



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

AMENDED CITY COUNCIL AGENDA
June 12, 2017

A regular meeting of the Farmington City Council will be held on
Monday, June 12, 2017 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - May 8, 2017 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMOS**

NEW BUSINESS

11. Resolution No. 2017-04 – A resolution expressing the willingness of the City of Farmington to participate in the ANRC Floodplain Mapping Project.

12. Resolution No, 2017-05 – A resolution expressing the willingness of the City of Farmington to utilize federal-aid surface transportation block grant program – attributable (STBGP-A) funding for utility relocations required for the Highway 170 improvements.

13. Ordinance No. 2017-09 – An ordinance to amend Ordinance No. 2013-04 regarding the discharge of fireworks in the City of Farmington, Arkansas.

14. Request approval to accept bid on improvements to North Appleby Road.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting May 8th, 2017

The regular meeting of the Farmington City Council scheduled for Monday, May 8th, 2017 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – Mr. Lowe asked about the status of the property on Double Springs Road. City Attorney tenant advised that the property owners have not complied with the serving of papers, he has contacted the mortgage holders and they are waiting on the foreclosure to be processed through the courts, there is a 60 to 90 day window. Once this is completed the property will be razed.

Approval of the minutes for the April 10th, 2017 regular meeting of the city council.

On the motion of Alderman Lipford and seconded by Alderman Bryant and by the consent of all members present, the minutes for the meeting were approved as presented.

Financial Reports – City Clerk Penn advised that city sales tax was up \$11,408.95, state sales tax was down \$2426.96 for a total increase of \$8,981.99.

Entertain a motion to read all Ordinances and Resolutions by title only

On the motion of Alderman Morgan and seconded by Alderman Cunningham and by the consent of all members present, the motion to read all Ordinances and Resolutions by title only was approved.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports – Mayor Penn announced that former city clerk Jean Swift had passed away, she had served the city for over 25 years prior to her retirement.

Items to be removed from City of Farmington Inventory –

Requesting the removal of 1 Alert System, 1 Siren Package from Inventory, Federal Signal Tornado Serial Number 447 CT 969

A motion was made by Alderman Bryant and seconded by Alderman Parsley to approve removal of 1 Alert System, 1 Siren Package from Inventory, Federal Signal Tornado Serial Number 447 CT 969, it was approved by all those present.

Old Business – NONE

New Business

Ordinance No. 2017-08 An Ordinance Waiving Requirements of Competitive Bidding for Emergency Repairs to a Storm Drain on Frisco Drive and Streets in the City of Farmington Pursuant to Ark Code ANN 14-58-303 (b) (2) (b)

A motion was made by Alderman Lipford and seconded by Alderman Bryant to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2017-08 is to be read by title only one time. It was approved by all those present. City Attorney Tennant read Ordinance 2017-08 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present.

A motion was made by Alderman Bryant and seconded by Alderman Bell to approve Ordinance 2017-08 with an emergency clause. It was approved by all those present.

Request approval of contract between Washington County, Arkansas and the City of Farmington, Arkansas concerning the provision of animal sheltering service.

Mayor Penn read a letter that was submitted by citizen Scott Harper with regards to this agenda item. A motion was made by Alderman Lipford and seconded by Alderman Bell to approve the contract between Washington County, Arkansas and the City of Farmington, Arkansas concerning the provision of animal sheltering service. It was approved by all those present.

Request approval to bid sanitation service for the City of Farmington.

A motion was made by Alderman Cunningham and seconded by Alderman Bryant to approve bidding sanitation services for the city of Farmington. It was approved by all those present

There being no further business to come before the council and on the motion of Alderman Morgan and seconded by Alderman Bryant and by the consent of all members present, the meeting adjourned at 6:56 pm until the next regularly scheduled meeting to be held Monday June 12, 2017 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

Financial

MONTH	CITY SALES TAX		STATE SALES TAX	
	2016	2017	2016	2017
JANUARY	\$ 50,899.94	\$ 57,103.51	\$ 88,109.44	\$ 94,536.33
FEBRUARY	\$ 58,889.40	\$ 61,852.68	\$ 101,489.67	\$ 105,195.78
MARCH	\$ 51,440.57	\$ 64,178.41	\$ 79,550.26	\$ 90,177.29
APRIL	\$ 52,628.34	\$ 64,037.29	\$ 92,046.12	\$ 89,619.16
MAY	\$ 59,845.31	\$ 66,577.23	\$ 89,596.09	\$ 99,256.59
JUNE	\$ 51,940.54		\$ 86,705.96	
JULY	\$ 57,444.85		\$ 95,018.04	
AUGUST	\$ 58,725.74		\$ 91,678.49	
SEPTEMBER	\$ 68,785.76		\$ 97,719.53	
OCTOBER	\$ 58,706.39		\$ 95,999.94	
NOVEMBER	\$ 59,186.30		\$ 92,944.39	
DECEMBER	\$ 59,966.30		\$ 94,495.76	
TOTALS	\$ 688,459.44	\$ 313,749.12	\$ 1,105,353.69	\$ 478,785.15
Previous year, compared to current year		\$ 6,731.92		\$ 9,660.50
		Total Increase	\$ 16,392.42	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	760.00	600.00	126.67%
ACT 833	0.00	17,000.00	0.00%
ALCOHOL SALES TAX	1,510.90	2,278.00	66.33%
ANIMAL CONTROL REVENUES	1,305.00	2,500.00	52.20%
BUILDING INSPECTION FEES	20,950.00	60,000.00	34.92%
BUSINESS LICENSES	4,375.00	5,000.00	87.50%
CITY COURT FINES	47,929.25	36,000.00	133.14%
CITY SALES TAX REVENUES	235,311.83	516,957.00	45.52%
COUNTY TURNBACK	150,301.09	415,000.00	36.22%
DEVELOPMENT FEES	1,850.00	7,000.00	26.43%
FRANCHISE FEES	172,890.24	375,000.00	46.10%
GARAGE SALE PERMITS	750.00	3,000.00	25.00%
INTEREST REVENUES	0.00	2,000.00	0.00%
MISCELLANEOUS REVENUES	3,404.78	1,200.00	283.73%
PARK RENTAL	960.00	1,200.00	80.00%
SALES TAX - OTHER	478,785.15	1,087,044.00	44.04%
SPORTS COMPLEX FEES	26,680.00	50,000.00	53.36%
SRO REIMBURSEMENT REVENUES	11,964.94	35,000.00	34.19%
STATE TURNBACK	38,850.86	100,000.00	38.85%
Revenue	\$1,198,579.04	\$2,716,779.00	
Gross Profit	\$1,198,579.04	\$2,716,779.00	
Revenue Less Expenditures	\$1,198,579.04	\$2,716,779.00	
Net Change in Fund Balance	\$1,198,579.04	\$2,716,779.00	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	53,629.00	185,000.00	28.99%
ADVERTISING EXPENSE	2,461.30	5,000.00	49.23%
BUILDING MAINT & CLEANING	13,336.52	40,000.00	33.34%
CREDIT CARD FEE EXPENSE	1,878.13	0.00	0.00%
INSURANCES EXPENSE	379.19	30,656.00	1.24%
LEGAL FEES	1,224.00	10,000.00	12.24%
LEGAL FEES	858.17	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	5,132.34	22,000.00	23.33%
MISCELLANEOUS EXPENSE	750.00	2,000.00	37.50%
NEW EQUIPMENT PURCHASE	0.00	16,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	32,397.30	32,175.00	100.69%
PAYROLL EXP - ELECTED OFFICIA	36,232.70	83,500.00	43.39%
PAYROLL EXP - REGULAR	81,407.11	243,000.00	33.50%
PLANNING COMMISSION	6,134.96	19,400.00	31.62%
POSTAGE EXPENSE	310.95	4,000.00	7.77%
PROFESSIONAL SERVICES	13,570.90	41,500.00	32.70%
REPAIR & MAINT - OFFICE EQUIP	0.00	5,000.00	0.00%
RETURNED CHECK	25.00	0.00	0.00%
TECHNICAL SUPPORT	794.58	11,000.00	7.22%
TELECOMMUNICATION EXPENSES	166.07	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	4,084.46	15,000.00	27.23%
UTILITIES EXPENSES	20,614.23	50,000.00	41.23%
Expenses	\$275,386.91	\$815,231.00	
Revenue Less Expenditures	(\$275,386.91)	(\$815,231.00)	
Net Change in Fund Balance	(\$275,386.91)	(\$815,231.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	324.29	2,450.00	13.24%
MATERIALS & SUPPLIES EXPENSE	0.00	600.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	800.00	0.00%
PAYROLL EXP - REGULAR	22,484.34	56,000.00	40.15%
PROFESSIONAL SERVICES	3,283.00	18,965.00	17.31%
REPAIR & MAINT - EQUIPMENT	0.00	1,563.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	541.25	728.00	74.35%
Expenses	\$26,632.88	\$81,606.00	
Revenue Less Expenditures	(\$26,632.88)	(\$81,606.00)	
Net Change in Fund Balance	(\$26,632.88)	(\$81,606.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	692.78	3,500.00	19.79%
MATERIALS & SUPPLIES EXPENSE	2,545.00	1,500.00	169.67%
PAYROLL EXP - REGULAR	32,161.65	80,500.00	39.95%
REPAIR & MAINT - AUTOMOBILES	36.77	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	0.00	1,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,438.01	3,483.00	41.29%
UNIFORMS/GEAR EXPENSE	996.83	750.00	132.91%
Expenses	\$37,871.04	\$91,233.00	
Revenue Less Expenditures	(\$37,871.04)	(\$91,233.00)	
Net Change in Fund Balance	(\$37,871.04)	(\$91,233.00)	

