



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA**  
**May 9, 2011**

A regular meeting of the Farmington City Council will be held on  
Monday, May 9, 2011 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Thomas
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –April 11, 2011 minutes
6. Financial Reports.
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
  - a. Street Committee
  - b. City Beautification Committee
  - c. Economic Development Committee
  - d. Park & Recreation Committee
  - e. Finance Committee
  - f. Sewer Committee

## **NEW BUSINESS**

10. Request approval to remove 3 Dell Computers from Library inventory. Inventory tag numbers 0313, 0314, & 0050.
11. Request approval to remove E/Z Rider Dodge Durango K9 kennel from Police inventory. Inventory tag number 539.
12. Strategic Plan Update Report
13. Update on flood damage. (Documents will be provided at the council meeting.)

## **INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

## **Minutes of the Regular Farmington City Council Meeting on April 11, 2011**

The regular meeting of the Farmington City Council scheduled for Monday, April 11, 2011 was called to order at 6:00 p.m. by Mayor Ernie Penn. City Clerk Kelly Thomas called the roll and the following Alderman answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Janie Steele, Brenda Cunningham, Shelly Parsley, Bobby Morgan and Terry Yopp, a quorum was declared (8). After Mayor Penn led the pledge of allegiance, he then opened the public comment portion of the meeting for citizens. There were none.

**Approval of the minutes for March 14, 2011** - On the motion of Alderman Yopp and seconded by Alderman Lipford and by the consent of all members present, the minutes were approved, accepted and filed as prepared by the City Clerk (8).

**Financial Reports** – City Clerk Thomas informed the council that city sales tax was down \$63.17 and county sales tax was up \$14,218.45.

**Entertain a motion to read all Ordinances and Resolutions by title only** – On the motion of Alderman Yopp and seconded by Alderwoman Steele and by the consent of all members present (8), it was approved to read all Ordinances and Resolutions by title only at this meeting.

### **Proclamations, Special Announcements, Committee/Commission Appointments**

Mayor Penn informed everyone that the Senior Center would be having a 12 year anniversary celebration on April 26<sup>th</sup> at 10:00.

### **Committee Reports**

**Street** – Alderman Morgan informed the council that the North Hunter Project needed to be put out for bids. On the motion of Alderwoman Steele and seconded by Alderwoman Cunningham and by the consent of all members present (8), it was approved to put the North Hunter Project out for bid.

**City Beautification** – Brent Vinson gave a short presentation to the council regarding some possible improvements the committee is considering by adding decorative street lights to the city.

**Parks & Recreation** – Alderwoman Mathews informed the council the committee would be meeting on Thursday at 6.

### **New Business**

#### **Change Order for Sewer Project**

Joseph Cotton from RJN Group informed the council of a need for a change order in the Wastewater Project due an extremely hard section of rock underneath Hwy. 62. On the motion of Alderman Yopp and seconded by Alderman Morgan and by the consent of all members present (8), it was approved to approve the change order in the amount of \$17,080.89 and the funds will be allocated from General Reserves.

**Approval of School Resource Officer 2011-2012 contract**

Chief Hubbard requested the approval of the contract for 2011-2012. There were no changes made from the previous year. On the motion of Alderman Lipford and seconded by Alderwoman Cunningham and by the consent of all members present (8), the contract was approved as presented.

**Ordinance 2011-03 Adopting Employment Policies for the City of Farmington**

On a motion by Alderman Yopp and a second by Alderman Morgan

Ordinance 2011-03 , the requirement of an ordinance being read 3 times on 3 separate occasions was suspended and it was to be read one time by title only for.

City Attorney Tennant read the Ordinance by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all members present (8). On the motion of Alderman Yopp and seconded by Alderwoman Parsley and by the consent of all members present (8), it was approved to pass Ordinances 2011-03 with an Emergency Clause effective immediately.

There being no further business to come before the Council, and on the motion of Alderman Lipford and seconded by Alderman Morgan, and by the consent of all members present, the meeting adjourned at 6:58 p.m., until the next regularly scheduled meeting to be held on Monday, May 9<sup>th</sup>, 2011 at six o'clock p.m. in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

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Mayor Ernie Penn

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City Clerk Kelly Thomas

**GENERAL FUND**  
**Balance Sheet**  
**04/30/11**

	<b>Book Value Apr 2011 Actual</b>	<b>Book Value Apr 2010 Actual</b>
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash</b>		
CATASTROPHIC MONEY MARKET	87,866.74	53,097.11
CITY OF FARM - PARK FUND	150,006.09	26,480.44
FARMINGTON SENIOR CENTER BL	(58,757.50)	(33,249.75)
GEN. C.D.(COL.FIRE LOAN)	187,924.85	185,964.52
GENERAL FUND CHECKING ACCT	181,449.14	178,520.44
GENERAL FUND MONEY MARKET	1,800,152.55	1,598,501.69
<b>Total Current Assets</b>	<b>\$2,348,641.87</b>	<b>\$2,009,314.45</b>
<b>Total Assets</b>	<b>\$2,348,641.87</b>	<b>\$2,009,314.45</b>
<b>Fund Balance</b>		
<b>Suplus Carryover</b>		
CY SURPLUS (DEFICIT)	429,255.53	89,928.11
FUND BALANCE	1,919,386.34	1,919,386.34
<b>Total Fund Balance</b>	<b>\$2,348,641.87</b>	<b>\$2,009,314.45</b>
<b>Total Liabilities and Equity</b>	<b>\$2,348,641.87</b>	<b>\$2,009,314.45</b>

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>Revenue &amp; Expenditures</b>					
<b>GENERAL REVENUES</b>					
<b>Revenue</b>					
ACCIDENT REPORT REVENUES	390.00	333.36	56.64	1,000.00	(610.00)
ANIMAL CONTROL REVENUES	860.00	833.36	26.64	2,500.00	(1,640.00)
BUILDING INSPECTION FEES	3,502.75	6,000.00	(2,497.25)	18,000.00	(14,497.25)
BUSINESS LICENSES	4,175.00	1,666.68	2,508.32	5,000.00	(825.00)
CITY COURT FINES	29,252.76	26,666.68	2,586.08	80,000.00	(50,747.24)
CITY SALES TAX REVENUES	89,618.89	96,666.68	(7,047.79)	290,000.00	(200,381.11)
COUNTY TURNBACK	46,941.04	124,352.84	(77,411.80)	373,058.50	(326,117.46)
DEVELOPMENT FEES	50.00	333.32	(283.32)	1,000.00	(950.00)
FRANCHISE FEES	114,429.59	90,000.00	24,429.59	270,000.00	(155,570.41)
GARAGE SALE PERMITS	320.00	1,166.68	(846.68)	3,500.00	(3,180.00)
GRANTS	2,000.00	0.00	2,000.00	0.00	2,000.00
INTEREST REVENUES	967.97	1,333.32	(365.35)	4,000.00	(3,032.03)
MISCELLANEOUS REVENUES	1,588.18	400.00	1,188.18	1,200.00	388.18
NEW PARK DONATIONS	5,000.00	0.00	5,000.00	0.00	5,000.00
PARK RENTAL/DONATIONS	180.00	400.00	(220.00)	1,200.00	(1,020.00)
SALES TAX - OTHER	260,838.66	216,266.68	44,571.98	648,800.00	(387,961.34)
SRO REIMBURSEMENT REVENUES	12,293.34	10,000.00	2,293.34	30,000.00	(17,706.66)
STATE TURNBACK	33,543.68	26,666.68	6,877.00	80,000.00	(46,456.32)
<b>Revenue</b>	<b>\$605,951.86</b>	<b>\$603,086.28</b>	<b>\$2,865.58</b>	<b>\$1,809,258.50</b>	<b>(1,203,306.64)</b>
<b>Revenue Less Expenditures</b>	<b>\$605,951.86</b>	<b>\$603,086.28</b>		<b>\$1,809,258.50</b>	
<b>Net Change in Fund Balance</b>	<b>\$605,951.86</b>	<b>\$603,086.28</b>		<b>\$1,809,258.50</b>	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>ADMINISTRATIVE DEPT</b>					
<b>Expenses</b>					
ADDITIONAL SERVICES EXPENSE	11,407.88	23,333.36	(11,925.48)	70,000.00	(58,592.12)
ADVERTISING EXPENSE	779.85	800.00	(20.15)	2,400.00	(1,620.15)
BUILDING MAINT & CLEANING	1,307.69	8,333.36	(7,025.67)	25,000.00	(23,692.31)
INSURANCES EXPENSE	0.00	6,666.68	(6,666.68)	20,000.00	(20,000.00)
LEGAL FEES	0.00	3,333.36	(3,333.36)	10,000.00	(10,000.00)
MATERIALS & SUPPLIES EXPENSE	4,151.35	6,666.68	(2,515.33)	20,000.00	(15,848.65)
MISCELLANEOUS EXPENSE	0.00	666.68	(666.68)	2,000.00	(2,000.00)
NEW EQUIPMENT PURCHASE	0.00	3,333.36	(3,333.36)	10,000.00	(10,000.00)
OZARK REGIONAL TRANSIT EXPE	5,000.00	1,666.68	3,333.32	5,000.00	0.00
PAYROLL EXP - CITY ATTRNY	0.00	9,022.52	(9,022.52)	27,067.50	(27,067.50)
PAYROLL EXP - ELECTED OFFICIA	13,479.24	15,666.68	(2,187.44)	47,000.00	(33,520.76)
PAYROLL EXP - REGULAR	42,589.92	61,666.68	(19,076.76)	185,000.00	(142,410.08)
PLANNING COMMISSION	2,760.75	4,000.00	(1,239.25)	12,000.00	(9,239.25)
POSTAGE EXPENSE	0.00	1,000.00	(1,000.00)	3,000.00	(3,000.00)
PROFESSIONAL SERVICES	6,282.02	13,333.36	(7,051.34)	40,000.00	(33,717.98)
REMODEL SENIOR BUILDING	58,772.75	0.00	58,772.75	0.00	58,772.75
REPAIR & MAINT - OFFICE EQUIP	507.99	1,666.68	(1,158.69)	5,000.00	(4,492.01)
TECHNICAL SUPPORT	650.00	1,666.68	(1,016.68)	5,000.00	(4,350.00)
TRAVEL, TRAINING & MEETINGS	5,907.14	5,000.00	907.14	15,000.00	(9,092.86)
UTILITIES EXPENSES	13,016.28	13,333.36	(317.08)	40,000.00	(26,983.72)
<b>Expenses</b>	<b>\$166,612.86</b>	<b>\$181,156.12</b>	<b>(\$14,543.26)</b>	<b>\$543,467.50</b>	<b>(376,854.64)</b>
<b>Revenue Less Expenditures</b>	<b>(\$166,612.86)</b>	<b>(\$181,156.12)</b>		<b>(\$543,467.50)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$166,612.86)</b>	<b>(\$181,156.12)</b>		<b>(\$543,467.50)</b>	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>ANIMAL CONTROL DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	778.90	483.36	295.54	1,450.00	(671.10)
MATERIALS & SUPPLIES EXPENSE	621.00	174.36	446.64	523.00	98.00
NEW EQUIPMENT PURCHASE	0.00	266.68	(266.68)	800.00	(800.00)
PAYROLL EXP - REGULAR	11,830.65	13,833.36	(2,002.71)	41,500.00	(29,669.35)
PROFESSIONAL SERVICES	5,069.00	5,366.68	(297.68)	16,100.00	(11,031.00)
REPAIR & MAINT - EQUIPMENT	172.72	166.68	6.04	500.00	(327.28)
TELECOMMUNICATION EXPENSES	321.38	250.00	71.38	750.00	(428.62)
TRAVEL, TRAINING & MEETINGS	0.00	166.68	(166.68)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	158.41	166.68	(8.27)	500.00	(341.59)
<b>Expenses</b>	<b>\$18,952.06</b>	<b>\$20,874.48</b>	<b>(\$1,922.42)</b>	<b>\$62,623.00</b>	<b>(43,670.94)</b>
<b>Revenue Less Expenditures</b>	<b>(\$18,952.06)</b>	<b>(\$20,874.48)</b>		<b>(\$62,623.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$18,952.06)</b>	<b>(\$20,874.48)</b>		<b>(\$62,623.00)</b>	



