



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA**  
**August 8, 2016**

A regular meeting of the Farmington City Council will be held on  
Monday, August 8, 2016 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - July 11, 2016 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
  - a. Street Committee
  - b. City Beautification Committee
  - c. Economic Development Committee
  - d. Park & Recreation Committee
  - e. Finance Committee
  - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory – **See Memo**

**NEW BUSINESS**

11. Ordinance 2016-05 – An ordinance rezoning property containing approximately .75± acres on Jimmy Devault Rd. from R-1, single family residential district, to R-O, residential office district, as requested by Tim E. O’Neill.

**INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report – not available
- E. Library Report
- F. Planning Commission Minutes

## **Minutes of the Regular Farmington City Council Meeting July 11, 2016**

The regular meeting of the Farmington City Council scheduled for Monday July 11, 2016 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present was City Business Manager McCarville. City Attorney Tennant was absent.

Mayor Penn led the Pledge of Allegiance.

**Comments from Citizens** – None.

### **Approval of the minutes for the June 13, 2016 regular meeting of the city council.**

On the motion of Alderman Bryant and seconded by Alderman Mathews and by the consent of all members present, the minutes for the meeting were approved as presented.

**Financial Reports** – City Clerk Penn advised that city sales tax was down \$451.58, county sales tax was up \$523.91 for a total increase of \$72.33.

### **Entertain a motion to read all Ordinances and Resolutions by title only**

On the motion of Alderman Cunningham and seconded by Alderman Lipford and by the consent of all members present, the motion was approved.

**Proclamations, Special Announcements, Committee/Commission Appointments.** City Clerk Penn advised election packets are available at City Hall for pickup, all position 1 seats will be 4 year terms this election cycle. The first day to file is July 29<sup>th</sup>, 2016. The last day to file is August 19, 2016, the last day to accept petitions at city hall will be August 18<sup>th</sup>. Mayor Penn advised that there will be a council work session in August, the date will be announced later.

**Committee Reports** – None.

**Items to be removed from City of Farmington Inventory** – None

**Old Business** - None

### **New Business**

**Semi Annual report on Ozark Regional public transit in Farmington** – Jeff Hatley gave a short report to the council regarding the record year participation for the Farmington route. There was a 17% increase in ridership and a 23% increase in para-transit ridership.

Jim Crews from Commercial Audio System gave a brief overview to the council (see item in agenda packet) regarding our current non-working system and available upgrades.

**Ordinance 2016-04 An Ordinance waiving requirements of competitive bidding for the purchase of an HD audio/video system for Farmington City Hall pursuant to Ark. Code Annotated 14-58-303 (b) (2) (B)**

A motion was made by Alderman Mathews and seconded by Alderman Pike to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that ordinance 2016-04 is to be read by title only one time. It was approved by all those present. City Clerk Penn read Ordinance 2016-04 by title only. Mayor Penn asked shall the Ordinance Pass? It was approved by all those present. A motion was made to approve the Emergency Clause by Alderman Mathews and seconded by Alderman Parsley, it was approved by all those present.

**Request Approval of bid form Commercial Audio Systems for HD video control system.**

On the motion of Alderman Bryant and seconded by Alderman Parsley and by the consent of all members present, the motion was approved to accept the bid from Commercial Audio Systems as presented in the amount of \$39,726.23 and add the document scanner/display and wireless, the additions cost not to exceed \$2000.00, for a total purchase price of \$41,726.23 plus any applicable sales tax.

There being no further business to come before the council and on the motion of Alderman Bell and seconded by Alderman Lipford and by the consent of all members present, the meeting adjourned at 6:52 pm until the next regularly scheduled meeting to be held Monday August 8, 2016 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

\_\_\_\_\_  
Mayor Ernie Penn

\_\_\_\_\_  
City Clerk Kelly Penn



**GENERAL FUND**  
**Balance Sheet**  
**07/31/16**

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**Book Value**  
**Jul 2016**  
**Actual**

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**Assets**

**Current Assets**

**Cash**

|                             |                              |
|-----------------------------|------------------------------|
| CATASTROPHIC MONEY MARKET   | 136,412.20                   |
| GENERAL FUND CHECKING ACCT  | 651,619.19                   |
| GENERAL FUND MONEY MARKET   | 2,777,526.16                 |
| <b>Total Current Assets</b> | <b><u>\$3,565,557.55</u></b> |
| <b>Total Assets</b>         | <b><u>\$3,565,557.55</u></b> |

**Fund Balance**

**Suplus Carryover**

|                                     |                              |
|-------------------------------------|------------------------------|
| CY SURPLUS (DEFICIT)                | 1,646,171.21                 |
| FUND BALANCE                        | 1,919,386.34                 |
| <b>Total Fund Balance</b>           | <b><u>\$3,565,557.55</u></b> |
| <b>Total Liabilities and Equity</b> | <b><u>\$3,565,557.55</u></b> |

**GENERAL FUND**  
**SALES TAX REPORT**  
**07/01/16 to 07/31/16**

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|  | Jul 2016            | Jul 2015            |
|--|---------------------|---------------------|
|  | Jul 2016            | Jul 2015            |
|  | Actual              | Actual              |
| <b>Revenue</b>                                 |                     |                     |
| ALCOHOL SALES TAX                              | 225.30              | 227.40              |
| CITY SALES TAX REVENUES                        | 43,083.63           | 40,309.60           |
| SALES TAX - OTHER                              | 95,018.04           | 89,922.86           |
| STREET CITY SALES TAX                          | 14,361.22           | 13,436.53           |
| <b>Total Revenue</b>                           | <b>\$152,688.19</b> | <b>\$143,896.39</b> |
| <b>Total Gross Profit</b>                      | <b>\$152,688.19</b> | <b>\$143,896.39</b> |
| <b>Total Net Income (Loss) From Operations</b> | <b>\$152,688.19</b> | <b>\$143,896.39</b> |
| <b>Total Net Income (Loss)</b>                 | <b>\$152,688.19</b> | <b>\$143,896.39</b> |

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GENERAL FUND

Statement of Revenue and Expenditures

|                                   | Year-To-Date   | Year-To-Date   | Year-To-Date | Annual Budget  | Annual Budget  |
|-----------------------------------|----------------|----------------|--------------|----------------|----------------|
|                                   | Jan 2016       | Jan 2016       | Jan 2016     | Jan 2016       | Jan 2016       |
|                                   | Actual         | Budget         | Variance     | Dec 2016       | Dec 2016       |
| <b>Revenue &amp; Expenditures</b> |                |                |              |                |                |
| <b>GENERAL REVENUES</b>           |                |                |              |                |                |
| Revenue                           |                |                |              |                |                |
| ACCIDENT REPORT REVENUES          | 680.00         | 350.00         | 330.00       | 600.00         | 80.00          |
| ACT 833                           | 10,050.82      | 9,916.69       | 134.13       | 17,000.00      | (6,949.18)     |
| ALCOHOL SALES TAX                 | 1,787.60       | 1,328.81       | 458.79       | 2,278.00       | (490.40)       |
| ANIMAL CONTROL REVENUES           | 1,570.00       | 1,458.35       | 111.65       | 2,500.00       | (930.00)       |
| BUILDING INSPECTION FEES          | 84,791.00      | 35,000.00      | 49,791.00    | 60,000.00      | 24,791.00      |
| BUSINESS LICENSES                 | 4,275.00       | 2,916.69       | 1,358.31     | 5,000.00       | (725.00)       |
| CITY COURT FINES                  | 25,002.50      | 28,000.00      | (2,997.50)   | 48,000.00      | (22,997.50)    |
| CITY SALES TAX REVENUES           | 287,448.70     | 286,974.90     | 473.80       | 491,957.00     | (204,508.30)   |
| COUNTY TURNBACK                   | 255,132.96     | 233,333.31     | 21,799.65    | 400,000.00     | (144,867.04)   |
| DEVELOPMENT FEES                  | 8,738.00       | 4,083.31       | 4,654.69     | 7,000.00       | 1,738.00       |
| FRANCHISE FEES                    | 219,752.33     | 204,166.69     | 15,585.64    | 350,000.00     | (130,247.67)   |
| GARAGE SALE PERMITS               | 1,850.00       | 1,750.00       | 100.00       | 3,000.00       | (1,150.00)     |
| GRANTS                            | 32,000.00      | 0.00           | 32,000.00    | 0.00           | 32,000.00      |
| INTEREST REVENUES                 | 1,473.70       | 1,166.69       | 307.01       | 2,000.00       | (526.30)       |
| MISCELLANEOUS REVENUES            | 22,523.52      | 700.00         | 21,823.52    | 1,200.00       | 21,323.52      |
| PARK RENTAL                       | 740.00         | 700.00         | 40.00        | 1,200.00       | (460.00)       |
| SALES TAX - OTHER                 | 632,515.58     | 613,641.00     | 18,874.58    | 1,051,956.00   | (419,440.42)   |
| SPORTS COMPLEX FEES               | 44,459.20      | 29,166.65      | 15,292.55    | 50,000.00      | (5,540.80)     |
| SRO REIMBURSEMENT REVENUES        | 21,545.25      | 20,416.69      | 1,128.56     | 35,000.00      | (13,454.75)    |
| STATE TURNBACK                    | 62,189.19      | 58,333.31      | 3,855.88     | 100,000.00     | (37,810.81)    |
| Revenue                           | \$1,718,525.35 | \$1,533,403.09 | \$185,122.26 | \$2,628,691.00 | (\$910,165.65) |
| Gross Profit                      | \$1,718,525.35 | \$1,533,403.09 | \$0.00       | \$2,628,691.00 | \$0.00         |
| Revenue Less Expenditures         | \$1,718,525.35 | \$1,533,403.09 | \$0.00       | \$2,628,691.00 | \$0.00         |
| Net Change in Fund Balance        | \$1,718,525.35 | \$1,533,403.09 | \$0.00       | \$2,628,691.00 | \$0.00         |

