMENT FEES	8,223.00	10,000.00	82.23%	
FRANCHISE FEES	109,359.04	375,000.00	29.16%	
GARAGE SALE PERMITS	70.00	3,000.00	2.33%	
INTEREST REVENUES	20,641.85	45,000.00	45.87%	
MISCELLANEOUS REVENUES	12,659.88	0.00	0.00%	
Off Duty Police Reimbursement	0.00	4,000.00	0.00%	
PARK RENTAL	875.00	3,500.00	25.00%	
SALES TAX - OTHER	332,326.59	1,200,000.00	27.69%	
SPORTS COMPLEX FEES	31,725.00	40,000.00	79.31%	
SRO REIMBURSEMENT REVENUES	23,891.72	100,000.00	23.89%	
STATE TURNBACK	25,794.17	95,000.00	27.15%	
TRANSFER INCOME	0.00	650,000.00	0.00%	
Revenue	\$1,100,525.97	\$4,604,000.00		

	Year-To-Date	Annual Budget	Jan 2020	
	Jan 2020	Jan 2020	Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
ADMINISTRATIVE DEPT				51
Expenses				
ADDITIONAL SERVICES EXPENSE	53,113.80	180,000.00	29.51%	
ADVERTISING EXPENSE	985.75	6,000.00	16.43%	
<b>BUILDING MAINT &amp; CLEANING</b>	4,838.84	30,000.00	16.13%	
CREDIT CARD FEE EXPENSE	741.76	5,000.00	14.84%	
ELECTION EXPENSES	0.00	5,000.00	0.00%	
ENGINEERING FEES	52,265.61	80,000.00	65.33%	
INSURANCES EXPENSE	0.00	50,000.00	0.00%	
LEGAL FEES	0.00	10,000.00	0.00%	
MATERIALS & SUPPLIES EXPENSE	2,465.75	17,000.00	14.50%	
MISCELLANEOUS EXPENSE	17,830.26	2,000.00	891.51%	
NEW EQUIPMENT PURCHASE	2,631.81	10,000.00	26.32%	
PAYROLL EXP - CITY ATTRNY	16,307.40	60,000.00	27.18%	
PAYROLL EXP - ELECTED OFFICIAL	33,670.26	125,000.00	26.94%	
PAYROLL EXP - REGULAR	55,927.23	245,000.00	22.83%	
PLANNING COMMISSION	3,365.50	20,000.00	16.83%	
POSTAGE EXPENSE	4.20	1,500.00	0.28%	
PROFESSIONAL SERVICES	2,091.78	10,000.00	20.92%	
REPAIR & MAINT - BUILDING	87.80	2,000.00	4.39%	
REPAIR & MAINT - OFFICE EQUIP	893.74	2,500.00	35.75%	
RETURNED CHECK	25.00	0.00	0.00%	
TECHNICAL SUPPORT	14,214.05	40,000.00	35.54%	
TELECOMMUNICATION EXPENSES	1,200.23	4,000.00	30.01%	
TRAVEL, TRAINING & MEETINGS	4,869.86	20,000.00	24.35%	
UTILITIES EXPENSES	19,290.40	65,000.00	29.68%	
Expenses	\$286,821.03	\$990,000.00		

	Year-10-Date	Annual Budget	Jan 2020	
	Jan 2020	Jan 2020	Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
ANIMAL CONTROL DEPT				
Expenses				
FUEL EXPENSES	311.89	2,000.00	15.59%	
MATERIALS & SUPPLIES EXPENSE	15.26	1,100.00	1.39%	
PAYROLL EXP - REGULAR	13,158.57	59,600.00	22.08%	
PROFESSIONAL SERVICES	1,440.00	15,000.00	9.60%	
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%	
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%	
REPAIR & MAINT - TRUCK	32.91	0.00	0.00%	
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%	
UNIFORMS/GEAR EXPENSE	0.00	500.00	0.00%	
Expenses	\$14,958.63	\$80,700.00		

	year-10-Date	Annual Budget	Jan 2020	_
	Jan 2020	Jan 2020	Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
BUILDING PERMIT DEPT				
Expenses				
FUEL EXPENSES	523.59	2,500.00	20.94%	
PAYROLL EXP - REGULAR	19,647.95	92,200.00	21.31%	
REPAIR & MAINT - AUTOMOBILES	330.33	1,000.00	33.03%	
TRAVEL, TRAINING & MEETINGS	428.84	3,000.00	14.29%	
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%	
Expenses	\$20,930.71	\$99,700.00		

	Year-10-Date	Annual Budget	Jan 2020	
	Jan 2020	Jan 2020	Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
FIRE DEPT				
Expenses				
ADVERTISING EXPENSE	565.00	1,000.00	56.50%	
FUEL EXPENSES	1,624.06	7,000.00	23.20%	
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%	
MATERIALS & SUPPLIES EXPENSE	2,973.83	8,500.00	34.99%	
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%	
NEW EQUIPMENT PURCHASE	0.00	6,500.00	0.00%	
PAYROLL EXP - REGULAR	132,823.62	538,400.00	24.67%	
REPAIR & MAINT - BUILDING	147.17	400.00	36.79%	
REPAIR & MAINT - EQUIPMENT	425.60	5,000.00	8.51%	
REPAIR & MAINT - TRUCK	744.65	10,000.00	7.45%	
TRAVEL, TRAINING & MEETINGS	2,233.91	10,000.00	22.34%	
UNIFORMS/GEAR EXPENSE	3,181.57	17,500.00	18.18%	
Expenses	\$146,989.53	\$607,200.00		

	Year-10-Date	Annual Budget	Jan 2020	
	Jan 2020	Jan 2020	Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
LAW ENFORCE - COURT				
Expenses				
MATERIALS & SUPPLIES EXPENSE	630.32	3,000.00	21.01%	
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%	
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%	
PAYROLL EXP - REGULAR	17,622.75	77,900.00	22.62%	
POSTAGE EXPENSE	35.60	1,800.00	1.98%	
PROSECUTING ATTORNEY	4,500.00	18,000.00	25.00%	
REPAIR & MAINT - OFFICE EQUIP	57.60	0.00	0.00%	
SPECIAL COURT COSTS	0.00	6,000.00	0.00%	
TRAVEL, TRAINING & MEETINGS	300.00	6,000.00	5.00%	
Expenses	\$23,146.27	\$116,100.00		

	Year-10-Date Jan 2020	Annual Budget Jan 2020	Jan 2020 Dec 2020	
	Mar 2020	Dec 2020	Percent of	
	Actual		Budget	
LAW ENFORCE - POLICE				
Expenses				
ADVERTISING EXPENSE	90.00	100.00	90.00%	
BREATHALYZER EXPENSES	145.98	700.00	20.85%	
CAPITAL IMPROVEMENT	30,203.53	500,000.00	6.04%	
DRUG TASK FORCE	1,500.00	2,000.00	75.00%	
FUEL EXPENSES	9,387.22	48,000.00	19.56%	
MATERIALS & SUPPLIES EXPENSE	4,504.41	50,000.00	9.01%	
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%	
NEW EQUIPMENT PURCHASE	0.00	56,000.00	0.00%	
Off Duty Police Pay	0.00	4,000.00	0.00%	
PAYROLL EXP - REGULAR	250,529.93	1,187,800.00	21.09%	
PAYROLL EXP - SRO	29,828.56	148,963.00	20.02%	
<b>REPAIR &amp; MAINT - AUTOMOBILES</b>	3,589.85	25,000.00	14.36%	
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%	
TRAVEL, TRAINING & MEETINGS	868.36	10,000.00	8.68%	
UNIFORMS/GEAR EXPENSE	2,208.99	12,000.00	18.41%	
Expenses ===	\$332,856.83	\$2,048,063.00		

12:26 PM

## **GENERAL FUND**

Year-To-Date	Annual Budget	Jan 2020	
Jan 2020	Jan 2020	Dec 2020	
Mar 2020	Dec 2020	Percent of	
Actual		Budget	
0.00	150,000.00	0.00%	
55,000.00	55,000.00	100.00%	
\$55,000.00	\$205,000.00		
	Jan 2020 Mar 2020 Actual 0.00 55,000.00	Jan 2020 Jan 2020 Mar 2020 Dec 2020 Actual  0.00 150,000.00 55,000.00 55,000.00	Jan 2020 Mar 2020 Mar 2020 Mar 2020 Dec 2020 Percent of Actual         Dec 2020 Percent of Budget           0.00 150,000.00 0.00% 55,000.00 55,000.00 100.00%

