



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
May 8, 2017

A regular meeting of the Farmington City Council will be held on
Monday, May 8, 2017 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - April 10, 2017 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMO**

NEW BUSINESS

11. Ordinance No. 2017-08 – An ordinance waiving requirements of competitive bidding for emergency repairs to a storm drain on Frisco Drive and streets in the City of Farmington pursuant to Ark. Code Ann. § 14-58-303 (b)(2)(B).

12. Request approval of contract between Washington County, Arkansas and the City of Farmington, Arkansas concerning the provision of animal sheltering services.

13. Request approval to bid sanitation service for the City of Farmington.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting April 10, 2017

The regular meeting of the Farmington City Council scheduled for Monday, April 10, 2017 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – None

Approval of the minutes for the March 13, 2017 regular meeting of the city council.

On the motion of Alderman Bryant and seconded by Alderman Parsley and by the consent of all members present, the minutes for the meeting were approved as presented.

Financial Reports – City Clerk Penn advised that city sales tax was up \$12,737.84 county sales tax was up \$10,627.03 for a total increase of \$23,364.87 .

Entertain a motion to read all Ordinances and Resolutions by title only

On the motion of Alderman Cunningham and seconded by Alderman Bryant and by the consent of all members present, the motion to read all Ordinances and Resolutions by title only was approved.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports – The Chamber of Commerce banquet will be held Thursday April 13th at 6:00pm at the middle school. The Mayors Annual Prayer Breakfast will be held May 4th at 7:00 am at the Church of Christ.

Items to be removed from City of Farmington Inventory – Resolution No. 2017-3 A Resolution of the Farmington City Council to Authorize the Transfer of Title to the 1996 Freightliner Fire Truck to the Farmington/Prairie Grove Rural Fire Association and Remove the Fire Truck from Inventory

A motion was made by Alderman Bell and seconded by Alderman Lipford to approve Resolution 2017-03, and to remove it from inventory, it was approved by all those present.

Old Business – NONE

New Business

Ordinance No. 2017-04 An Ordinance rezoning property containing approximately .94 +/- acres behind 197 Main Street from C-2, Highway Commercial to MF-2, Multi Family Residential, as requested by Collier Land Holding LLC.

A motion was made by Alderman Bell and seconded by Alderman Bryant to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2017-04 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2017-04 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

A motion was made to approve the Emergency Clause for Ordinance 2017 -04 by Alderman Morgan and seconded by Alderman Bell, it was approved by all those present.

Request approval of the addition of the rank of Lieutenant for Police Department.

A motion was made by Alderman Cunningham and seconded by Alderman Bryant to approve the addition of the rank of Lieutenant for the Police Department with a pay grade of 17 and with a budget impact of approximately \$2,622.26. It was approved by all those present.

Request approval for the renewal of the school resource officer contract with Farmington School District.

A motion was made by Alderman Bell and seconded by Alderman Mathews to approve the contract with Farmington School District. It was approved by all those present

Request approval to place for bid the 2006 Dodge Charger for Police Department.

A motion was made by Alderman Bryant and seconded by Alderman Lipford to approve the placing of the 2006 Dodge Charger out for bids. It was approved by all those present

Request approval of the addition of Children's Services Librarian for the Farmington Public Library.

A motion was made by Alderman Bryant and seconded by Alderman Bell to approve the addition of a Children's Services Librarian for the Farmington Public Library. It was approved by all those present.

Kevin Faught from Stephens Inc. and Ryan Bowman from Friday, Eldridge & Clark gave the council a brief overview of how the election process and issuance of the new bonds would work. Mayor Penn informed the council that there would be 2 mailers go out to the citizens to educate them on what the funds would be used for.

Ordinance No. 2017-05 Levying 1% Sales and Use Tax.

A motion was made by Alderman Bell and seconded by Alderman Bryant to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2017-05 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2017-05 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

Ordinance No. 2017-06 Calling Election on Levy of 1% Sales and Use Tax.

A motion was made by Alderman Bryant and seconded by Alderman Lipford to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2017-06 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2017-06 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

Ordinance No. 2017-07 Calling Election on Issuance of Bonds.

A motion was made by Alderman Bell and seconded by Alderman Bryant to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2017-07 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2017-07 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

There being no further business to come before the council and on the motion of Alderman Morgan and seconded by Alderman Lipford and by the consent of all members present, the meeting adjourned at 6:55 pm until the next regularly scheduled meeting to be held Monday May 8, 2017 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

Financial

MONTH	CITY SALES TAX		STATE SALES TAX	
	2016	2017	2016	2017
JANUARY	\$ 50,899.94	\$ 57,103.51	\$ 88,109.44	\$ 94,536.33
FEBRUARY	\$ 58,889.40	\$ 61,852.68	\$ 101,489.67	\$ 105,195.78
MARCH	\$ 51,440.57	\$ 64,178.41	\$ 79,550.26	\$ 90,177.29
APRIL	\$ 52,628.34	\$ 64,037.29	\$ 92,046.12	\$ 89,619.16
MAY	\$ 59,845.31		\$ 89,596.09	
JUNE	\$ 51,940.54		\$ 86,705.96	
JULY	\$ 57,444.85		\$ 95,018.04	
AUGUST	\$ 58,725.74		\$ 91,678.49	
SEPTEMBER	\$ 68,785.76		\$ 97,719.53	
OCTOBER	\$ 58,706.39		\$ 95,999.94	
NOVEMBER	\$ 59,186.30		\$ 92,944.39	
DECEMBER	\$ 59,966.30		\$ 94,495.76	
TOTALS	\$ 688,459.44	\$ 247,171.89	\$ 1,105,353.69	\$ 379,528.56
Previous year, compared to current year		\$ 11,408.95		\$ (2,426.96)
		Total Increase	\$ 8,981.99	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	630.00	600.00	105.00%
ACT 833	0.00	17,000.00	0.00%
ALCOHOL SALES TAX	1,178.25	2,278.00	51.72%
ANIMAL CONTROL REVENUES	1,060.00	2,500.00	42.40%
BUILDING INSPECTION FEES	16,309.00	60,000.00	27.18%
BUSINESS LICENSES	4,150.00	5,000.00	83.00%
CITY COURT FINES	38,037.40	36,000.00	105.66%
CITY SALES TAX REVENUES	185,378.91	516,957.00	35.86%
COUNTY TURNBACK	50,692.13	415,000.00	12.21%
DEVELOPMENT FEES	1,325.00	7,000.00	18.93%
FRANCHISE FEES	122,839.41	375,000.00	32.76%
GARAGE SALE PERMITS	330.00	3,000.00	11.00%
INTEREST REVENUES	0.00	2,000.00	0.00%
MISCELLANEOUS REVENUES	371.62	1,200.00	30.97%
PARK RENTAL	580.00	1,200.00	48.33%
SALES TAX - OTHER	379,528.56	1,087,044.00	34.91%
SPORTS COMPLEX FEES	26,580.00	50,000.00	53.16%
SRO REIMBURSEMENT REVENUES	9,747.45	35,000.00	27.85%
STATE TURNBACK	32,348.39	100,000.00	32.35%
Revenue	\$871,086.12	\$2,716,779.00	
Gross Profit	\$871,086.12	\$2,716,779.00	
Revenue Less Expenditures	\$871,086.12	\$2,716,779.00	
Net Change in Fund Balance	\$871,086.12	\$2,716,779.00	