**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>BUILDING PERMIT DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	522.43	766.68	(244.25)	2,300.00	(1,777.57)
MATERIALS & SUPPLIES EXPENSE	0.00	66.68	(66.68)	200.00	(200.00)
PAYROLL EXP - REGULAR	24,111.58	27,245.36	(3,133.78)	81,736.00	(57,624.42)
REPAIR & MAINT - EQUIPMENT	0.00	166.68	(166.68)	500.00	(500.00)
TELECOMMUNICATION EXPENSES	321.40	466.68	(145.28)	1,400.00	(1,078.60)
TRAVEL, TRAINING & MEETINGS	125.00	166.68	(41.68)	500.00	(375.00)
UNIFORMS/GEAR EXPENSE	0.00	166.68	(166.68)	500.00	(500.00)
<b>Expenses</b>	<b>\$25,080.41</b>	<b>\$29,045.44</b>	<b>(\$3,965.03)</b>	<b>\$87,136.00</b>	<b>(62,055.59)</b>
<b>Revenue Less Expenditures</b>	<b>(\$25,080.41)</b>	<b>(\$29,045.44)</b>		<b>(\$87,136.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$25,080.41)</b>	<b>(\$29,045.44)</b>		<b>(\$87,136.00)</b>	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>FIRE DEPT</b>					
<b>Expenses</b>					
FIRE TRUCK LOAN PAYMENT	26,665.03	13,333.36	13,331.67	40,000.00	(13,334.97)
FUEL EXPENSES	2,190.56	1,833.36	357.20	5,500.00	(3,309.44)
HAZMAT EXPENSES	1,369.90	466.68	903.22	1,400.00	(30.10)
MATERIALS & SUPPLIES EXPENSE	1,780.32	1,666.68	113.64	5,000.00	(3,219.68)
MISCELLANEOUS EXPENSE	0.00	166.68	(166.68)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	552.95	666.68	(113.73)	2,000.00	(1,447.05)
PAYROLL EXP - REGULAR	32,958.05	57,500.00	(24,541.95)	172,500.00	(139,541.95)
REPAIR & MAINT - EQUIPMENT	924.54	1,000.00	(75.46)	3,000.00	(2,075.46)
REPAIR & MAINT - TRUCK	3,645.03	1,000.00	2,645.03	3,000.00	645.03
TELECOMMUNICATION EXPENSES	820.83	1,000.00	(179.17)	3,000.00	(2,179.17)
TRAVEL, TRAINING & MEETINGS	1,430.36	833.36	597.00	2,500.00	(1,069.64)
UNIFORMS/GEAR EXPENSE	672.43	2,039.00	(1,366.57)	6,117.00	(5,444.57)
<b>Expenses</b>	<b>\$73,010.00</b>	<b>\$81,505.80</b>	<b>(\$8,495.80)</b>	<b>\$244,517.00</b>	<b>(171,507.00)</b>
<b>Revenue Less Expenditures</b>	<b>(\$73,010.00)</b>	<b>(\$81,505.80)</b>		<b>(\$244,517.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$73,010.00)</b>	<b>(\$81,505.80)</b>		<b>(\$244,517.00)</b>	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2011 Apr 2011 Actual	Year-To-Date Jan 2011 Apr 2011 Budget	Year-To-Date Jan 2011 Apr 2011 Variance	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance
<b>LAW ENFORCE - COURT</b>					
<b>Expenses</b>					
BOOKING FEES	170.00	666.68	(496.68)	2,000.00	(1,830.00)
MATERIALS & SUPPLIES EXPENSE	0.00	1,326.68	(1,326.68)	3,980.00	(3,980.00)
MISCELLANEOUS EXPENSE	0.00	195.68	(195.68)	587.00	(587.00)
PAYROLL EXP - REGULAR	47,752.39	29,000.00	18,752.39	87,000.00	(39,247.61)
PRINTING EXPENSE	0.00	133.32	(133.32)	400.00	(400.00)
SPECIAL COURT COSTS	0.00	333.32	(333.32)	1,000.00	(1,000.00)
<b>Expenses</b>	<b>\$47,922.39</b>	<b>\$31,655.68</b>	<b>\$16,266.71</b>	<b>\$94,967.00</b>	<b>(47,044.61)</b>
Revenue Less Expenditures	(\$47,922.39)	(\$31,655.68)		(\$94,967.00)	
Net Change in Fund Balance	(\$47,922.39)	(\$31,655.68)		(\$94,967.00)	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>LAW ENFORCE - POLICE</b>					
<b>Expenses</b>					
BREATHALYZER EXPENSES	192.90	333.36	(140.46)	1,000.00	(807.10)
DRUG TASK FORCE	0.00	333.36	(333.36)	1,000.00	(1,000.00)
FUEL EXPENSES	9,431.55	11,251.68	(1,820.13)	33,755.00	(24,323.45)
MATERIALS & SUPPLIES EXPENSE	11,672.76	7,100.00	4,572.76	21,300.00	(9,627.24)
MISCELLANEOUS EXPENSE	0.00	333.36	(333.36)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE	4,851.10	8,500.00	(3,648.90)	25,500.00	(20,648.90)
PAYROLL EXP - REGULAR	138,347.14	171,931.68	(33,584.54)	515,795.00	(377,447.86)
PAYROLL EXP - SRO	15,018.95	17,901.68	(2,882.73)	53,705.00	(38,686.05)
REPAIR & MAINT - AUTOMOBILES	5,729.54	3,333.36	2,396.18	10,000.00	(4,270.46)
REPAIR & MAINT - EQUIPMENT	9.38	500.00	(490.62)	1,500.00	(1,490.62)
TELECOMMUNICATION EXPENSES	853.81	1,000.00	(146.19)	3,000.00	(2,146.19)
TRAVEL, TRAINING & MEETINGS	999.84	666.68	333.16	2,000.00	(1,000.16)
UNIFORMS/GEAR EXPENSE	245.26	1,166.68	(921.42)	3,500.00	(3,254.74)
	<b>\$187,352.23</b>	<b>\$224,351.84</b>	<b>(\$36,999.61)</b>	<b>\$673,055.00</b>	<b>(485,702.77)</b>
Revenue Less Expenditures	(\$187,352.23)	(\$224,351.84)		(\$673,055.00)	
Net Change in Fund Balance	(\$187,352.23)	(\$224,351.84)		(\$673,055.00)	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2011 Apr 2011 Actual	Year-To-Date Jan 2011 Apr 2011 Budget	Year-To-Date Jan 2011 Apr 2011 Variance	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance
<b>LIBRARY</b>					
<b>Expenses</b>					
LIBRARY TRANSFER	9,429.00	6,286.00	3,143.00	18,858.00	(9,429.00)
Expenses	\$9,429.00	\$6,286.00	\$3,143.00	\$18,858.00	(\$9,429.00)
Revenue Less Expenditures	(\$9,429.00)	(\$6,286.00)		(\$18,858.00)	
Net Change in Fund Balance	(\$9,429.00)	(\$6,286.00)		(\$18,858.00)	