	Year-10-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Mar 2020	Dec 2020	Percent of
	Actual	500 2020	Budget
PARKS DEPT			
Revenue			
PARK RENTAL	(400.00)	0.00	0.00%
Revenue Revenue	(\$400.00)	\$0.00	
Gross Profit	(\$400.00)	\$0.00	
Expenses			
CAPITAL IMPROVEMENT	27,000:00	0.00	0.00%
FUEL EXPENSES	229.49	3,500.00	6.56%
MATERIALS & SUPPLIES EXPENSE	1,063.86	10,000.00	10.64%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	48,351.39	183,300.00	26.38%
PROFESSIONAL SERVICES	12,304.10	2,500.00	492.16%
REPAIR & MAINT - EQUIPMENT	177.98	3,000.00	5.93%
SPORTS PARK FUEL	0.00	1,500.00	0.00%
SPORTS PARK MATERIALS	954.36	22,000.00	4.34%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	18,091.36	45,000.00	40.20%
SPORTS PARK REPAIR/MAINT	194.12	2,500.00	7.76%
SPORTS PARK UTILITIES	2,420.72	12,000.00	20.17%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
UTILITIES EXPENSES	1,524.55	5,000.00	30.49%
. Expenses	\$112,311.93	\$311,300.00	

## STREET FUND **Statement of Revenue and Expenditures**

		Annual Budget	Jan 2020				
	Jan 2020	Jan 2020	Dec 2020				
	Mar 2020 Actual	Dec 2020	Percent of Budget				
Revenue & Expenditures	tevenue & Fynenditures						
Revenue							
INTEREST REVENUES	172.70	1,000.00	17.27%				
MISCELLANEOUS REVENUES	0.00	100.00	0.00%				
STREET COUNTY TURNBACK	5,221.59	40,000.00	13.05%				
STREET STATE TURNBACK	116,278.18	406,945.75	28.57%				
TRANSFER INCOME	0.00	200,000.00	0.00%				
Revenue	\$121,672.47	\$648,045.75					
Gross Profit	\$121,672.47	\$648,045.75					
Expenses							
ADDITIONAL SERVICES EXPENSE	4,800.00	0.00	0.00%				
ADVERTISING EXPENSE	0.00	1,000.00	0.00%				
<b>BUILDING MAINT &amp; CLEANING</b>	1,333.46	0.00	0.00%				
ENGINEERING FEES	0.00	30,000.00	0.00%				
FUEL EXPENSES	919.25	8,000.00	11.49%				
MATERIALS & SUPPLIES EXPENSE	4,217.15	12,000.00	35.14%				
MISCELLANEOUS EXPENSE	262.57	500.00	52.51%				
NEW EQUIPMENT PURCHASE	0.00	25,000.00	0.00%				
PAYROLL EXP - REGULAR	42,637.16	199,445.75	21.38%				
PROFESSIONAL SERVICES	100,300.00	1,000.00	10,030.00%				
REPAIR & MAINT - BUILDING	65.85	0.00	0.00%				
REPAIR & MAINT - EQUIPMENT	469.16	10,000.00	4.69%				
STREET LIGHTS	29,263.03	150,400.00	19.46%				
STREET/ROAD REPAIRS	0.00	200,000.00	0.00%				
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%				
UNIFORMS/GEAR EXPENSE	0.00	2,200.00	0.00%				
UTILITIES EXPENSES	4,150.84	8,000.00	51.89%				
Expenses	\$188,418.47	\$648,045.75					

## LIBRARY FUND Statement of Revenue and Expenditures

	Current Period Jan 2020 Mar 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget	
enue & Expenditures				
Revenue				
Donations	56,620.00	0.00	0.00%	
FINES/LOST ITEMS	1,186.38	4,000.00	29.66%	
INTEREST REVENUES	153.57	0.00	0.00%	
MISCELLANEOUS REVENUES	245.73	0.00	0.00%	
TRANS FROM GENERAL FUND		55,000.00	0.00%	
TRANS FROM GENERAL FUND	55,000.00	0.00	0.00%	
WASHINGTON CO LIBRARY	56,558.00	184,231.00	30.70%	
Revenue <sup>3</sup>	\$169,763.68	\$243,231.00		
Expenses				
ADVERTISING EXPENSE	256.06	1,000.00	25.61%	
BOOKS AND MEDIA	9,073.27	32,000.00	28.35%	
<b>BUILDING MAINT &amp; CLEANING</b>	330.22	0.00	0.00%	
CAPITAL IMPROVEMENT	259,658.89	0.00	0.00%	
MATERIALS & SUPPLIES EXPENSE	4,062.84	10,931.00	37.17%	
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%	
NEW EQUIPMENT PURCHASE	871.49	3,000.00	29.05%	
PAYROLL EXP - REGULAR	39,516.33	175,000.00	22.58%	
POSTAGE EXPENSE	62.75	300.00	20.92%	
PROGRAMS EXPENSE		4,000.00	0.00%	
REPAIR & MAINT - BUILDING		4,500.00	0.00%	
TECHNICAL SUPPORT	4,343.96	8,500.00	51.11%	
TRAVEL, TRAINING & MEETINGS	233.00	1,000.00	23.30%	
UTILITIES EXPENSES	512.29	2,500.00	20.49%	
Expenses	\$318,946.10	\$243,231.00		

# Agenda Item 11



City of Farmington 354 W. Main Street P.O. Box 150 Farmington, AR 72730 479-267-3865 479-267-3805 (fax)

#### **MEMO**

To: Farmington City Council

Ernie Penn, Mayor Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: PURCHASE OF NEW UNIT

Date: 04/13/2020

#### Recommendation

Request the approval to purchase a new Dodge Durango and the equipment to outfit the vehicle.

#### **Background**

Within our department we strive to keep the Dodge Chargers on patrol. I will be taking the vehicle I am currently driving and placing it with our new officer, keeping it on the streets. This will add another pursuit capable unit in the patrol fleet.

#### Discussion

The 2020 police vehicles that are commonly obtained by police agencies around the country are not being produced or discontinued for the 2020 calendar year. I am requesting to purchase this vehicle, since the Durango is one of the last police units that can be obtained this year.

### **Budget Impact**

\$36,000.00

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Item 50	HEB	Nissan Leaf Hatchback - All Electric Vehicle
<u>Item 51</u>	HCX	Ford C-Max Hybrid 4-Door Compact Sedan NOT AVAILABLE 2020
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Item 59	LAA	Dodge Charger Police Pursuit Sedan, V6 For High Speed Police Pursuit - CONTRACT RENEWED
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## Agenda Item 12

## ORDINANCE NO. 2020-04

AN ORDINANCE REZONING 12266 N. HWY. 170 FROM RE-1, RESIDENTIAL ESTATE DISTRICT TO RE-2, RESIDENTIAL ESTATE DISTRICT, AS REQUESTED BY BLEAUX AND SAMANTHA BARNES.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to Bleaux and Samantha Barnes are zoned RE-1, Residential Estate District; and

WHEREAS, after a public hearing on April 6, 2020, the Farmington Planning Commission voted during a regular meeting to rezone the properties from RE-1 to RE-2.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From RE-1, Residential Estate District to RE-2, Residential Estate District for the real properties as shown in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

	APPROVED:
	By:
ATTEST:	
Kelly Penn, City Clerk	

PASSED, APPROVED AND IN EFFECT this 13th day of April, 2020.