Statement of Revenue and Expenditures

	Year-To-Date		Annual Budget Jan 2017 Dec 2017	Jan 2017
	Jan 2017 Apr 2017 Actual			Dec 2017 Percent of Budget
ADMINISTRATIVE DEPT				
Expenses				
ADDITIONAL SERVICES EXPENSE	52,261.75	185,000.00		28.25%
ADVERTISING EXPENSE	1,745.85	5,000.00		34.92%
BUILDING MAINT & CLEANING	12,379.00	40,000.00		30.95%
CREDIT CARD FEE EXPENSE	1,653.45	0.00		0.00%
INSURANCES EXPENSE	0.00	30,656.00		0.00%
LEGAL FEES	0.00	10,000.00		0.00%
MATERIALS & SUPPLIES EXPENSE	3,675.51	22,000.00		16.71%
MISCELLANEOUS EXPENSE	0.00	2,000.00		0.00%
NEW EQUIPMENT PURCHASE	0.00	16,000.00		0.00%
PAYROLL EXP - CITY ATTRNY	21,598.20	32,175.00		67.13%
PAYROLL EXP - ELECTED OFFICIA	25,272.80	83,500.00		30.27%
PAYROLL EXP - REGULAR	66,101.50	243,000.00		27.20%
PLANNING COMMISSION	4,031.64	19,400.00		20.78%
POSTAGE EXPENSE	308.92	4,000.00		7.72%
PROFESSIONAL SERVICES	6,987.70	41,500.00		16.84%
REPAIR & MAINT - OFFICE EQUIP	0.00	5,000.00		0.00%
RETURNED CHECK	25.00	0.00		0.00%
TECHNICAL SUPPORT	553.13	11,000.00		5.03%
TELECOMMUNICATION EXPENSES	109.99	0.00		0.00%
TRAVEL, TRAINING & MEETINGS	3,818.64	15,000.00		25.46%
UTILITIES EXPENSES	16,730.69	50,000.00		33.46%
Expenses	\$217,253.77	\$815,231.00		
Revenue Less Expenditures	(\$217,253.77)	(\$815,231.00)		
Net Change in Fund Balance	(\$217,253.77)	(\$815,231.00)		

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	265.82	2,450.00	10.85%
MATERIALS & SUPPLIES EXPENSE	0.00	600.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	800.00	0.00%
PAYROLL EXP - REGULAR	18,502.24	56,000.00	33.04%
PROFESSIONAL SERVICES	3,083.00	18,965.00	16.26%
REPAIR & MAINT - EQUIPMENT	0.00	1,563.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	541.25	728.00	74.35%
Expenses	\$22,392.31	\$81,606.00	
Revenue Less Expenditures	(\$22,392.31)	(\$81,606.00)	
Net Change in Fund Balance	(\$22,392.31)	(\$81,606.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	553.89	3,500.00	15.83%
MATERIALS & SUPPLIES EXPENSE	2,545.00	1,500.00	169.67%
PAYROLL EXP - REGULAR	26,394.76	80,500.00	32.79%
REPAIR & MAINT - EQUIPMENT	0.00	1,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,438.01	3,483.00	41.29%
UNIFORMS/GEAR EXPENSE	996.83	750.00	132.91%
Expenses	\$31,928.49	\$91,233.00	
Revenue Less Expenditures	(\$31,928.49)	(\$91,233.00)	
Net Change in Fund Balance	(\$31,928.49)	(\$91,233.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
FIRE DEPT			
Expenses			
FUEL EXPENSES	1,509.62	8,000.00	18.87%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	1,283.34	7,500.00	17.11%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	5,228.00	0.00%
PAYROLL EXP - REGULAR	91,402.19	298,000.00	30.67%
REPAIR & MAINT - EQUIPMENT	575.00	3,000.00	19.17%
REPAIR & MAINT - TRUCK	4,044.19	5,000.00	80.88%
TRAVEL, TRAINING & MEETINGS	415.00	4,000.00	10.38%
UNIFORMS/GEAR EXPENSE	1,753.96	11,162.00	15.71%
UTILITIES EXPENSES	96.75	0.00	0.00%
Expenses	\$103,350.17	\$344,790.00	
Revenue Less Expenditures	(\$103,350.17)	(\$344,790.00)	
Net Change in Fund Balance	(\$103,350.17)	(\$344,790.00)	

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Apr 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	122.16	1,100.00	11.11%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	24,104.66	103,250.00	23.35%
SPECIAL COURT COSTS	0.00	6,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	50.00	1,950.00	2.56%
Expenses	\$24,276.82	\$116,200.00	
Revenue Less Expenditures	(\$24,276.82)	(\$116,200.00)	
Net Change in Fund Balance	(\$24,276.82)	(\$116,200.00)	

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Apr 2017	Dec 2017	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
BREATHALYZER EXPENSES	186.98	800.00	23.37%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	7,358.19	37,500.00	19.62%
MATERIALS & SUPPLIES EXPENSE	8,734.40	31,894.00	27.39%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	3,925.50	27,000.00	14.54%
PAYROLL EXP - REGULAR	279,580.76	779,000.00	35.89%
PAYROLL EXP - SRO	22,659.85	72,676.00	31.18%
PROFESSIONAL SERVICES	304.00	0.00	0.00%
REPAIR & MAINT - AUTOMOBILES	5,206.38	16,000.00	32.54%
REPAIR & MAINT - EQUIPMENT	314.36	3,000.00	10.48%
TRAVEL, TRAINING & MEETINGS	250.00	9,500.00	2.63%
UNIFORMS/GEAR EXPENSE	2,832.97	9,500.00	29.82%
UTILITIES EXPENSES	604.39	0.00	0.00%
Expenses	\$331,957.78	\$989,870.00	
Revenue Less Expenditures	(\$331,957.78)	(\$989,870.00)	
Net Change in Fund Balance	(\$331,957.78)	(\$989,870.00)	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Apr 2017	Dec 2017	Percent of
	Actual		Budget