GENERAL FUND

Statement of Revenue and Expenditures

ADMINISTRATIVE DEPT

|                               | Year-To-Date        | Year-To-Date        | Year-To-Date       | Annual Budget       | Annual Budget         |
|-------------------------------|---------------------|---------------------|--------------------|---------------------|-----------------------|
|                               | Jan 2016            | Jan 2016            | Jan 2016           | Jan 2016            | Jan 2016              |
|                               | Actual              | Budget              | Variance           | Dec 2016            | Dec 2016              |
|                               |                     |                     |                    |                     | Variance              |
| <b>Expenses</b>               |                     |                     |                    |                     |                       |
| ADDITIONAL SERVICES EXPENSE   | 68,523.79           | 107,916.69          | (39,392.90)        | 185,000.00          | (116,476.21)          |
| ADVERTISING EXPENSE           | 1,493.07            | 2,916.69            | (1,423.62)         | 5,000.00            | (3,506.93)            |
| BUILDING MAINT & CLEANING     | 104,425.79          | 23,333.31           | 81,092.48          | 40,000.00           | 64,425.79             |
| CAPITAL IMPROVEMENT           | 110,000.00          | 0.00                | 110,000.00         | 0.00                | 110,000.00            |
| GRANT EXPENSE                 | 2,000.00            | 0.00                | 2,000.00           | 0.00                | 2,000.00              |
| INSURANCES EXPENSE            | 35.52               | 17,882.69           | (17,847.17)        | 30,656.00           | (30,620.48)           |
| LEGAL FEES                    | 6,488.85            | 5,833.31            | 655.54             | 10,000.00           | (3,511.15)            |
| MATERIALS & SUPPLIES EXPENSE  | 3,364.95            | 12,833.31           | (9,468.36)         | 22,000.00           | (18,635.05)           |
| MISCELLANEOUS EXPENSE         | 24,192.89           | 1,166.69            | 23,026.20          | 2,000.00            | 22,192.89             |
| NEW EQUIPMENT PURCHASE        | 17,865.94           | 9,333.31            | 8,532.63           | 16,000.00           | 1,865.94              |
| PAYROLL EXP - CITY ATTRNY     | 5,242.27            | 18,768.75           | (13,526.48)        | 32,175.00           | (26,932.73)           |
| PAYROLL EXP - ELECTED OFFICIA | 44,012.10           | 48,708.31           | (4,696.21)         | 83,500.00           | (39,487.90)           |
| PAYROLL EXP - REGULAR         | 107,933.88          | 137,925.10          | (29,991.22)        | 236,443.00          | (128,509.12)          |
| PLANNING COMMISSION           | 5,444.40            | 11,316.69           | (5,872.29)         | 19,400.00           | (13,955.60)           |
| POSTAGE EXPENSE               | 570.86              | 2,333.31            | (1,762.45)         | 4,000.00            | (3,429.14)            |
| PROFESSIONAL SERVICES         | 26,714.70           | 24,208.31           | 2,506.39           | 41,500.00           | (14,785.30)           |
| REPAIR & MAINT - OFFICE EQUIP | 773.93              | 2,916.69            | (2,142.76)         | 5,000.00            | (4,226.07)            |
| TECHNICAL SUPPORT             | 544.90              | 6,416.69            | (5,871.79)         | 11,000.00           | (10,455.10)           |
| TRAVEL, TRAINING & MEETINGS   | 2,748.54            | 8,750.00            | (6,001.46)         | 15,000.00           | (12,251.46)           |
| UTILITIES EXPENSES            | 27,589.56           | 29,166.69           | (1,577.13)         | 50,000.00           | (22,410.44)           |
| <b>Expenses</b>               | <b>\$559,965.94</b> | <b>\$471,726.54</b> | <b>\$88,239.40</b> | <b>\$808,674.00</b> | <b>(\$248,708.06)</b> |
| Revenue Less Expenditures     | (\$559,965.94)      | (\$471,726.54)      | \$0.00             | (\$808,674.00)      | \$0.00                |
| Net Change in Fund Balance    | (\$559,965.94)      | (\$471,726.54)      | \$0.00             | (\$808,674.00)      | \$0.00                |

GENERAL FUND

Statement of Revenue and Expenditures

|                              | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|------------------------------|--|--|--|---------------------------------------|---|
| <b>ANIMAL CONTROL DEPT</b>   |  |  |  |                                       |   |
| <b>Expenses</b>              |  |  |  |                                       |   |
| FUEL EXPENSES                | 599.69   | 1,429.19                                       | (829.50)   | 2,450.00                              | (1,850.31)  |
| MATERIALS & SUPPLIES EXPENSE | 450.00   | 350.00   | 100.00   | 600.00                                | (150.00)  |
| NEW EQUIPMENT PURCHASE       | 0.00   | 466.69   | (466.69)   | 800.00                                | (800.00)  |
| PAYROLL EXP - REGULAR        | 29,706.58                                      | 31,586.94                                      | (1,880.36)                                       | 54,149.00                             | (24,442.42)                                       |
| PROFESSIONAL SERVICES        | 3,590.00                                       | 11,062.94                                      | (7,472.94)                                       | 18,965.00                             | (15,375.00)                                       |
| REPAIR & MAINT - EQUIPMENT   | 46.65  | 911.75   | (865.10)   | 1,563.00                              | (1,516.35)  |
| TRAVEL, TRAINING & MEETINGS  | 0.00   | 291.69   | (291.69)   | 500.00                                | (500.00)  |
| UNIFORMS/GEAR EXPENSE        | 500.00   | 424.69   | 75.31  | 728.00                                | (228.00)  |
| <b>Expenses</b>              | <b>\$34,892.92</b>                             | <b>\$46,523.89</b>                             | <b>(\$11,630.97)</b>                             | <b>\$79,755.00</b>                    | <b>(\$44,862.08)</b>                              |
| Revenue Less Expenditures    | (\$34,892.92)                                  | (\$46,523.89)                                  | \$0.00   | (\$79,755.00)                         | \$0.00  |
| Net Change in Fund Balance   | (\$34,892.92)                                  | (\$46,523.89)                                  | \$0.00   | (\$79,755.00)                         | \$0.00  |

GENERAL FUND

Statement of Revenue and Expenditures

|                              | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|------------------------------|--|--|--|---------------------------------------|---|
| <b>BUILDING PERMIT DEPT</b>  |  |  |  |                                       |   |
| <b>Expenses</b>              |  |  |  |                                       |   |
| FUEL EXPENSES                | 870.69   | 2,041.69                                       | (1,171.00)                                       | 3,500.00                              | (2,629.31)  |
| MATERIALS & SUPPLIES EXPENSE | 165.55   | 875.00   | (709.45)   | 1,500.00                              | (1,334.45)  |
| PAYROLL EXP - REGULAR        | 44,072.63                                      | 45,385.69                                      | (1,313.06)                                       | 77,804.00                             | (33,731.37)                                       |
| REPAIR & MAINT - EQUIPMENT   | 53.42  | 875.00   | (821.58)   | 1,500.00                              | (1,446.58)  |
| TRAVEL, TRAINING & MEETINGS  | 2,736.94                                       | 2,031.75                                       | 705.19   | 3,483.00                              | (746.06)  |
| UNIFORMS/GEAR EXPENSE        | 629.95   | 437.50   | 192.45   | 750.00                                | (120.05)  |
|                              | <b>\$48,529.18</b>                             | <b>\$51,646.63</b>                             | <b>(\$3,117.45)</b>                              | <b>\$88,537.00</b>                    | <b>(\$40,007.82)</b>                              |
| Revenue Less Expenditures    | <b>(\$48,529.18)</b>                           | <b>(\$51,646.63)</b>                           | <b>\$0.00</b>                                    | <b>(\$88,537.00)</b>                  | <b>\$0.00</b>                                     |
| Net Change in Fund Balance   | <b>(\$48,529.18)</b>                           | <b>(\$51,646.63)</b>                           | <b>\$0.00</b>                                    | <b>(\$88,537.00)</b>                  | <b>\$0.00</b>                                     |

GENERAL FUND

Statement of Revenue and Expenditures

|                              | Year-To-Date        | Year-To-Date        | Year-To-Date         | Annual Budget       | Annual Budget         |
|------------------------------|---------------------|---------------------|----------------------|---------------------|-----------------------|
|                              | Jan 2016            | Jul 2016            | Jan 2016             | Jan 2016            | Dec 2016              |
|                              | Actual              | Budget              | Variance             | Dec 2016            | Variance              |
| <b>FIRE DEPT</b>             |                     |                     |                      |                     |                       |
| <b>Expenses</b>              |                     |                     |                      |                     |                       |
| FUEL EXPENSES                | 2,506.72            | 4,666.69            | (2,159.97)           | 8,000.00            | (5,493.28)            |
| HAZMAT EXPENSES              | 2,270.12            | 1,400.00            | 870.12               | 2,400.00            | (129.88)              |
| MATERIALS & SUPPLIES EXPENSE | 4,453.17            | 4,375.00            | 78.17                | 7,500.00            | (3,046.83)            |
| MISCELLANEOUS EXPENSE        | 0.00                | 291.65              | (291.65)             | 500.00              | (500.00)              |
| NEW EQUIPMENT PURCHASE       | 0.00                | 3,049.65            | (3,049.65)           | 5,228.00            | (5,228.00)            |
| PAYROLL EXP - REGULAR        | 155,278.51          | 165,246.69          | (9,968.18)           | 283,280.00          | (128,001.49)          |
| REPAIR & MAINT - EQUIPMENT   | 2,996.01            | 1,750.00            | 1,246.01             | 3,000.00            | (3.99)                |
| REPAIR & MAINT - TRUCK       | 3,368.46            | 2,916.69            | 451.77               | 5,000.00            | (1,631.54)            |
| TRAVEL, TRAINING & MEETINGS  | 356.00              | 2,333.31            | (1,977.31)           | 4,000.00            | (3,644.00)            |
| UNIFORMS/GEAR EXPENSE        | 1,565.11            | 6,511.19            | (4,946.08)           | 11,162.00           | (9,596.89)            |
|                              | <b>\$172,794.10</b> | <b>\$192,540.87</b> | <b>(\$19,746.77)</b> | <b>\$330,070.00</b> | <b>(\$157,275.90)</b> |
| Revenue Less Expenditures    | (\$172,794.10)      | (\$192,540.87)      | \$0.00               | (\$330,070.00)      | \$0.00                |
| Net Change in Fund Balance   | (\$172,794.10)      | (\$192,540.87)      | \$0.00               | (\$330,070.00)      | \$0.00                |