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	May 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
FIRE DEPT			
Expenses			
FUEL EXPENSES	1,893.91	8,000.00	23.67%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	1,557.72	7,500.00	20.77%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	5,228.00	0.00%
PAYROLL EXP - REGULAR	110,355.40	298,000.00	37.03%
REPAIR & MAINT - EQUIPMENT	575.00	3,000.00	19.17%
REPAIR & MAINT - TRUCK	4,044.19	5,000.00	80.88%
TRAVEL, TRAINING & MEETINGS	415.00	4,000.00	10.38%
UNIFORMS/GEAR EXPENSE	1,753.96	11,162.00	15.71%
UTILITIES EXPENSES	129.00	0.00	0.00%
Expenses	\$122,994.30	\$344,790.00	
Revenue Less Expenditures	(\$122,994.30)	(\$344,790.00)	
Net Change in Fund Balance	(\$122,994.30)	(\$344,790.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	317.93	1,100.00	28.90%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	28,505.12	103,250.00	27.61%
SPECIAL COURT COSTS	0.00	6,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	50.00	1,950.00	2.56%
Expenses	\$28,873.05	\$116,200.00	
Revenue Less Expenditures	(\$28,873.05)	(\$116,200.00)	
Net Change in Fund Balance	(\$28,873.05)	(\$116,200.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
LAW ENFORCE - POLICE			
Expenses			
BREATHALYZER EXPENSES	233.78	800.00	29.22%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	9,247.34	37,500.00	24.66%
MATERIALS & SUPPLIES EXPENSE	17,107.36	31,894.00	53.64%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	31,991.97	27,000.00	118.49%
PAYROLL EXP - REGULAR	340,699.37	779,000.00	43.74%
PAYROLL EXP - SRO	28,155.83	72,676.00	38.74%
PROFESSIONAL SERVICES	304.00	0.00	0.00%
REPAIR & MAINT - AUTOMOBILES	6,077.84	16,000.00	37.99%
REPAIR & MAINT - EQUIPMENT	438.71	3,000.00	14.62%
TRAVEL, TRAINING & MEETINGS	250.00	9,500.00	2.63%
UNIFORMS/GEAR EXPENSE	3,928.14	9,500.00	41.35%
UTILITIES EXPENSES	775.95	0.00	0.00%
Expenses	\$439,210.29	\$989,870.00	
Revenue Less Expenditures	(\$439,210.29)	(\$989,870.00)	
Net Change in Fund Balance	(\$439,210.29)	(\$989,870.00)	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 May 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
LIBRARY			
Expenses			
LIBRARY TRANSFER	30,000.00	30,000.00	100.00%
Expenses	\$30,000.00	\$30,000.00	
Revenue Less Expenditures	(\$30,000.00)	(\$30,000.00)	
Net Change in Fund Balance	(\$30,000.00)	(\$30,000.00)	

Statement of Revenue and Expenditures

	Year-To-Date		Jan 2017
	Jan 2017	Annual Budget	Dec 2017
	May 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
PARKS DEPT			
Expenses			
FUEL EXPENSES	838.97	3,000.00	27.97%
MATERIALS & SUPPLIES EXPENSE	1,835.59	5,000.00	36.71%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	19,557.11	51,615.00	37.89%
PAYROLL EXP - SPORTS COMPLEX	30,584.73	64,700.00	47.27%
PROFESSIONAL SERVICES	0.00	3,100.00	0.00%
REPAIR & MAINT - EQUIPMENT	216.95	5,000.00	4.34%
SPORTS PARK FUEL	418.76	2,000.00	20.94%
SPORTS PARK MATERIALS	10,129.39	16,000.00	63.31%
SPORTS PARK NEW EQUIP	0.00	12,000.00	0.00%
SPORTS PARK PROF SERV	21,214.69	35,000.00	60.61%
SPORTS PARK REPAIR/MAINT	1,624.16	14,000.00	11.60%
SPORTS PARK UNIFORMS	1,082.50	750.00	144.33%
SPORTS PARK UTILITIES	4,400.83	20,934.00	21.02%
UNIFORMS/GEAR EXPENSE	541.25	750.00	72.17%
UTILITIES EXPENSES	1,087.51	3,000.00	36.25%
Expenses	\$93,532.44	\$247,849.00	
Revenue Less Expenditures	(\$93,532.44)	(\$247,849.00)	
Net Change in Fund Balance	(\$93,532.44)	(\$247,849.00)	