LIBRARY			
Expenses			
LIBRARY TRANSFER	0.00	30,000.00	0.00%
Expenses	\$0.00	\$30,000.00	
Revenue Less Expenditures	\$0.00	(\$30,000.00)	
Net Change in Fund Balance	\$0.00	(\$30,000.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
PARKS DEPT			
Expenses			
FUEL EXPENSES	603.24	3,000.00	20.11%
MATERIALS & SUPPLIES EXPENSE	597.93	5,000.00	11.96%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	15,721.79	51,615.00	30.46%
PAYROLL EXP - SPORTS COMPLEX	23,201.23	64,700.00	35.86%
PROFESSIONAL SERVICES	0.00	3,100.00	0.00%
REPAIR & MAINT - EQUIPMENT	216.95	5,000.00	4.34%
SPORTS PARK FUEL	320.04	2,000.00	16.00%
SPORTS PARK MATERIALS	7,259.17	16,000.00	45.37%
SPORTS PARK NEW EQUIP	0.00	12,000.00	0.00%
SPORTS PARK PROF SERV	15,281.28	35,000.00	43.66%
SPORTS PARK REPAIR/MAINT	1,624.16	14,000.00	11.60%
SPORTS PARK UNIFORMS	1,082.50	750.00	144.33%
SPORTS PARK UTILITIES	3,091.30	20,934.00	14.77%
UNIFORMS/GEAR EXPENSE	541.25	750.00	72.17%
UTILITIES EXPENSES	893.69	3,000.00	29.79%
Expenses	\$70,434.53	\$247,849.00	
Revenue Less Expenditures	(\$70,434.53)	(\$247,849.00)	
Net Change in Fund Balance	(\$70,434.53)	(\$247,849.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
TRANSFERS BETWEEN FUNDS			
Revenue			
STREET CITY SALES TAX	15,463.17	0.00	0.00%
STREET COUNTY TURNBACK	4,743.09	0.00	0.00%
Revenue	\$20,206.26	\$0.00	
Gross Profit	\$20,206.26	\$0.00	
Expenses			
STREET CITY SALE TAX	76,589.54	0.00	0.00%
STREET COUNTY TURNBACK EXPE	4,944.65	0.00	0.00%
Expenses	\$81,534.19	\$0.00	
Revenue Less Expenditures	(\$61,327.93)	\$0.00	
Net Change in Fund Balance	(\$61,327.93)	\$0.00	

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	Apr 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
Unallocated			
Revenue			
GRANTS	3,500.00	0.00	0.00%
INTEREST REVENUES	726.67	0.00	0.00%
MISCELLANEOUS REVENUES	285.23	0.00	0.00%
STREET CITY SALES TAX	46,329.80	0.00	0.00%
Revenue	\$50,841.70	\$0.00	
Gross Profit	\$50,841.70	\$0.00	
Revenue Less Expenditures	\$50,841.70	\$0.00	
Net Change in Fund Balance	\$50,841.70	\$0.00	

Statement of Revenue and Expenditures

Report Totals	\$2,885,408.26	\$8,150,337.00
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Records included in total = 136

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period		Jan 2017
	Jan 2017	Annual Budget	Dec 2017
	Apr 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
Revenue & Expenditures			
Revenue			
FINES/LOST ITEMS	1,766.51	3,000.00	58.88%
INTEREST REVENUES	6.92	0.00	0.00%
TRANS FROM GENERAL FUND		30,000.00	0.00%
WASHINGTON CO LIBRARY REVE	51,692.00	155,077.00	33.33%
Revenue	\$53,465.43	\$188,077.00	
Gross Profit	\$53,465.43	\$188,077.00	
Expenses			
BOOKS AND MEDIA	8,439.37	32,000.00	26.37%
INSURANCES EXPENSE		2,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	2,547.66	12,000.00	21.23%
MISCELLANEOUS EXPENSE	38.00	500.00	7.60%
NEW EQUIPMENT PURCHASE		5,000.00	0.00%
PAYROLL EXP - REGULAR	28,397.60	120,000.00	23.66%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE	430.00	1,000.00	43.00%
REPAIR & MAINT - BUILDING	1,425.21	6,000.00	23.75%
TECHNICAL SUPPORT		400.00	0.00%
TRAVEL, TRAINING & MEETINGS	153.00	400.00	38.25%
UTILITIES EXPENSES	2,064.91	8,477.00	24.36%
Expenses	\$43,495.75	\$188,077.00	
Revenue Less Expenditures	\$9,969.68	\$0.00	
Net Change in Fund Balance	\$9,969.68	\$0.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date		Jan 2017 Dec 2017 Percent of Budget
	Jan 2017 Apr 2017 Actual	Annual Budget Jan 2017 Dec 2017	
Revenue & Expenditures			
Revenue			
GRANTS	80,677.39	0.00	0.00%
INTEREST REVENUES	12.60	100.00	12.60%
MISCELLANEOUS REVENUES	1,250.00	100.00	1,250.00%
STREET CITY SALES TAX	76,589.54	157,607.00	48.60%
STREET COUNTY TURNBACK	4,743.09	40,000.00	11.86%
STREET STATE TURNBACK	134,589.91	387,443.00	34.74%
Revenue	\$297,862.53	\$585,250.00	
Gross Profit	\$297,862.53	\$585,250.00	
Expenses			
ADDITIONAL SERVICES EXPENSE	81.68	0.00	0.00%
FUEL EXPENSES	1,138.65	9,000.00	12.65%
INSURANCES EXPENSE	0.00	3,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	2,719.29	13,000.00	20.92%
MISCELLANEOUS EXPENSE	156.13	500.00	31.23%
NEW EQUIPMENT PURCHASE	3,588.83	35,000.00	10.25%
PAYROLL EXP - REGULAR	57,686.99	184,000.00	31.35%
PROFESSIONAL SERVICES	78,394.11	20,000.00	391.97%
REPAIR & MAINT - EQUIPMENT	5,335.77	10,000.00	53.36%
STREET LIGHTS	15,681.77	50,000.00	31.36%
STREET/ROAD REPAIRS	3,000.00	253,250.00	1.18%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	1,882.15	2,000.00	94.11%
UTILITIES EXPENSES	1,467.20	5,000.00	29.34%
Expenses	\$171,132.57	\$585,250.00	
Revenue Less Expenditures	\$126,729.96	\$0.00	
Net Change in Fund Balance	\$126,729.96	\$0.00	