## EXHIBIT "A"

A PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID TEN ACRE TRACT AND RUNNING THENCE S89°48'31"E 33.03' TO THE EAST RIGHT-OF-WAY OF ARKANSAS HIGHWAY #170, THENCE ALONG SAID RIGHT-OF-WAY N14°03'06"E 39.20', THENCE CONTINUING ALONG SAID RIGHT-OF-WAY N02°01'17"W 162.04' TO THE TRUE POINT OF BEGINNING, THENCE CONTINUING ALONG SAID RIGHT-OF-WAY THE FOLLOWING: N02°01'17"W 88.16', N89°43'50"W 10.00', N00°16'10"E 355.00', N72°05'43"E 42.10' TO THE SOUTH RIGHT-OF-WAY OF BLUE SKY ROAD, THENCE ALONG SAID RIGHT-OF-WAY S89°45'25"E 191.95' TO AN EXISTING REBAR, THENCE LEAVING SAID RIGHT-OF-WAY S00°09'45"W 458.11', THENCE N89°15'33"W 219.29' TO THE POINT OF BEGINNING, CONTAINING 2.41 ACRES, MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

## Agenda Item 13

## ORDINANCE NO. 2020-05

AN ORDINANCE REZONING 40.40 ACRES  $\pm$ , ON THE CORNER OF W. WOOLSEY FARM RD. AND N. BROYLES AVE. FROM R-1, RESIDENTIAL SINGLE FAMILY TO PUD, PLANNED UNIT DEVELOPMENT, AS REQUESTED BY HAMPTON HOLDINGS, LLC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to Hampton Holdings LLC. are zoned R-1, Residential Single Family; and

WHEREAS, after a public hearing on April 6, 2020, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-1 to PUD.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-1, Residential Single Family to PUD, Planned Unit Development for the real properties as shown in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED,	APPROVED	AND I	N EFFECT	this	13th	day	of	April	, 202	0.
				P	APPROV	VED:				
				E	By:					
					E	rnie	Per	nn, Ma	yor	
ATTEST:										
Kelly Pe	enn, City	Clerk								

## **EXHIBIT "A"**

## Cedar Crest Subdivision Description:

A part of the Northwest Quarter of the Northeast Quarter (NW \(^1\)4, NE \(^1\)4), of Section 23, Township 16 North, Range 31 West of the Fifth Principal Meridian, Washington County, Arkansas being more particularly described as follows:

Commencing at the North Quarter Corner of Section 23 being an existing 3" State Perpetuation Monument pipe (monument cap removed by construction of adjacent subdivision), in agreement with Survey Document found at Book 2008 Page 35885: thence South 02°25'03" West along the west line of the Northeast Quarter of Section 23, a distance of 25.00 feet to a one and one-half inch (1 ½") pipe with aluminum cap on the southerly dedicated right of way of Woolsey Farm Road being the Point of Beginning; thence along said south right of way, South 87°44'25" East a distance of 1292.74 feet to a one and one-half inch (1 ½") pipe with aluminum cap being at the intersection of the south right of way of Woolsey Farm Road and the west right of way of Broyles Street; thence along the west right of way of Broyles street, South 02°12'43" West a distance of 1302.93 feet to the south line of the Northwest Quarter of the Northeast Quarter and a one and one-half inch (1 ½") pipe with aluminum cap; thence departing from said Broyles Street right of way and traveling along and coincident with the south line of the Northwest Quarter of the Northeast Quarter, North 87°44'43" West a distance of 1297.42feet to an existing one and one-half (1 1/2") aluminum monument stamped 1266 and being at the southwest corner of the Northwest Quarter, Northeast Quarter; thence along the west line of the Northeast Quarter, North 02°25'03" East a distance of 1303.05 feet to the Point of Beginning, containing ± 38.74 acres.



February 18, 2020 Revised April 7, 2020

## **DRAFT**

## **Cedar Crest Subdivision**

A Planned Unit Development

City of Farmington, Washington County, Arkansas

Owner/Developer Hampton Holdings, LLC P.O. Box 10620 Fayetteville, AR 72703

Prepared By:

Morrison-Shipley Engineers, Inc.

2407 S.E. Cottonwood St., Bentonville, AR 72712

(Tel.) 479-273-2209

www.morrisonshipley.com

A. Current Ownership

Cedar Crest Subdivision - PUD Rev April 7, 2020 Page 2 of 4

The current owner of the property is Hampton Holdings LLC.

## B. Scope of Project

Cedar Crest Subdivision contains a total of 40.40 acres. The intent is to layout, design and construct the entire property, as it relates to the public infrastructure in one phase. Single-Family and Duplex construction will be completed as the market allows. The subdivision is proposed to allow both single-family and multi-family development within the designated planning areas. As a part of this PUD development, infrastructure will be designed and constructed to serve the anticipated 222 dwelling units, which includes water, sewer, storm sewer and detention facilities, franchise utilities as well as street and sidewalks.

## C. Proposed Planning areas

Planning Area 1 – Multi-Family Residential, 44 lots, 16.88 acres Planning Area 2 – Single-Family Residential, 74 lots, 18.95 acres

## D. Intent of the PUD District

Cedar Crest Subdivision will be constructed with multiple housing types, Planning Area 1 with a density of 8.77 units per acre and Planning Area 2 with a density of 3.91 units per acre

The Planning Area 1 lot is planned to retain its current ownership and each unit within the lot be leased out individually. However, some duplex lots may be sold off. Within this area there will be a mix of 6-unit townhomes and 2-unit duplexes, totaling 148 units. The townhomes units will be a minimum of 900 sq.ft and maximum of 1,600 sq.ft. The duplex units will be a minimum of 1,000 sq.ft. and maximum of 1,800 sq.ft.

The Planning Area 2 lots will also be a mix of retaining and leasing and selling lots off. Within this area there will only be single-family homes, totaling 74 units. Units will be a minimum of 1,350 sq. ft.

## E. Permitted Uses

Planning Area 1: Townhomes and Duplex

a) Density8.77 Dwelling Units per Acre

b) Lot and Area Requirements
Structure Type – Multi-Family
Lot Area (sq.ft.)

Duplex – 8,275

Townhome – 11,088

Land Area per Dwelling Unit (sq. ft.)

Duplex – 4,137

Townhome – 1,848

Cedar Crest Subdivision - PUD Rev April 7, 2020 Page 3 of 4

Lot Width (ft.)

Duplex - 79 minimum

Townhome - 126 minimum

Maximum Lot Coverage - Interior Lot 60%

Exterior/Corn Lot 65%

- c) Minimum Setback Requirements
  - a. Duplex

Front – 20' Sides – Interior 5'/Exterior 10'

Rear - 20'

b. Townhomes

Front – 20' Sides – Interior 10'/Exterior 20'

Rear - 20'

d) Height Requirements

Maximum Height Permitted - 40'

## Planning Area 2: Single-Family

a) Density

3.91 Dwelling Units per Acre

b) Lot and Area Requirements

Structure Type – Single-Family

Lot Area (sq. ft.) - 7,150

Land Area per Dwelling Unit (sq. ft.) - 7,150

Lot Width (ft.) – 65 minimum

Maximum Lot Coverage – Interior Lot 40%

Exterior/Corner Lot 45%

c) Minimum Setback Requirements

Front – 20' Sides – Interior 5'/Exterior 10'

Rear - 20'

d) Height Requirements

Maximum Height Permitted - 30'

## POA Pavilion/Pool Lot:

The POA lot at the southwest corner will not allow any construction of any kind of dwelling unit. Its sole purpose is to be an amenity to the subdivision. The pavilion shall be setback a minimum of 5' from any residential lot. It is not required to meet a setback from the public park since it will be sharing the parking between the two facilities.

The concrete for the pool edging must be 5' minimum from any residential lot as well. The edge of water of the proposed pool must be setback a minimum of 15' from any residential lot. Again, there will be no setback requirements from the public park.

## F. Common Open Space

Cedar Crest Subdivision - PUD Rev April 7, 2020 Page 4 of 4

A minimum of 10% of the overall property will be for open space per City Ordinance. Apart of the 10% open space will include a 3.10- acre area that will be dedicated to the city for a public park and is proposed at the southwest corner of the property. The park will consist of a walking trail around the retention pond, a playground, and a basketball court. The park will have adequate parking to serve the facilities. This area, after it is dedicated to the city, will be maintained by the city.

Other amenities include a 0.37-acre POA tract that include a pavilion and pool for the Cedar Crest subdivision residents. This tract will be maintained by the POA and is located adjacent to the Public Park at the southwest corner of the property.

Sidewalks will be constructed, as each lot develops, for the subdivision to facilitate a walkable community and allow the residents to easily access the amenities.

## G. Parking and Off-Street Loading

All dwelling units will be required to provide a minimum of 2 off-street parking spaces.