GENERAL FUND

Statement of Revenue and Expenditures

|                              | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|------------------------------|--|--|--|---------------------------------------|---|
| <b>LAW ENFORCE - COURT</b>   |  |  |  |                                       |   |
| <b>Expenses</b>              |  |  |  |                                       |   |
| MATERIALS & SUPPLIES EXPENSE | 458.11   | 641.65   | (183.54)   | 1,100.00                              | (641.89)  |
| MISCELLANEOUS EXPENSE        | 0.00   | 233.31   | (233.31)   | 400.00                                | (400.00)  |
| NEW EQUIPMENT PURCHASE       | 0.00   | 1,750.00                                       | (1,750.00)                                       | 3,000.00                              | (3,000.00)  |
| PAYROLL EXP - REGULAR        | 89,130.56                                      | 60,229.19                                      | 28,901.37  | 103,250.00                            | (14,119.44)                                       |
| SPECIAL COURT COSTS          | 0.00   | 3,791.65                                       | (3,791.65)                                       | 6,500.00                              | (6,500.00)  |
| TRAVEL, TRAINING & MEETINGS  | 0.00   | 1,137.50                                       | (1,137.50)                                       | 1,950.00                              | (1,950.00)  |
|                              | <b>\$89,588.67</b>                             | <b>\$67,783.30</b>                             | <b>\$21,805.37</b>                               | <b>\$116,200.00</b>                   | <b>(\$26,611.33)</b>                              |
| Revenue Less Expenditures    | <b>(\$89,588.67)</b>                           | <b>(\$67,783.30)</b>                           | <b>\$0.00</b>                                    | <b>(\$116,200.00)</b>                 | <b>\$0.00</b>                                     |
| Net Change in Fund Balance   | <b>(\$89,588.67)</b>                           | <b>(\$67,783.30)</b>                           | <b>\$0.00</b>                                    | <b>(\$116,200.00)</b>                 | <b>\$0.00</b>                                     |



GENERAL FUND

Statement of Revenue and Expenditures

|                              | Year-To-Date          | Year-To-Date          | Year-To-Date         | Annual Budget         | Annual Budget         |
|------------------------------|-----------------------|-----------------------|----------------------|-----------------------|-----------------------|
|                              | Jan 2016              | Jul 2016              | Jan 2016             | Jan 2016              | Dec 2016              |
|                              | Actual                | Budget                | Variance             |                       | Variance              |
| <b>LAW ENFORCE - POLICE</b>  |                       |                       |                      |                       |                       |
| <b>Expenses</b>              |                       |                       |                      |                       |                       |
| BREATHALYZER EXPENSES        | 274.80                | 466.69                | (191.89)             | 800.00                | (525.20)              |
| DRUG TASK FORCE              | 0.00                  | 1,166.65              | (1,166.65)           | 2,000.00              | (2,000.00)            |
| FUEL EXPENSES                | 13,312.19             | 21,875.00             | (8,562.81)           | 37,500.00             | (24,187.81)           |
| MATERIALS & SUPPLIES EXPENSE | 18,612.74             | 18,604.81             | 7.93                 | 31,894.00             | (13,281.26)           |
| MISCELLANEOUS EXPENSE        | 11.00                 | 583.31                | (572.31)             | 1,000.00              | (989.00)              |
| NEW EQUIPMENT PURCHASE       | 31,784.71             | 15,750.00             | 16,034.71            | 27,000.00             | 4,784.71              |
| PAYROLL EXP - REGULAR        | 393,490.99            | 423,646.44            | (30,155.45)          | 726,251.00            | (332,760.01)          |
| PAYROLL EXP - SRO            | 37,423.44             | 41,160.00             | (3,736.56)           | 70,560.00             | (33,136.56)           |
| REPAIR & MAINT - AUTOMOBILES | 11,157.24             | 9,333.31              | 1,823.93             | 16,000.00             | (4,842.76)            |
| REPAIR & MAINT - EQUIPMENT   | 1,348.84              | 1,750.00              | (401.16)             | 3,000.00              | (1,651.16)            |
| TRAVEL, TRAINING & MEETINGS  | 325.00                | 5,541.69              | (5,216.69)           | 9,500.00              | (9,175.00)            |
| UNIFORMS/GEAR EXPENSE        | 3,503.68              | 5,541.69              | (2,038.01)           | 9,500.00              | (5,996.32)            |
|                              | <b>\$511,244.63</b>   | <b>\$545,419.59</b>   | <b>(\$34,174.96)</b> | <b>\$935,005.00</b>   | <b>(\$423,760.37)</b> |
| Revenue Less Expenditures    | <b>(\$511,244.63)</b> | <b>(\$545,419.59)</b> | <b>\$0.00</b>        | <b>(\$935,005.00)</b> | <b>\$0.00</b>         |
| Net Change in Fund Balance   | <b>(\$511,244.63)</b> | <b>(\$545,419.59)</b> | <b>\$0.00</b>        | <b>(\$935,005.00)</b> | <b>\$0.00</b>         |

GENERAL FUND

Statement of Revenue and Expenditures

|                            | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|----------------------------|--|--|--|---------------------------------------|---|
| <b>LIBRARY</b>             |  |  |  |                                       |   |
| Expenses                   |  |  |  |                                       |   |
| LIBRARY TRANSFER           | 30,000.00                                      | 17,500.00                                      | 12,500.00  | 30,000.00                             | 0.00  |
| Expenses                   | \$30,000.00                                    | \$17,500.00                                    | \$12,500.00                                      | \$30,000.00                           | \$0.00  |
| Revenue Less Expenditures  | (\$30,000.00)                                  | (\$17,500.00)                                  | \$0.00   | (\$30,000.00)                         | \$0.00  |
| Net Change in Fund Balance | (\$30,000.00)                                  | (\$17,500.00)                                  | \$0.00   | (\$30,000.00)                         | \$0.00  |

GENERAL FUND

Statement of Revenue and Expenditures

|                                   | Year-To-Date                   | Year-To-Date                   | Year-To-Date                     | Annual Budget         | Annual Budget                    |
|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|-----------------------|----------------------------------|
|                                   | Jan 2016<br>Jul 2016<br>Actual | Jan 2016<br>Jul 2016<br>Budget | Jan 2016<br>Jul 2016<br>Variance | Jan 2016<br>Dec 2016  | Jan 2016<br>Dec 2016<br>Variance |
| <b>PARKS DEPT</b>                 |                                |                                |                                  |                       |                                  |
| <b>Expenses</b>                   |                                |                                |                                  |                       |                                  |
| FUEL EXPENSES                     | 1,202.29                       | 1,750.00                       | (547.71)                         | 3,000.00              | (1,797.71)                       |
| MATERIALS & SUPPLIES EXPENSE      | 1,672.27                       | 2,916.65                       | (1,244.38)                       | 5,000.00              | (3,327.73)                       |
| MISCELLANEOUS EXPENSE             | 0.00                           | 583.31                         | (583.31)                         | 1,000.00              | (1,000.00)                       |
| NEW EQUIPMENT PURCHASE            | 0.00                           | 5,833.31                       | (5,833.31)                       | 10,000.00             | (10,000.00)                      |
| PAYROLL EXP - REGULAR             | 25,947.14                      | 29,203.44                      | (3,256.30)                       | 50,063.00             | (24,115.86)                      |
| PAYROLL EXP - SPORTS COMPLEX      | 36,051.34                      | 34,330.94                      | 1,720.40                         | 58,853.00             | (22,801.66)                      |
| PROFESSIONAL SERVICES             | 395.00                         | 1,808.31                       | (1,413.31)                       | 3,100.00              | (2,705.00)                       |
| REPAIR & MAINT - EQUIPMENT        | 4,075.60                       | 2,916.69                       | 1,158.91                         | 5,000.00              | (924.40)                         |
| SPORTS PARK FUEL                  | 588.91                         | 1,166.69                       | (577.78)                         | 2,000.00              | (1,411.09)                       |
| SPORTS PARK MATERIALS             | 12,516.67                      | 9,333.31                       | 3,183.36                         | 16,000.00             | (3,483.33)                       |
| SPORTS PARK NEW EQUIP             | 2,074.81                       | 7,000.00                       | (4,925.19)                       | 12,000.00             | (9,925.19)                       |
| SPORTS PARK PROF SERV             | 25,340.25                      | 20,416.69                      | 4,923.56                         | 35,000.00             | (9,659.75)                       |
| SPORTS PARK REPAIR/MAINT          | 2,051.12                       | 8,166.65                       | (6,115.53)                       | 14,000.00             | (11,948.88)                      |
| SPORTS PARK UNIFORMS              | 650.85                         | 437.50                         | 213.35                           | 750.00                | (99.15)                          |
| SPORTS PARK UTILITIES             | 7,801.91                       | 12,211.50                      | (4,409.59)                       | 20,934.00             | (13,132.09)                      |
| UNIFORMS/GEAR EXPENSE             | 500.00                         | 437.50                         | 62.50                            | 750.00                | (250.00)                         |
| UTILITIES EXPENSES                | 1,602.88                       | 1,750.00                       | (147.12)                         | 3,000.00              | (1,397.12)                       |
| <b>Expenses</b>                   | <b>\$122,471.04</b>            | <b>\$140,262.49</b>            | <b>(\$17,791.45)</b>             | <b>\$240,450.00</b>   | <b>(\$117,978.96)</b>            |
| <b>Revenue Less Expenditures</b>  | <b>(\$122,471.04)</b>          | <b>(\$140,262.49)</b>          | <b>\$0.00</b>                    | <b>(\$240,450.00)</b> | <b>\$0.00</b>                    |
| <b>Net Change in Fund Balance</b> | <b>(\$122,471.04)</b>          | <b>(\$140,262.49)</b>          | <b>\$0.00</b>                    | <b>(\$240,450.00)</b> | <b>\$0.00</b>                    |