Agenda Item 10

(remove from inventory)



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: REMOVAL OF EQUIPMENT
Date: 05/08/2017

Recommendation

Requesting the removal of 1 Alert System, 1 Siren Package from inventory.
Federal Signal Tornado SN: 447 CT: 969
Siren Package

Background

Tornado Alert System was deactivated due to malfunction. Needs to be taken out of inventory and destroyed.
Siren Package is now obsolete and has been replaced and needs to be destroyed.

Discussion

Tornado System was deactivated and replaced with Code Red Alert System when sirens were not functioning properly.
Siren Package was replaced when parts were broken. Kept to be used for spare parts but now obsolete and no longer useable.

Budget Impact

\$0.0

Agenda Item 11

ORDINANCE NO. 2017- 8

AN ORDINANCE WAIVING REQUIREMENTS OF COMPETITIVE BIDDING FOR EMERGENCY REPAIRS TO A STORM DRAIN ON FRISCO DRIVE AND STREETS IN THE CITY OF FARMINGTON PURSUANT TO ARK. CODE ANN. § 14-58-303 (b)(2)(B)

WHEREAS, the City of Farmington has an immediate need for emergency repairs to a storm drain on Frisco Drive and street repairs on Spring Mountain Drive, Clyde Carnes Road, and Rheas Mill Road, as a result of recent flooding in the City of Farmington, and

WHEREAS, Fochtman Enterprises is the only company locally that can provide the emergency services needed to excavate and repair the storm drain, and the company has agreed to compensation based on time and materials required, and

WHEREAS, Tomlinson Asphalt is the only company locally that can provide the emergency services needed to repair the damage to the city's streets as a result of the recent flooding, and the company has agreed to compensation based on time and materials required.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:

SECTION 1: That due to the exceptional situation as described hereinabove, competitive bidding for emergency storm drain repairs on Frisco Drive and street repairs on Spring Mountain Drive, Clyde Carnes Road, and Rheas Mill Road, are deemed to be neither feasible nor practicable.

SECTION 2: That in accordance with Ark. Code Ann. § 14-58-303 (b) (2) (B), which states, "the governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible nor practical", the City of Farmington, Arkansas, through its city council, is hereby authorized to contract the services of Fochtman Enterprises and Tomlinson Asphalt.

SECTION 3: EMERGENCY CLAUSE: That the Farmington City Council further determines that this ordinance is necessary to acquire the most economical services for the emergency repairs resulting from the recent flooding; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 8th day of May, 2017.

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Agenda Item 12

**“CLOSED ADMISSIONS” CONTRACT BETWEEN WASHINGTON COUNTY,
ARKANSAS AND THE CITY OF FARMINGTON, ARKANSAS**

THIS AGREEMENT is entered into this 8th day of May, 2017 by and between Washington County (“County”), Arkansas and the City of Farmington, Arkansas (“City”), concerning the provision of animal sheltering services;

WHEREAS, effective animal control is of mutual interest to the County and the City; and,

WHEREAS, the County possesses the necessary facilities to provide animal sheltering services to City.

NOW, THEREFORE, IN CONSIDERATION of mutual promises of the parties’ contained herein and other good and valuable consideration, the parties agree as follows:

ARTICLE I

The County agrees to provide sheltering services for animals delivered to **Lester C. Howick Animal Shelter** in Fayetteville, Arkansas, by designated animal control officers and any citizen who has a letter from a Farmington, Arkansas City Official authorizing the County Shelter to accept the animal, according to Shelter surrender policies. The term "sheltering services" shall include, but is not limited to: food, water, shelter, veterinary care (basic care provided to be provided during normal working hours), euthanasia, and impoundment (up to three (3) days, after which said animal shall become the property of the County). This shall also include after-hours access for the county animal control officers.

The County agrees to provide rabies quarantine services for animals delivered to the County Shelter by designated animal control officers. The term “rabies quarantine services” shall include, but is not limited to: isolation of the animal from the public, food, water, shelter, veterinary care (basic care provided is to be provided during normal working hours), and euthanasia. The County shall provide said rabies quarantine services for an animal up to three (3) days for stray animals and up to ten (10) days, including the day of the bite, for owned animals. At the expiration of ten (10) days of quarantine, the animal may be reclaimed by the owner. If the owner fails to reclaim the animal, it shall become the property of the County and

shall be euthanized.

ARTICLE II

City agrees to comply with the County's Operating Policy during the term of this Agreement, and understands that the County may terminate this agreement for noncompliance.

ARTICLE III

Sheltering fees for 2017 shall be \$150.00 per animal plus \$10.00 per day the animal is sheltered, which shall be due and payable monthly on the first day of each month by the City to the County. If an animal is impounded, the cost of such shall be borne by the owner. The shelter shall collect the \$150.00 fee plus additional daily fees at the time of reclamation by the owner and no billing shall be passed on to the City. However, if the owner fails to reclaim or refuses to retrieve any such animal within three (3) days of impoundment, the animal shall be forfeited to the County and billing shall be passed on to the City. Rabies Quarantine fees for 2017 shall be \$40.00 per day for each day the animal spends in quarantine at the shelter. If an animal is impounded, the costs of such shall be borne by the owner; however, if the owner fails or refuses to retrieve any such animal at the end of the quarantine period the animal shall be forfeited to the County and quarantine fees shall be passed on to the City.

ARTICLE IV

This agreement shall begin upon execution by the parties and end at midnight on December 31, 2017 subject to annual renewal on such terms as are agreeable by the parties. If this contract is activated at any other time other than the first day of any month then the monthly fee due herein shall be prorated accordingly.

ARTICLE V

Neither the County nor the City may assign any of its rights or delegate any of its obligations under this Agreement, without the express written consent of the other.