## H. Perimeter Requirements

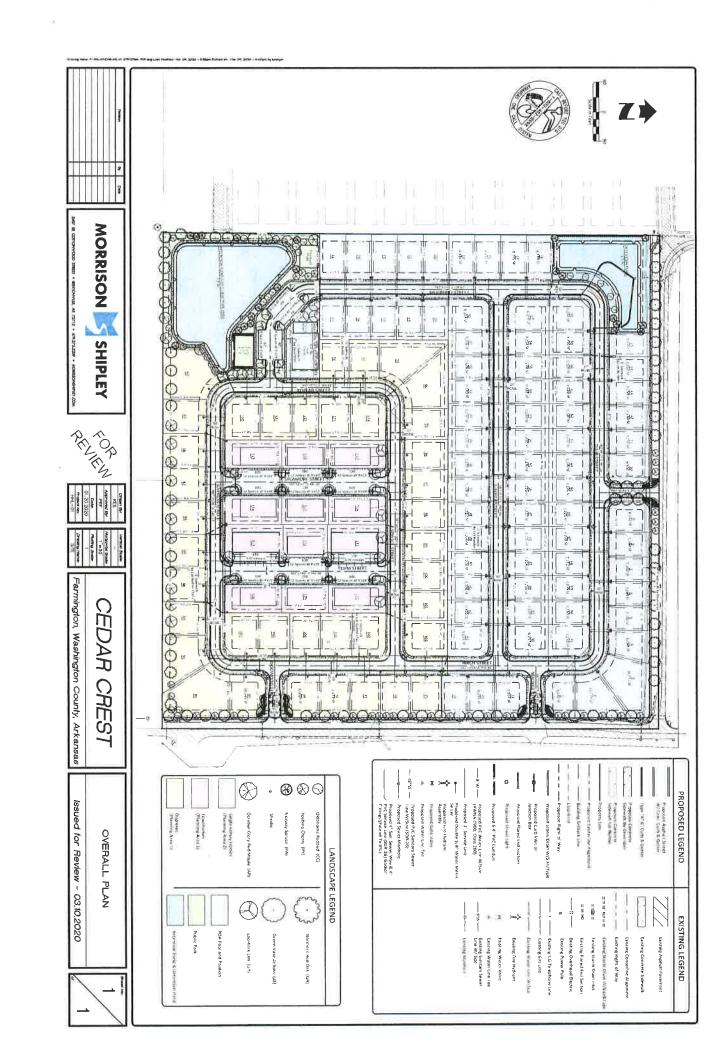
The Cedar Crest Subdivision is currently surrounded by undeveloped land to the north, northeast, and southwest. There is a school to the southeast, mini-storage facility to the south and a subdivision currently be constructed to the west.

## I. Housing Types

Townhomes and Duplexes (Multi-Family) are proposed for Planning Area 1. Single-Family Housing is proposed for Planning Area 2.

## J. Structural Design Standards

All Single-Family and Duplexes will have a minimum of one front façade facing an adjacent public street with a common architectural theme with a minimum two car garage. The townhomes will also have a common architectural theme and a minimum of 2 off-street parking spaces per dwelling unit. The structures' front facade shall have a minimum of 40% brick/masonry product; all roofs shall have architectural shingles.



## Agenda Item 14



354 W. Main Street P.O. Box 150 Farmington, AR 72730 479-267-3865 479-267-3805 (fax)

## Memo

To: Farmington City Council

Ernie Penn, Mayor Kelly Penn, City Clerk

From: Mayor Ernie Penn

Re: Double Springs Road drainage and road improvements with the State Aid to Cities thru ArDot

Date: April 13, 2020

## Recommendation

City staff recommends approval of this project and disbursement of funds in the amount of \$271,710 to Ardot for our part of this contract.

The City Staff recommends that the Council grant the Mayor the authority to pay up to \$200,000 additional bond money for the Utility Relocation costs and any unforeseen costs that may occur for this project.

## Background

The City of Farmington and ArDot have been working to get this project completed over the past 5years. ArDot did all of the design work and they finally were able to bid this project in April of 2020. There were only 2 bidders and the **lowest bid was \$671,710 by APAC Central in Fayetteville** the other bidder was Sweetser Construction in the amount of \$787,000.

The State Aid to Cities will award \$400,000 to the project. The City will be responsible for the difference of the contract in the amount of \$271,710.

The City will also be responsible for the cost of the relocation of the utilities and our engineer has estimated this cost would be in the \$135,000 range.

### Discussion

ArDot cannot go forward with awarding the bid until the City of Farmington approves the additional funds. The Contractor is ready to start the project as soon as it approved. The timing is good since the school is out of session and traffic will be lessened in this area.

## **Budget Impact**

The balance of the Bond Fund is \$492,000, so we have adequate funds available for this project.

## **Ernie Penn**

From: Freeling, Bryan E. < Bryan.Freeling@ardot.gov>

**Sent:** Thursday, April 9, 2020 1:51 PM **To:** Ernie Penn; Morgan, Steve

Cc: Qedan, Bashar A.; Clements, Jonathan Paul
Subject: RE: Double Springs Project ----Narrative

Mayor Penn,

Please see below.

The primary purpose of this project is to improve drainage on and in the area around Double Springs Rd from Hwy. 62 to the intersection of Rheas Mill Rd.

Major improvements consist of the following:

- Increase left turn lane capacity at the intersection of Double Springs Rd. and Hwy. 62.
- Widen Double Springs Rd. to facilitate 2-12' travel lanes and then place a 2" ACHM overlay
- Replace existing sidewalks and add new sidewalks to meet ADA standards.
- Install curb and gutter the entire length of project.
- Install a storm water sewer system.
- Increase the capacity of the detention pond.

Please let us know if you need any further assistance.

Thanks Bryan

From: Ernie Penn < erniepenn@cityoffarmington-ar.gov >

Sent: Thursday, April 9, 2020 9:38 AM

To: Freeling, Bryan E. < Bryan.Freeling@ardot.gov>; Morgan, Steve < Steven.Morgan@ardot.gov>

Cc: Qedan, Bashar A. < <u>Bashar.Qedan@ardot.gov</u>> Subject: Double Springs Project ----Narrative

Importance: High

CAUTION: This email originated from outside of ARDOT. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Could you send me a brief summarize description of all of the improvements that will be done on this project. I have to send a narrative to my City Council in their packet today and I just want to make sure I am covering all of the improvements and scope of this project. Just a simple bullet point statement would be fine via email . Sorry for last minute request.

Ernie L Penn Mayor City of Farmington 479-267-3865

## Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)
City Business Manager Report
April 13, 2020
City Council Meeting

- No anniversaries in April! Let's take this time to thank the Mayor!! This has been a difficult time at best and we are thankful for his insightful leadership.
- Utility relocation on Hwy 170 should be underway, here is an update:

AEP/SWEPCO - relocations under way.

PG TELCO - relocations began last week.

Washington Water Authority – Still awaiting them to finalize their design and turn in agreement for approval.

Black Hills Energy (Gas) - Gave them the go ahead and I have not heard when they plan to start.

Cox Communications (Cable) – Will proceed once AEP/SWEPCO is finished.

Fayetteville W/S Relocations – Fayetteville is currently acquiring easements.

We generally are planning for all utilities to be relocated by the end of fall 2020 / early winter 2020. Construction will follow.

- The contract for the police department expansion will be executed by the time you read this
  report. Construction should begin this month.
- Chamber events that were scheduled through May are cancelled.
- These are extraordinary times, please be patient with us and encourage your constituents to be patient also.