GENERAL FUND

Statement of Revenue and Expenditures

|                                | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|--------------------------------|--|--|--|---------------------------------------|---|
| <b>TRANSFERS BETWEEN FUNDS</b> |  |  |  |                                       |   |
| <b>Revenue</b>                 |  |  |  |                                       |   |
| STREET CITY SALES TAX          | 95,773.50                                      | 0.00   | 95,773.50  | 0.00                                  | 95,773.50   |
| STREET COUNTY TURNBACK         | 27,729.77                                      | 0.00   | 27,729.77  | 0.00                                  | 27,729.77   |
| <b>Revenue</b>                 | <b>\$123,503.27</b>                            | <b>\$0.00</b>                                  | <b>\$123,503.27</b>                              | <b>\$0.00</b>                         | <b>\$123,503.27</b>                               |
| <b>Gross Profit</b>            | <b>\$123,503.27</b>                            | <b>\$0.00</b>                                  | <b>\$0.00</b>                                    | <b>\$0.00</b>                         | <b>\$0.00</b>                                     |
| <b>Expenses</b>                |  |  |  |                                       |   |
| STREET CITY SALE TAX           | 95,773.50                                      | 0.00   | 95,773.50  | 0.00                                  | 95,773.50   |
| STREET COUNTY TURNBACK         | 27,729.77                                      | 0.00   | 27,729.77  | 0.00                                  | 27,729.77   |
| <b>Expenses</b>                | <b>\$123,503.27</b>                            | <b>\$0.00</b>                                  | <b>\$123,503.27</b>                              | <b>\$0.00</b>                         | <b>\$123,503.27</b>                               |

**STREET FUND**  
**Balance Sheet**  
**07/31/16**

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Book Value  
Jul 2016  
Actual

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**Assets**

**Current Assets**

**Cash**

|                             |                     |
|-----------------------------|---------------------|
| STREET FUND CHECKING ACCT   | 456,643.87          |
| <b>Total Current Assets</b> | <b>\$456,643.87</b> |
| <b>Total Assets</b>         | <b>\$456,643.87</b> |

**Fund Balance**

**Suplus Carryover**

|                                     |                     |
|-------------------------------------|---------------------|
| CY SURPLUS (DEFICIT)                | (230,006.67)        |
| FUND BALANCE                        | 686,650.54          |
| <b>Total Fund Balance</b>           | <b>\$456,643.87</b> |
| <b>Total Liabilities and Equity</b> | <b>\$456,643.87</b> |

**STREET FUND**  
**Statement of Revenue and Expenditures**

|                                   | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|-----------------------------------|--|--|--|---------------------------------------|---|
| <b>Revenue &amp; Expenditures</b> |  |  |  |                                       |   |
| <b>Revenue</b>                    |  |  |  |                                       |   |
| GRANTS                            | 99,945.54                                      | 0.00   | 99,945.54  | 0.00                                  | 99,945.54   |
| INTEREST REVENUES                 | 43.53  | 58.31  | (14.78)  | 100.00                                | (56.47)   |
| MISCELLANEOUS REVENUES            | 636.00   | 58.31  | 577.69   | 100.00                                | 536.00  |
| STREET CITY SALES TAX             | 95,773.39                                      | 88,666.69                                      | 7,106.70   | 152,000.00                            | (56,226.61)                                       |
| STREET COUNTY TURNBACK            | 27,729.77                                      | 23,333.31                                      | 4,396.46   | 40,000.00                             | (12,270.23)                                       |
| STREET STATE TURNBACK             | 230,111.53                                     | 226,008.40                                     | 4,103.13   | 387,443.00                            | (157,331.47)                                      |
| <b>Revenue</b>                    | <b>\$454,239.76</b>                            | <b>\$338,125.02</b>                            | <b>\$116,114.74</b>                              | <b>\$579,643.00</b>                   | <b>(\$125,403.24)</b>                             |
| <b>Gross Profit</b>               | <b>\$454,239.76</b>                            | <b>\$338,125.02</b>                            | <b>\$0.00</b>                                    | <b>\$579,643.00</b>                   | <b>\$0.00</b>                                     |
| <b>Expenses</b>                   |  |  |  |                                       |   |
| FUEL EXPENSES                     | 2,736.62                                       | 5,250.00                                       | (2,513.38)                                       | 9,000.00                              | (6,263.38)  |
| INSURANCES EXPENSE                | 0.00   | 1,750.00                                       | (1,750.00)                                       | 3,000.00                              | (3,000.00)  |
| MATERIALS & SUPPLIES EXPENSE      | 9,959.72                                       | 7,583.31                                       | 2,376.41   | 13,000.00                             | (3,040.28)  |
| MISCELLANEOUS EXPENSE             | 0.00   | 291.69   | (291.69)   | 500.00                                | (500.00)  |
| NEW EQUIPMENT PURCHASE            | 24,850.00                                      | 20,416.69                                      | 4,433.31   | 35,000.00                             | (10,150.00)                                       |
| PAYROLL EXP - REGULAR             | 92,842.02                                      | 104,062.56                                     | (11,220.54)                                      | 178,393.00                            | (85,550.98)                                       |
| PROFESSIONAL SERVICES             | 205,123.81                                     | 11,666.69                                      | 193,457.12                                       | 20,000.00                             | 185,123.81  |
| REPAIR & MAINT - EQUIPMENT        | 2,476.12                                       | 5,833.31                                       | (3,357.19)                                       | 10,000.00                             | (7,523.88)  |
| STREET LIGHTS                     | 26,203.86                                      | 58,333.31                                      | (32,129.45)                                      | 100,000.00                            | (73,796.14)                                       |
| STREET/ROAD REPAIRS               | 16,450.77                                      | 118,562.50                                     | (102,111.73)                                     | 203,250.00                            | (186,799.23)                                      |
| TRAVEL, TRAINING & MEETINGS       | 0.00   | 291.69   | (291.69)   | 500.00                                | (500.00)  |
| UNIFORMS/GEAR EXPENSE             | 1,878.94                                       | 1,166.69                                       | 712.25   | 2,000.00                              | (121.06)  |
| UTILITIES EXPENSES                | 2,082.88                                       | 2,916.69                                       | (833.81)   | 5,000.00                              | (2,917.12)  |
| <b>Expenses</b>                   | <b>\$384,604.74</b>                            | <b>\$338,125.13</b>                            | <b>\$46,479.61</b>                               | <b>\$579,643.00</b>                   | <b>(\$195,038.26)</b>                             |
| <b>Revenue Less Expenditures</b>  | <b>\$69,635.02</b>                             | <b>(\$0.11)</b>                                | <b>\$0.00</b>                                    | <b>\$0.00</b>                         | <b>\$0.00</b>                                     |
| <b>Net Change in Fund Balance</b> | <b>\$69,635.02</b>                             | <b>(\$0.11)</b>                                | <b>\$0.00</b>                                    | <b>\$0.00</b>                         | <b>\$0.00</b>                                     |
| <b>Fund Balances</b>              |  |  |  |                                       |   |
| Beginning Fund Balance            | 387,008.85                                     | 0.00   | 0.00   | 0.00                                  | 0.00  |
| Net Change in Fund Balance        | 69,635.02                                      | (0.11)   | 0.00   | 0.00                                  | 0.00  |
| Ending Fund Balance               | 456,643.87                                     | 0.00   | 0.00   | 0.00                                  | 0.00  |

**LIBRARY FUND**  
**Balance Sheet**  
**07/31/16**

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Book Value  
Jul 2016  
Actual

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**Assets**

**Current Assets**

**Cash**

|                             |                     |
|-----------------------------|---------------------|
| LIBRARY CHECKING ACCT       | 131,405.70          |
| <b>Total Current Assets</b> | <b>\$131,405.70</b> |
| <b>Total Assets</b>         | <b>\$131,405.70</b> |

**Fund Balance**

**Suplus Carryover**

|                                     |                     |
|-------------------------------------|---------------------|
| CY SURPLUS (DEFICIT)                | 86,844.98           |
| FUND BALANCE                        | 44,560.72           |
| <b>Total Fund Balance</b>           | <b>\$131,405.70</b> |
| <b>Total Liabilities and Equity</b> | <b>\$131,405.70</b> |

