

City of Farmington 354 W. Main Street P.O. Box 150 Farmington, AR 72730 479-267-3865 479-267-3805 (fax)

PLANNING COMMISSION AGENDA August 24, 2015

A meeting of the Farmington Planning Commission will be held on Monday, August 24, 2015 at <u>6:00</u> p.m. at City Hall 354 W. Main Street, Farmington, Arkansas.

- 1. Roll Call
- 2. Approval of the minutes July 27, 2015
- 3. Comments from Citizens the Planning Commission will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.

5. NEW BUSINESS

A. Large Scale Development: Caterpillars to Butterflies

Property owned by: C & K Lend Co.

Property Location: NE corner of Southwinds & Cimarron Pl.

Presented by: Bates & Associates, Inc.

Planning Commission Minutes July 27, 2015

1. ROLL CALL – Meeting was called to order by Chair Robert Mann. A quorum was present.

PRESENT

ABSENT

Josh Clary

Toni Bahn

Sean Schader

Matt Hutcherson

Robert Mann

Gerry Harris

Judy Horne

Bobby Wilson

City Employees Present: Melissa McCarville - City Business Manager, Rick Brammall – City Inspector; Steve Tennant - City Attorney

- **2. Approval of Minutes:** Minutes of June 22, 2015 were approved as written.
- **3. Comments from Citizens:** There were no citizens present and no comments from citizens.

4. Public Hearing - Changes to Zoning Ordinance

No citizens were present for the public hearing regarding changes to the zoning ordinance which provides clarification of conditional use in the various zoning classifications. Melissa McCarville presented the new Use Units table with the few changes highlighted. She stated she could provide the entire ordinance if anyone needed to see it.

Steve Tennant asked for clarification on the wording "dust free" parking requirement. This allows only for asphalt, concrete, or the new pervious asphalt. It does not mean gravel or dirt can be used.

Motion was made and seconded to approve these changes and to send these recommended changes to the City Council for consideration at the August, 2015 meeting. Motion passed unanimously.

5. New Business: Review of Fayetteville Rezoning Adjacent to Farmington City Limits

The City of Fayetteville is rezoning land in west Fayetteville adjacent to Farmington City Limits. State law requires that this come before City of Farmington for its approval by City Council. An Exhibit A map was presented that shows where the land in question is located.

Council the approval of Resolution No. 201.	5-05.
6. Adjournment: Having no further bu Sean Schader and passed unanimously.	siness, Bobby Wilson moved to adjourn, seconded by
Judy Horne Secretary, Planning Commission	Robert Mann Chair, Planning Commission

After discussion, the Planning Commission members voted unanimously to recommend to City

City of Farmington Application and Checklist Large Scale Development

Please fill out this form completely, supply all necessary information to support your request. Your application will not be placed on the agenda for Technical Plat Review or Planning Commission until all information is furnished.

Applicant: Coyle Enterprises Inc. Day Phone: 479 879 6444
Address: 10 Box 565 Prairie Grove AL Fax: 479 846 4524
Representative: Jerry Coyle Day Phone: 479 879 - 6444
Address: 930 [Parks St. P.6. Fax: 479 846 4524
Property Owner: C+K Lend Co. Day Phone:
Address: 594 Millson RJ FayelfortheFax:
Indicate where correspondence should be sent (circle one): Applicant – Representative – Owner
Fee: A non-refundable review fee of \$500 is required at the time the application is accepted. In the event engineering review fees and costs exceed \$500, the owners and/or developers shall reimburse the City of Farmington for all additional expenses incurred prior to review by the Farmington Planning Commission. In the event the Farmington Planning Commission requires modifications to the large scale development and additional engineering fees and costs are incurred, the owners and/or developers shall reimburse the City of Farmington before the large scale development is resubmitted to the Farmington Planning Commission. For office use only. Fee paid \$
Describe Proposed Property In Detail (Attach additional pages if necessary) Property Description Site Address //o / one yel Current Zoning C-2 Attach legal description
Financial Interests The following entities or people have a financial interest in this project: Arvest Book Cork Enterprises
Applicant/Representative: I certify under penalty of perjury that the foregoing statements and answers herein made, all data, information and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incomplete, incorrect or false information is grounds for invalidation of the application. I understand that the City of Farmington may not approve my application or may set conditions on approval.
Applicant Sepature
Property Owner/Authorized Agent: I certify under penalty of perjury that I am the owner of the property that is the subject of this application and that I have read this application and consent to its filing. (If signed by the authorized agent, a letter from the property owner must be provided indicating that the agent is authorized to act on his behalf.)
Date
Owner/Agent Signature