ARTICLE VI

This Agreement shall be interpreted according to and enforced under the laws of the State of Arkansas.

ARTICLE VII

Each paragraph of this Agreement is severable from all other paragraphs. In the event any court of competent jurisdiction determines that any paragraph or subparagraph is invalid or unenforceable for any reason, all remaining paragraphs and subparagraphs shall remain in full force and effect.

ARTICLE VIII

In the event City knows or suspects that an animal is dangerous or potentially dangerous as defined by County ordinances and fails to inform the County, or fails to inform County of all known behavioral history of animal, then in such case City shall hold harmless the County from any and all claims or liabilities arising from the performance of this Agreement, provided that nothing in this Agreement shall be construed to alter, limit or otherwise compromise that immunity afforded the County or the City under Constitution and Statutes of the State of Arkansas.

ARTICLE IX

It is agreed that the failure of any party to invoke any of the available remedies under this Agreement, or under law in the event of one or more breaches or defaults by any party under the Agreement, shall not be construed as a waiver of such provisions and conditions and shall not prevent the parties from invoking such remedies in the event of any future breach or default.

ARTICLE X

This Agreement constitutes the entire understanding of the parties, and no modification or variation of the terms of this Agreement shall be valid unless made in writing and signed by the duly authorized agents of the parties.

ARTICLE XI

This Agreement may be terminated by either party upon sixty (60) days written notice to the Chief Elected Official of each party.

IN WITNESS WHEREOF, the City of Farmington, Arkansas and Washington County have executed this Agreement on or as of the date first written above.

WASHINGTON COUNTY, ARKANSAS

Joseph K. Wood, County Judge

ATTEST:

Becky Lewallen, County Clerk

CITY OF FARMINGTON, ARKANSAS

Mayor

ATTEST:

City Clerk

Agenda Item 13



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Melissa McCarville
Re: Request to bid sanitation service for the City of Farmington
Date: May 3, 2017

Recommendation

City staff recommends bidding this as soon as possible.

Background

As many of you know our current contract for sanitation services is out of date. We have renewed twice at 5 year intervals and that is all the contract allows.

Discussion

State Law requires that we provide a way for citizens to have their trash picked up at curbside. Our current contract also provides for the collection of recyclables. We will provide specifications for the services we will require and it will be advertised in the paper as required. Once we have bids the council will have to evaluate the bids and qualifications of the bidders and make a decision as to the provider the City will use.

Budget Impact

No budget impact

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
May 2017
City Council Meeting

- Please let your constituents know about Code Red. We had a few calls after the most recent storm event. They can call us at City Hall and we can assist them with the sign-up process.
- Isaac Navarro and Ashley Partridge have work anniversaries this month, thank them for his service!
- We are in daily contact with Washington County Emergency Management regarding FEMA issues. If you have homeowners/property owners living in your ward or other citizens who have sustained damages (due to this event) can report that information to their office via phone OR email: 479-444-4722/4721 or rjohnson@co.washington.ar.us, asharp@co.washington.ar.us. This is the first step in a lengthy process over which we have no control. Citizens with damage should be urged to take lots of photos and keep receipts for anything they repair or replace.
- Our effort to collect items for folks that have damage to their homes or yards has been very well received. If you know of someone who has items damaged in the flood that they need to dispose of have them call city hall at 479-267-3865. We need their name and address and what it is they want us to pick up.
- Mark your calendars for June 8th as the annual Chamber golf tournament. Save the date!!
- If you have questions about your tablet please call and make an appointment with Billie. Our May agenda will be paperless!!

"One who gains strength by overcoming obstacles possesses the only strength which can overcome adversity."

~ Albert Schweitzer



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department
Chief Mark Cunningham

Phone 479-267-3338
Fax 479-267-3302

April 2017 Monthly Report for Mayor and City Council

The Fire department responded to 94 calls during the month of April and that is above average for the year for calls. The conditions are quite a bit different than last month for sure. We had toward the very last of the month a torrential amount of rain like we have never seen before in my history anyway. The flooding that we received because of it was even more than we had to deal with back in 2011 but we handled everything well I think. We started receiving rescue calls in the afternoon and they continued on thru the night till 2:00 Sunday morning, it was a long night. Probably the hardest thing I had to deal with was Peach Tree trying to evacuate their people, twice! But I would not let them because there was 4 feet of water outside and no one could even get to them if they wanted them to except by boat. I had a lot of people calling me and coming by the fire station saying that Peach Tree called them to come get their parents and they tried a about got washed away trying to get there. I informed Peach Tree to shelter in place but just move the ones that had flooding in their apartments to be moved to the dining hall and they would be safe.

This is all new staff over there and had never gone thru this before and I assured them that we had and that the water would go down in a few hours, and it did two hours later you could drive right up to the door.

April is the time of year that we start to do our hose testing process. This is a long process and very labor intensive one too. We probably have over 3000 feet of fire hose and we have to test each one, and we accomplished this also. April is also the month that we test our ladders but we have a service that comes to our station and preforms that for us, because they have to certify them every year for us, and we accomplished this also.

I hope you would keep us in mind in the near future to add a couple firefighters so we could have someone around the clock to make calls especially at night. This is something that we should have done a long time ago being the size of town that we are and the amount of calls that we run, this is such a great need for the people of Farmington.

I would like to thank the Chamber for providing lunch for us on the 25th, it was great.

Thank you as always for your continued support of the fire department;

Mark Cunningham Fire Chief

Farmington Police Dept.