**LIBRARY FUND**  
**Statement of Revenue and Expenditures**

|                                   | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Actual | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Budget | Year-To-Date<br>Jan 2016<br>Jul 2016<br>Variance | Annual Budget<br>Jan 2016<br>Dec 2016 | Annual Budget<br>Jan 2016<br>Dec 2016<br>Variance |
|-----------------------------------|--|--|--|---------------------------------------|---|
| <b>Revenue &amp; Expenditures</b> |  |  |  |                                       |   |
| <b>Revenue</b>                    |  |  |  |                                       |   |
| FINES/LOST ITEMS                  | 3,133.33                                       | 1,750.00                                       | 1,383.33   | 3,000.00                              | 133.33  |
| INTEREST REVENUES                 | 12.50  | 0.00   | 12.50  | 0.00                                  | 12.50   |
| MISCELLANEOUS REVENUES            | 1,060.51                                       | 0.00   | 1,060.51   | 0.00                                  | 1,060.51  |
| TRANS FROM GENERAL FUND           | 30,000.00                                      | 17,500.00                                      | 12,500.00  | 30,000.00                             | 0.00  |
| WASHINGTON CO LIBRARY REVE        | 82,957.00                                      | 84,233.35                                      | (1,276.35)                                       | 144,400.00                            | (61,443.00)                                       |
| <b>Revenue</b>                    | <b>\$117,163.34</b>                            | <b>\$103,483.35</b>                            | <b>\$13,679.99</b>                               | <b>\$177,400.00</b>                   | <b>(\$60,236.66)</b>                              |
| <b>Gross Profit</b>               | <b>\$117,163.34</b>                            | <b>\$103,483.35</b>                            | <b>\$0.00</b>                                    | <b>\$177,400.00</b>                   | <b>\$0.00</b>                                     |
| <b>Expenses</b>                   |  |  |  |                                       |   |
| BOOKS AND MEDIA                   | 15,353.49                                      | 18,666.69                                      | (3,313.20)                                       | 32,000.00                             | (16,646.51)                                       |
| GRANT EXPENSE                     | 529.57   | 0.00   | 529.57   | 0.00                                  | 529.57  |
| INSURANCES EXPENSE                | 0.00   | 1,166.69                                       | (1,166.69)                                       | 2,000.00                              | (2,000.00)  |
| MATERIALS & SUPPLIES EXPENSE      | 6,051.05                                       | 4,083.31                                       | 1,967.74   | 7,000.00                              | (948.95)  |
| MISCELLANEOUS EXPENSE             | 50.00  | 291.69   | (241.69)   | 500.00                                | (450.00)  |
| NEW EQUIPMENT PURCHASE            | 1,677.09                                       | 1,166.69                                       | 510.40   | 2,000.00                              | (322.91)  |
| PAYROLL EXP - REGULAR             | 54,612.67                                      | 68,833.31                                      | (14,220.64)                                      | 118,000.00                            | (63,387.33)                                       |
| POSTAGE EXPENSE                   | 110.45   | 175.00   | (64.55)  | 300.00                                | (189.55)  |
| PROGRAMS EXPENSE                  | 605.97   | 583.31   | 22.66  | 1,000.00                              | (394.03)  |
| REPAIR & MAINT - BUILDING         | 2,613.70                                       | 3,500.00                                       | (886.30)   | 6,000.00                              | (3,386.30)  |
| TECHNICAL SUPPORT                 | 0.00   | 233.31   | (233.31)   | 400.00                                | (400.00)  |
| TRAVEL, TRAINING & MEETINGS       | 138.50   | 233.31   | (94.81)  | 400.00                                | (261.50)  |
| UTILITIES EXPENSES                | 4,134.48                                       | 4,550.00                                       | (415.52)   | 7,800.00                              | (3,665.52)  |
| <b>Expenses</b>                   | <b>\$85,876.97</b>                             | <b>\$103,483.31</b>                            | <b>(\$17,606.34)</b>                             | <b>\$177,400.00</b>                   | <b>(\$91,523.03)</b>                              |
| <b>Revenue Less Expenditures</b>  | <b>\$31,286.37</b>                             | <b>\$0.04</b>                                  | <b>\$0.00</b>                                    | <b>\$0.00</b>                         | <b>\$0.00</b>                                     |
| <b>Net Change in Fund Balance</b> | <b>\$31,286.37</b>                             | <b>\$0.04</b>                                  | <b>\$0.00</b>                                    | <b>\$0.00</b>                         | <b>\$0.00</b>                                     |
| <b>Fund Balances</b>              |  |  |  |                                       |   |
| Beginning Fund Balance            | 100,119.33                                     | 0.00   | 0.00   | 0.00                                  | 0.00  |
| Net Change in Fund Balance        | 31,286.37                                      | 0.04   | 0.00   | 0.00                                  | 0.00  |
| Ending Fund Balance               | 131,405.70                                     | 0.00   | 0.00   | 0.00                                  | 0.00  |





354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF  
Re: REMOVAL AND DESTRUCTION OF DESK CHAIR  
Date: 08/08/2016

**Recommendation**

Requesting the removal of (2)Desk Chairs from PD. City Tag #0999, City Tag #0994

**Background**

Purchased Chairs when moved into the new PD 2003.

**Discussion**

Chairs never been replaced. They are broken down and no longer useable. Needs to be thrown away.

Replaced with new chairs. Purchased 5 new chairs for PD and moved others around. Only have two that need destroyed.

**Budget Impact**

\$2561.50



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Melissa McCarville  
Re: Rezoning of .75± for Dr. Tim O'Neill, 12377 Jimmy Devault  
Date: July 26, 2016

### **Recommendation**

On July 25, 2016, at the regular meeting of the Farmington Planning Commission; they voted unanimously to approve the rezoning from R-1 to R-O.

### **Background**

Dr. O'Neill is interested in having a grooming salon for pets in close proximity to his vet clinic. Jill Cingolani, who owns Vanity Fur currently does his grooming and rents her business location in the middle of town.

### **Discussion**

A grooming salon and small house would be built on this rezoned property to accommodate Jill. She would like to live and work in close proximity to each other. In order to allow both of these uses on this property it needed to be rezoned to R-O.

### **Budget Impact**

There is no budget impact.

**ORDINANCE NO. 2016-05**

**AN ORDINANCE REZONING PROPERTY CONTAINING APPROXIMATELY .75 ± ACRES ON JIMMY DEVAULT RD. FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT, TO R-O, RESIDENTIAL OFFICE DISTRICT, AS REQUESTED BY TIM E. O'NEILL**

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to Tim E. O'Neill is zoned R-1, Single Family Residential; and

WHEREAS, after a public hearing on July 25, 2016, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-1 to R-O.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-1, Residential Single Family to R-O, Residential Office, for the real properties described in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall

be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 8th day of August, 2015.

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Penn, City Clerk

**Exhibit "A"**

A Part of the Southwest Quarter of the Southwest Quarter of Section 27, Township 16 North, Range 31 West in Washington County Arkansas, Beginning at a point which lies  $\text{N}00^{\circ}51'17''\text{E}$ , 664.64 Feet from the Southwest Corner of Said Southwest Quarter of the Southwest Quarter, and Thence Running  $\text{S}89^{\circ}13'28''\text{E}$  269.07 Feet to the Point of Beginning; Thence  $\text{S}89^{\circ}13'28''\text{E}$  156.7 Feet, Thence  $\text{N}00^{\circ}57'57''\text{E}$  208.49 Feet, Thence  $\text{N}89^{\circ}09'52''\text{W}$  156.7 Feet, Thence  $\text{S}00^{\circ}57'57''\text{W}$  208.66 Feet to the Point of Beginning. Containing  $0.75\pm$  Acres.



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

City Business Manager Report  
August 2016  
City Council Meeting

- I got word from Rausch Coleman that the plans for the traffic signal at Holland and Hwy 62 (Main) are still being reviewed by AHTD. The project is proceeding, but very slowly.
- Please mark your calendars!!! There will be a work session for the City Council on **Monday, August 29' 2016 at 5:30 p.m.** We will be discussing the new public works building and the status of Hwy 170.
- Attached you will find a status report from Garver, who is the consultant for our Hwy 170 project. Please take a look at what they are doing and what is next for this project.
- It's that time of year again to make sure people are signed up for Code Red. If anyone has questions about it please have them call us at City hall.
- Rheas Mill Road sidewalk project should be complete at the time of our meeting.
- Drain Road and Appleby overlays are complete.
- The Police storage building is finished.
- Go to <http://www.wemovearkansas.com/metroquest.html> to complete a survey for AHTD. Details about the survey are attached to this report.
- Check out our Facebook page for some photos of citizens supporting our police department.
- Our new sound system will be installed shortly after August 9<sup>th</sup>. I will be on vacation the week before, and I wanted to be here for the install.
- The Final Plat for Holland Crossing Duplexes is complete. Construction should begin soon.
- I'm attaching a report on the Double Springs Road Project. We will be adding a change order in the amount of \$4230 to add a one foot shoulder.

*"One's philosophy is not best expressed in words; it is expressed in the choices one makes... and the choices we make are ultimately our responsibility." -- Eleanor Roosevelt, former First Lady*



2049 E. Joyce Blvd.  
Suite 400  
Fayetteville, AR 72703

TEL 479.527.9100  
FAX 479.527.9101

www.GarverUSA.com

## PROJECT STATUS REPORT

**PROJECT:** 040683 – Highway 170 Improvements      **DATE:** August 2, 2016  
Garver Project No. 14047040

**REPORT PERIOD:** July 6, 2016 – August 1, 2016

**NOTICE TO PROCEED DATE:** January 13, 2016

### ITEMS COMPLETED THIS REPORT PERIOD:

| Task      | Description              | Action Taken   |
|-----------|--------------------------|--|
| 7.3       | Environmental            | <ul style="list-style-type: none"> <li>Work on CE document.</li> <li>Finalized Noise Study.</li> <li>Continued coordination with US Fish and Wildlife.</li> </ul>  |
| 7.4 & 7.5 | Surveying                | <ul style="list-style-type: none"> <li>Started field work for property surveys.</li> </ul>   |
| 7.6       | Geotechnical             | <ul style="list-style-type: none"> <li>Grubbs submitted final geotechnical soils report along with pavement design to Garver.</li> <li>Geotechnical report and Pavement Design Memo was submitted to AHTD on August 1, 2016.</li> </ul>  |
| 7.8       | Roadway Design and Plans | <ul style="list-style-type: none"> <li>Completed and Submitted 30% Design to City on July 29, 2016.</li> <li>Submitted 30% Design to AHTD on August 1, 2016.</li> <li>Completed Large Cross Drain Culvert design.</li> <li>Completed Hydraulic Analysis Report.</li> <li>Completed 30% Conceptual Opinion of Probable Construction Cost.</li> <li>Compiled a letter for a design criteria exception for the 90 degree curves to lower the design speed limit to 30 MPH and submitted this letter to AHTD for consideration on August 1, 2016.</li> </ul> |

### ITEMS TO BE COMPLETED NEXT REPORT PERIOD:

| Task      | Description              | Upcoming Action  |
|-----------|--------------------------|--|
| 7.3       | Environmental            | <ul style="list-style-type: none"> <li>Continue work on Tier Three Categorical Exclusion (CE) document.</li> </ul> |
| 7.4 & 7.5 | Surveying                | <ul style="list-style-type: none"> <li>Continue field work for property surveys.</li> </ul>                        |
| 7.8       | Roadway Design and Plans | <ul style="list-style-type: none"> <li>Review Meeting with City on 30%.</li> </ul>                                 |

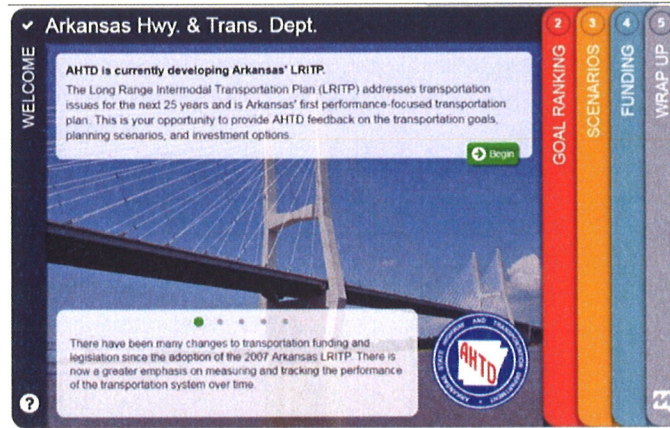
**PROJECT SCHEDULE:** 30% in review by AHTD and the City.