**GENERAL FUND**

**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>PARKS DEPT</b>					
<b>Expenses</b>					
CAPITAL IMPROVEMENT	0.00	9,666.68	(9,666.68)	29,000.00	(29,000.00)
FUEL EXPENSES	65.97	500.00	(434.03)	1,500.00	(1,434.03)
MATERIALS & SUPPLIES EXPENSE	1,037.31	1,408.36	(371.05)	4,225.00	(3,187.69)
MISCELLANEOUS EXPENSE	742.28	500.00	242.28	1,500.00	(757.72)
PAYROLL EXP - REGULAR	12,041.30	14,700.00	(2,658.70)	44,100.00	(32,058.70)
PROFESSIONAL SERVICES	0.00	333.36	(333.36)	1,000.00	(1,000.00)
REPAIR & MAINT - OFFICE EQUIP	0.00	500.00	(500.00)	1,500.00	(1,500.00)
UTILITIES EXPENSES	957.11	603.36	353.75	1,810.00	(852.89)
<b>Expenses</b>	<b>\$14,843.97</b>	<b>\$28,211.76</b>	<b>(\$13,367.79)</b>	<b>\$84,635.00</b>	<b>(69,791.03)</b>
<b>Revenue less Expenditures</b>	<b>(\$14,843.97)</b>	<b>(\$28,211.76)</b>		<b>(\$84,635.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$14,843.97)</b>	<b>(\$28,211.76)</b>		<b>(\$84,635.00)</b>	

**GENERAL FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2011 Apr 2011 Actual	Jan 2011 Apr 2011 Budget	Jan 2011 Apr 2011 Variance	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance
<b>TRANSFERS BETWEEN FUNDS</b>					
<b>Revenue</b>					
STREET CITY SALES TAX	29,872.95	0.00	29,872.95	0.00	29,872.95
STREET COUNTY TURNBAC	5,030.08	0.00	5,030.08	0.00	5,030.08
STREET STATE TURNBAC	83,348.38	0.00	83,348.38	0.00	83,348.38
	<b>Revenue</b>	<b>\$0.00</b>	<b>\$118,251.41</b>	<b>\$0.00</b>	<b>118,251.41</b>
<b>Expenses</b>					
STREET CITY SALE TAX	29,872.95	0.00	29,872.95	0.00	29,872.95
STREET COUNTY TURNBAC	5,030.08	0.00	5,030.08	0.00	5,030.08
STREET STATE TURNBAC	83,348.38	0.00	83,348.38	0.00	83,348.38
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$118,251.41</b>	<b>\$0.00</b>	<b>118,251.41</b>

**GENERAL FUND**  
**SALES TAX REPORT**  
**04/01/11 to 04/30/11**

---

	Apr 2011	Apr 2010
	Apr 2011	Apr 2010
	Actual	Actual
<b>Revenue</b>		
CITY SALES TAX REVENUES	20,874.23	20,318.95
SALES TAX - OTHER	63,137.58	50,886.52
STREET CITY SALES TAX	6,958.07	6,772.98
<b>Total Revenue</b>	<b>\$90,969.88</b>	<b>\$77,978.45</b>
<b>Total Net Income (Loss) From Operations</b>	<b>\$90,969.88</b>	<b>\$77,978.45</b>
<b>Total Net Income (Loss)</b>	<b>\$90,969.88</b>	<b>\$77,978.45</b>

---



**GENERAL FUND**  
**General Ledger**  
**05/01/09 to 04/30/11**

Transaction Date	Transaction Number	Name / Description	Debits	Credits
<b>NEW PARK DONATIONS</b>				
05/12/09	016298	ERNEST L PENN		1,000.00
05/14/09	016301	ROY AND BETTY HUMMELL		1,000.00
07/23/09	016347	CHAMBER OF COMMERCE		1,000.00
08/08/09	016367	LADY CARDINALS		2,104.30
11/17/09	016437	MEMORIAL FOR C.D. PIKE		125.00
11/17/09	016438	MEMORIAL FOR C.D. PIKE		50.00
11/18/09	016439	MEMORIAL FOR C.D. PIKE		25.00
11/20/09	016440	WALTON FAMILY FOUNDATION INC		20,000.00
11/23/09	016441	MEMORIAL FOR C.D. PIKE		25.00
11/24/09	016442	MEMORIAL FOR C.D. PIKE		75.00
12/08/09	016455	MEMORIAL FOR C.D. PIKE		250.00
12/13/09	016460	MEMORY OF C.D. PIKE		160.00
01/03/10	016481	MEMORIAL FOR ROLAND DAVIS		30.00
01/05/10	016483	MEMORIAL FOR ROLAND DAVIS		25.00
01/06/10	016484	MEMORIAL FOR ROLAND DAVIS		25.00
01/10/10	016487	MEMORIAL FOR ROLAND DAVIS		50.00
01/11/10	016488	MEMORIAL FOR ROLAND DAVIS		15.00
01/17/10	016489	MEMORIAL FOR ROLAND DAVIS		140.00
03/09/10	016539	BRENDA CUNNINGHAM		75.00
03/09/10	016538	PATSY PIKE		75.00
03/09/10	016537	PAM DELANEY		75.00
03/09/10	016536	JANIE R STEELE		75.00
03/09/10	016535	BOBBY/BETTY MORGAN AND FAMILY		75.00
05/11/10	016588	SUMMER BALL PROGRAM		384.74
01/06/11	016741	tyson foods		5,000.00
<b>Net Activity for: NEW PARK DONATIONS</b>				<b>\$31,859.04</b>
<b>Ending Balance</b>				<b>\$31,859.04</b>

*Report Options*

Period: 05/01/09 to 04/30/11  
Account: NEW PARK DONATIONS  
Fund: GENERAL FUND  
Display Notation: No

**STREET FUND**  
**Balance Sheet**  
**04/30/11**

---

	<b>Book Value Apr 2011 Actual</b>	<b>Book Value Apr 2010 Actual</b>
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash</b>		
STREET FUND CHECKING ACCT	172,484.03	233,020.09
STREET FUND MONEY MARKET	257,334.84	506,812.92
<b>Total Current Assets</b>	<b>\$429,818.87</b>	<b>\$739,833.01</b>
<b>Total Assets</b>	<b>\$429,818.87</b>	<b>\$739,833.01</b>
<b>Fund Balance</b>		
<b>Suplus Carryover</b>		
CY SURPLUS (DEFICIT)	(256,831.67)	53,182.47
FUND BALANCE	686,650.54	686,650.54
<b>Total Fund Balance</b>	<b>\$429,818.87</b>	<b>\$739,833.01</b>
<b>Total Liabilities and Equity</b>	<b>\$429,818.87</b>	<b>\$739,833.01</b>

## STREET FUND

### Statement of Revenue and Expenditures

	Year-To-Date Jan 2011 Jun 2011 Actual	Year-To-Date Jan 2011 Jun 2011 Budget	Year-To-Date Jan 2011 Jun 2011 Variance	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
INTEREST REVENUES	50.17	400.02	(349.85)	800.00	(749.83)
MISCELLANEOUS REVENUES	155.01	49.98	105.03	100.00	55.01
STREET CITY SALES TAX	29,872.95	45,000.00	(15,127.05)	90,000.00	(60,127.05)
STREET COUNTY TURNBACK	5,030.08	15,000.00	(9,969.92)	30,000.00	(24,969.92)
STREET STATE TURNBACK	83,348.38	110,650.02	(27,301.64)	221,300.00	(137,951.62)
<b>Revenue</b>	<b>\$118,456.59</b>	<b>\$171,100.02</b>	<b>(\$52,643.43)</b>	<b>\$342,200.00</b>	<b>(223,743.41)</b>
<b>Expenses</b>					
FUEL EXPENSES	2,297.16	3,150.00	(852.84)	6,300.00	(4,002.84)
INSURANCES EXPENSE		1,150.02	(1,150.02)	2,300.00	(2,300.00)
MATERIALS & SUPPLIES EXPENSE	4,968.91	7,500.00	(2,531.09)	15,000.00	(10,031.09)
MISCELLANEOUS EXPENSE		500.04	(500.04)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE		15,000.00	(15,000.00)	30,000.00	(30,000.00)
PAYROLL EXP - REGULAR	38,282.21	73,000.02	(34,717.81)	146,000.00	(107,717.79)
PROFESSIONAL SERVICES	1,437.00	4,999.98	(3,562.98)	10,000.00	(8,563.00)
REPAIR & MAINT - EQUIPMENT	1,205.62	2,500.02	(1,294.40)	5,000.00	(3,794.38)
STREET LIGHTS	14,378.31	17,500.02	(3,121.71)	35,000.00	(20,621.69)
STREET/ROAD REPAIRS	5,280.00	41,000.04	(35,720.04)	82,000.00	(76,720.00)
TELECOMMUNICATION EXPENSES	848.80	900.00	(51.20)	1,800.00	(951.20)
TRAVEL, TRAINING & MEETINGS	149.68	500.04	(350.36)	1,000.00	(850.32)
UNIFORMS/GEAR EXPENSE		900.00	(900.00)	1,800.00	(1,800.00)
UTILITIES EXPENSES	2,132.34	2,500.02	(367.68)	5,000.00	(2,867.66)
<b>Expenses</b>	<b>\$70,980.03</b>	<b>\$171,100.20</b>	<b>(\$100,120.17)</b>	<b>\$342,200.00</b>	<b>(271,219.97)</b>
<b>Revenue Less Expenditures</b>	<b>\$47,476.56</b>	<b>(\$0.18)</b>		<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$47,476.56</b>	<b>(\$0.18)</b>		<b>\$0.00</b>	

#### Fund Balances

Beginning Fund Balance	382,342.31		
Net Change in Fund Balance	47,476.56	(0.18)	0.00
Ending Fund Balance	429,818.87		

#### Report Options

Fund: STREET FUND  
 Period: 04/01/11 to 06/30/11  
 Detail Level: Level 1 Accounts  
 Display Account Categories: No  
 Display Subtotals: No  
 Revenue Reporting Method: Actual - Budget  
 Expense Reporting Method: Actual - Budget