Offenses for Month 4/2016 and 4/2017

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	<u>2016</u>	<u>2017</u>
AGENCY ASSIST		
AA	1	2
BATTERY - 1ST DEGREE		
5-13-201A	0	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	1	0
BATTERY - 3RD DEGREE / RECKLESSLY CAUSES INJURY		
5-13-203A(2)	1	0
BREAKING OR ENTERING / BUILDING OR STRUCTURE		
5-39-202A(1)	4	0
Breaking or Entering/Vehicle		
5-39-202	0	2
BURGLARY, COMMERCIAL		
5-39-201B(1)	1	0
BURGLARY, RESIDENTIAL		
5-39-201A(1)	1	2
CARELESS DRIVING		
27-51-104	0	2
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$5,000 BUT < \$2500		
5-38-203B(3)	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
5-38-204(a)(2)	1	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	4	0
DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAV		
5-71-207A(1)	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	1	1
DRIVING ON SUSPENDED LICENSE		
27-16-303	0	2
DWI (UNLAWFUL ACT)		
5-65-103A	0	3
DWI - DRUGS (UNLAWFUL ACT)		
5-65-103B	0	1
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
5-27-207	0	2
FAILURE TO APPEAR		
5-54-120	5	0
Failure to Maintain Control		

	<u>2016</u>	<u>2017</u>
27-51-104(6)	0	1
FAILURE TO PAY FINES & COSTS		
5-4-203	9	6
FAILURE TO REGISTER - FAILURE TO COMPLY WITH REPORTING REQUIREMENTS		
12-12-904	0	1
FORGERY		
5-37-201	1	0
FRAUD - FINANCIAL IDENTITY		
5-37-227	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
5-37-207A(1)	0	1
HANDGUNS - POSSESSION BY MINOR OR POSSESSION ON SCHOOL PROPERTY		
5-73-119	1	0
Leaving Scene of Accident/Personal Injury		
27-53-101	0	1
Leaving Scene of Accident/Property Damage		
27-53-102	2	1
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	0	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	0	1
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	1	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	2	1
REFUSAL TO SUBMIT		
5-65-205	0	1
REFUSAL TO SUBMIT		
5-65-310	0	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / ACTIVE OR PASSIVE REFUSAL		
5-54-103B(1)	1	0
Right of Roadway		
27-51-301(A)	0	1
Run Stop(red) Light		
27-51-107	0	1
TERRORISTIC THREATENING/2nd Degree		
5-13-301(2)A	0	1
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	2	2
THEFT \$1,000 OR LESS - FROM BUILDING		
5-36-103(b)(4)(A)	2	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	1	2
THEFT \$5,000 OR MORE AND LESS THAN \$25,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE)		
5-36-103(b)(2)(A)	1	0

	<u>2016</u>	<u>2017</u>
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
5-36-105	0	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	2	2
UNATTENDED DEATH/NATURAL CAUSES		
DEATH	1	0
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
5-53-134(b)(1)	1	0
VIOLATION OF OPEN CONTAINER		
2009-01	0	1
Totals:	50	46

Farmingington Police Dept.

Tickets Issued by Officer and Month for 2017

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Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	0	0	4	25	0	0	0	0	0	0	0	0	29
Brotherton, James	38	34	42	46	0	0	0	0	0	0	0	0	160
Catron, Joshua	22	11	25	21	0	0	0	0	0	0	0	0	79
Collins, John	44	55	51	33	0	0	0	0	0	0	0	0	183
Kimball, Geoffrey	38	35	17	27	0	0	0	0	0	0	0	0	117
Long, Dustin	23	22	29	13	0	0	0	0	0	0	0	0	87
Parrish, Chad	0	1	0	0	0	0	0	0	0	0	0	0	1
Redfern, William	0	0	3	0	0	0	0	0	0	0	0	0	3
Thompson, Michael	1	2	0	0	0	0	0	0	0	0	0	0	3
Wilbanks, Johnie	14	3	0	5	0	0	0	0	0	0	0	0	22
Totals:	180	163	171	170	0	0	0	0	0	0	0	0	684

Library
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2017												
Total Circulation	4,294	3,602	4,182	4,076								
YTD Circulation	4,294	7,896	12,078	16,154								
Hold Satisfied	809	742	767	800								
YTD Hold Satisfied	809	1,551	2,318	3,118								
PAC Logins	869	758	901	826								
YTD PAC Logins	869	1,627	2,528	3,354								
New Cardholders	39	26	32	29								
YTD New Cardholders	39	65	97	126								
2016												
Total Circulation	4,587	4,346	5,076	4,400	4,170	5,537	5,108	4,696	4,353	4,521	4,410	4,338
YTD Circulation	4,587	8,933	14,009	18,409	22,579	28,116	33,224	37,920	42,273	46,794	51,204	55,542
Hold Satisfied	830	744	944	833	715	854	766	816	786	918	812	796
YTD Hold Satisfied	830	1,574	2,518	3,351	4,066	4,920	5,686	6,502	7,288	8,206	9,018	9,814
PAC Logins	862	901	972	797	893	767	798	756	663	776	737	793
YTD PAC Logins	862	1,763	2,735	3,532	4,425	5,192	5,990	6,746	7,409	8,185	8,922	9,715
New Cardholders	38	26	33	44	35	57	25	30	36	30	20	24
YTD New Cardholders	38	64	97	141	176	233	258	288	324	354	374	398

Library
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Early Literacy Station Users	95	86	96	93								
YTD Early Literacy Station Users	95	181	277	370								
Users	314	293	301	271								
YTD Users	314	607	908	1,179								
Device Checkout	0	0	0	0								
YTD Device Checkout	0	0	0	0								
2016												
Early Literacy Station Users	51	50	78	59	75	97	89	96	56	87	94	63
YTD Early Literacy Station Users	51	101	179	238	313	410	499	595	651	738	832	895
Users	321	334	343	322	313	319	327	443	358	284	286	275
YTD Users	321	655	998	1,320	1,633	1,952	2,279	2,722	3,080	3,364	3,650	3,925
Device Checkout	1	0	1	0	0	1	0	0	0	0	0	0
YTD Device Checkout	1	1	2	2	2	3	3	3	3	3	3	3