**CRITICAL ITEMS / ISSUES TO BE RESOLVED:** None.



### Let's talk transportation!

[View this email in your browser](#)



The Arkansas State Highway and Transportation Department (AHTD) is updating the state's Long Range Intermodal Transportation Plan (LRITP) and we **need to hear from you**.

[Click here](#) to share your input in a **fun, quick and interactive** way. Rank your transportation priorities and tell us how you think future transportation dollars should be invested.

Using input from people all across the state, AHTD will develop the LRITP which will be a comprehensive document that details goals, objectives, policies, investment strategies, and performance measures to guide future transportation investments. The LRITP will examine all aspects of the state's multimodal transportation system, including highways, bridges, public transportation, rail, bicycle and pedestrian, ports and waterways, and aviation.

**Please share this email** with your friends, family and colleagues. We want everyone to have a chance to participate!



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# Daily Construction Report

**Job Name:** City of Farmington-Double Springs Road Drainage Improvements  
**USI Job Number:** 1509019.00

|                    |   |
|--------------------|---|
| <b>Contractor:</b> | RCR Construction                                  |
| <b>Engineer:</b>   | USI Consulting Engineers-Terry W. Carpenter, P.E. |
| <b>Inspector:</b>  | USI Consulting Engineers-Frank C. Nickle          |

## Day/Date

|  |                                      |                                |   |                        |                                 |
|--|--------------------------------------|--------------------------------|---|------------------------|---------------------------------|
| <b>Friday<br/>7/29/16</b>  | <b>Temperature<br/>Max:<br/>Min:</b> | <b>Weather<br/>Ptly Cloudy</b> | <b>Precipitation</b>                                  | <b>Ground<br/>Damp</b> | <b>Site Conditions<br/>Fair</b> |
| <b>Contractor/Sub</b>  | <b>Workforce</b>                     |                                | <b>Equipment</b>                                      |                        |                                 |
| RCR  | 12                                   |                                | 1-Excavator, 1-Sweeper, 1-Bob Cat, 1-Backhoe, 1-Dozer |                        |                                 |
| <b>Location &amp; Description of Work Performed:</b> Grouted in all rip rap on West side of roadway. Installed pre-cast, grated junction box, and laid 5 joints of 30" RCP.    |                                      |                                |   |                        |                                 |
| <b>Remarks:</b> Ran in to rock while digging the trench for the 30" RCP. Bernie is going to procure a hoe ram. Two flaggers with Stop/Slow signs were used to control traffic. |                                      |                                |   |                        |                                 |
| <b>Special Instructions and/or Conversations:</b>  |                                      |                                |   |                        |                                 |



Rip Rap between 42" FES and culvert, oriented S.



Rip Rap between 36" FES and 42" FES, oriented S.





Junction Box, oriented S.





Junction Box installed, oriented W.





Laying 30" RCP out of junction box, oriented S.



**City of Farmington**  
372 W. Main st.  
P.O. Box 150  
Farmington, AR 72730

**Fire Department**  
  
**Chief Mark Cunningham**

**Phone 479-267-3338**  
**Fax 479-267-3302**

### **July 2016 Monthly Report for Mayor and City Council**

The Fire department responded to 77 calls during the month of July and that is about average for the year, and exactly the same number as last month. July was mostly a quite month for fires as far as outside fires are concerned because of the rain. Fireworks were not even a factor because of the rain also.

We had a good firework season with only very few incidents and the sale of fireworks were good also. I thought that the firework show that we had was outstanding and I received a lot of good comments about it.

I applied for a grant in the first part of this year and we received it, a grant of \$10,000 for air packs, then I applied for another GIF grant and we received it also, a grant of \$20,000 also for air packs. I have about \$5,000 in my new equipment fund and that would give me about \$35,000 to buy air packs with. Each air pack or SCBA as they are known cost about \$7,000 and this will give us about 5 new NFPA compliant air packs, I'm getting quotes on them now.

We have had a incident in our city in which our firefighters had a gun pulled on them and was told not to put out the fire. It is sad that this kind of thing has come to Farmington and the bigger that our city gets the more of these things will be happening and I want to protect my firefighters and public and their property as I can. We have taken some training on what to do in these situations and will be taking more, but we need to look strongly at another firefighter which we could have someone at the station all the time.

Thank you as always for your continued support of the fire department;

Mark Cunningham  
Fire Chief



# Farmington Police Dept.

Tickets Issued by Officer and Month for 2016

8/1/2016 9:21:13 AM

| Officer           | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug      | Sep      | Oct      | Nov      | Dec      | Total       |
|-------------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|-------------|
| Bertello, James   | 27         | 28         | 13         | 20         | 12         | 21         | 6          | 0        | 0        | 0        | 0        | 0        | 127         |
| Bramall, Richard  | 0          | 0          | 0          | 1          | 0          | 0          | 1          | 0        | 0        | 0        | 0        | 0        | 2           |
| Brotherton, James | 20         | 33         | 46         | 31         | 20         | 25         | 17         | 0        | 0        | 0        | 0        | 0        | 192         |
| Catron, Joshua    | 32         | 23         | 31         | 30         | 24         | 21         | 9          | 0        | 0        | 0        | 0        | 0        | 170         |
| Collins, John     | 0          | 0          | 1          | 11         | 21         | 62         | 45         | 0        | 0        | 0        | 0        | 0        | 140         |
| Hubbard, Brian    | 0          | 0          | 8          | 0          | 0          | 0          | 0          | 0        | 0        | 0        | 0        | 0        | 8           |
| Kimball, Geoffrey | 30         | 47         | 58         | 39         | 39         | 20         | 6          | 0        | 0        | 0        | 0        | 0        | 239         |
| Long, Dustin      | 15         | 14         | 20         | 23         | 23         | 19         | 18         | 0        | 0        | 0        | 0        | 0        | 132         |
| Parrish, Chad     | 0          | 0          | 0          | 0          | 0          | 5          | 0          | 0        | 0        | 0        | 0        | 0        | 5           |
| Redfern, William  | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0        | 0        | 0        | 0        | 0        | 1           |
| Thompson, Michael | 0          | 3          | 2          | 1          | 1          | 3          | 0          | 0        | 0        | 0        | 0        | 0        | 10          |
| Wilbanks, Johnie  | 2          | 3          | 10         | 3          | 8          | 0          | 0          | 0        | 0        | 0        | 0        | 0        | 26          |
| <b>Totals:</b>    | <b>127</b> | <b>151</b> | <b>189</b> | <b>159</b> | <b>148</b> | <b>176</b> | <b>102</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1052</b> |

# Farmington Police Dept.

Offenses for Month 7/2015 and 7/2016

8/1/2016 9:22:02 AM

|   | <u>2015</u> | <u>2016</u> |
|---|-------------|-------------|
| <b>AGENCY ASSIST</b>  |             |             |
| AA  | 0           | 1           |
| <b>Breaking or Entering/Vehicle</b>   |             |             |
| 5-39-202  | 5           | 0           |
| <b>BURGLARY, RESIDENTIAL</b>  |             |             |
| 5-39-201A(1)  | 2           | 1           |
| <b>CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS</b>                         |             |             |
| 5-38-204(a)(2)  | 1           | 1           |
| <b>CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS</b>                       |             |             |
| 5-38-204(a)(1)  | 3           | 0           |
| <b>DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAV</b> |             |             |
| 5-71-207A(1)  | 1           | 0           |
| <b>Disposal of Solid Wasted at Unpermitted Site</b>                               |             |             |
| 8-6-205A(3)   | 1           | 0           |
| <b>DOMESTIC BATTERING - 3RD DEGREE / NEGLIGENTLY CAUSES INJURY USING A DEADLY</b> |             |             |
| 5-26-305A(3)  | 0           | 1           |
| <b>DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY</b> |             |             |
| 5-26-305A(2)  | 2           | 2           |
| <b>FAILURE TO APPEAR</b>  |             |             |
| 5-54-120  | 5           | 7           |
| <b>FAILURE TO PAY FINES &amp; COSTS</b>   |             |             |
| 5-4-203   | 16          | 8           |
| <b>FRAUD - FINANCIAL IDENTITY</b>   |             |             |
| 5-37-227  | 0           | 1           |
| <b>Leaving Scene of Accident/Property Damage</b>                                  |             |             |
| 27-53-102   | 1           | 0           |
| <b>PUBLIC INTOXICATION / DRINKING IN PUBLIC</b>                                   |             |             |
| 5-71-212  | 2           | 1           |
| <b>RAPE</b>   |             |             |
| 5-14-103  | 0           | 1           |
| <b>RECKLESS BURNING / SUBSTANTIAL RISK OF DEATH OR SERIOUS INJURY</b>             |             |             |
| 5-38-302A(1)  | 1           | 0           |
| <b>SEXUAL ASSAULT - 4TH DEGREE</b>  |             |             |
| 5-14-126  | 0           | 1           |
| <b>SEXUAL INDECENCY WITH A CHILD</b>  |             |             |
| 5-14-110  | 1           | 0           |
| <b>SHOPLIFTING \$1,000 OR LESS</b>  |             |             |
| 5-36-116  | 0           | 2           |
| <b>TERRORISTIC THREATENING/2nd Degree</b>   |             |             |