Statement of Revenue and Expenditures

	Year-To-Date		Annual Budget	Jan 2017
	Jan 2017	May 2017	Jan 2017	Dec 2017
	Actual		Dec 2017	Percent of Budget
TRANSFERS BETWEEN FUNDS				
Revenue				
STREET CITY SALES TAX	15,463.17		0.00	0.00%
STREET COUNTY TURNBACK	15,699.80		0.00	0.00%
Revenue	\$31,162.97		\$0.00	
Gross Profit	\$31,162.97		\$0.00	
Expenses				
STREET CITY SALE TAX	93,233.85		0.00	0.00%
STREET COUNTY TURNBACK EXPE	6,590.73		0.00	0.00%
Expenses	\$99,824.58		\$0.00	
Revenue Less Expenditures	(\$68,661.61)		\$0.00	
Net Change in Fund Balance	(\$68,661.61)		\$0.00	

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	May 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
Unallocated			
Revenue			
GRANTS	3,500.00	0.00	0.00%
INTEREST REVENUES	1,079.66	0.00	0.00%
MISCELLANEOUS REVENUES	285.23	0.00	0.00%
STREET CITY SALES TAX	62,974.11	0.00	0.00%
Revenue	\$67,839.00	\$0.00	
Gross Profit	\$67,839.00	\$0.00	
Revenue Less Expenditures	\$67,839.00	\$0.00	
Net Change in Fund Balance	\$67,839.00	\$0.00	

GENERAL FUND
Statement of Revenue and Expenditures

Report Totals	\$4,035,998.55	\$8,150,337.00
----------------------	-----------------------	-----------------------

Records included in total = 138

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period		Annual Budget Jan 2017 Dec 2017	Jan 2017
	Jan 2017 May 2017 Actual			Dec 2017 Percent of Budget
Revenue & Expenditures				
Revenue				
FINES/LOST ITEMS	2,280.46		3,000.00	76.02%
INTEREST REVENUES	9.33		0.00	0.00%
TRANS FROM GENERAL FUND	30,000.00		30,000.00	100.00%
WASHINGTON CO LIBRARY REVE	64,615.00		155,077.00	41.67%
Revenue	\$96,904.79		\$188,077.00	
Gross Profit	\$96,904.79		\$188,077.00	
Expenses				
ADVERTISING EXPENSE	345.00		0.00	0.00%
BOOKS AND MEDIA	12,059.75		32,000.00	37.69%
INSURANCES EXPENSE			2,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	4,867.96		12,000.00	40.57%
MISCELLANEOUS EXPENSE	38.00		500.00	7.60%
NEW EQUIPMENT PURCHASE			5,000.00	0.00%
PAYROLL EXP - REGULAR	34,639.52		120,000.00	28.87%
POSTAGE EXPENSE			300.00	0.00%
PROGRAMS EXPENSE	430.00		1,000.00	43.00%
REPAIR & MAINT - BUILDING	2,435.56		6,000.00	40.59%
TECHNICAL SUPPORT			400.00	0.00%
TRAVEL, TRAINING & MEETINGS	153.00		400.00	38.25%
UTILITIES EXPENSES	2,654.14		8,477.00	31.31%
Expenses	\$57,622.93		\$188,077.00	
Revenue Less Expenditures	\$39,281.86		\$0.00	
Net Change in Fund Balance	\$39,281.86		\$0.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2017
	Jan 2017	Jan 2017	Dec 2017
	May 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
Revenue & Expenditures			
Revenue			
GRANTS	101,880.57	0.00	0.00%
INTEREST REVENUES	17.71	100.00	17.71%
MISCELLANEOUS REVENUES	6,527.00	100.00	6,527.00%
STREET CITY SALES TAX	93,233.85	157,607.00	59.16%
STREET COUNTY TURNBACK	15,699.80	40,000.00	39.25%
STREET STATE TURNBACK	169,678.99	387,443.00	43.79%
Revenue	\$387,037.92	\$585,250.00	
Gross Profit	\$387,037.92	\$585,250.00	
Expenses			
ADDITIONAL SERVICES EXPENSE	81.68	0.00	0.00%
FUEL EXPENSES	1,530.98	9,000.00	17.01%
INSURANCES EXPENSE	0.00	3,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	4,468.06	13,000.00	34.37%
MISCELLANEOUS EXPENSE	156.13	500.00	31.23%
NEW EQUIPMENT PURCHASE	3,588.83	35,000.00	10.25%
PAYROLL EXP - REGULAR	70,975.49	184,000.00	38.57%
PROFESSIONAL SERVICES	129,902.61	20,000.00	649.51%
REPAIR & MAINT - BUILDING	9,906.90	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	9,557.38	10,000.00	95.57%
STREET LIGHTS	36,474.09	50,000.00	72.95%
STREET/ROAD REPAIRS	21,556.00	253,250.00	8.51%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	1,882.15	2,000.00	94.11%
UTILITIES EXPENSES	1,647.91	5,000.00	32.96%
Expenses	\$291,728.21	\$585,250.00	
Revenue Less Expenditures	\$95,309.71	\$0.00	
Net Change in Fund Balance	\$95,309.71	\$0.00	

Agenda Item 10

(remove from inventory)



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Brenda Coleman

Re: Remove HP Procure switch with 6 ea. Belkin CAT5E patch from inventory

Date: June 12, 2017

Recommendation

Requesting the removal of the HP Procure Switch with 6 ea. Belkin CAT5E patch, inventory tag #344, Serial #SCN637XJOEC

Background

Switch was inoperable and replaced in 2013.

Budget Impact

none



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Brenda Coleman
Re: Remove HP Laserjet CP3505DN color printer from inventory
Date: June 12, 2017

Recommendation

Requesting the removal of the HP Laserjet CP3505DN color printer, inventory tag #364, Serial #SCNBC7B71S5

Background

Printer is 9 years old and is inoperable. Printer has already been replaced as cost to repair it was almost as much as a new printer.

Budget Impact

\$342.41

Agenda Item 11



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Melissa McCarville
Re: Resolution 2017-04 – Participation in the ANRC Floodplain Mapping Project
Date: June 8, 2017

Recommendation

City staff recommends passing this resolution.