Library
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Color Print Services	53	31	24	20								
YTD Color Print Services	53	84	108	128								
Copy/Print Services	1,205	1,336	1,373	1,211								
YTD Copy/Print Services	1,205	2,541	3,914	5,125								
Fax Services	38	35	39	51								
YTD Fax Services	38	73	112	163								
Notary Services	9	0	10	17								
YTD Notary Services	9	9	19	36								
Reference Transactions	189	188	235	241								
YTD Reference Transactions	189	377	612	853								
Scanning Services	18	14	15	28								
YTD Scanning Services	18	32	47	75								
Staff Supervised Volunteer Hours	46	53	45	68								
YTD Staff Supervised Volunteer Hours	46	99	144	212								
Test Proctor	0	0	0	0								
YTD Test Proctor	0	0	0	0								
2016												
Color Print Services	n/a	4	30	79	27	28	37	21	15	52	11	12
YTD Color Print Services	n/a	4	34	113	140	168	205	226	241	293	304	316
Copy/Print Services	1,159	1,464	1,596	1,679	2,145	1,294	1,702	1,739	1,546	1,586	1,167	1,615
YTD Copy/Print Services	1,159	2,623	4,219	5,898	8,043	9,337	11,039	12,778	14,324	15,910	17,077	18,692
Fax Services	15	40	42	26	36	34	27	36	48	26	30	22
YTD Fax Services	15	55	97	123	159	193	220	256	304	330	360	382
Notary Services	4	7	5	8	3	3	5	2	3	4	3	1
YTD Notary Services	4	11	16	24	27	30	35	37	40	44	47	48
Reference Transactions	154	285	350	284	270	324	327	282	266	187	209	165
YTD Reference Transactions	154	439	789	1,073	1,343	1,667	1,994	2,276	2,542	2,729	2,938	3,103
Scanning Services	n/a	2	13	5	30	19	13	35	20	18	10	13
YTD Scanning Services	n/a	2	15	20	50	69	82	117	137	155	165	178
Staff Supervised Volunteer Hours	54	49	41	66	14	10	13	19	46	67	29	24
YTD Staff Supervised Volunteer Hours	54	103	144	210	224	234	247	266	312	379	408	432
Test Proctor	0	0	0	0	0	1	0	0	1	2	0	1
YTD Test Proctor	0	0	0	0	0	1	1	1	2	4	4	5

**Library
Daily Visitors**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Visits	2,431	2,526	2,616	2,553								
YTD Visits	2,431	4,957	7,573	10,126								
2016												
Visits	2,458	2,778	2,996	2,596	2,640	3,027	2,649	2,779	2,647	2,869	2,517	2,322
YTD Visits	2,458	5,236	8,232	10,828	13,468	16,495	19,144	21,923	24,570	27,439	29,956	32,278

Permit Report

04/01/2017 - 04/30/2017

Permit #	Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
1520	4/26/2017	188 W Main Suite #4	Electric	Commercial	Meter Inspection	Frost Electric	200	\$20.00
1519	4/25/2017	28 E Main	Sign	Commercial	Temp sign permit		0	\$40.00
1518	4/25/2017	11080 Garland McKee	Electric	Residential	Electric for new house	Lonestar Electric	5,800	\$40.00
1517	4/25/2017	28 E Main	Building	Commercial	Renovating front facade with tower/silo	Marcus Construction	12,000	\$70.00
1516	4/20/2017	166 Birchfield	Electric	Residential	Electric for fire damaged house	Karstetter Electric	50	\$20.00
1515	4/20/2017	104 Alberta	Mechanical	Residential	HVAC change out	Paschal Heat and Air	5,680	\$40.00
1514	4/19/2017	103 Barbara	Plumbing/Gas	Residential	New water line	Murray Plumbing	1,200	\$20.00
1513	4/19/2017	441 Driftwood	Mechanical	Residential	HVAC for new house	Advantage Heat and Air	7,975	\$50.00
1512	4/17/2017	166 Birchfield	Mechanical	Residential	HVAC for damaged house	Northwest Restoration	3,000	\$25.00
1511	4/17/2017	166 Birchfield	Building	Residential	Repair fire damage	Northwest Restoration	51,000	\$260.00
1510	4/17/2017	491 Twin Falls	Building	Residential	New House	Trademark Custom Homes	414,000	\$1,402.00
1509	4/17/2017	512 Twin Falls	Building	Commercial	New Law Office	Coyle Construction	230,000	\$1,390.00

1508	4/17/2017	172 Glen	Electric	Residential	Electric for house addition	Home Owner	3,500	\$30.00
1507	4/13/2017	611 Double Springs	Plumbing/Gas	Residential	Plumbing for outside faucet	Homeowner	2,000	\$20.00
1506	4/13/2017	468 Eagle Ridge	Building	Residential	New House	L&L Builders	466,000	\$1,558.00
1505	4/13/2017	391 Waterfalls	Electric	Residential	Take over existing electrical permit	Kimbel Mechanical Systems	2,000	\$20.00
1504	4/12/2017	512 Twin Falls	Grading Permit	Commercial	Grading for new law office	Coyle Enterprises	0	\$100.00
1503	4/11/2017	295 Kelli	Demo	Residential	Demolish burned down house	Oelke Construction	5,000	\$50.00
1502	4/10/2017	351 Double Springs	Building	Residential	Breezeway/sun room	Homeowner	8,000	\$50.00
1501	4/10/2017	14 E Main	Building	Commercial	Replace roofing and add 2 dormers	PPRS Inc	7,300	\$50.00
1500	4/6/2017	12536 Hwy 170	Building	Residential	New House	Trademark Custom Homes	466,000	\$1,558.00
1499	4/5/2017	11092 Garland McKee	Electric	Residential	For pool grounding	Lonestar Electric	2,000	\$20.00
1497	4/4/2017	128 Southwinds Suite 6	Mechanical	Commercial	HVAC for tenant finish out	Comfort Control Inc	8,200	\$50.00
1495	4/3/2017	128 Southwinds Suite 6	Plumbing/Gas	Commercial	Plumbing for tenant finish out	Darin Strange plumbing	1,800	\$20.00

1494	4/3/2017	267 Broyles	Plumbing/Gas	Commercial	Plumbing for new storage buildings Phase II	Allied Plumbing	4,000	\$30.00
1493	4/3/2017	128 Southwinds Suite 6	Electric	Commercial	Electric for remodel	Briggs Electric Inc	9,000	\$55.00
								\$6,988.00

Total Records: 26

5/3/2017

Planning Commission Minutes
March 27, 2017

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Howard Carter
Matt Hutcherson
Robert Mann, Chair
Gerry Harris
Judy Horne
Bobby Wilson

ABSENT

Jay Moore
Toni Bahn

City Employees Present: Melissa McCarville, City Business Manager; Rick Bramall, City Inspector; Steve Tennant, City Attorney; Chris Brackett, City Engineer

2. **Approval of Minutes:** February 27, 2017 minutes were approved as written.

3. **Comments from Citizens:** No comments by citizens.

4. **Public Hearings**

4A. Replat: Tract 1A Twin Falls Addition, Phase 1 owned by Twin Falls Development, LLC located on Highway 62.

Keith Marrs, owner asked to divide Lot 1A into 3 lots. No comments from audience or Planning Commissioners.