|  | <u>2015</u> | <u>2016</u> |
|--|-------------|-------------|
| 5-13-301(2)A   | 0           | 2           |
| THEFT \$1,000 OR LESS - ALL OTHERS   |             |             |
| 5-36-103(b)(4)(A)  | 1           | 0           |
| THEFT \$1,000 OR LESS - FROM BUILDING  |             |             |
| 5-36-103(b)(4)(A)  | 1           | 3           |
| THEFT \$1,000 OR LESS - FROM VEHICLE   |             |             |
| 5-36-103(b)(4)(A)  | 6           | 0           |
| THEFT \$1,000 OR MORE AND LESS THAN \$5,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE) |             |             |
| 5-36-103(b)(3)(A)  | 1           | 0           |
| THEFT \$25,000 OR MORE - ALL OTHERS  |             |             |
| 5-36-103(b)(1)(A)  | 0           | 1           |
| THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS                                 |             |             |
| 5-36-103(b)(3)(A)  | 1           | 0           |
| THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM BUILDING                              |             |             |
| 5-36-103(b)(3)(A)  | 0           | 1           |
| THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM VEHICLE                               |             |             |
| 5-36-103(b)(3)(A)  | 1           | 0           |
| THEFT OF A FIREARM VALUED AT LESS THAN \$2,500   |             |             |
| 5-36-103(b)(3)(B)  | 1           | 0           |
| THEFT OF PROPERTY / ALL OTHER  |             |             |
| 5-36-103A(1)   | 1           | 1           |
| THEFT OF SERVICES \$1,000 OR LESS  |             |             |
| 5-36-104(c)(4)   | 1           | 0           |
| THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000                        |             |             |
| 5-36-103(b)(3)(A)  | 2           | 0           |
| VIOLATION OF A PROTECTION ORDER- MISDEMEANOR   |             |             |
| 5-53-134(b)(1)   | 1           | 0           |
| Violation of Fireworks Ordinance   |             |             |
| 3.1  | 0           | 1           |
| <b>Totals:</b>   | <b>58</b>   | <b>36</b>   |

**Library  
Circulation and Patron Services**

|                     | JAN   | FEB    | MAR    | APR    | MAY    | JUN    | JUL    | AUG    | SEPT   | OCT    | NOV    | DEC    |
|---------------------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| <b>2016</b>         |       |        |        |        |        |        |        |        |        |        |        |        |
| Total Circulation   | 4,587 | 4,346  | 5,076  | 4,400  | 4,170  | 5,537  | 5,108  | 4,476  | 4,887  | 4,555  | 4,158  | 4,033  |
| YTD Circulation     | 4,587 | 8,933  | 14,009 | 18,409 | 22,579 | 28,116 | 33,224 | 39,309 | 44,196 | 48,751 | 52,909 | 56,942 |
| Holds Satisfied     | 830   | 744    | 944    | 833    | 715    | 854    | 766    | 1,014  | 854    | 896    | 678    | 754    |
| YTD Hold Satisfied  | 830   | 1,574  | 2,518  | 3,351  | 4,066  | 4,920  | 5,686  | 6,770  | 8,624  | 9,520  | 10,198 | 10,952 |
| PAC Logins          | 862   | 901    | 972    | 797    | 893    | 767    | 798    | 779    | 859    | 874    | 803    | 806    |
| YTD PAC Logins      | 862   | 1,763  | 2,735  | 3,532  | 4,425  | 5,192  | 5,990  | 7,303  | 8,162  | 9,036  | 9,839  | 10,645 |
| New Cardholders     | 38    | 26     | 33     | 44     | 35     | 57     | 25     | 39     | 73     | 27     | 27     | 36     |
| YTD New Cardholders | 38    | 64     | 97     | 141    | 176    | 233    | 258    | 272    | 345    | 372    | 399    | 435    |
| <b>2015</b>         |       |        |        |        |        |        |        |        |        |        |        |        |
| Total Circulation   | 5,294 | 4,413  | 5,019  | 4,918  | 4,636  | 5,404  | 5,149  | 4,476  | 4,887  | 4,555  | 4,158  | 4,033  |
| YTD Circulation     | 5,294 | 9,707  | 14,726 | 19,644 | 24,280 | 29,684 | 34,833 | 39,309 | 44,196 | 48,751 | 52,909 | 56,942 |
| Holds Satisfied     | 927   | 870    | 1,063  | 1,045  | 862    | 995    | 994    | 1,014  | 854    | 896    | 678    | 754    |
| YTD Hold Satisfied  | 927   | 1,797  | 2,860  | 3,905  | 4,767  | 5,762  | 6,756  | 7,770  | 8,624  | 9,520  | 10,198 | 10,952 |
| PAC Logins          | 832   | 801    | 1,093  | 1,018  | 1,008  | 853    | 919    | 779    | 859    | 874    | 803    | 806    |
| YTD PAC Logins      | 832   | 1,633  | 2,726  | 3,744  | 4,752  | 5,605  | 6,524  | 7,303  | 8,162  | 9,036  | 9,839  | 10,645 |
| New Cardholders     | 47    | 37     | 23     | 17     | 26     | 50     | 33     | 39     | 73     | 27     | 27     | 36     |
| YTD New Cardholders | 47    | 84     | 107    | 124    | 150    | 200    | 233    | 272    | 345    | 372    | 399    | 435    |
| <b>2014</b>         |       |        |        |        |        |        |        |        |        |        |        |        |
| Total Circulation   | 1,642 | 3,610  | 4,428  | 4,518  | 4,757  | 5,663  | 5,854  | 5,670  | 5,564  | 5,302  | 4,408  | 4,891  |
| YTD Circulation     | 1,642 | 5,252  | 9,680  | 14,198 | 18,955 | 24,618 | 30,472 | 36,142 | 41,706 | 47,008 | 51,416 | 56,307 |
| Holds Satisfied     | 212   | 765    | 814    | 844    | 866    | 974    | 954    | 1,044  | 1,034  | 995    | 815    | 944    |
| YTD Hold Satisfied  | 212   | 977    | 1,791  | 2,635  | 3,501  | 4,475  | 5,429  | 6,473  | 7,507  | 8,502  | 9,317  | 10,261 |
| PAC Logins          | 777   | 748    | 1,048  | 848    | 979    | 959    | 1,022  | 1,030  | 993    | 978    | 889    | 823    |
| YTD PAC Logins      | 777   | 1,525  | 2,573  | 3,421  | 4,400  | 5,359  | 6,381  | 7,411  | 8,404  | 9,382  | 10,271 | 11,094 |
| New Cardholders     | 13    | 40     | 51     | 35     | 42     | 60     | 61     | 57     | 43     | 29     | 21     | 24     |
| YTD New Cardholders | 13    | 53     | 104    | 139    | 181    | 241    | 302    | 359    | 402    | 431    | 452    | 476    |
| <b>2013</b>         |       |        |        |        |        |        |        |        |        |        |        |        |
| Total Circulation   | 5,419 | 4,973  | 5,147  | 5,170  | 4,452  | 5,268  | 6,031  | 5,423  | 4,828  | 4,778  | 4,468  | 4,031  |
| YTD Circulation     | 5,419 | 10,392 | 15,539 | 20,709 | 25,161 | 30,429 | 36,460 | 41,883 | 46,711 | 51,489 | 55,957 | 59,988 |
| Holds Satisfied     | 1,031 | 943    | 1,004  | 1,050  | 827    | 1,083  | 1,076  | 953    | 848    | 969    | 802    | 670    |
| YTD Hold Satisfied  | 1,031 | 1,974  | 2,978  | 4,028  | 4,855  | 5,938  | 7,014  | 7,967  | 8,815  | 9,784  | 10,586 | 11,256 |
| PAC Logins          | 731   | 697    | 767    | 663    | 570    | 656    | 755    | 708    | 683    | 816    | 836    | 766    |
| YTD PAC Logins      | 731   | 1,428  | 2,195  | 2,858  | 3,428  | 4,084  | 4,839  | 5,547  | 6,230  | 7,046  | 7,882  | 8,648  |
| New Cardholders     | 33    | 20     | 35     | 15     | 2      | 46     | 36     | 35     | 16     | 33     | 14     | 13     |
| YTD New Cardholders | 33    | 53     | 88     | 103    | 105    | 151    | 187    | 222    | 238    | 271    | 285    | 298    |