"You can measure a man's by the choices he makes under pressure"
—Sir Winston Churchill



## 2020 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF MARCH

u u	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$1,183.90 Chk	# 2120
20	Check #2	General Fund	Total for Check # 2	\$1,814.85 Chk	# 2121
ADMIN OF JUSTICE	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75 Chk	# 2122
4.50	Total Chec	ks Admin of Justice			\$4,531.50
	Check #4	Administration of Justice Fund			
	8	CCCR- Court Cost-Criminal		\$1,360.00	
		CCCRO-CourtCost Criminal Ordinance		\$25.00	
		CCDWI-Court Cost DWI		\$1,177.50	
		CCTR- Court Cost-Traffic		\$1,519.00	
		CCTRO- Court Cost-Traffic Ordinance		\$360.00	
		CCFTPI - Court Cost Insurance		\$90.00	
	-	Total for Chec	k # 4 Chk# 3601		\$4,531.50
	Check #5	General Fund			
ш	8	FINE- Fines Collected		\$4,200.00	
Z		WF - Warrant Fee		\$115.00	
ld.	8	FTPRFL-FTPR+60 Days Fines-Local		\$40.00	
	59	NLIFL-No Liability Ins. Fines		\$280.00	
(y)		FTPRLOC-Fines Local		\$50.00	
COURT COST & FINE		Total for Chec	k # 5 Chk# 3602		\$4,685.00
-	Check #6	Court Automation Fund			
E		CFEE-Local Court Automation		\$1,015.00	
õ		Total for Chec	k#6 Chk# 3603		\$1,015.00
0	Check #7	Department of Finance & Administration			
350	Name of the last o	CFEES - State Court Automation Fee		\$1,025.00	
	8	DCSAF - Drug Crime Special Assess Fee		\$130.00	
		OPF - Overweight Penalty Fee		\$60.00	
11000	9	NIFS - New Installment Fee - State		\$2,040.00	
77 200 2	3	Total for Chec	k # 7 Chk# 3604		\$3,255.00
ws to	Check #8	Washington County Treasurer			
7 24	5	JBAF - Jail Booking and Admin Fee		\$50.00	
	N. Carlotte	CJF - County Jail Fee		\$770.00	
	<u> </u>	Total for Che	ock # 8 Chk# 3605		\$820.00
				Monthly Total	\$14,306.50
				Year To Date	\$62,030.50

Date

Ernie Penn, Mayor



## Fire Department

City of Farmington 372 W. Main st. P.O. Box 150 Farmington, AR 72730

Mark Cunningham Fire Chief Phone 479-267-3338 Fax 479-267-3302

## March 2020 Monthly Report for Mayor and City Council

- The fire department responded to over 73 calls during the month of March and that is about average for this year's calls.
- We have a total of 228 runs for the year so far this year for a average of 76 calls a month.
- We have concentrated our training this month on Ventilation. This is where we have a fire in a structure and we can not determine the seat of the fire and when there is so much smoke, we can vent a house near the roof and apply our fan to clear out enough smoke that we can see a little and extinguish the fire and minimize the fire damage.
- We have started our by-annual fire hydrant testing and maintenance program and have almost finished it by the end of March.
- We are dealing with something that we have never had to deal with before and that is the pandemic. Central EMS and the fire departments as well the rest of the county have come up with a plan to limit our exposure when we respond on medical calls, and that is we will only be toned out for chest pain and heart attacks or serious calls to limit our exposure to the virus. This will also lower the amount of calls that we will have a month.
- We have had to cancel our pancake breakfast this year and I don't know at this time if we will be able to have it at all this year or not.
- We are unable to have our fire meetings while this pandemic crisis is going on, so we now have our meetings by using Zoom for our meetings, we have everyone on these meetings and it has been working well for us at least to see everyone and discuss our processes and policies.
- Thank you for helping us to protect our citizens as well as my first responders during these uncertain and difficult times.

Thank you as always for your continued support of the fire department;

Mark Cunningham

## **Farmington Police Dept.**

Offenses for Month 3/2019 and 3/2020

4/1/2020 7:53:39 AM

	2019	2020
AGENCY ASSIST		
	0	1
AGGRAVATED ASSAULT ON A FAMILY O	R HOUSEHOLD MEMBER	
	1	0
SSAULT - 3RD DEGREE / CREATES AP	PREHENSION OF IMMINENT INJURY	
	0	1
SSAULT ON FAMILY OR HOUSEHOLD	MEMBER - 3RD DEGREE / APPREHENSIO	N OF IMMINE
	1	0
ATTERY - 1ST DEGREE		
	1	0
ATTERY - 2ND DEGREE / INJURES AN	OFFICER OR STATE EMPLOYEES, WHILE	
	0	1
ATTERY - 3RD DEGREE / PURPOSE OF	CAUSING INJURY, CAUSES INJURY	
	0	1
URGLARY, RESIDENTAL, AGGRAVATE		
	1	0
ARELESS DRIVING		
	0	1
ONTEMPT		_
	1	2
	ROPERTY OF ANOTHER W/VALUE OVER	
11-2011(2)	1	0
RIMINAL MISCHIEF - 2ND DEGREE / F	_	
gmit/(eg.l)	1	0
ISORDERLY CONDUCT	-	
74-167.	0	2
	PURPOSE OF CAUSING INJURY, CAUSES	
SIL-SHAIZI	4	1
OMESTIC BATTERING - 3RD DEGREE /	PURPOSE OF CAUSING INJURY, CAUSES	
Sa-authiti	1	0
RIVING ON SUSPENDED LICENSE		
Terrestor Wilder	0	1
WI - DRUGS (UNLAWFUL ACT)	U	
TI DROGS (GREAWFOL ACI)	0	1
NDANGER WEI FARE OF MINOR- 2ND I	U DEGREE- KNOWINGLY RISKS SERIOUS P	<del>-</del>
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	0	1

Description of Accident/Property Damage   Description		2019	2020
FAILURE TO PAY FINES & COSTS  28 25  False Evidence of Title or Registration  Fictitious Tags  0 1  Fire ( Structure/Vehicle/Grass)  1 0  FIREBING  1 0  FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN  1 0  FURNISHING PROHIBITED ARTICLES  Info Only  1 0  Leaving Scene of Accident/Property Damage  LOTTERY FRAUD  0 2  MISSING PERSON  0 1  POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  1 0  POSSESSION OF FORM TO RIGHT OR COCAINE LT 2GM  4 2  POSSESSION OF METH OR COCAINE LT 2GM  4 2  POSSESSION OF SCH I V OR V LT 28GM  0 1  RECKLESS DRIVING  1 0  RECKLESS DRIVING  1 0  RECKLESS DRIVING  1 0  RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		27	14
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Fire ( Structure/Vehicle/Grass)	Fictitious Tags		
Fire ( Structure/Vehicle/Grass)		0	1
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1 5  LOTTERY FRAUD  0 2  MISSING PERSON  0 1  DESTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER  0 1  POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  1 0  POSSESSION OF DRUG PARAPHERNALIA  7 3  POSSESSION OF METH OR COCAINE LT 2GM  4 2  POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM  0 1  POSSESSION OF SCH IV OR V LT 28GM  0 1  RAPE  1 1 1  RAPE  1 0  RECKLESS DRIVING  4 0  RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	Leaving Scene of Accident/Property Damage		•
LOTTERY FRAUD  0 2  MISSING PERSON  0 1  DESTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER  0 1  POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  1 0  POSSESSION OF DRUG PARAPHERNALIA  7 3  POSSESSION OF METH OR COCAINE LT 2GM  4 2  POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM  0 1  POSSESSION OF SCH IV OR V LT 28GM  0 1  RAPE  1 1 1  RAPE / PERSON LESS THAN 14 YOA  4 0  RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	Transfer of Addition, Froncisty Dumage	4	E
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MISSING PERSON  O 1 DESTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER  O 1 POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  1 0 POSSESSION OF DRUG PARAPHERNALIA 7 3 POSSESSION OF METH OR COCAINE LT 2GM 4 2 POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM 0 1 POSSESSION OF SCH IV OR V LT 28GM 0 1 RAPE 1 1 1 RAPE 1 1 RAPE 1 1 RAPE 1 1 RAPE 1 0 RECKLESS DRIVING 1 0 RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	LOTTERTTRADE		
O 1 DESTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER  O 1 POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  1 0 POSSESSION OF DRUG PARAPHERNALIA 7 3 POSSESSION OF METH OR COCAINE LT 2GM 4 2 POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM 0 1 POSSESSION OF SCH IV OR V LT 28GM 0 1 RAPE 1 1 1 RAPE 1 1 1 RAPE / PERSON LESS THAN 14 YOA 4 0 RECKLESS DRIVING 1 0 RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	MISSING REPORT	U	2
DESTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER  O 1 POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  1 O POSSESSION OF DRUG PARAPHERNALIA 7 3 POSSESSION OF METH OR COCAINE LT 2GM 4 2 POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM O 1 POSSESSION OF SCH IV OR V LT 28GM O 1 RAPE 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	MISSING PERSON		
POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III  POSSESSION OF DRUG PARAPHERNALIA  POSSESSION OF METH OR COCAINE LT 2GM  POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM  POSSESSION OF SCH IV OR V LT 28GM  POSSESSION OF SCH IV OR	W 12 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
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0 1 POSSESSION OF SCH IV OR V LT 28GM  0 1 RAPE 1 1 1 RAPE / PERSON LESS THAN 14 YOA 4 0 RECKLESS DRIVING 1 0 RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		4	2
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RAPE  1 1  RAPE / PERSON LESS THAN 14 YOA  4 0  RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		0	1
RAPE  1 1  RAPE / PERSON LESS THAN 14 YOA  4 0  RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	POSSESSION OF SCH IV OR V LT 28GM		
1 1 RAPE / PERSON LESS THAN 14 YOA 4 0 RECKLESS DRIVING 1 0 RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		0	1
RAPE / PERSON LESS THAN 14 YOA  4 0  RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	RAPE		
RECKLESS DRIVING  1 0 RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		1	1
RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	RAPE / PERSON LESS THAN 14 YOA		
RECKLESS DRIVING  1 0  RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		4	0
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	RECKLESS DRIVING		
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		1	0
	RESISTING ARREST - REFUSAL TO SUBMIT TO ARRE		
	bester blacker		1