Background

Several months ago our flood plain administrator made us aware that several cities were having areas studied to adjust the flood plain. This is a time consuming project and can be very expensive. A few weeks ago we were made aware that we could participate in this mapping project and a portion of the cost would be paid by FEMA through a grant.

Discussion

This is a 75/25 matching grant. The City is responsible for \$19,875. The original estimate to do the mapping was \$87,500. This funding will allow us to map several areas that had not previously been mapped and do it at a considerable cost savings. James Guertz, PE with EDA, who is our flood plain administrator and Lee Beshoner, PE, CFM, Water Resources Engineer with FTN Associates, Ltd, will be available at the meeting for questions.

Budget Impact

\$19,875 will come out of professional services in the administration budget.

RESOLUTION NO. 2017-04

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF FARMINGTON TO PARTICIPATE IN THE ANRC FLOODPLAIN MAPPING PROJECT

WHEREAS, the City of Farmington, Arkansas, participates in the National Flood Insurance Program and sees the need to have accurate Flood Insurance Rate Maps within its City limits, and

WHEREAS, FEMA has given priority to updating the Flood Insurance Studies and associated Rate Maps within Washington County, and

WHEREAS, the total project cost is \$79,500 and FEMA has provided funding for studies and mapping services in the amount of \$59,625, and

WHEREAS, the Arkansas Natural Resources Commission is requesting a local cost match from the City of Farmington in the amount of \$19,875;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS, that:

- The City of Farmington is committed to the City of Farmington Risk Map Phase 2 Study
- The required matching funds are committed in an amount not to exceed \$19,875.00

PASSED AND APPROVED on this 12th day of June, 2017.

APPROVED:

ERNIE PENN, MAYOR

ATTEST:

KELLY PENN, CITY CLERK

Agenda Item 12

RESOLUTION NO. 2017-05

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF FARMINGTON TO UTILIZE FEDERAL-AID SURFACE TRANSPORTATION BLOCK GRANT PROGRAM – ATTRIBUTABLE (STBGP-A) FUNDING FOR UTILITY RELOCATIONS REQUIRED FOR THE HIGHWAY 170 IMPROVEMENTS

WHEREAS, the City of Farmington understands Federal-aid Transportation Block Grant Program Funds are available at 80% federal participation and 20% local match to perform utility relocations for improvements to Highway 170, and

WHEREAS, in 2015 the City of Farmington obtained Surface Transportation Program – Attributable (STP-A) funds for Environmental and Engineering Design for the project in the amount of \$520,000 and has agreed to provide matching funds in the amount of \$130,000, and

WHEREAS, the City of Farmington has obtained additional STP-A funds for the fiscal year 2017 for property acquisition in the amount of \$600,000 and has agreed to provide the matching funds in the amount of \$150,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FARMINGTON CITY COUNCIL THAT:

SECTION I: The City of Farmington will request STBGP-A funding for fiscal year 2018 from the Northwest Arkansas Regional Planning Commission (NWARPC) for the project utility relocation costs in the amount of \$800,000 and will provide the matching funds in the amount of \$200,000.

SECTION II: The City of Farmington pledges its full support and hereby authorizes the City of Farmington staff to cooperate with the Northwest Arkansas Regional Planning Commission to initiate action to obtain these available funds.

PASSED AND APPROVED THIS 12th DAY OF June, 2017.

APPROVED:

By: _____

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Agenda Item 13

ORDINANCE NO. 2017-09

AN ORDINANCE TO AMEND ORDINANCE NO. 2013-04
REGARDING THE DISCHARGE OF FIREWORKS IN THE
CITY OF FARMINGTON, ARKANSAS

WHEREAS, Ordinance No. 2007-27 was passed on February 11, 2008 to amend Ordinances 1888-3.1 and 2002-3.1(A) in their entirety pertaining to the sale and use of fireworks in the City of Farmington; and

WHEREAS, Ordinance No. 2013-04 was passed on June 17, 2013 to amend Ordinance 2007-27 solely for the purpose of providing for the discharge of fireworks when the 4th of July holiday is celebrated on a Thursday; and

WHEREAS, the Farmington City Council have reviewed the existing ordinances in an effort to provide for the discharge of fireworks for an additional day when the 4th of July Holiday is celebrated on a Monday, Tuesday or Wednesday.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1: Section (1) of Ordinance 2013-04 shall be amended in its entirety to read as follows: Fireworks may be discharged in the city on July 3rd and July 5th from 10:00 a.m. to 10:00 p.m.; from 10:00 a.m. to 12:00 midnight on July 4th; from 10:00 a.m. to 10:00 p.m. on December 24th and December 25th; and from 10:00 a.m. on December 31st (New Years Eve) to 1:00 a.m. on January 1st (New Years Day). No fireworks may be discharged during the remainder of January 1st, New Year's Day.

In addition, when the 4th of July holiday is celebrated on a Monday, Tuesday, or Wednesday, fireworks may be discharged from 10:00 a.m. to 12:00 midnight on the Saturday before the 4th of July holiday.

In addition, when the 4th of July Holiday is celebrated on a Thursday and the Farmington Fireworks Display is held on the Saturday following the holiday, fireworks may be discharged from 10:00 a.m. to 10:00 p.m. on the Saturday following the 4th of July Holiday. The dates and times

prescribed herein shall not otherwise apply to fireworks displays sponsored or approved by the City of Farmington.

SECTION 2: That all remaining provisions of Ordinance No. 2007-27 shall remain in full force and effect.

SECTION 3: Repealing Clause. All other ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that this ordinance is necessary to provide for an additional day to discharge fireworks when the 4th of July holiday is celebrated on Monday, Tuesday or Wednesday, while preserving the remaining provisions of Ordinance No. 2007-27 to protect the well-being and personal safety of its citizens, and that this ordinance should be adopted without delay for the upcoming 4th of July holiday; therefore, an emergency is hereby declared and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED and APPROVED this 12th day of June, 2017.

APPROVED:

BY: _____
Ernie Penn, Mayor

ATTEST:

BY: _____
Kelly Penn, City Clerk

Agenda Item 14



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Melissa McCarville and Floyd Shelley
Re: Improvements on North Appleby Road
Date: June 8, 2017

Recommendation

City staff recommends approval of the low bid from Hutchens Construction.

Background

We advertised this job in May and opened bids on June 8th.

Discussion

As you can see the bids were very close. We are happy with Hutchens; they have completed several projects in the City with no complaints. The job should take only a few days and should be completed in July

Budget Impact

\$41,151 will come out of the Street Budget.