LSD/Subdivision Application Checklist:

	Yes	No	N/A, why?
 Completed application form which includes: name and address of person preparing application, name and address of property owner, including written, notarized documentation to verify that the applicant has permission to locate on property, zoning district, size of property, postal address and tax parcel number. 			By Developer
2. Payment of application fee.			8 E
 A descriptive statement of the objective(s) for the new facility or material modification and the need for the type of facility and/or capacity requirements. 			c ę
 Fifteen (15) copies of the site plan folded to a size of no greater than 10" X 10 ½". 			8 8
 List of adjacent property owners and copy of notification letter sent. * 			9 4
White receipts from post office and green cards from registered letters (at least 7 days prior to the meeting).			£ \$
 Proof of publication of public hearing notice, should be published a minimum of 10 days prior to planning commission meeting (proof must be provided at least 7 days prior to the meeting). 			e d
The Following Shall Appear on the Site Plan:			
 Names, addresses and telephone numbers of the record owners, applicant, surveyor, architect, engineer and person preparing the plat. 	Samuel Samuel		
 Names, addresses and property lines and zoning of all property owners adjacent to the exterior boundaries of the project including across streets and rights of way shall be located at the general location of their property.* 	-		
North arrow, graphic scale, acreage, date of preparation, zoning classification and proposed use.	W		
Complete and accurate legend.	No secondario	<u> </u>	
 Title block located in the lower right hand corner indicating the name and type of project, scale, firm or individual preparing drawings, date and revision. 	L	20	
Note regarding wetlands determination, if any. Note if Army Corps of Engineers determination is in progress.			NA
 Written legal description. (If the project is in more than one tract the legal for each individual tract must be provided.) 	Klimowa		
 P.O.B. from a permanent well-defined reference point, P.O.B. must be clearly labeled. 	3	*	
 Clear representation of the FEMA Designated 100-year Floodplain and or Floodway and base flood elevations Reference the FIRM panel number and effective date and the Corps of Engineers Flood Hazard Study. 			NA
10. Status of regulatory permits:			NA
a. NPDES Storm water Permit			
b. 404 Permit			
c. Other			
11. Provide a benchmark, clearly defined with a precision of 1/100 th of a foot. This benchmark must be tied to NAVD 88			Request Exception
1/100 th of a foot. This benchmark must be tied to NAVD 88 datum; Benchmarks include but are not limited to, the following: fire hydrant, manhole rim, drainage structure			Euceptie