	108	77
Totals:		
	1	0
JNATTENDED DEATH/NATURAL CAUSES		
	1	0
THEFT OF PROPERTY/CREDIT CARD/ACCOUNT	NUMBER	
	0	1
THEFT OF PROPERTY / ALL OTHER		
	2	0
THEFT BY RECEIVING LESS THAN \$5,000 BUT G	REATER THAN \$1000	
	0	1
THEFT \$1,000 OR LESS - FROM BUILDING		
	1	2
THEFT \$1,000 OR LESS - ALL OTHERS		
	1	0
TAMPER WITH PHYSICAL EVIDENCE- OBSTRUC	T PROSECUTION /DEFENSE FELC	•
	1	0
Tail Lights/Reflectors (Improper)		
	O	1
SHOPLIFTING \$1,000 OR LESS		
	4	0
SEXUAL INDECENCY WITH A CHILD		
	1	0
EXUAL ASSAULT 2ND DEGREE/SUSPECT UNDE	R 18/VICTIM UNDER 14	***************************************
·-	2019	2020

March	Citation	Warning	Warrant	Total
Bates - Howard	11	5	0	16
Bertorello - James	0	4	0	4
Bocchino - Justin	2	1	2	5
Collins - John	0	3	0	3
Long - Dustin	6	1	1	8
Mahone - Taron	21	3	1	25
Stine - Jacob	16	7	0	23
Talley - Taylor	0	2	0	2
Thompson - Michael	0	0	1	1
Virgin - Billie	0	0	2	2
<u>Totals</u> Averages	<u>56</u> 5.6	<u>26</u> 2.6	<u>7</u> <u>0.7</u>	<u>89</u> <u>8.9</u>

# Permit Report

03/01/2020 - 03/31/2020

	Ì										
3077	3078	3079	3080	3081	3082	3083	3084	3085	3086	3087	Permit #
3/26/2020	3/26/2020 315 Kinr	3/27/2020	3/30/2020 196 Neal	3/30/2020 445 Otoe	3/30/2020 462 Otoe	3/30/2020 427 Otoe	3/30/2020 421 Otoe	3/30/2020	3/30/2020	3/30/2020	Permit Date
3/26/2020 12573 Bethel Black Top	315 Kinniburgh	3/27/2020 12573 Bethel Black Top	196 Neal	445 Otoe	462 Otoe	427 Otoe	421 Otoe	3/30/2020 460 Tacoma	3/30/2020 466 Tacoma	3/30/2020 41 Ozark Trail	Site Address
Building	Plumbing/Gas	Electric	Electric	Building	Building	Building	Building	Building	Building	Building	Permit Type
Residential	Residential	Residential	Residential	Residential	Residential	Residential	Residential	Residential	Residential	Residential	Type of Building
Moving walls to make open floor plan	Plumbing for new house	Electric for remodel	Upgrading electric panel	New House	New House	Description of Work					
Northwest Restoration, Inc	Kinghorn Plumbing	Homeowner	Homeowner	Trademark Custom Homes	Homeowner	Contractor					
3,500	10,000	500	100	274,000	274,000	274,000	275,000	270,000	268,000	172,000	Material & Labor
\$30.00	\$60.00	\$20.00	\$20.00	\$982.00	\$982.00	\$982.00	\$985.00	\$970.00	\$964.00	\$676.00	Total Fees

		Homes				Kinniburgh		
\$958.00	266,000	Riverwood	New House	Residential	Building	327	3/13/2020 327	3060
\$937.00	259,000	Riverwood Homes	New House	Residential	Bullaing	Kinniburgh	5/13/2020 315 Kinr	TOUC
		TOTICS		:		217	2/12/2020	2061
\$937.00	259,000	Riverwood	New House	Residential	Building	339 Kinnihurah	3/13/2020 339 Kinr	3062
-			changrout					
\$40.00	5,460	Kimbel	HVAC	Residential	Mechanical	310 Kelli	3/13/2020 310 Kelli	3063
			addition					
-			driveway			Avenue		
\$20.00	1,100	Homeowner	Curb Cut and	Residential	Building	3/16/2020 264 Vinyard	3/16/2020	3064
		and Air	house					
\$40.00	6,000	Comfort Heat	HVAC for new	Residential	Mechanical	324 Otoe	3/17/2020 324 Otoe	3065
		and Air	house					
\$40.00	6,000	Comfort Heat	HVAC for new	Residential	Mechanical	3/17/2020 448 Tacoma	3/17/2020	3066
		and Air	house					
\$40.00	6,000	Comfort Heat	HVAC for new	Residential	Mechanical	364 Otoe	3/17/2020 364 Otoe	3067
		Electric, LLC	new house			Kinniburgh		
\$40.00	5,714	Rare Valley	Electric for	Residential	Electric	3/23/2020 327	3/23/2020	3068
		Electric, LLC	new house			Kinniburgh		
\$40.00	5,691	Rare Valley	Electric for	Residential	Electric	339	3/23/2020 339	3069
		and Air	house					
\$40.00	6,000	Comfort Heat	<b>HVAC</b> for new	Residential	Mechanical	369 Otoe	3/25/2020 369 Otoe	3070
		and Air	house					
\$40.00	6,000	Comfort Heat	<b>HVAC</b> for new	Residential	Mechanical	3/25/2020 385 Tacoma	3/25/2020	3071
		and Air	house					
\$40.00	6,000	Comfort Heat	HVAC for new	Residential	Mechanical	3/25/2020 343 Tacoma	3/25/2020	3072
1-7		Contractors				170		
\$1,555.00	465,000	Chance	New House	Residential	Building	3/25/2020 12228 Hwy	3/25/2020	3073
		Plumbing	new house			Kinniburgh		
\$55.00	9,000	Jerry's	Plumbing for	Residential	Plumbing/Gas	327	3/25/2020 327	3074
		Plumbing	new house			Kinniburgh		
\$55.00	9,000	Jerry's	Plumbing for	Residential	Plumbing/Gas	339	3/25/2020 339	3075
-		Custom Homes	fee					
\$25.00	323,000	Trademark	Re-inspection	Residential	Building	482 Otoe	3/25/2020 482 Otoe	3076