**LIBRARY FUND**  
**Balance Sheet**  
**04/30/11**

---

	<b>Book Value Apr 2011 Actual</b>	<b>Book Value Apr 2010 Actual</b>
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash</b>		
LIBRARY CHECKING ACCT	19,004.00	40,633.80
LIBRARY MONEY MARKET	30,179.19	30,152.17
<b>Total Current Assets</b>	<b>\$49,183.19</b>	<b>\$70,785.97</b>
<b>Total Assets</b>	<b>\$49,183.19</b>	<b>\$70,785.97</b>
<b>Fund Balance</b>		
<b>Suplus Carryover</b>		
CY SURPLUS (DEFICIT)	4,622.47	26,225.25
FUND BALANCE	44,560.72	44,560.72
<b>Total Fund Balance</b>	<b>\$49,183.19</b>	<b>\$70,785.97</b>
<b>Total Liabilities and Equity</b>	<b>\$49,183.19</b>	<b>\$70,785.97</b>

## LIBRARY FUND

### Statement of Revenue and Expenditures

	Year-To-Date Jan 2011 Apr 2011 Actual	Year-To-Date Jan 2011 Apr 2011 Budget	Year-To-Date Jan 2011 Apr 2011 Variance	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
FINES & COSTS	897.09	1,000.00	102.91	3,000.00	2,102.91
INTEREST REVENUES	6.98		(6.98)		(6.98)
MISCELLANEOUS REVENUES	291.31		(291.31)		(291.31)
TRANS FROM GENERAL FUND	9,429.00	6,286.00	(3,143.00)	18,858.00	9,429.00
WASHINGTON CO LIBRARY REVE	30,413.01	40,550.68	10,137.67	121,652.00	91,238.99
<b>Revenue</b>	<b>\$41,037.39</b>	<b>\$47,836.68</b>	<b>\$6,799.29</b>	<b>\$143,510.00</b>	<b>102,472.61</b>
<b>Expenses</b>					
BOOKS AND MEDIA	15,161.63	12,000.00	3,161.63	36,000.00	(20,838.37)
INSURANCES EXPENSE		333.36	(333.36)	1,000.00	(1,000.00)
LIBRARY RESERVE		3.36	(3.36)	10.00	(10.00)
MATERIALS & SUPPLIES EXPENSE	1,647.70	1,833.36	(185.66)	5,500.00	(3,852.30)
MISCELLANEOUS EXPENSE		166.68	(166.68)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	1,089.28	1,333.36	(244.08)	4,000.00	(2,910.72)
PAYROLL EXP - REGULAR	22,189.59	27,000.00	(4,810.41)	81,000.00	(58,810.41)
POSTAGE EXPENSE	91.54	200.00	(108.46)	600.00	(508.46)
PROGRAMS EXPENSE	40.23	166.68	(126.45)	500.00	(459.77)
TECHNICAL SUPPORT	996.94	966.68	30.26	2,900.00	(1,903.06)
TRAVEL, TRAINING & MEETINGS		333.36	(333.36)	1,000.00	(1,000.00)
UTILITIES EXPENSES	2,659.44	3,500.00	(840.56)	10,500.00	(7,840.56)
<b>Expenses</b>	<b>\$43,876.35</b>	<b>\$47,836.84</b>	<b>(\$3,960.49)</b>	<b>\$143,510.00</b>	<b>(99,633.65)</b>
<b>Revenue Less Expenditures</b>	<b>(\$2,838.96)</b>	<b>(\$0.16)</b>		<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>	<b>(\$2,838.96)</b>	<b>(\$0.16)</b>		<b>\$0.00</b>	

#### Fund Balances

Beginning Fund Balance	52,022.15		
Net Change in Fund Balance	(2,838.96)	(0.16)	0.00
Ending Fund Balance	49,183.19		

#### Report Options

Fund: LIBRARY FUND

Period: 04/01/11 to 04/30/11

Detail Level: Level 1 Accounts

Display Account Categories: No

Display Subtotals: No

Revenue Reporting Method: Budget - Actual

Expense Reporting Method: Actual - Budget

## PARKS AND RECREATION COMMITTEE

Chairperson-Sherry Mathews

Meeting-April 14, 2011

Members present: Janie Steele, Patsy Pike, Pam Delaney

Guests-Lisa Sharp, Melissa McCarville

### Points of Discussion:

- 1) Melissa gave the committee the project budget report. The grant money that we are receiving for the park will be a matching grant with the City of Farmington. As required by the grant, some of this money will be used to improve Creekside Park. Improvements are new weed barrier and rubber mulch for the playground and a sidewalk from the walking trail to the pavilion on the south side that is handicap accessible.
- 2) The rest of the grant money will be used for the playground and pavilion at the new Sports Complex.
- 3) The committee agreed that all rooftops would match as close as possible for continuity. This would include the concession stand, playground area, and the pavilion. Will co-ordinate colors for the playground equipment.
- 4) The desired pavilion design would be round with tables/benches that can be moved around to accommodate around 100 people at a time. Will have grills placed around the pavilion like we have at Creekside Park.
- 5) We need to make a decision about what can be served in the concession stand. Discussed hot dogs, nachos, popcorn, candy and cokes.
- 6) Kim Kyle of Kyle Recreation will come to our meeting on May 2 at 6:00. Kyle Recreation has the state bid. They put in the playground in Creekside Park. If we use Kyle Recreation we don't have to go out on bid. This will make our decision much easier and we know we are getting a good product and a good price.
- 7) Melissa will check with Geoff Bates to see what color stone we are using and the color he wants to use for the roof of the concession stand. This will help us make our decision when meeting with Kim Kyle May 2.



**City of Farmington**  
354 West Main Street  
P.O. Box 150  
Farmington, Arkansas 72730  
479-267-3865  
479-267-3805 fax

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## MEMO

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Thomas, City Clerk  
From: Audra Bell, Librarian  
Re: Removal from inventory  
Date: 4/21/2011

### **Recommendation**

Please remove the following items from the Farmington Public Library's inventory:

Dell Optiplex SX280, service tag: 7W5KC61, inventory tag: 0313  
Dell Optiplex SX280, service tag: JVJJC61, inventory tag: 0314  
Dell Optiplex 755, service tag: DKDD6F1, inventory tag: 0050

### **Background**

For 2 years we have been replacing and purchasing computers. Due to the rate of replacement we have created a rotation schedule that will be more manageable in the future.

### **Discussion**

All computers except one are in good working order. The last is hoped to be replaced at the end of the 2011 budget year. This brings our total to 19 total computers with 16 computers for public use.

I am currently negotiating a new contract with Cox communications concerning the increase of our provided bandwidth to better accommodate the library's internet use.

### **Budget Impact**

2 computers have been replaced with funds from the New Equipment line item of the FPL budget. The Farmington Friends of the Library donated funds to purchase 4 new computers for public use.



**City of Farmington**  
354 West Main Street  
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Farmington, Arkansas 72730  
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## **MEMO**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Thomas, City Clerk

From: BRIAN HUBBARD, CHIEF  
Re: REMOVAL OF UNIT  
Date: 05/09/2011

### **Recommendation**

Requesting the transfer of a K9 kennel; that belonged to the 98-01 Dodge Durango to a Municipal Police Department according to state law act 433 of 2007 (see attached). Therefore in the same request please also delete kennel from inventory.

### **Background**

FPD has no unit that can use this K9 kennel. Kennels are manufactured for specific automobile's transferring to another Municipal Police Department that can utilize the kennel.

### **Discussion**

The kennel is rusting and has been in storage since the 08 Magnum was put into service approximately 3 years. It is of no use to our department and is taking up valuable storage space in which we are limited.

### **Budget Impact**

\$0



Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

Act 433 of the Regular Session

1 State of Arkansas  
2 86th General Assembly  
3 Regular Session, 2007

# A Bill

SENATE BILL 766

4  
5 By: Senator Salmon

## For An Act To Be Entitled

9 AN ACT TO ALLOW MUNICIPAL POLICE DEPARTMENTS TO  
10 EXCHANGE PROPERTY; AND FOR OTHER PURPOSES.

### Subtitle

12 AN ACT TO ALLOW MUNICIPAL POLICE  
13 DEPARTMENTS TO EXCHANGE PROPERTY.

14  
15  
16  
17 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

18  
19 SECTION 1. Arkansas Code Title 14, Chapter 52, Subchapter 1 is amended  
20 to add an additional section to read as follows:

21 14-52-112. Property exchange.

22 (a) A municipal police department may exchange real property or  
23 personal property with another municipal police department.

24 (b) An exchange of property shall be approved by the governing body of  
25 the municipality.

26 (c) This section does not prohibit a governing body of a municipality  
27 from authorizing:

28 (1) An exchange of real property or personal property by the  
29 chief of police of a municipal police department; or

30 (2) A property exchange clearinghouse operated by the Arkansas  
31 Association of Chiefs of Police.

32  
33 APPROVED: 3/22/2007  
34  
35



# City of Farmington Strategic Planning

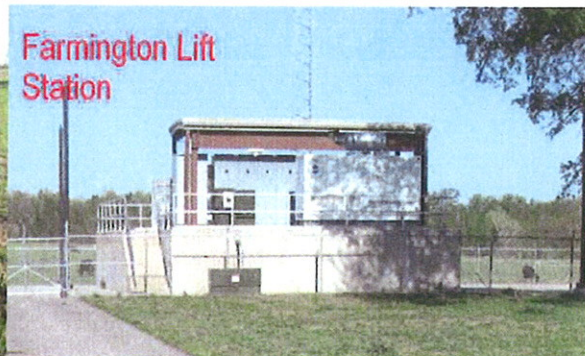
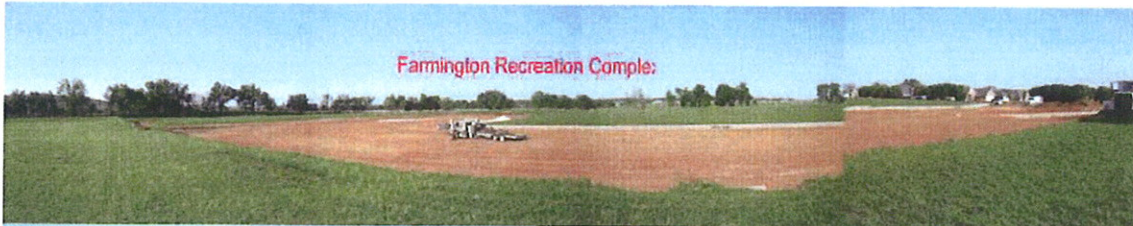
Follow-up to the Strategic Planning Process undertaken during Calendar Year 2007

## Future Home of Farmington Recreation Complex



Farmington Youth Celebrate the Future City of Farmington Recreation Complex

Farmington Creekside Park



Prepared By:  
Davis Business Planning, LLC

## **CONTENTS**

Executive Summary	2
Detailed Report	3
Strategic Planning Process Methodology	9
Strategic Planning Process Model	10
Communication Flow Chart (Ex: Annexation)	11
Acknowledgements	12

## **Executive Summary**

The Farmington Strategic Planning Project began in mid-February 2007 and concluded in mid-July 2007 with a listing of key issues that were identified during the strategic planning process. The process that Farmington undertook involved over thirty-six individuals that represented virtually every aspect of Farmington citizens.