Chr3 Bedet - 443 3404

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abutment, etc. 12. Spot elevations at grade breaks along the flow line of drainage		
swales.	ĺ, l	NA
13. A general vicinity map of the project at a scale of 1" = 2000'	le.	
14. The location of all existing structures. Dimensions of buildings		
and setbacks from the building to property lines.		NA
15. Street right-of-way lines clearly labeled. The drawing shall	 	
depict any future ROW needs as determined by the AHTD		
and/or Master Street Plan. Future ROW as well as existing	3	
ROW and center lines should be shown and dimensioned.		
16. Existing topographic information with source of the information		
noted. Show:	lan .	
a. Two foot contour for ground slope between level and		
ten percent.	Barren .	1' Contours
b. Four foot contour interval for ground slope exceeding		
10%.		
17. Preliminary grading plan.	Summed	
Existing Utilities and Drainage Improvements (Copy of the		
Orainage Criteria Manual can be obtained from the City of		
Farmington)		
Show all known on site and off-site existing utilities, drainage		
improvements and easements (dimensioned) and provide the		
structures, locations, types and condition and note them as	1	
"existing" on the plat.		
Existing on the plat. Existing easements shall show the name of the easement		
holder, purpose of the easement, and book and page number		
for the easement. If an easement is blanket or indeterminate		NA
in nature, a note to this effect should be placed on the plan.		/ / / / /
Proposed Utilities		
Regarding all proposed storm sewer structures and drainage		
structures:		NA
a. Provide structure location and types.		
b. Provide pipe types and sizes.		
	-	
Regarding all proposed sanitary sewer systems	Branco .	
A. Provide pipe locations, sizes and types.	Janane	
b. Manhole locations.		
3. Note the occurrence of any previous sanitary sewer overflow		NB
problems on-site or in the proximity of the site		1000
4. If a septic system is to be utilized, note that on the plat. Show		NA
the location and test data for all percolation tests.		
Regarding all proposed water systems on or near the site:	<u> </u>	TBD
a. Provide pipe locations, sizes and types.		
 b. Note the static pressure and flow of the nearest 		
hydrant.		
 c. Show the location of proposed fire hydrants, meters, 		
valves, backflow preventers and related		
appurtenances.		
All proposed underground or surface utility lines if determined:		
(this category includes but is not limited to telephone,		500
electrical, natural gas and cable.)		
a. Locations of all related structures.		
 b. Locations of all lines above and below ground. 		
 c. A note shall be placed where streets will be placed 		
under the existing overhead facilities and the		

approximate change in the grade for the proposed		
street. 7. The width, approximate locations and purposes of all		
proposed easements or rights-of-way for utilities, drainage,		
sewers, flood control, ingress/egress or other public purposes		TBO
within and adjacent to the project.		* **
Proposed and Existing Streets, Rights-of –way and Easements		
 The location, widths and names (avoid using first names of 		
people for new streets) of all exiting and proposed streets,		
allies, paths and other rights-of-way, whether public or private		
within and adjacent to the project; private easements within	.	
and adjacent to the project; and the centerline curve data; and	1	
all curb return radii. Private streets shall be clearly identified		NA
and named.		7 7 7
A layout of adjoining property sufficient detail to show the		
affect of proposed and existing streets (including those on the		
master street plan), adjoining lots and off-site easements.		NA
This information can be obtained from the Master Street Plan.		70 17
3. The location of all existing and proposed street lights (at every	'	
intersection, cul-de-sac and every 300 feet, and associated		NA
easements to serve each light.)		e V 25
Site Specific Information		r, n
Provide a note describing any off site improvements.		NA NA
2. The location of known existing or abandoned water wells,		
sumps, cesspools, springs, water impoundments and		rin
underground structures within the project.		<i>X</i> .A.
3. The location of known existing or proposed ground leases or		
access agreements, if known. (e.g. shared parking lots,		NA
drives, areas of land that will be leased.)		1747
 The location of all known potentially dangerous areas, including areas subject to flooding, slope stability, settlement, 		
excessive noise, previously filled areas and the means of		
mitigating the hazards (abatement wall, signage, etc.)		NA
5. The boundaries, acreage and use of existing and proposed		
public area in and adjacent to the project. If land is to be		
offered for dedication for park and recreation purposes it shall		
be designated.		NA
6. For large scale residential development, indicate the use and		
list in a table the number of units and bedrooms.		NA
7. For non-residential use, indicate the gross floor area and if for		
multiple uses, the floor area devoted to each type of use.	3,00	
(Large Scale Developments only.)		
8. The location and size of existing and proposed signs, if any.	i	
9. Location and width of curb cuts and driveways. Dimension all		
driveways and curb cuts from side property line and	12	
surrounding intersections.		
10. Location, size, surfacing, landscaping and arrangement of		
parking and loading areas. Indicate pattern of traffic flow;		
include a table showing required, provided and handicapped		
accessible parking spaces. (Large Scale Developments only.))	
11. Location of buffer strips, fences or screen walls, where	3	
required (check the zoning ordinance).		
12. Location of existing and purposed sidewalks.		
13. Finished floor elevation of existing and purposed structures.		
14. Indicate location and type of garbage service (Large Scale	3	