JORGENSEN
+ASSOCIATES
Civil Engineering · Surveying
Landscape Architecture Services

124 W Sunbridge Drive, Suite 5
Fayetteville, AR 72703

Office: 479.442.9127
Fax: 479.582.4807
www.jorgensenassoc.com

June 8, 2017

City of Farmington
P.O. Box 150
Farmington, AR. 72730

Attn: Melissa McCarville
Re: North Appleby Road Improvements

Bids were received today for the North Appleby Road Improvements and the results were as follows:

1. Tomlinson Asphalt: _____ \$42,247.90
2. Arco: _____ \$42,305.00
3. Hutchens: _____ \$41,151.00

The low bid was from Hutchens Construction Co @ \$41,151.00.

Thank you.

Sincerely;

Justin L. Jorgensen, P.E.

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
June 2017
City Council Meeting

- Please let your constituents know about Code Red. We had a few calls after the most recent storm event. They can call us at City Hall and we can assist them with the sign-up process.
- Floyd will do a brief update to the council regarding repairs to storm damaged areas.
- We are no longer picking up debris from the storm we offered the service for a month.
- Great turnout for the Farmington Chamber golf outing. Thanks for all who participated.
- Billie will be available a few minutes before the meeting and during the meeting for questions about your tablet. She also has put together screen shot directions to help with how to operate them.
- Please mark your calendars for July 11, 2017. We will be holding a public meeting to discuss improvements on Hwy 170. All adjacent property owners will be notified. The meeting will be held in the lobby of the PAC from 4-7:00 pm.

*"A good leader takes a little more than his share of the blame,
a little less than his share of the credit.*

~Arnold H. Glasow



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department

Chief Mark Cunningham

Phone 479-267-3338

Fax 479-267-3302

May 2017 Monthly Report for Mayor and City Council

The fire department responded to 72 calls during the month of April and that is about average for the year for calls. Most of the calls that we have had were medical in nature again as it always is but we also had several house fires in town too. May was a good month for us for the amount of calls and the good weather that we have had, we have been able to accomplish everything we needed to do this month.

In May we experienced several trucks go down with mechanical and pump problems, but we were able to fix most of these ourselves which saved the city a lot of money. We also were able to do our waxing of all the vehicles that we have, this makes it a lot easier to clean up after a fire.

We were able to provide some good fire training for our personnel this month. May is the month that we train on mayday drills, this is to train firefighters what to do when they are trapped in a burning house and can't get out and they are disoriented. This is a real problem for firefighters and we need to be able to get out and handle the stress and not panic in such situations.

We are telling people to get out and vote for the tax vote so we can get more paid firefighters. I hope you would keep us in mind in the near future to add a couple firefighters so we could have someone around the clock to make calls especially at night. This is something that we should have done a long time ago being the size of town that we are and the amount of calls that we run, this is such a great need for the people of Farmington.

Thank you as always for your continued support of the fire department;

Mark Cunningham Fire Chief

Farmingington Police Dept.

Tickets Issued by Officer and Month for 2017

6/1/2017 9:35:23 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	0	0	4	25	23	0	0	0	0	0	0	0	52
Bramall, Richard	0	0	0	0	1	0	0	0	0	0	0	0	1
Brotherton, James	38	34	42	46	50	0	0	0	0	0	0	0	210
Catron, Joshua	22	11	25	21	22	0	0	0	0	0	0	0	101
Collins, John	44	55	51	33	67	0	0	0	0	0	0	0	250
Hubbard, Brian	0	0	0	0	2	0	0	0	0	0	0	0	2
Kimball, Geoffrey	38	35	17	27	22	0	0	0	0	0	0	0	139
Long, Dustin	23	22	29	13	9	0	0	0	0	0	0	0	96
Mahone, Taron	0	0	0	0	7	0	0	0	0	0	0	0	7
Parrish, Chad	0	1	0	0	1	0	0	0	0	0	0	0	2
Redfern, William	0	0	3	0	0	0	0	0	0	0	0	0	3
Thompson, Michael	1	2	0	0	0	0	0	0	0	0	0	0	3
Wilbanks, Johnie	14	3	0	5	3	0	0	0	0	0	0	0	25

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Totals:	180	163	171	170	207	0	0	0	0	0	0	0	891

Farmington Police Dept.

Offenses for Month 5/2016 and 5/2017

6/1/2017 9:36:19 AM

	<u>2016</u>	<u>2017</u>
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	0	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	1	0
BREAKING OR ENTERING / BUILDING OR STRUCTURE		
5-39-202A(1)	0	1
Breaking or Entering/Vehicle		
5-39-202	0	3
BURGLARY, COMMERCIAL		
5-39-201B(1)	0	1
BURGLARY, RESIDENTIAL		
5-39-201A(1)	1	0
CARELESS DRIVING		
27-51-104	0	2
CRIMINAL IMPERSONATION / 2ND DEGREE / ASSUMES FALSE IDENTITY		
5-37-208(2)	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER VALUE \$500 OR MORE		
5-38-203C	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	3	3
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES		
5-39-203A	1	0
DISORDERLY CONDUCT		
5-71-207	1	0
DISORDERLY CONDUCT / CREATES HAZARDOUS OR PHYSICALLY OFFENSIVE CONDITION		
5-71-207A(7)	1	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		
5-71-207A(2)	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	4	1
DWI (UNLAWFUL ACT)		
5-65-103A	0	2
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
5-65-105	1	1
FAILURE TO APPEAR		
5-54-120	6	13
FAILURE TO PAY FINES & COSTS		
5-4-203	12	7
Failure to Pay Registration/No Vehicle License		

	<u>2016</u>	<u>2017</u>
27-14-903	0	1
Fire (Structure/Vehicle)		
FIRE	0	1
Following Too Close		
27-51-305	1	0
FORGERY		
5-37-201	0	2
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
5-37-207A(1)	1	2
HARASSMENT / SURVEILLANCE AT ONES SCHOOL, WORK, VEHICLE, HOME, TO HARASS,		
5-71-208A(6)	1	0
Info Only		
IO	0	1
Leaving Scene of Accident/Property Damage		
27-53-102	1	1
LOITERING		
5-71-213	1	0
No Proof Insurance		
27-22-104	1	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
5-54-102A(2)	1	0
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	1	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	2	1
POSSESSION OF A CONTROLLED SUBSTANCE INTO DETENTION FACILITY		
5-64-401(f)	0	1
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	1	1
POSSESSION OF METH OR COCAINE LT 2GM		
5-64-419B(1)A	0	1
POSSESSION OF SCH I OR II GT 10GM BUT LT 200GM		
5-64-419B(2)C	1	1
POSSESSION OF SCH I OR II LT 2GM		
5-64-419B(2)A	0	2
POSSESSION OF SCH IV OR V LT 28GM		
5-64-419B(4)A	0	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	2	1
RAPE		
5-14-103	0	2
REFUSAL TO SUBMIT		
5-65-205	0	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE		
5-54-103A(1)	2	0