The Strategic Planning Participants developed a listing of sixty+ (60+) goals organized into ten (10) major groupings. Once the groupings and goals were established, Farmington Citizens led by the Mayor and City Council and assisted by Farmington City Staff began work on implementation of the goals. As is reflected in the following pages, significant progress has been made on the prioritized listing that came from the Strategic Planning process.

Some of the most noteworthy accomplishments from this initial listing are:

1. A successful election that authorized bonds for sewer improvements;
2. A successful election that authorized bonds for a recreation complex;
3. An election authorizing an annexation;
4. Appointment of a Beautification Committee;
5. Appointment of an Economic Development Committee;
6. Development of a master street plan and enabling ordinance; and,
7. Development of a new zoning ordinance.

The greatest benefit of a strategic planning process to a community is the documentation the process provides of where the community has been and where it is going. Properly utilized, the strategic planning process can provide day to day guidance on how the city is developed and the best to use the taxes collected for growing the city to meet citizen expectations.

As has been demonstrated by the accomplishments documented in this report, implementation of the agreed-upon community wide goals takes time. Often, at the onset of a strategic planning process, implementation of goals established with a strategic planning process is under-estimated. One of most critical tools to keep citizens informed of the work toward accomplishing strategic goals is periodic reporting on what the goals were and their current status. This report attempts to highlight the progress that has been made over the past four (4) years.

## Detail Report

The following is a listing of action items or tasks that were to be undertaken since 2008, in priority order.

### **Communication**



- With Citizens
- Identify Avenues to Communicate
- All interest groups
- About city business & meetings

### **Results**

A document was produced that outlined the Communication flow and expectations. A new message sign has been installed in front of City Hall. The City's web site has been completely revamped and brought up to current standards. Successful elections to approve an annexation and a dedicated sales tax for a recreation complex. A telephone number based automated messaging system is in place that has the ability to make calls to citizens who have registered for the service.

### **Sewer**



A Special Election was held seeking voter approval to extend an existing sales tax for sewer improvements.

### **Results**

Sales tax election passed. An agreement was entered into between Farmington and Fayetteville for Fayetteville to manage the construction of sewer improvements shared by Farmington and Fayetteville. Farmington also expanded its Central Business District Sewer capacity to provide sewer capacity to accommodate the new recreation complex under construction, planned new high school plus additional capacity for future residential development south of Highway 62.

## Sewer Improvements:


Farmington owns its sewer collections system and purchases maintenance and wastewater treatment services from Fayetteville under a contract that was initially negotiated in 1978. The city of Fayetteville completed a major upgrade to Fayetteville's sewer collection and treatment system and notified Farmington that Farmington was allotted enough capacity to serve the equivalent of 5,000 residents. Farmington's population was over 4,800 in 2006 so Farmington was faced with either negotiating additional capacity from Fayetteville or constructing its own treatment facilities.

Farmington and Fayetteville entered into a new long-term sewer service contract in mid-2007. The key elements of the new sewer services agreement are:

- That Farmington is guaranteed a fixed percentage of the operational capacity (8.2%) in Fayetteville's west-side treatment plant.
- Sewer service rates charged by Fayetteville are to be developed according to rate making standards established by American Water Works Association or comparable authoritative body.
- Farmington will be assessed a rate of return on Fayetteville assets used by Farmington.
- Farmington in conjunction with Fayetteville has upgraded Farmington's interceptor to meet the needs of a Farmington population in excess of 19,000.

- The total cost of sewer improvements completed over the past 4 years is approximately \$4.5 million.


### ➡ **Recreational Activities**

	<b>Results</b>
- Walking Trail - Creekside Park	No current discussion on this topic.
- Tennis Courts and Swimming Pool	No current discussion on this topic.
 - Sports Complex and Improvements to the Ball Park	The City purchased 18+ acres and voters approved a sales tax to fund the development of the complex.
- Concerts	No current discussion on this topic.
- Skate Park	No current discussion on this topic.
- Museum	No current discussion on this topic.
- Open Space within new Subdivisions	No current discussion on this topic.

### **Recreation Improvements:**

Farmington citizens identified the need for additional ballfields in 1997 with the first Recreation Master Plan. The Farmington Ball committee provides a venue for over 600 youth to play softball and baseball and have historically used fields provided by both the city and school district. The need for dedicated facilities became critical in 2008 when the Farmington School District began conversations with the Farmington Ball Committee about the School District need for the fields used by the Farmington ball committee. The city of Farmington appointed a Site Committee that evaluated 16 parcels for the most cost effective site for a recreation complex that culminated with the City of Farmington purchasing 18+ acres on Southwinds in early 2009. A special election was held during 2009 to provide dedicated funding for the development of the complex. It is expected the recreation complex will be available for team play in the spring of 2012.

### ➡ **Annexation**

	<b>Results</b>
 - Highway 62	Completed and passed
- To Prairie Grove	Completed and passed
- Continued delineation of city boundary's	Discussion continues

*Note: Annexation maps (before and after) are included following the body of this report.*



### **Annexation:**




The annexed area was approved in two elections. They received a plurality of votes from voters authorized to vote on the annexation question. An annexation election was also conducted by Prairie Grove for a southwest portion Phase 1 (Valley View Golf Course) which resulted in a second election for the disputed land. In an annexation where two or more cities have annexation elections for the same land area the issue is resolved by the residents in the disputed area determining which city will be allowed to annex the disputed land. Farmington prevailed in both election cycles.

### **Remaining Priorities**

The following sets of priorities have begun to be addressed but have had to wait on the most pressing issues to be resolved. It is suggested that the Steering Committee (Mayor and City Council) review the

remaining items and establish a new priority ranking so that the Farmington community can pull together in accomplishing these new tasks.

 	<b>Public Street Improvements</b>	<b>Results</b>
- Master street plan	- More pedestrian friendly/sidewalks and more connectivity between businesses	Master Street Plan was approved by the Farmington City Council during 2010.
- Streets and infrastructure	- Major thoroughfares - four lanes and turn lanes especially school turn lanes	Completed a downtown walkability study with UA Community Design Center.
- Drainage/ Storm Drainage	- Street lights along Yukon Way	Street Committee and Public Works are identifying, prioritizing and implementing improvements as funding is available.
- Realistic speed limits	- Widen city streets	Working with Arkansas Highway & Transportation Department and Farmington School District to identify needs and specific locations.
		Drainage and storm drainage issues are identified prioritized and worked on as funding is available.
		Project is in progress.
		Working with Arkansas Highway & Transportation Department and Washington County Sheriff's Office.
		This item is dependent on new development.

  	<b>Ordinance Implementation</b>	<b>Results</b>
	- City Beautification Committee	Committee formed in 2009.
	- Land use/ Zoning Ordinance Update	Land use and zoning ordinance was adopted by Farmington City Council in 2010.
	- Uniform development code	Pending
	- Landscaping	Pending
	- Clean up and maintenance of property	Pending
	- Require off site street improvements	Pending
	- Increase minimum standards for infrastructure	Pending
	- Protect Health and Safety of citizens	Pending
	- Building Codes – Hwy 62	Pending
	- Design/appeal	Pending
	- Architectural Review	Pending
	- Universal design	Pending
	- Minimize impact of ordinances	Pending
	- Improve sidewalks and streets	Pending
	- Planned mixed use development	Pending
	- Parking in yards and sidewalks	Pending
	- Better standards for development	Pending
	- Street & Sidewalks design standards	Pending
	- Street-side parking ordinance	Pending



## Capital Plan



- Parks, Land & Infrastructure
- Facility maintenance
- Long term financial plan
- More land for city facilities
- More land for public uses
- Expansion of City Hall



- Fire Truck(s)

## Results

Additional acreage has been purchased and a new recreation complex is being constructed. A Facility Committee should be formed to develop an assessment and prioritization of needs.

Long term financial plan should be considered to reflect impact of 2010 Census.

This item could be addressed by a Facility Committee.

This item could be addressed by a Facility Committee.

This item could be addressed by a Facility Committee.

Added a new fire truck in 2009.



## Increase Revenue to the City



- Economic Development Committee

## Results

Committee formed in 2009.



- More Grants

The City was awarded an Outdoor Recreation Grant in 2010 for use in 2011.

- Develop new funding sources & acquiring more money for the City

The City has had some success in obtaining grants for recreation purposes and for improvements to the Farmington Senior Center. Additionally, the City explored numerous grant avenues during 2009 and 2010 related to the Federal Economic Stimulus Law but found that Farmington does not qualify under the various grant guidelines.

- Increase tax base, promote commercial activities on Hwy 62 & Southwinds and creation of an industrial park

The City, Farmington School District and Farmington Chamber of Commerce are actively exploring opportunities to collaborate on increasing business activity within the City.