Chairman Mann called for question with understanding that City Engineer Chris Brackett's conditions be included in the motion. Those conditions are:

1. Installation of Proof of Payment to Washington Water Authority for the water meters must be submitted to the City prior to the City signing the Final Plat.
2. Soil testing results to verify that the soil conditions can support the lots shown must be submitted to the City prior to the City signing the Final Plat.
3. Provide one (1) original and six (6) copies of the recorded plat to the City.

Passed unanimously.

4B. Rezone Request: Tract 1D and 1E Twin Falls Addition from C-2 Commercial to R-1 Residential, for property located at front of Twin Falls Development.

Keith Marrs, owner made his request. City had no comments; no public comment. Passed unanimously. This will be on the City Council Agenda in April, 2017.

4C. Variance Request: Regarding Curb & Gutter for Commercial Lot on Jim Brooks Road in Twin Falls Addition.

Keith Marrs came back again asking for further variance from the curb and gutter requirement in developments. His arguments were:

1. When he developed the land, he complied to Washington County standards in effect at that time; the City did not have the requirements that are in effect now.

2. Had he known what City would require in future, it would have cost him less to do the work back then when all the other work was done.
3. The City had not made improvements on Clyde Carnes and Jim Brooks when work was done recently therefore why should he be made to do this work which would cost approximately \$56,000.
4. There are no issues of public safety or water drainage problems in that area
5. He did not feel the culvert-type driveways and borrow ditches would be unsightly.
6. Land had originally been zoned commercial and now was residential so curb and gutter was less necessary.

In his original development he did widen the road as requested, but he was allowed to do so without curb and gutter. Also, Highway Department does not allow curb and guttering within their right-of-way so if it is put in now, there will be an unsightly gap from the end of the road to the highway.

After long discussion by Commissioners and based on all the rationale listed above, upon vote, the Commissioners voted unanimously to grant the Variance.

4D. Rezone Request: Tract 2 Behind 197 E. Main Street (Colliers Drug) from C-2 to MF-2, property owned by Mel Collier.

Brad Smith was present to answer questions and showed diagram of what is proposed for the land. There is a similar project in Prairie Grove in the old Prairie Grove Telephone Co. storage area. They plan to fit 4-plexes onto the property. He stated there is a great need for multi-family housing.

Chairman Mann reminded that all that is being considered tonight is the rezoning—not the project. They must present exact plans at a later date, if rezoning is approved. City had no initial comments but there were the following public comments:

Vernon Combs – 210 Old Farmington Rd. (his property is to the east side of this property.) He has no problem with single-family zoning or commercial but believes multi-family housing will decrease his property value because multi-family is allowed to deteriorate and become unsightly. He was totally opposed.

Linda Guthrie – 209 Old Farmington Rd. (across street from property). She has lived in her home 34 years and is very opposed to rezoning because it will lower their property values. At this time, she feels safe because they all know each other but in MF zone people will move in and out. She also would not mind having single-family dwellings there.

Bill Kilpatrick – 189 Old Farmington Road – lives across from property. He had same objections plus didn't want the increased traffic coming and going all hours of the night.

Cy Guthrie – 209 Old Farmington Rd. (across street from property). Very opposed and concerned that they want to put 8 units in a very small area where only 2 houses should be built.

Melissa McCarville, City Administrator, said it was a logical land use with higher density dwellings nearer the highway and between residential and commercial zones.

Commissioner Harris noted that being Commercial zone as it is now, there could be all types of businesses that could go in there.

Chairman Mann said the Commission always has to consider if the request is a good fit. When discussion ended, he called for question with all Commissioners present voting "Aye." This will go before City Council's April 2017 meeting.

4E. Preliminary Plat for Farmington Heights Subdivision owned by Lots 101, LLC.

Updated proposal was presented by Ferdinand Fourie of Civil Design Engineers, Inc. He had explained in great detail about the effects of the proposed subdivision development on the water flow in that area at the Planning Commission work session. At this meeting he again explained and showed maps and water calculations that indicate the flooding will be lessened in that area after the work is completed.

City Engineer Chris Brackett recommended Planning Commission approval based upon these conditions:

1. The fire hydrant locations shown on the plat and the utility plans must be reviewed and approved by the Fire Department.
2. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any further construction activities.
3. Any enforcement due to possible unlawful grading on the site must be completely resolved prior to approval of the construction plans.
4. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
5. After a final review set of plans and drainage report has been approved by McGoodwin, Williams & Yates, the applicant should submit to the City three (3) sets of full size final drainage report that have been sealed by the engineer for final approval and distribution.

At the time for public comment there were no people present to comment. The City had sent notice to the people living in the area by regular mail. The Commissioners thought it curious that no one attended because neighbors opposed to the development had been present at previous meeting.

Chairman Mann called for question subject to Engineer Brackett's requirements listed above. Passed unanimously.

4F. Large Scale Development for Everett Law Office – Twin Falls, NE of Intersection of Highway 62 and Twin Falls Drive

Geoff Bates of Bates and Associates was present to discuss the LSD.

Engineer Chris Brackett presented his conditions for approval of this development as follows:

1. All work within the Arkansas Highway & Transit Department right-of-way must be reviewed and approved by the AHTD.

2. A completed Grading Permit Application and fee must be submitted prior to final acceptance of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
3. After a final review set of plans and drainage report has been accepted by McGoodwin, Williams, and Yates, the applicant should submit to MWY three (3) sets of full size plans and two (2) sets of half-size plans, and two (2) copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

In addition, the following comment can be addressed in the construction plan submitted:

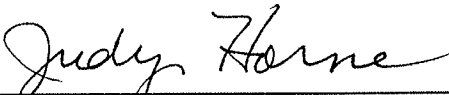
1. Provide some way for the water to leave the front parking lot and enter the ditch without eroding the ditch.

Judy Horne reminded Mr. Bates that they had agreed to change the parking area to keep the very large tree at the Northeast corner of the back parking area and to protect it during construction. Mr. Bates agreed this will be done.

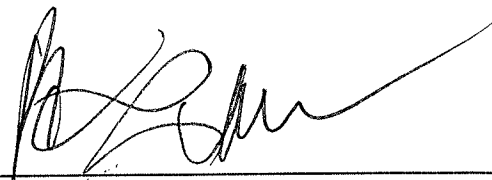
There were no public comments.

Chairman Mann called for question and motion passed unanimously.

5. Adjournment: Having no further business, Gerry Harris moved to adjourn, seconded by Bobby Wilson and passed unanimously.



Judy Horne - Secretary



Robert Mann - Chair