-			building		Building			
\$85.00	15,000	Homeowner	New shop	Residential	Storage	3/4/2020 69 Debbie	3/4/2020	3043
\$60.00	סטט'חד	Mechanical	house	vezidelidi	Plecialical	TO WHILING	2/2/2020	-
	2000			Docidontial	Machanical	3/5/2020 416 Windrate	3/5/2020	3044
\$40.00	5,700	Comfort Heat	HVAC for new	Residential	Mechanical	370 Otoe	3/5/2020 370 Otoe	3045
		and Air	house					3
\$40.00	6,000	Comfort Heat	HVAC for new	Residential	Mechanical	381 Otoe	3/5/2020 381 Otoe	3046
		and Air	house					
\$40.00	6,000	Comfort Heat	<b>HVAC</b> for new	Residential	Mechanical	375 Otoe	3/5/2020 375 Otoe	3047
-	•	and Air	house					
\$40.00	6,000	Comfort Heat	HVAC for new	Residential	Mechanical	376 Otoe	3/5/2020 376 Otoe	3048
		and Air	house					
\$40.00	6,000	Comfort Heat	<b>HVAC</b> for new	Residential	Mechanical	382 Otoe	3/5/2020 382 Otoe	3049
			new house					
\$40.00	5,500	Viper	Electric for	Residential	Electric	468 Otoe	3/5/2020 468 Otoe	3050
			new house					
\$40.00	5,500	Viper	Electric for	Residential	Electric	3/5/2020 444 Otoe	3/5/2020	3051
					Building	Watkins		
\$45.00	7,000	Homeowner	New shop	Residential	Storage	2849 Archie	3/6/2020	3052
-	•					Kinniburgh		
\$40.00	5,980	Air Control	HVAC for new	Residential	Mechanical	381	3/9/2020	3053
		Homes				Parkway		
•	,	Coleman				House		
\$1,192.00	344,000	Rausch	New House	Residential	Building	11451 CLub	3/9/2020	3054
			panel					
1000	17:00		Innoradino					
\$20 00	1.700	Buzz Electrical	Moving and	Residential	Electric	3/10/2020 177 Angus	3/10/2020	3055
-			new house					
\$40.00	5,850	CM Electric	Electric for	Residential	Electric	364 Otoe	3/11/2020 364 Otoe	3056
-			new house					
\$40.00	5,500	CM Electric	Electric for	Residential	Electric	324 Otoe	3/11/2020 324 Otoe	3057
-	•		new house					
\$40.00	5,250	CM Electric	Electric for	Residential	Electric	3/11/2020 448 Tacoma	3/11/2020	3058
ψ	0,000	and Air						
\$50.00	8 000	Comfort Heat	HVAC for new	Residential	Mechanical	3/11/2020 11767 Giles	3/11/2020	3059

4/3/2020							Total Records: 47
\$13,885.0							
\$210.0	40,000	Home owner	New pool	Residential	Pool	3/2/2020 474 Browning   Pool	3041
		and Spas LLC					
\$210.00	40,000	Moore Pools	New pool	Residential	s Pool	3/3/2020 418 Waterfalls Pool	3042

4/3/2020

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# **Circulation and Patron Services**

YTD Device Checkout	<b>Device Checkout</b>	YTD Users	Users	YTD Early Literacy Station Users	<b>Early Literacy Station Users</b>	2019	YTD Device Checkout	Device Checkout	YID Users	Users	YTD Early Literacy Station Users	Early Literacy Station Users	2020		YTD New Cardholders	New Cardnoiders	YTD PAC Logins	<b>PAC Logins</b>	YTD Hold Satisfied	<b>Holds Satisfied</b>	YTD Circulation	<b>Total Circulation</b>	2019	YTD New Cardholders	<b>New Cardholders</b>	YTD PAC Logins	PAC Logins	YTD Hold Satisfied	<b>Holds Satisfied</b>	YTD Circulation	<b>Total Circulation</b>	2020
kout				y Statio	tion Us		kout				y Statio	ition Us			lders				д					lders	•.			ā.				
				n Users	ers						n Users	ers			46	46	766	766	845	845	4,101	4,101	JAN	23	23	526	526	617	617	4,265	4,265	JAN
0	0	309	309	121	121	JAN	0	0	229	229	126	126	JAN		77	31	1,495	729	1,605	760	7,629	3,528	FEB	55	32	1,066	540	1,163	546	8,417	4,152	FEB
⊬	ь	604	295	232	111	FEB	0	0	462	233	322	196	FEB		100	23	2,237	742	2,379	774	12,412	4,783	MAR	66	11	1,475	409	1,491	328	9,888	1,471	MAR
7						MAR	0	0	56/	105	322	n/a	MAR		133	33	2,941	704	3,171	792	16,459	4,047	APR									APR
11	4	1,139	229	476	118	APR							APR	Com	170	3/	3,819	878	3,966	795	20,474	4,015	MAY									MAY
		1,382											MAY	Computer Use	236	66	4,661	842	4,644	678	25,817	5,343	JUN									JUN
11	0	1,636	254	790	163	NOC							NO		275	39	5,410	749	5,421	777	31,275	5,458	בר									JUL
		1,882											JUL		315	40	6,244	834	6,221	800	36,101	4,826	AUG									AUG
11	0	2,170	288	1,128	172	AUG							AUG																			
11	0	2,391	221	1,267	139	SEP							SEP				6,906															SEPT
12	1	2,661	270	1,402	135	ОСТ							ост		374	21	7,490	584	7,652	718	6,053	5,071	OCT									OCT
12	0	2,884	223	1,508	106	VON							NON		390	16	7,959	469	8,100	448	50,336	4,283	NOV									VOV
12	0	3,098	214	1,620	112	DEC							DEC		401	11	8,504	545	8,662	562	54,593	4,257	DEC									DEC

## Miscellaneous Services

YTD Test Proctor 0	0	pervised Volunteer Hours 13	13			ansactions 367									21							canning Services 140										Color Print Services 43	2020 JAN
0	0	36	23	70	35	624	257	26	18	100	56	4,173	2,093	35	14	FEB	0	0	68	39	386	246	1,080	533	10	4	124	61	3,648	2,085	82	39	FEB
<b>F7</b>	↦	73	37	82	12	858	234	34	œ	189	89	6,917	2,744	41	თ	MAR	0	0	69	_	770	384	1,300	220	10	0	178	54	4,663	1,015	227	145	MAR
ъ	4	101	28	100	18	1,087	229	39	5	238	49	8,763	1,846	84	43	APR																	APR
10	5	128	27	158	58	1,385	298	43	4	307	69	10,233	1,470	112	28	MAY																	MAY
11	ц	169	41	172	14	1,601	216	55	12	389	82	11,742	1,509	128	16	NO																	NO.
14	ω	230	61	188	16	1,746	145	61	6	477	88	13,041	1,299	137	9	JUL																	길
16	2	270	40	213	25	2,043	297	63	2	615	138	14,382	1,341	145	œ	AUG																	AUG
16	0	308	38	235	22	2,457	414	70	7	714	99	16,126	1,744	155	10	SEP																	SEP
17	ц	331	23	282	47	2,833	376	78	<b>∞</b>	781	67	17,590	1,464	167	12	007																	000
17	0	355	24	323	41	3,100	267	84	6	828	47	18,971	1,381	264	97	VOV																	VOV
17	0	376	21	381	58	3,401	301	90	6	913	85	20,174	1,203	314	50	DEC																	DEC

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## **Programs and Meetings**

Number of Non-library Meeting Room Events	Number of Adult Programs	Number of Young Adult Programs	Number of Juvenile Programs	Total Monthly Program Attendance	Theater Performance by YAG	Technology Instruction Session	Story Time Daycare Outreach	Nonfiction Book Club	Monthly Family Movie Showing	Meeting Room Use	Little Maker's/Coding for Kids	LEGO® Club	Kindergarten Story Time	Kids Book Club/Tween STEM Club	Community Story Time	Book Club	2020
-			4	85		00				5					77		JAN
ω			<b>∞</b>	171	22	ω		4		17		0	42	12	88		FEB
1	2	0	4	65		2		5		4		ω		6	40	9	MAR
																	APR
																	MAY
																	NO
																	ב
																	AUG
																	SEP
																	ОСТ
																	VON
																	DEC

## Virtual Programs

AUG	SEP		OCT NOV
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## Visitors

	YTD Visits	Visits	2019	YTD Visits	Visits	2020
4, 100	2 439	2,439	JAN	2,407	2,407	JAN
4,0,0	4 973	2,534	FEB	4,641	2,234	FEB
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	7 705	2,732	MAR	5,469	828	MAR
10,01/	10 017	2,312	APR			APR
10,017	10 017	n/a	MAY			MAY
10,017	10 017	n/a	NOL			NUL
14,734	17 75/	2,737	JUL			זטר
13,133	15 100	2,445	AUG			AUG
1/,004	17 567	2,365	SEP			SEP
20,509	2000	2,745	OCT			000
22,213	יון יון	1,904	NOV			VOV
24,070	363 66	2,463	DEC			DEC

## Farmington Public Library Board Meeting Minutes March 10, 2020

## Call to order

A meeting of the Farmington Library Board was held at the library on March 10, 2020 @ 6 pm.