	<u>2016</u>	<u>2017</u>
Right of Roadway		
27-51-301(A)	0	1
Run Stop Sign		
27-51-601	0	1
RUNAWAY		
90I	0	1
SEXUAL INDECENCY WITH A CHILD		
5-14-110	1	0
SHOPLIFTING \$1,000 OR LESS		
5-36-116	0	2
Tail Lights/Reflectors (Improper)		
27-36-215	0	1
TERRORISTIC THREATENING		
5-13-301	1	2
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	0	3
THEFT \$1,000 OR LESS - FROM BUILDING		
5-36-103(b)(4)(A)	1	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	0	3
THEFT \$1,000 OR MORE AND LESS THAN \$5,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE)		
5-36-103(b)(3)(A)	0	1
THEFT \$25,000 OR MORE - FROM BUILDING		
5-36-103(b)(1)(A)	0	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM BUILDING		
5-36-103(b)(3)(A)	0	1
THEFT OF A FIREARM VALUED AT LESS THAN \$2,500		
5-36-103(b)(3)(B)	1	0
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	0	1
THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000		
5-36-103(b)(3)(A)	0	1
UNAUTHORIZED USE OF A VEHICLE		
5-36-108	0	1
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
5-53-134(b)(1)	1	0
VIOLATION OF OPEN CONTAINER		
2009-01	0	1
Totals:	54	80

Permit Report

5/1/2017 - 5/31/2017

Permit #	Permit Date	Site Address	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
1551	5/30/2017	15 N Holland	Residential	HVAC change out	Bud Anderson Heating and Cooling	10,378	\$60.00
1550	5/26/2017	243 W Main	Commercial	HVAC change out	Airtech Heating and Air	5,000	\$35.00
1549	5/26/2017	130 Ruth St	Residential	HVAC change out	Airtech Heating and Air	3,400	\$30.00
1548	5/26/2017	512 Twin Falls	Commercial	HVAC for new law office	Anderson Heating and Air	9,275	\$55.00
1547	5/25/2017	11287 Frisco Dr	Residential	HVAC change out	Paschal Heat and Air	16,537	\$90.00
1546	5/23/2017	174 Killdeer	Multi-Family	Electric for fire damaged duplex	Cavalry Electric	4,000	\$30.00
1545	5/23/2017	12546 Hwy 170	Residential	Electric for new house	Lonestar Electric	6,500	\$45.00
1544	5/23/2017	11060 Garland McKee	Residential	New House	Lonestar Electric	6,500	\$45.00
1543	5/22/2017	Farmington Heights Subdivision	Residential	Grading permit for new subdivision	Bothers Construction	0	\$300.00
1542	5/18/2017	12546 Hwy 170	Residential	New House	Trademark Custom Homes	466,000	\$1,558.00

1540	5/18/2017	11060 Garland McKee	Residential	New House	Trademark Custom Homes	416,000	\$1,408.00
1539	5/17/2017	96 James	Residential	HVAC changeout	Sturdivant's	4,554	\$35.00
1538	5/16/2017	512 Twin Falls	Commercial	Electric for new commercial building	Kimbel Mechanical	25,500	\$140.00
1537	5/11/2017	21 E Main	Commercial	Electric for Food truck	Allison Electric	1,200	\$20.00
1536	5/9/2017	491 Twin Falls	Residential	Electric for new house	Trademark Custom Homes	6,000	\$40.00
1535	5/9/2017	239 Anabranch	Multi-Family	Mechanical for new duplex	Kimbel Mechanical	11,000	\$65.00
1534	5/9/2017	239 Anabranch	Multi-Family	Electric for new duplex	Kimbel Mechanical	10,000	\$60.00
1533	5/9/2017	239 Anabranch	Multi-Family	Plumbing for new duplex	Kimbel Mechanical	16,000	\$90.00
1532	5/9/2017	245 Anabranch	Multi-Family	Plumbing for new duplex	Kimbel Mechanical	16,000	\$90.00
1531	5/9/2017	245 Anabranch	Multi-Family	Electric for new duplex	Kimbel Mechanical	10,000	\$60.00
1530	5/9/2017	245 Anabranch	Multi-Family	Mechanical for new duplex	Kimbel Mechanical	11,000	\$65.00
1529	5/9/2017	251 Anabranch	Multi-Family	Mechanical for new duplex	Kimbel Mechanical	11,000	\$65.00
1528	5/9/2017	251 Anabranch	Multi-Family	Electric for new duplex	Kimbel Mechanical	10,000	\$60.00
1527	5/9/2017	251 Anabranch	Multi-Family	Plumbing for new duplex	Kimbel Mechanical	16,000	\$90.00

1526	5/8/2017	267 Broyles	Commercial	HVAC system for new storage buildings	Fayetteville Mechanical	27,500	\$145.00	
1525	5/3/2017	166 Birchfield	Residential	Repair fire damage	Skyline Plumbing	2,000	\$20.00	
1523	5/2/2017	261 Anabranch	Multi-Family	Electric for new duplex	Rausch Coleman Homes	10,000	\$60.00	
1522	5/2/2017	261 Anabranch	Multi-Family	Mechanical for new duplex	Rausch Coleman Homes	11,000	\$65.00	
1521	5/2/2017	261 Anabranch	Multi-Family	Plumbing for new duplex	Rausch Coleman Homes	16,000	\$90.00	
							\$4,916.00	

Total Records: 29

5/31/2017

Library
Circulation and Patron Services

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,294	3,602	4,182	4,076	4,186							
YTD Circulation	4,294	7,896	12,078	16,154	20,340							
Holds Satisfied	809	742	767	800	763							
YTD Hold Satisfied	809	1,551	2,318	3,118	3,881							
PAC Logins	869	758	901	826	840							
YTD PAC Logins	869	1,627	2,528	3,354	4,194							
New Cardholders	39	26	32	29	26							
YTD New Cardholders	39	65	97	126	152							
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,587	4,346	5,076	4,400	4,170	5,537	5,108	4,696	4,353	4,521	4,410	4,338
YTD Circulation	4,587	8,933	14,009	18,409	22,579	28,116	33,224	37,920	42,273	46,794	51,204	55,542
Holds Satisfied	830	744	944	833	715	854	766	816	786	918	812	796
YTD Hold Satisfied	830	1,574	2,518	3,351	4,066	4,920	5,686	6,502	7,288	8,206	9,018	9,814
PAC Logins	862	901	972	797	893	767	798	756	663	776	737	793
YTD PAC Logins	862	1,763	2,735	3,532	4,425	5,192	5,990	6,746	7,409	8,185	8,922	9,715
New Cardholders	38	26	33	44	35	57	25	30	36	30	20	24
YTD New Cardholders	38	64	97	141	176	233	258	288	324	354	374	398