Developments only.) Dimension turnaround area at dumpster location.		
15. A description of commonly held areas, if applicable.		NA
16. Draft of covenants, conditions and restrictions, if any.		TBD
17. Draft POA agreements, if any.		NO
 A written description of requested variances and waivers from any city requirements. 		TBD
19. Show required building setbacks for large scale developments. Provide a note on the plat of the current setback requirements for the subdivision. A variance is necessary from the Board of Adjustment for proposed setbacks less than those set forth in the zoning district.	Bernard	
 Preliminary drainage plan as required by the consulting engineer. 	£	

^{*}All applicants submitting preliminary plats and Large Scale Developments before the Farmington Planning Commission shall provide written notice of the time and place of the regular or special meeting to the owners of all real property adjacent to the project. The notice shall include the name and address of the applicant, location of the project, and the time and place of the scheduled meeting. Notices shall be sent by certified mail, return receipt requested, to the last known address shown on the most recent tax records at the Washington County Tax Collector's Office. (A sample notification and affidavit is attached.) Applicants must submit a verified affidavit attesting to the delivery of the notice to all owners of real property adjacent to the project, a copy of the notice to each property owner, and copies of receipts evidencing pre-paid postage for each notice. The affidavit and supporting documents referred to above must be submitted seven (7) days prior to the regular or special meeting of the planning commission.





To: Farmington Planning Commission

From: Christopher B. Brackett, P.E.

Date: August 24, 2015

Re: Large Scale Development Plan for Caterpillars to Butterflies

The Large Scale Development Plan for the Caterpillars to Butterflies Daycare has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments.

- 1. The reduction of the side building setback will require a variance of the zoning ordinance. This variance must be submitted and approved prior to final approval of the plans.
- 2. Submit two (2) copies of the filed easement plat before final approval of the plans. A copy of the proposed easement plat should be submitted to MWY for review prior to filing.
- 3. Any water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any construction activities.
- 4. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
- 5. After a final review set of plans and drainage report has been approved by MWY, the applicant should submit to the City three (3) sets of full size plans and one (1) set of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

The following comments can be addressed in the construction plan submittal.

- 1. More details are needed on the commercial drive entrances. Provide more spot elevations and a detail of the entrances. The entrance apron is required to be concrete as per the sidewalk ordinance.
- 2. The detention pond is required to be sodded with a trickle channel.
- 3. It appears the dumpster pad is inundated during the larger storm events. This is not acceptable.

CITY OF FARMINGTON TECHNICAL PLAT REVIEW COMMITTEE REPORT

Applicant: Coyle Enterprises, Inc.	Date: 8-4-15
Project Name: Caterpillars to Butterflies Christi	an Day Care
Engineer/Architect: Lynn J. McAlexander, P.E.	
Following are <u>recommendations</u> from the Tec. be addressed prior to your application being at its next regular meeting. The information before <u>12 noon</u> the following Tuesday from the placed on the agenda for the Commission meeting must be submitted along with the revised plat.	submitted to the Planning Commission must be submitted to the Planning Office the date above in order for the item to be
Representing: Swelco	Name: Trong LE
- Extend 10' UE along east - Any relocation at owner expense	property line.
Received By:	