During 2010, the City sponsored a Farmington Farmers Market but the results were disappointing.

- Grant writer on a percentage basis

No current discussion on this topic.



## Advertising & Promotion

- Dedicated revenue

## Results

Preliminary discussions held with restaurants concerning a HMR tax.



- Conduct public relations (PR) activities, Improved signage and web site

A new logo was designed during 2008, a new web site was launched during 2010 and a new entry sign was erected on the west entrance during 2010. Discussions are on-going with the property owner for the east entry sign.

- City beautification program

Entry way beautification in progress.



- Develop brochures for city and schools
  - Improved signage
- No current discussion on this topic.
- Create a Mission/Vision Statement
- Vision statement is in progress.



### City Administration

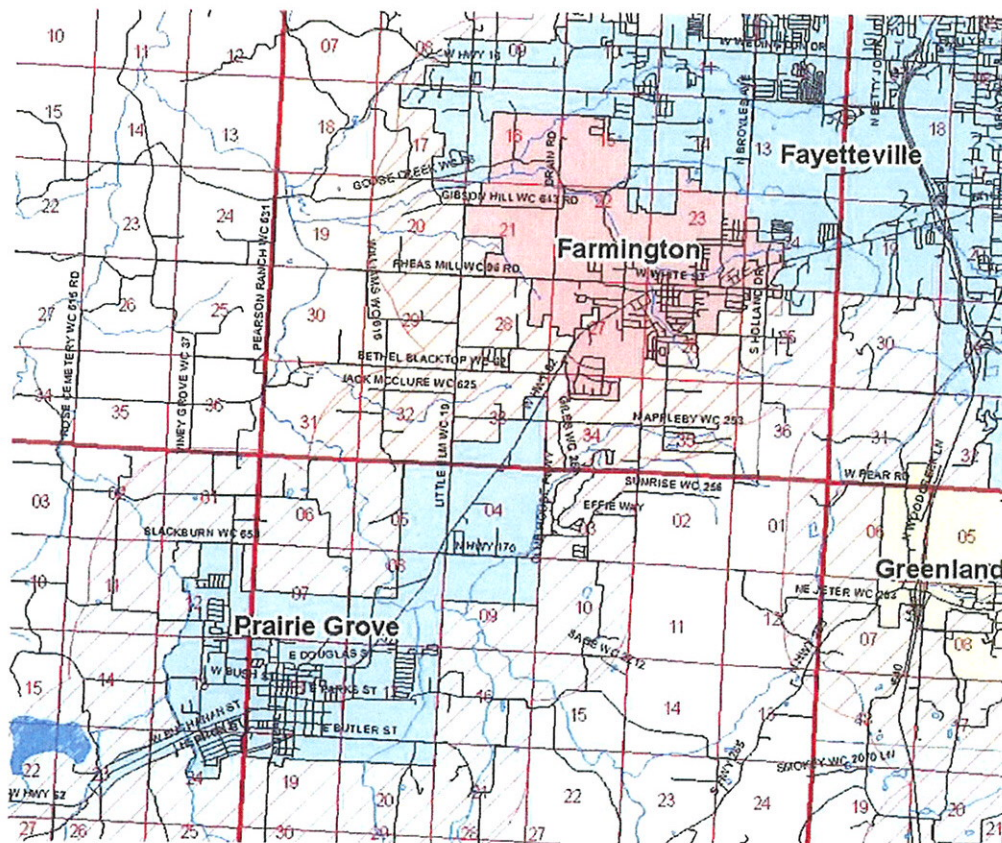
- Full time Mayor
- Cooperation among City, Chamber & Schools
- Full Time City Engineer and Planning Staff
- Full Time Firemen
- Restructuring
- Less Dependence on Fayetteville

### Results

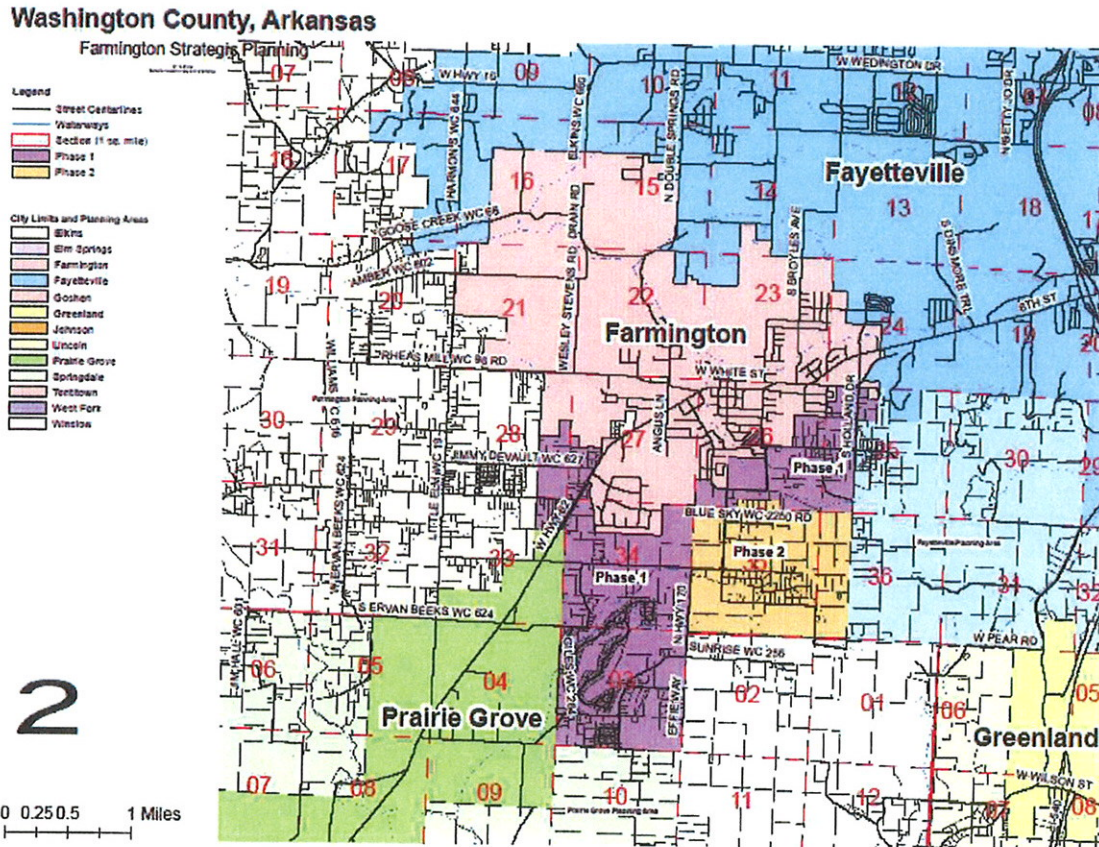
- Discussion has been postponed until the economy recovers.
- Discussions have moved beyond the preliminary stage.
- Discussion has been postponed until the economy recovers.
- Discussion has been postponed until development begins again.
- No current discussion on this topic.
- No current discussion on this topic.

### Annexation Maps:

The following maps reflect the Farmington city limits before and after annexation in 2009. With the annexation Farmington gained additional citizens but also gained several miles of gravel roads that present maintenance issues. The map below reflects Farmington's city limits in 2007 (before annexation).



Farmington city limits after the annexation vote in 2009.



## Strategic Planning Process Methodology

The City of Farmington (“the City”) invited all stakeholders to a public meeting to begin the Strategic Planning Process in February 2007. The Process used was a variation of a “Charrette” Process. A successful Charrette involves a series of facilitated and structured meetings that allow for creative thinking and brainstorming.

The City brought stakeholders and partners together to define goals and build a road map to reach them to aide in Farmington defining its future. Together, we collected information and input, analyzed data, set priorities, and goals and created action plans to accomplish the goals. We also felt there was flexibility in the plan to make adjustments as opportunities and/or threats may occur. Throughout the process, there were many discussions, meetings, workshops and documentation. Davis Business Planning provided the professional facilitation and support with a team of individuals to capture the data while allowing for creativity and helping keep the City moving forward.

The Strategic Planning Process (Model 1) shows the accelerated, collaborative process for all aspects of comprehensive planning. The process employed for Farmington did not include interviews or a survey.

The process employed for Farmington provided for:

- Collaborative decision-making
- Setting milestones and benchmarks toward progress
- Focus on priorities and goals
- Bringing decision makers together to build a collective City vision
- Meaningful involvement with all stakeholders (Citizens, Chamber, School District, Business Owners, City Staff, Elected Officials, etc.)
- Reporting and feedback loops to keep everyone informed
- Creation of a communication flow chart to communicate with the Citizens (Model 2)

Davis Business Planning fully understood the issues of annexation, street planning, sanitary sewer issues, municipal water needs and financial planning that was vital for the City to face some challenges. The planning process included:

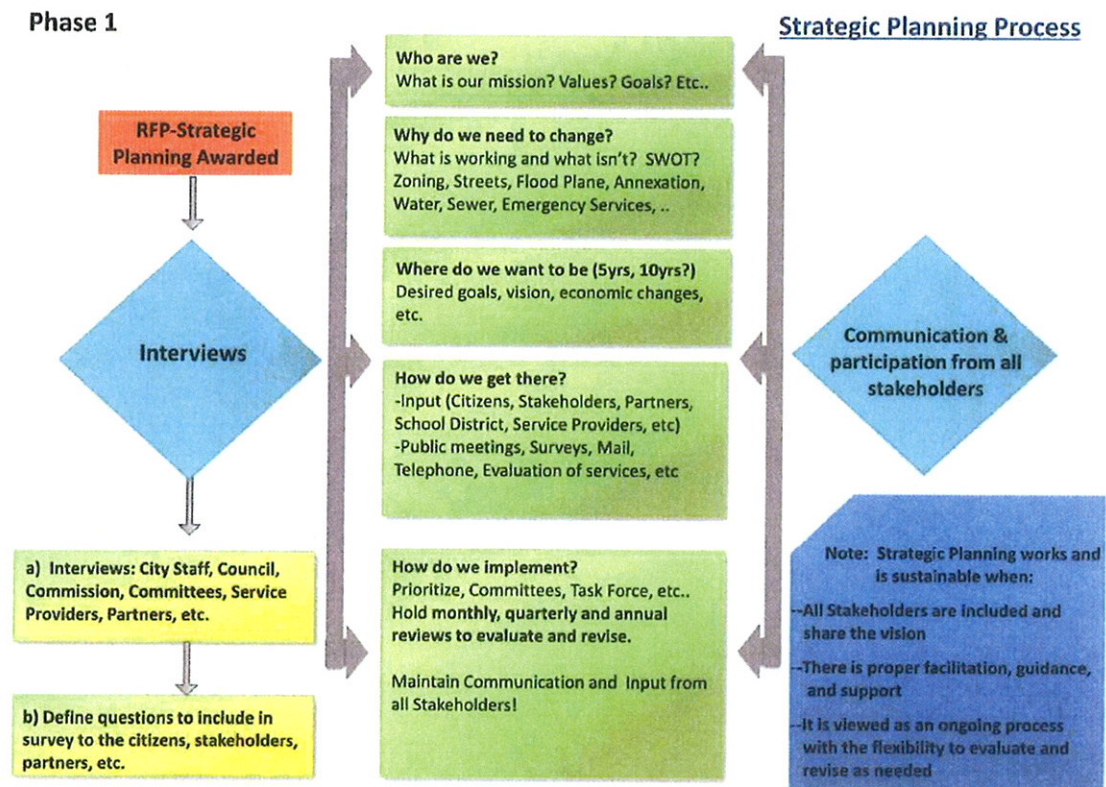
- Discussions with stakeholders
- Effective leadership and facilitation
- A mechanism for involvement in and ownership of goals and objectives
- A continuous planning cycle
- Assigned responsibilities
- A communication process
- A foundation for continually examining opportunities for improvements

### **Strategic Planning Process**

See next page.

The chart below provides an overview of a typical strategic planning process. The process used for Farmington was a modified approach that did not include interviews or surveys. It should be noted that the Outdoor Recreation Grant process did include interviews, public hearings and on-site interviews.

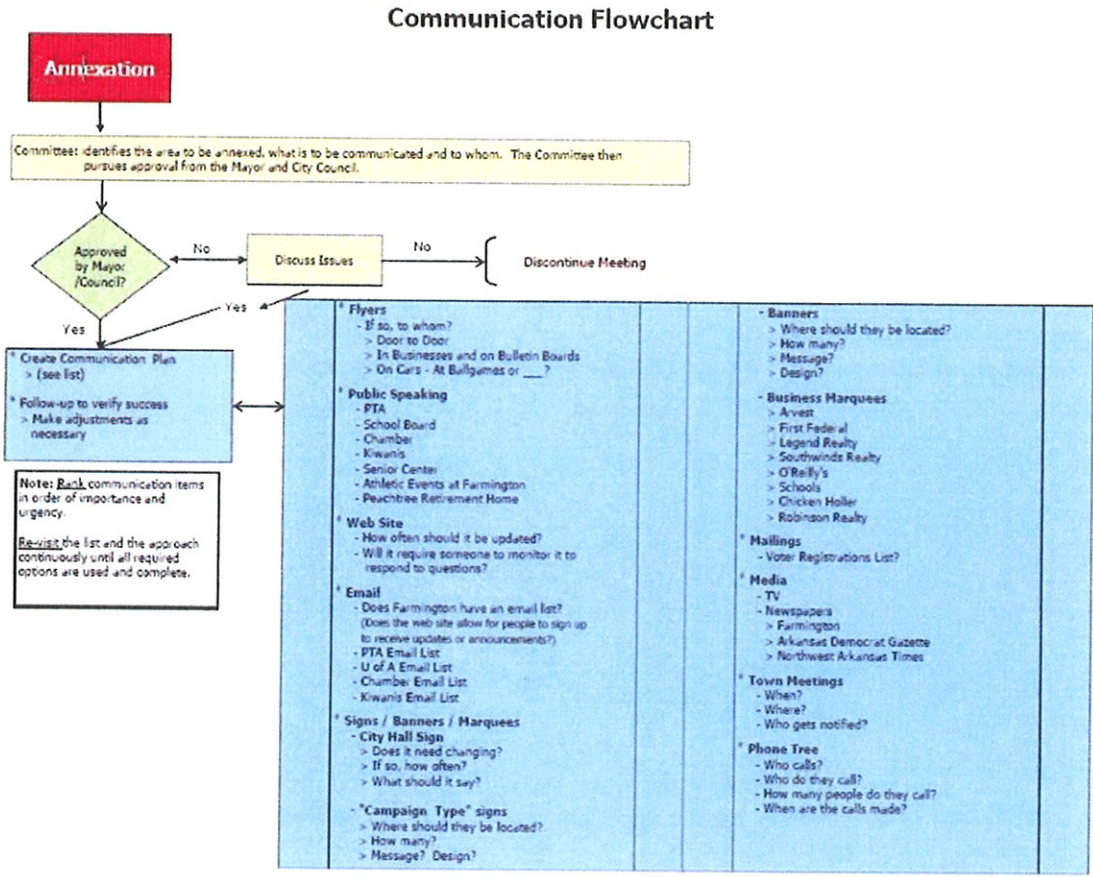
Farmington, as documented with the results of the 2010 Census, has grown significantly both in population and land mass. When Farmington decides to perform an update of the 2007 strategic planning process it is suggested that the update process follow the overview below and include an interview element of key stakeholders and statistically valid random survey.



2011, Adapted, with permission from 2009 Kotnour "Strategy Simplified"

# Communication Flowchart

The sample of the “Communication Flow Chart” is a result of the Annexation issue that City was facing at the time.



Model 2

## Acknowledgments:

### Steering Committee - Farmington Mayor and City Council

Ernie Penn, Mayor	Terry Yopp, Alderman and Vice Mayor	Brenda Cunningham, Alderman
Pam Delany, Alderman	Roy Hummel, Alderman	Bobby Morgan Alderman
CD Pike, Alderman	Janie Steele, Alderman	Kelly Thomas, Clerk/Treasurer

### Citizen Participants

Toni Bahn, Planning Commission	Don Epinette, Citizen	Gerry Harris, Planning Commission
Betty Hummel, Library Board	Lynn Cutter, Citizen	Kristie Ledbetter, Planning Commission
Robert Mann, Planning Commission	Bryan Law, Farmington Schools	Ashley Phillips, Citizen
Paul Phillips, Citizen	Shannon McCuin, Planning Commission	Freddie Ray, Planning Commission
Richard Romero, Citizen	Patsy Pike, Citizen	Gail True, Planning Commission
Ron Wright, Farmington School superintendent	Darrin Taylor, Citizen	

### Staff Participants

Brenda Coleman, Administrative Staff	Mark Cunningham, Fire Chief	Shane Hausam, Public Works Director
Brian Hubbard, Police Chief	Dan Ledbetter, Building Inspector	Melissa McCarville, Business Manager
Jimmy Story, Financial Officer	Steve Tennant, City Attorney	Audra Young, Library
Michael Thomas, Police Department		

### Davis Business Planning, LLC (Project Team)

Teresa Ray, Meeting Facilitator	Hugh Earnest, City Planning and Financial Planning	Joe Tarvin, Engineering Assessments
Stephen Davis, Financial Planning	Megan Anderson, Administrative Support	



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## City Business Manager Report May 2011 City Council Meeting

- Senior Citizen Center's open house was very well attended and a huge success. Uvalde Lindsey was in attendance as well as Judge Edwards and Mayor Penn.
- We have advertised the Northaven project and are ready for prospective bidders to pick up the specs.
- The planning commission has decided to take on the responsibility of completing a Master Trails Plan for the city. As we venture further into this process your thoughts and comments would be welcomed. Planning Commission meets the 4<sup>th</sup> Monday of the month, please plan to join us. If you cannot make those meetings I can pass on your written or verbal comments.
- As the storm season gets closer make sure to tell you constituents about Code Red. We can help them sign up or they can go to the link on our web site.
- I will provide a detailed report on flood damage at the council meeting. We are waiting to hear if Washington County is declared a federal disaster. FEMA representatives were in town Saturday they meet with city officials and toured areas where personal property damage occurred. The Public Assistance folks are supposed to be in town Wednesday or Thursday to evaluate damage to roads, bridges etc.

*"Oh, my friend, it's not what they take away from you that counts. It's what you do with what you have left.  
~Hubert Humphrey*



Farmington Fire Department  
372 West Main St.  
P.O. box 150 Farmington, AR 72730  
Phone 479-267-3338 Fax 479-267-3302

### April 2011 Mayor and City council meeting report

The month of April was again above normal in calls and incidents. We had 88 calls for service and a busy month for the fire department. We started out the month fairly normal and ended the month with record amounts of rain. I think we had around 15 inches of rain in less than a week, something we have never had to deal with before. We had a lot of houses with flood damages. We performed rescues with people trapped in their cars that were trying to cross flooded streets and roads, people trapped in houses with high waters rushing in them. People could not get home from work because 62 highway was closed and every other road that was headed west, south, and North out of Farmington, had to stay in town with someone or in a motel. We had some of our firefighters that had to spend the night with the people they were trying to rescue, because after reaching them the waters came up so fast that they were not able to return safely. At about 2:00 am in the morning the water receded enough that they were able to get the people out along with themselves. We also had several of our firefighters that were responding all the rescues in the county that was on the counties swift water rescue team.

All in all we were fortunate that none of our firefighters were injured. We did however loose two of our radios that received water damage from the flood waters that are not fixable.