**Library  
Computer Use**

|   |                                     |            |            |            |            |            |            |            |            |            |            |            |            |
|---|-------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>2016</b>                             | <b>Early Literacy Station Users</b> | <b>JAN</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> | <b>JUN</b> | <b>JUL</b> | <b>AUG</b> | <b>SEP</b> | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> |
|   |                                     | 51         | 50         | 78         | 59         | 75         | 97         | 89         |            |            |            |            |            |
| <b>YTD Early Literacy Station Users</b> |                                     | 51         | 101        | 179        | 238        | 313        | 410        | 499        |            |            |            |            |            |
|   | <b>Users</b>                        | 321        | 334        | 343        | 322        | 313        | 319        | 327        |            |            |            |            |            |
| <b>YTD Users</b>                        |                                     | 321        | 655        | 998        | 1,320      | 1,633      | 1,952      | 2,279      |            |            |            |            |            |
| <b>Device Checkout</b>                  |                                     | 1          | 0          | 1          | 0          | 0          | 1          | 0          |            |            |            |            |            |
| <b>YTD Device Checkout</b>              |                                     | 1          | 1          | 2          | 2          | 2          | 3          | 3          |            |            |            |            |            |
| <b>2015</b>                             | <b>Users</b>                        | <b>JAN</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> | <b>JUN</b> | <b>JUL</b> | <b>AUG</b> | <b>SEP</b> | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> |
|   |                                     | 362        | 280        | 286        | 389        | 279        | 302        | 343        | 395        | 347        | 377        | 395        | 413        |
| <b>YTD Users</b>                        |                                     | 362        | 642        | 928        | 1,317      | 1,596      | 1,898      | 2,241      | 2,636      | 2,983      | 3,360      | 3,755      | 4,168      |
| <b>Device Checkout</b>                  |                                     | n/a        | n/a        | 2          | 1          | 0          | 0          | 1          | 1          | 0          | 0          | 1          | 2          |
| <b>YTD Device Checkout</b>              |                                     | n/a        | n/a        | 2          | 3          | 3          | 3          | 4          | 5          | 5          | 5          | 6          | 8          |
| <b>2014</b>                             | <b>Users</b>                        | <b>JAN</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> | <b>JUN</b> | <b>JUL</b> | <b>AUG</b> | <b>SEP</b> | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> |
|   |                                     | 85         | 271        | 278        | 298        | 384        | 361        | 414        | 464        | 419        | 433        | 342        | 368        |
| <b>YTD Users</b>                        |                                     | 85         | 356        | 634        | 932        | 1,316      | 1,677      | 2,091      | 2,555      | 2,974      | 3,407      | 3,749      | 4,117      |

**Library  
Miscellaneous Services**

|                                      | JAN   | FEB   | MAR   | APR   | MAY   | JUN   | JUL    | AUG | SEP | OCT | NOV | DEC |
|--------------------------------------|-------|-------|-------|-------|-------|-------|--------|-----|-----|-----|-----|-----|
| 2016                                 |       |       |       |       |       |       |        |     |     |     |     |     |
| Color Print Services                 | n/a   | 4     | 30    | 79    | 27    | 28    | 37     |     |     |     |     |     |
| YTD Color Print Services             | n/a   | 4     | 34    | 113   | 140   | 168   | 205    |     |     |     |     |     |
| Copy/Print Services                  | 1,159 | 1,464 | 1,596 | 1,679 | 2,145 | 1,294 | 1,702  |     |     |     |     |     |
| YTD Copy/Print Services              | 1,159 | 2,623 | 4,219 | 5,898 | 8,043 | 9,337 | 11,039 |     |     |     |     |     |
| Fax Services                         | 15    | 40    | 42    | 26    | 36    | 34    | 27     |     |     |     |     |     |
| YTD Fax Services                     | 15    | 55    | 97    | 123   | 159   | 193   | 220    |     |     |     |     |     |
| Notary Services                      | 4     | 7     | 5     | 8     | 3     | 3     | 5      |     |     |     |     |     |
| YTD Notary Services                  | 4     | 11    | 16    | 24    | 27    | 30    | 35     |     |     |     |     |     |
| Reference Transactions               | 154   | 285   | 350   | 284   | 270   | 324   | 327    |     |     |     |     |     |
| YTD Reference Transactions           | 154   | 439   | 789   | 1,073 | 1,343 | 1,667 | 1,994  |     |     |     |     |     |
| Scanning Services                    | n/a   | 2     | 13    | 5     | 30    | 19    | 13     |     |     |     |     |     |
| YTD Scanning Services                | n/a   | 2     | 15    | 20    | 50    | 69    | 82     |     |     |     |     |     |
| Staff Supervised Volunteer Hours     | 54    | 49    | 41    | 66    | 14    | 10    | 13     |     |     |     |     |     |
| YTD Staff Supervised Volunteer Hours | 54    | 103   | 144   | 210   | 224   | 234   | 247    |     |     |     |     |     |
| Test Proctor                         |       |       |       |       |       | 1     |        |     |     |     |     |     |
| YTD Test Proctor                     |       |       |       |       |       | 1     | 1      |     |     |     |     |     |

**Library  
Programs and Meetings**

| 2016                                      | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Book Club                                 | 12  | 11  | 9   | 12  | 12  | 9   | 13  |     |     |     |     |     |
| Calligraphy & Handlettering               |     |     | 14  |     |     |     |     |     |     |     |     |     |
| Children's Make & Take                    |     |     | 9   |     |     |     |     |     |     |     |     |     |
| Financial Education                       |     | 2   |     |     |     |     |     |     |     |     |     |     |
| Meeting Room Use                          | 14  | 19  | 10  | 12  | 9   | 9   | 9   |     |     |     |     |     |
| Summer Reading Kick-off Celebration       |     |     |     |     |     | 42  |     |     |     |     |     |     |
| Sustainability Workshop                   |     |     |     |     |     | 19  |     |     |     |     |     |     |
| Technology Instruction                    |     | 3   | 2   | 3   | 4   | 7   | 2   |     |     |     |     |     |
| Upcycle Crafting                          |     |     |     |     |     |     |     |     |     |     |     |     |
| WCLS presents BookTalkers Book Club       | 4   | 4   | 5   | 0   | 0   |     |     |     |     |     |     |     |
| WCLS presents Story Time                  |     | 263 | 196 | 173 | 189 |     |     |     |     |     |     |     |
| WCLS presents Summer Reading              |     |     |     |     |     | 57  | 98  |     |     |     |     |     |
| WCLS presented Monthly Program Attendance | 4   | 267 | 201 | 173 | 189 | 57  | 98  |     |     |     |     |     |
| Total Monthly Program Attendance          | 26  | 35  | 46  | 27  | 25  | 86  | 24  |     |     |     |     |     |
| Number of Juvenile Programs               |     |     | 2   |     |     | 1   |     |     |     |     |     |     |
| Number of WCLS Juvenile Programs          |     | 4   | 4   | 4   | 3   | 2   |     |     |     |     |     |     |
| Number of Young Adult Programs            |     |     | 1   |     |     | 1   |     |     |     |     |     |     |
| Number of WCLS Young Adult Programs       | 1   | 1   | 1   | 1   | 1   | 1   |     |     |     |     |     |     |
| Number of Adult Programs                  | 1   | 2   | 2   | 1   | 1   | 3   | 1   |     |     |     |     |     |
| Number of Non-library Meeting Room Events | 1   | 2   | 1   | 1   | 1   | 1   | 1   |     |     |     |     |     |

**Library  
Daily Visitors**

|             | JAN   | FEB   | MAR   | APR    | MAY    | JUN    | JUL    | AUG    | SEP    | OCT    | NOV    | DEC    |
|-------------|-------|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| <b>2016</b> |       |       |       |        |        |        |        |        |        |        |        |        |
| Visits      | 2,458 | 2,778 | 2,996 | 2,596  | 2,640  | 3,027  | 2,649  |        |        |        |        |        |
| YTD Visits  | 2,458 | 5,236 | 8,232 | 10,828 | 13,468 | 16,495 | 19,144 |        |        |        |        |        |
| <b>2015</b> |       |       |       |        |        |        |        |        |        |        |        |        |
| Visits      | 2,540 | 2,551 | 2,803 | 3,036  | 2,595  | 3,050  | 2,812  | 2,773  | 2,901  | 3,141  | 2,647  | 2,606  |
| YTD Visits  | 2,540 | 5,091 | 7,894 | 10,930 | 13,525 | 16,575 | 19,387 | 22,160 | 25,061 | 28,202 | 30,849 | 33,455 |
| <b>2014</b> |       |       |       |        |        |        |        |        |        |        |        |        |
| Visits      | n/a   | n/a   | n/a   | 2,916  | 2,772  | 3,236  | 3,366  | 3,085  | 2,579  | 3,236  | 2,459  | 2,724  |
| YTD Visits  | n/a   | n/a   | n/a   | 2,916  | 5,688  | 8,924  | 12,290 | 15,375 | 17,954 | 21,190 | 23,649 | 26,373 |

**Planning Commission Minutes**  
**May 23, 2016**

**1. ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

**PRESENT**

Sean Schader  
Matt Hutcherson  
Toni Bahn  
Robert Mann, Chair  
Gerry Harris  
Judy Horne  
Bobby Wilson

**ABSENT**

Jay Moore

**City Employees Present:** Melissa McCarville-  
City Business Manager; Rick Brammall – City  
Inspector; Steve Tennant – City Atty;  
Chris Brackett – City Engineer

**2. Approval of Minutes:** With correction of name of Meadowsweet citizen from Pense to Pease, minutes of April 25, 2016 were then unanimously approved with the correction.

**3. Comments from Citizens:** None.

**4.A. Public Hearing: Conditional Use – Sale of Fireworks – Hale Fireworks at 120 N. Holland Street (on Rausch Coleman property)**

Request was presented by Reggie Hale. There were no comments from the audience and all paperwork and insurance was in order. Chairman Mann called for question regarding conditional use for fireworks sale, and it passed unanimously.

**5. A. New Business: Final Plat Lots 8 & 9- Holland Crossing Duplex Subdivision, 4735 S. Alberta, owned by Alberta Investments, LLC presented by Al Harris**

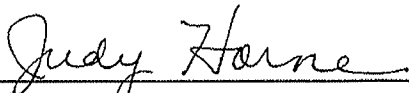
Melissa McCarville reminded that at another time there had been a long, extensive discussion and consideration of this area because they had requested a zero lot line variance. Now they have decided they will build standard duplexes on the three streets in this area.

Al Harris noted that at the present time there are no street names on the plat.

Chris Brackett, city's engineer, asked that approval of the final plat be conditional upon the developer providing one original and 6 copies of the recorded plat to the City.

Having no public comment, Chairman Mann called for question and the following vote was recorded: 5 Aye and 1 Abstain.

**6. Adjournment:** Having no further business, Sean Schader moved to adjourn, seconded by Matt Hutcherson and passed unanimously.

  
\_\_\_\_\_  
Judy Horne  
Secretary, Planning Commission

  
\_\_\_\_\_  
Robert Mann  
Chair, Planning Commission