## **Attendees**

Attendees included Betty Hummel, Linda Morrow, LaDeana Mullinix, Anita Sampley, Regina Sherwood, Jill Simpson, and Librarian, Rachel Sawyer.

## Members not in attendance

Members not in attendance included Phyllis Shaw.

## Approval of minutes

Look over November minutes of November 2019, were emailed. Motion to accept them as written. Anita moved to accept them, and Regina seconded. Motion passed, 6-0.

## **Reports**

**Director's Report:** page 12. Last paragraph 1<sup>st</sup> page is construction and much has changed. Rachel updated the board on construction. Friday is the last day of the library open, March 13. Friends budget has enough to pay for millwork (6 book bins, children's room storage cabinets, and end panels) not included in the Library's construction budget. Friends is continuing its fundraising efforts. Approximately, \$45,000 is still needed for children's furnishings, children's computers, the remaining tables and chairs, and window treatments. Still in the running for the Arvest \$5000, just don't know yet. Family movie night is popular. Had 22 this morning at Little Cardinal Story Time.

Joy's last report briefly discussed.

Can have Democrat Gazette subscription on up to five devices.

Approval of reports as written (Director's Report, Children's Librarian Report, Statistics Report, Financial Report, Annual Report, and Inventory report). First - Linda Morrow. Second- LeDeana. Passed unanimously.

Library Shelving approved by city council. Innerplan company accepted. Other two bids were \$20,000+ higher. Approval for Estey Shelving from Innerplan Office Interiors for \$56,261.51. LeDeana moved to accept and Regina seconded. Motion carried unanimously.

Postpone long range planning. Rachel recommends a survey ready for the June meeting, for surveying community needs/wants.

Secretary	Date of approval
Adjournment: 6:46pm Motion Linda Morrow, Regina 2	nd .
Next meeting is June 9, 2020.	
Announcements	



## **2019 Annual Report**

## LETTER FROM THE LIBRARIAN

Dear Friend of the Library,

It was an exciting year at the Farmington Public Library and I am delighted to share with you some of the highlights from the past year. The library means a lot of different things to a lot of different people in our community. The library is not only a destination for enthusiastic book lovers, it is a welcoming place full of resources. It is a place to gather, explore, and imagine.

In 2019, the library expanded program offerings to include a children's Little Makers Coding program, Teen Summer Reading Club, and a Family Movie Night. 2019 also marked the largest ever add of digital materials (eBooks and audiobooks) to the Washington County collection since joining the Overdrive consortium.

As we wrapped up 2019, construction was underway of new amenities including a community and study room. February of 2020 will mark 15 years of serving the community and we will be excited to unveil our new spaces in the upcoming months. Library leadership will be focused this year on creating a new long range plan and reviewing the library's mission statement.

We are excited about the accomplishments of the year and credit for these accomplishments go to the Library Board of Trustees, dedicated staff, Friends of the Farmington Library, volunteers, and city and county officials. We look forward to another productive year in 2020.

> Rachel Sawyer Librarian



## **2019 Annual Report**

## **SERVICE SUMMARY**

Visitors made about 30,000 trips to the library in 2019. Over 4,500 patrons have active library cards and access to a physical collection of approximately 20,000 items with more available through other Washington County libraries including eBooks and audiobooks on Arkansas Library2Go.

## Children's Services

In February of 2019, the Children's Room was dedicated in the memory of Jane Vest. Jane was a volunteer and member of the Farmington Public Library evening book club and Friends of the Farmington Library. She was an esteemed elementary school librarian and served on the Farmington and Washington County Library Boards. The Children's Department added a quarterly Little Makers Coding Program for ages 3–6 in 2019. A record 840 people attended 36 children's summer reading programs and registered readers logged over 2,700 hours read.

## Young Adult and Adult Services

Two book discussion groups met monthly at the library. 2019 marked the first year a summer reading program was organized exclusively for teens. Twenty-seven teens logged 311 hours read. Teens participating were also challenged to volunteer at the library and ten teens volunteered for a total of 91 hours over the summer. Volunteers assisted with children's programs and shelf organization.

LIBRARY USAGE	2018	2019
Items Borrowed	49,523	54,593
New Library Cards Issued	412	401
Early Literacy Station Sessions	1,365	1,620
Reference Questions Answered	3,330	3,401
Copy/Print Services (# of pages)	17,146	20,174
Number of Programs for Children	94	97
Children's Program Attendance	2,885	2,457
Children's Summer Program Attendance	547	840
Young Adult Program Attendance	0	19
Adult Program Attendance	156	137
Volunteer Hours	271	376



## **2019 Annual Report**

## **ABOUT US**

## **Board of Trustees**

**Betty Hummel** Linda Morrow LaDeana Mullinix Anita Sampley Phyllis Shaw Regina Sherwood Jill Simpson

## County Board Representative

Travis Warren

## Staff

Scott Baker Joy Poynor Rachel Sawyer

## Friends of the

John Holland

Judy Horne

Library Retha Beal Diana Benson Iim Binns Diane Bryant LaVerne Cooper Edna Davis Doris Dehne Sue Farrer and Larry Ray Tackett Perry and Shirley Franklin

Betty Hummel Karla Long Felicia McCollum Mick McFarland Ginger Mathis Linda Morrow LaDeana Mullinix Jeri Ann Olson Pat Page Patsy Pike Anita Sampley Nadine Sewak Phyllis Shaw Regina Sherwood Sharon Short Jill Simpson Hailey Smith Andrew Spranza Vicki Spranza Karen Takemoto Nora Taylor Shawna Thorup Lillie Anna Us

Betty Williams

Rehea Youde

## **Donors**

Mary Ann Campbell Judy Horne Michael and Patricia Stiles Sue Farrer Betty Jo Wood

## Volunteer Presenters and Partnering Organizations

Amazeum Dr. Katherine Auld Farmington Garden Club FHS Cardinal Crew Job Path Linda Morrow Ray Murphy Lynn Sciumbato S.P.A.C.E. Hogs U of A Engineering Department Young Actors Guild of Ft. Smith

## Summer Reading Grants and Sponsors

Amazeum AMC Theatres Dollar General Fast Lane Entertainment Freddy's Magnolia Coffee Malco Theatres Northwest Arkansas Naturals Sonic Taco Bell Walmart

## Volunteers

Makenzie Baker Kennedy Blaser Blaine Chambers Miranda Chappell Hannah Dimmitt **Bailey Flinders** Joelle Gish Rachel Harper Will Harper Becky Hartman Kiyara Harvey Natalie Hylton Clarissa Jack Jane Johnson Annika Miller Carter Moad Benita Rodriguez Brandon Russell Derek Salmonson Miranda Shaver Violet Shows Kalleigh Shreve Logan Smith **Hunter Stratton** Collin Sumpter Austin Walter Brayden Webb Kaylee White



## Strategic Goals 2015-2020

## FACILITIES AND SPACES

Make available safe, modern, and useful spaces that meet changing user needs.

Year 1: Build on an environment that provides the technologies to facilitate learning. Advance digital offerings by providing computing devices that meet a variety of needs.

Year 2: Plan for expansion to meet population growth.

Begin providing functional outdoor spaces by utilizing the almost two acres the library sits on.

Year 5: By 2020, expand to allow for effective program delivery and increased services. Expansion to have an emphasis on meeting room and special use space to include a multi-purpose room, study rooms, and computer training lab/media space.

## ACCESS AND LEARNING

Promote literacy and lifelong learning in the community by increasing the number of library users. Continue to focus on digital literacy and provide programming that promotes financial and family success as well as health and wellness.

Year 1: Increase the variety of program offerings and number of programs/events available to library users.

Year 2: Continue creating sustainable programming that will be appreciated for years to come. Provide users with print and digital materials that allow them to meet their educational goals.

Year 5: By 2020, increase staff to implement successful and sustainable program offerings at the library and through outreach to Farmington education institutions and organizations.

## CULTURE AND INCLUSION

Build strong relationships with community leaders and educators to plan new ways to serve the needs of every community member.

Year 1: Strengthen partnerships with community-based organizations and government agencies.

Year 2: Devise plan for providing cultural programming like outdoor concerts and theatre performances.

Year 5: By 2020, establish the library as a champion for Northwest Arkansas's growing creative community. Continue to improve services to all library users through opportunities for residents to be creative and socialize in a safe, comfortable space.