This last Saturday April 30th the Mayor, Kelly and myself took members of FEMA and the state and county Department of Emergency Management around to view and assess the damage from the flood waters. I think all went very well.

Mark Cunningham

Fire chief



## Farmington FD March 2011 Calls

<u>Situation Type</u>	
Building Fire	5
Grass fire	4
Medical	33
MVA	4
Rescue	9
Gas Leak	1
Service Call	2
Cancelled	7
Other	1
FALSE	2
TRT	20
<b>TOTAL</b>	<b>88</b>

### Journal from 4/1/2011 at 07:00 to 4/30/2011 at 20:00.

00:00 \*\*\*\*\* Tuesday, April 05, 2011 \*\*\*\*\*

19:00 WEEKLY TRAINING / MEETING:

19:00 1) Scene Truck Placement.

19:00 2) Scene Tool Locations

19:00 (01 Administrator)

00:00 \*\*\*\*\* Tuesday, April 12, 2011 \*\*\*\*\*

19:00 WEEKLY TRAINING / MEETING:

19:00 1) 2 Hours Winch Training on New winch. (01 Administrator)

00:00 \*\*\*\*\* Tuesday, April 19, 2011 \*\*\*\*\*

19:00 WEEKLY TRAINING / MEEETING:

19:00 1) 1 Hour Road / Map training.

19:00 2) 1 Hour Street Famialiarization. (01 Administrator)

00:00 \*\*\*\*\* Tuesday, April 26, 2011 \*\*\*\*\*

19:00 WEEKLY TRAINING / MEETING:

19:00 1) Obtained Wet Suit Sizes for Swift Water Team members.

19:00 2) Discussed Equipment Needs. (01 Administrator)

# Farmington Police Dept.

Tickets Issued by Officer and Month for 2011

5/3/2011 12:25:48 PM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Belew, Justin	141	96	120	58	8	0	0	0	0	0	0	0	423
Bertorello, James	72	54	61	48	6	0	0	0	0	0	0	0	241
Bowen, Jerry	0	0	0	109	16	0	0	0	0	0	0	0	125
Hubbard, Brian	6	0	0	0	0	0	0	0	0	0	0	0	6
Kimball, Geoffrey	38	27	31	54	0	0	0	0	0	0	0	0	150
Luond, Clint	23	11	38	39	0	0	0	0	0	0	0	0	111
Parrish, Chad	3	2	0	0	0	0	0	0	0	0	0	0	5
Pleimann, Christopher	0	0	1	0	0	0	0	0	0	0	0	0	1
Thompson, Michael	4	0	0	10	0	0	0	0	0	0	0	0	14
Wilbanks, Mike	11	7	29	18	0	0	0	0	0	0	0	0	65
<b>Totals:</b>	<b>298</b>	<b>197</b>	<b>280</b>	<b>336</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1141</b>

# Farmington Police Dept.

Offenses for Month 4/2010 and 4/2011

5/2/2011 2:53:11 PM

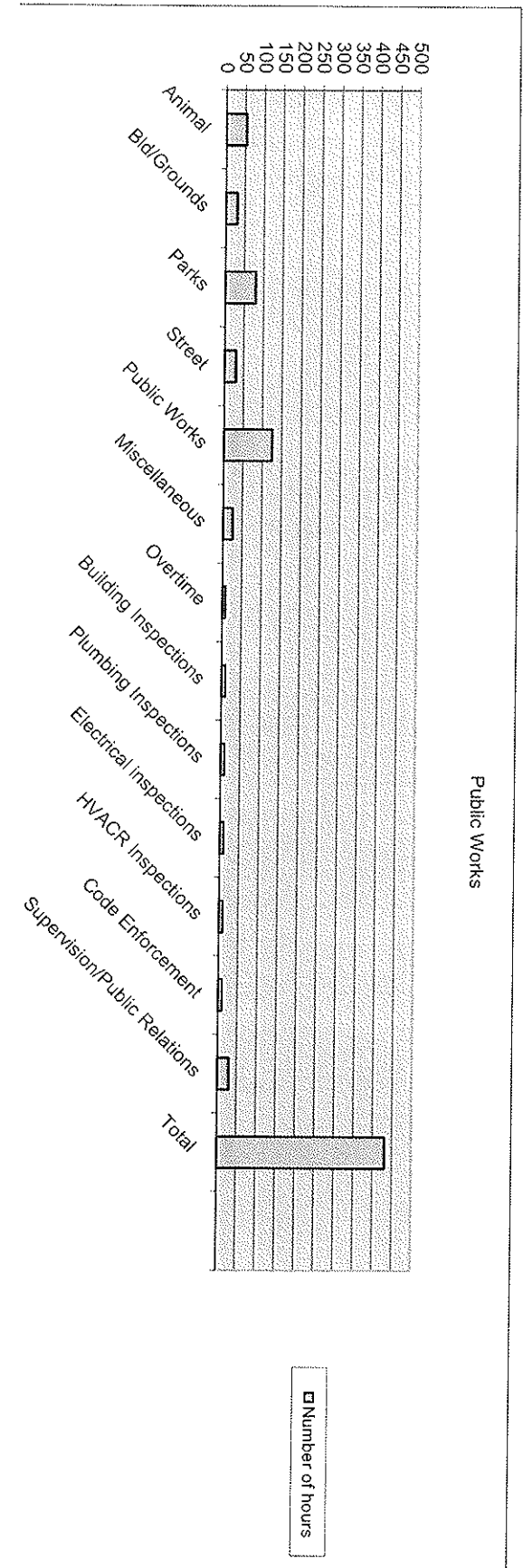
	<u>2010</u>	<u>2011</u>
AGGRAVATED ASSAULT		
5-13-204	0	1
ARSON		
5-38-301A(1-6)	1	0
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	1	1
Breaking or Entering/Vehicle		
5-39-202	3	1
BURGLARY, COMMERCIAL		
5-39-201B(1)	1	1
BURGLARY, RESIDENTIAL		
5-39-201A(1)	1	2
CARELESS DRIVING		
27-51-104	1	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OF \$500 OR LESS		
5-38-203A(1)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204A(1)	2	2
DISORDERLY CONDUCT		
5-71-207	1	0
DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAV		
5-71-207A(1)	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	3	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES SERIOU		
5-26-305A(1)	0	1
DWI (UNLAWFUL ACT)		
5-65-103A	1	2
FAILURE TO APPEAR		
5-54-120	8	6
FAILURE TO PAY FINES & COSTS		
5-4-203	8	3
Following Too Close		
27-51-305	0	1
FORGERY		
5-37-201	0	1
FRAUD - FINANCIAL IDENTITY		
5-37-227	0	1
Headlamp Out		

	<u>2010</u>	<u>2011</u>
27-36-207	0	1
Kidnapping		
5-11-102A	0	1
Kidnapping - FALSE IMPRISONMENT - 1ST DEGREE / RISK OF SERIOUS INJURY		
5-11-103A	0	1
Left of Center		
27-51-301	0	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER		
5-54-102A(1)	0	1
PUBLIC INTOXICATION - DRINKING IN PUBLIC		
5-71-212	3	0
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
3-3-203	1	2
RAPE		
5-14-103	1	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / ACTIVE OR PASSIVE REFUSAL		
5-54-103B(1)	0	1
Robbery - Aggravated		
5-12-103	0	1
RUNAWAY		
90I	1	0
SHOPLIFTING		
5-36-116	0	2
SUICIDE		
SUICIDE	0	1
TERRORISTIC THREATENING/2nd Degree		
5-13-301(2)A	1	0
THEFT BY RECEIVING		
5-36-106	2	0
THEFT GREATER THAN \$ 500 AND LESS THAN \$2,500 ALL OTHERS		
5-36-103B(2)	0	1
THEFT GREATER THAN \$ 500 AND LESS THAN \$2,500 FROM BUILDING		
5-36-103B(2)	0	1
THEFT LESS THAN \$ 500 ALL OTHERS		
5-36-103B(5)	1	2
THEFT LESS THAN \$ 500 FROM BUILDING		
5-36-103B(5)	1	1
THEFT LESS THAN \$ 500 FROM VEHICLE		
5-36-103B(5)	1	1
THEFT LESS THAN \$ 500 FROM VEHICLE PARTS/ACCESSORIES		
5-36-103B(5)	1	0
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
5-36-105	1	0
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	1	1

	<u>2010</u>	<u>2011</u>
VIOLATION OF CONTACT ORDER		
16-10-108(A)(3)	0	1
VIOLATION OF OPEN CONTAINER		
2009-01	0	1
<b>Totals:</b>	<b>46</b>	<b>49</b>

## Public Works Monthly Report For April 2011 By Man Hours

	Number of hours
Animal	30
Bld/Grounds	100
Parks	50
Street	155
Public Works	338
Miscellaneous	0
Overtime	30
Building Inspections	20
Plumbing Inspections	20
Electrical Inspections	20
HVACR Inspections	20
Code Enforcement	15
Supervision/Public Relations	40
<b>Total</b>	<b>838</b>



PLANNING COMMISSION MINUTES  
MARCH 28, 2011

1. ROLL CALL

Present

Absent

Josh Clary (arrived at 6:05)

Sean Schader

Matt Hutcherson

Toni Bahn

Robert Mann

Gerry Harris

Judy Horne

Bobby Wilson

2. APPROVAL OF MINUTES OF FEBRUARY 28, 2011

Chairman Mann called for question. Minutes were approved.

3. Comments from Citizens: NONE

4. PUBLIC HEARING:

A. Renewal of Conditional Use Request-renewal of daycare

Property Location: 46 Saxony

Presented by: Candice Sawin

Chairman Mann called for question. Renewal granted.

Please consider this your official notification for Planning Commission Work Session on April 18, 2011.

Motion to adjourn: 1<sup>st</sup>, B. Wilson, 2<sup>nd</sup> M. Hutcherson

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Secretary, Planning Commission

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Chairman, Planning Commission