Library
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Early Literacy Station Users	95	86	96	93	109							
YTD Early Literacy Station Users	95	181	277	370	479							
Users	314	293	301	271	308							
YTD Users	314	607	908	1,179	1,487							
Device Checkout	0	0	0	0	2							
YTD Device Checkout	0	0	0	0	2							
2016												
Early Literacy Station Users	51	50	78	59	75	97	89	96	56	87	94	63
YTD Early Literacy Station Users	51	101	179	238	313	410	499	595	651	738	832	895
Users	321	334	343	322	313	319	327	443	358	284	286	275
YTD Users	321	655	998	1,320	1,633	1,952	2,279	2,722	3,080	3,364	3,650	3,925
Device Checkout	1	0	1	0	0	1	0	0	0	0	0	0
YTD Device Checkout	1	1	2	2	2	3	3	3	3	3	3	3

Library
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Color Print Services	53	31	24	20	110							
YTD Color Print Services	53	84	108	128	238							
Copy/Print Services	1,205	1,336	1,373	1,211	1,696							
YTD Copy/Print Services	1,205	2,541	3,914	5,125	6,821							
Fax Services	38	35	39	51	87							
YTD Fax Services	38	73	112	163	250							
Notary Services	9	0	10	17	5							
YTD Notary Services	9	9	19	36	41							
Reference Transactions	189	188	235	241	204							
YTD Reference Transactions	189	377	612	853	1,057							
Scanning Services	18	14	15	28	18							
YTD Scanning Services	18	32	47	75	93							
Staff Supervised Volunteer Hours	46	53	45	68	17							
YTD Staff Supervised Volunteer Hours	46	99	144	212	229							
Test Proctor	0	0	0	0	0							
YTD Test Proctor	0	0	0	0	0							
2016												
Color Print Services	n/a	4	30	79	27	28	37	21	15	52	11	12
YTD Color Print Services	n/a	4	34	113	140	168	205	226	241	293	304	316
Copy/Print Services	1,159	1,464	1,596	1,679	2,145	1,294	1,702	1,739	1,546	1,586	1,167	1,615
YTD Copy/Print Services	1,159	2,623	4,219	5,898	8,043	9,337	11,039	12,778	14,324	15,910	17,077	18,692
Fax Services	15	40	42	26	36	34	27	36	48	26	30	22
YTD Fax Services	15	55	97	123	159	193	220	256	304	330	360	382
Notary Services	4	7	5	8	3	3	5	2	3	4	3	1
YTD Notary Services	4	11	16	24	27	30	35	37	40	44	47	48
Reference Transactions	154	285	350	284	270	324	327	282	266	187	209	165
YTD Reference Transactions	154	439	789	1,073	1,343	1,667	1,994	2,276	2,542	2,729	2,938	3,103
Scanning Services	n/a	2	13	5	30	19	13	35	20	18	10	13
YTD Scanning Services	n/a	2	15	20	50	69	82	117	137	155	165	178
Staff Supervised Volunteer Hours	54	49	41	66	14	10	13	19	46	67	29	24
YTD Staff Supervised Volunteer Hours	54	103	144	210	224	234	247	266	312	379	408	432
Test Proctor	0	0	0	0	0	1	0	0	1	2	0	1
YTD Test Proctor	0	0	0	0	0	1	1	1	2	4	4	5

Library
Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Book Club	13	10	11	7	12							
Calligraphy Class			8									
Children's Eric Carle Watercolors			7									
Children's Homework Helpers			3									
Children's Seuss Celebration			10									
Meeting Room Use	6	10	12	7	6							
Children's Mother's Day Craft					9							
Local Authors					14							
Painting Class			7									
Technology Instruction	0	2	4	0	3							
WCLS presents Story Time	0	157	169	165								
WCLS presents Kids Book Club	5	4	3	3	3							
WCLS presented Monthly Program Attendance	5	161	172	168	3							
Total Monthly Program Attendance	13	12	50	7	35							
Number of Juvenile Programs	0	0	4	0	1							
Number of WCLS Juvenile Programs	1	4	5	2	4							
Number of Young Adult Programs	0	0	0	0	0							
Number of WCLS Young Adult Programs	0	0	0	0	0							
Number of Adult Programs	1	1	4	1	3							
Number of Non-library Meeting Room Events	1	1	1	1	1							

Library
Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017 Visits	2,431	2,526	2,616	2,553	2,381							
YTD Visits	2,431	4,957	7,573	10,126	12,507							
2016 Visits	2,458	2,778	2,996	2,596	2,640	3,027	2,649	2,779	2,647	2,869	2,517	2,322
YTD Visits	2,458	5,236	8,232	10,828	13,468	16,495	19,144	21,923	24,570	27,439	29,956	32,278

Planning Commission Minutes
April 24, 2017

1. ROLL CALL – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Howard Carter
Jay Moore
Robert Mann, Chair
Gerry Harris
Judy Horne
Bobby Wilson

ABSENT

Toni Bahn
Matt Hutcherson

City Employees Present: Melissa McCarville, City Business Manager; Rick Bramall, City Inspector; Steve Tennant, City Attorney; Chris Brackett, City Engineer

2. Approval of Minutes: March 27, 2017 minutes were approved as written.

3. Comments from Citizens: No comments by citizens.

4. Public Hearings

4A. Conditional Use for Sale of Fireworks – Meramec Specialty Company

David Stewart, representing the company, said the location is same as last year: 350 West Main Street, next to the Fire Station. Commissioners had no questions and there was no public comment. Chairman Mann called for question and conditional use request passed unanimously.

4B. Rezoning Request – 65 N. Double Springs Road from R-1 to MF-2 by Home Star Rentals, LLC, presented by Ferdi Fourie of Civil Design Engineers, Inc.

Melissa McCarville said that based upon the City's Land Use Plan, this would be an acceptable location for MF-2. The acreage is 5.6 acres. Steve Tennant reminded that the area around the proposed land is residential.

There is a stub at west end of the residential area in question that would be the entry into the proposed site.

Chairman Mann reminded the 18 people present to oppose the rezoning that they would have 3 minutes if speaking individually and 5 minutes if speaking for a group of people.

Leon Glenn – 97 Kimberly – had big concern about the drainage because his area gets flooded out; he is afraid the water has no where to go but onto his property.

Chairman Mann assured Mr. Glenn that there are several steps in the process and that if the rezoning is approved, they would have to present a detailed plan that clearly shows how the water flow will be handled to prevent making flooding worse.

Barbara Bryan – 236 Ridgedale Drive opposed rezoning and presented a petition list with signatures of 71 residents who live near proposed MF-2 rezoning. She said all the area has single family with

private ownership, not rentals. She was concerned about the safety of children. She also questioned why the highest density housing was being asked for. She quoted from City Council minutes of a previous meeting where a builder had stated that “no one wants to be next to town homes or apartments.” Further she said she is not opposed to the City’s growth, but the best use of the land in question is to remain R-1 Single-Family Residential

Engineer Ferdi Fourie decided that with the large opposition he would pull the rezoning request from the agenda because if the Planning Commissioners voted to deny the rezoning, they could not come back with it for one year. Therefore, no vote was taken by Planning Commission.

4C. Preliminary Plat – Farmington Heights Subdivision – West Sellers Road

Property owned by Lots 101, LLC and plat was presented by Ferdi Fourie of Civil Design Engineers, Inc.

At last meeting it appeared that the citizens in the area of proposed subdivision might not have received notification of the Planning Commission meeting because no one was present. This time, the people were notified by certified mail.

Ferdi Fourie said his comments were same as last meeting, with nothing changed.

Jay Moore reminded that the people near proposed subdivision had been very concerned about water runoff and flooding. Fourie said he had carefully reviewed this again in even more detail and he still came up with the same decision that the runoff will actually be controlled better by being routed underground through drain pipe and will discharge directly into the creek.

City Engineer Chris Brackett reviewed the conditions for approval:

1. The fire hydrant locations shown on the plat and the utility plans must be reviewed and approved by the Fire Department.
2. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any further construction activities.
3. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
4. After a final review set of plans and drainage report has been approved by McGoodwin & Yates, the applicant should submit to the City three (3) sets of full size plans and two (2) sets of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

Commissioners had no further comments. Chairman Mann called for question to approve Preliminary Plant for Farmington Heights Subdivision on West Sellers Road, subject to City Engineer’s requirements. The motion passed unanimously.

4D. Preliminary Plat – Hillside Estates – Garland McKee Road – property owned by Lots 101, LLC. Presented by Jorge DuQuesne of Blew and Associates, PA

This proposal includes 3 one-acre lots, all on septic system.

City Engineer Brackett presented a memo outlining conditions for approval of the proposed preliminary plat:

1. The detention method is acceptable but the detention design calculations have several corrections needed.
2. The fire hydrant locations shown on the plat and the utility plans must be reviewed and approved by the Fire Department.
3. The water improvements must be reviewed and approved by Washington Water Authority and the Arkansas Department of Health prior to any construction activities.
4. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
5. After a final review set of plans and drainage report has been approved by McGoodwin, Williams & Yates, the applicant should submit to the City three (3) sets of full size plans and two (2) sets of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

Jay Moore asked several questions regarding the water drainage. Jorge DuQuesne stated the pond will be 5.5 feet deep with no fence because it is a “dry” detention pond that only has water when it rains and no fence is required in City ordinances. He said he went “above and beyond” in the design to try and control the water flow.

Jay Moore asked if the water would flow into the pond naturally or would it be engineered into the pond. Jorge DuQuesne said the majority of the water does flow into the creek; also, the Army Corps of Engineers requires certain things with regard to water but they are currently so busy he had not met with them. Houses can't be built in that channel; they had to stay out of flood-prone areas. Therefore, he had to figure out other ways to slow down the water.

With regard to the detention pond, a resident said he had been flooded twice and the water coming off the hill wouldn't flow into the proposed detention pond. He said it heads straight down Rosebay Lane. He was also concerned that grading and more houses will make flooding worse.

Fifteen neighborhood residents were present in opposition. Chairman Mann requested that the people not repeat the same points others had made but only speak if they had something new to add.

Dennis Moore who lives up the hill from the pond observes the water flow down the hill and said water will not run into the engineer's proposed pond. He asked how they are going to divert the water off the hill and then when it is done, will it wash out his driveway?

Robert Costner – 10684 N. Garland McKee asked about future additional lots east of the current proposal. He agreed that the water doesn't flow into the area of the proposed detention pond.

Neal Barnes owns land south of Rosebay Lane where creek runs into the creek. He said the Corps has never mapped the creek. He didn't want more septic load from the systems of the proposed homes. It was mentioned that with rains the previous week, water flowed over the road.

Diana Lee of Garland McKee Road was also concerned about future development, the two very large lots shown on plant, number of new houses eventually allowed to be built, and lot sizes since it seemed odd to her that there had been split from 2-acre lots into 1 acre lots. She said that 1 acre lots were not what were presented when land was rezoned originally.

Melissa McCarville stated that this owner can't get any more lot splits for 10 years.

Chris Brackett explained with the original plan presented, they would have to build a very costly public access street up the steep hill. Even if the big lots are sold, they can't be split, even by new owners.

Bill Catt - 11315 Effie Way said water comes behind his house from three different areas and then runs into the creek that runs diagonally through the land in question.

Robert Costner also was concerned that the developer would be allowed to "get the door cracked" and build up the area more. He further stated he felt there was a lack of transparency in dealing with people whose lives are badly affected by the flooding.

Bobby Wilson noted the area after large rain has water running everywhere. He reminded citizens of the neighborhood that Planning Commission had voted against the Preliminary Plat last meeting but the City Council voted to reverse the decision of the Commission. He further stated that he did trust the City Engineer's calculations but that something had to be done to lessen the flooding in the area.

Jay Moore wanted to know the calculation for size of detention pond for the seven lots. Chris Brackett said they are looking at what is needed for the 7 lots. He said it would not make the flooding situation worse, but would not make it better, either.

Chris Brackett explained that the water will be detained above the lots in question and that the water running off the steep hill would mean a little bit less running onto the Meadowsweet Subdivision and Rosebay Street in particular. He had also included expected runoff from the three houses already approved by City for construction at north portion of the acreage.

Chairman Mann called for question to approve Preliminary Plat for Hillside Estate Subdivision, subject to City Engineer's conditions being done. Aye: Jay Moore, Howard Carter. No: Gerry Harris, Judy Horne, Bobby Wilson. Motion failed 3-2.

5. Conceptual Subdivision Layout Plan – Southwinds Drive - presented by Keith Marris

Keith Marris wishes to build 8 up-scale single family homes, all built under the same parcel instead of eight individual lots and the homes will be rented.

Chris Brackett said the development would have to meet fire code for driveway access. Also he thought rear access to the homes might be considered. One-way access was also suggested.

Keith Marris said he could not line up an entry with Cedar Brook Place (located on west side of Southwinds Drive) because he would have to build fewer homes and it would not be cost effective.

Chairman Mann said there is currently a desperate need for rental property in the City.

General consensus was that this could be a good use of the property which has limited area for building due to flooding of a portion of the land by the creek.

6. Public Hearing Set for Proposed Parking Lot Paving Ordinance – May 2017 meeting

City Attorney will provide Commissioners with a rough draft prior to the May meeting. Chairman Mann called for question to set a public hearing and motion passed unanimously.

7. Adjournment: Having no further business, meeting was adjourned.



Judy Horne - Secretary



Robert Mann - Chair