CITY OF FARMINGTON TECHNICAL PLAT REVIEW COMMITTEE REPORT

Applicant: Coyle Enterprises, Inc.	Date: 8-4-15
Project Name: Caterpillars to Butterflies Christian	Day Care
Engineer/Architect: Lynn J. McAlexander, P.E.	
Following are <u>recommendations</u> from the Techn <u>be addressed prior to your application being su</u> <u>at its next regular meeting</u> . The information mubefore <u>12 noon</u> the following Tuesday from the placed on the agenda for the Commission meeting must be submitted along with the revised plat.	bmitted to the Planning Commission ast be submitted to the Planning Office date above in order for the item to be
Representing: Fire Dept.	Name: Mark Cunninglam
need 26' agenine = 24' drive I Fire hydrouit Fire lane	
Received By:	

cbrackett@mwyusa.com

From: Melissa McCarville <melissamccarville@cityoffarmington-ar.gov>

Sent:Friday, July 31, 2015 8:32 AMTo:cbrackett@mwyusa.com

Subject: FW: Technical Plat Review

Here are the comments from PGTelco. The way I would like to handle this is for you to hold your comments until you have something better to review. Let's get the utility comments so we don't have to go back to them again. Since Jerry was going to see Geoff yesterday maybe we will have some better information later next week.

From: Shane Bell [mailto:sbell@pgtc.com]
Sent: Friday, July 31, 2015 7:33 AM

To: Melissa McCarville

Subject: Technical Plat Review

Melissa,

I will not be at the Technical Plat Review next as I will be on vacation all week. I wanted to let you know that I do not have any concerns with the Caterpillars to Butterflies Day Care project. Even though I did not see anything depicting utility easements, the original plat of Block 1 does show utility easements along the west and south boundaries of the property. These are sufficient for our needs.

Thanks

Shane Bell Outside Plant Manager Office | 479-846-7255 Mobile | 479-841-0980



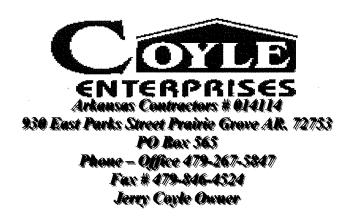
CITY OF FARMINGTON TECHNICAL PLAT REVIEW COMMITTEE REPORT

Applicant: Coyl	e Enterprises, Inc.	Da	te: 7-7-15
Project Name: (Caterpillars to Butterflies Christia	n Day Care	
Engineer/Archite	ect: Lynn J. McAlexander, P.E.		
Following are <u>recommendations</u> from the Technical Plat Review Committee that <u>must</u> <u>be addressed prior to your application being submitted to the Planning Commission at its next regular meeting</u> . The information must be submitted to the Planning Office before <u>12 noon</u> the following Tuesday from the date above in order for the item to be placed on the agenda for the Commission meeting. A narrative addressing each comment must be submitted along with the revised plat.			
Representing:	City of Fayetteville Engineering (Water & Sewer)	_ Name:	onathan Ely
It appears that e	existing water and sewer mains are	available to this	s site for service connections.
Applicant should	d coordinate directly with the Fayett	eville Water an	d Sewer Utility division for
	ions, and meter locations. If any fir		
	main is required for this project, the		
plans to the Pay	vetteville Engineering division for rev		
Received By:			



Phone - Office 479-267-5847 Fax # 479-846-4524 Jerry Coyle Owner

To whom it may concern: Please be advised That Coyle Enterprises is submitting a Large Scale Development to the City of Farmington, There intent is to build a 3500 sq ft Building for a Daycare Business, see attached Sketch, Coyle Enterprises plans on having Submitted by June 23rd 2015, for review to the Technical meeting dated July 7th 2015 at 2:00 PM, You are receiving this notice if you have land that adjoin the subject property of Parcel number 760-02239-003.



Business Type - Christian Day Care

Coyle Enterprises Proposes to Constructed a new building, approximate 3500 sq ft heated and cooled, this building will be Leased out to the Current Daycare west of Farmington, Current daycare is in the need for a building tailored to her type of Business, New location will meet all state standards for this type of Business, estimated children on a Dailey basis is 70, there will be a outdoor play area with a 6 foot privacy style fence around it.

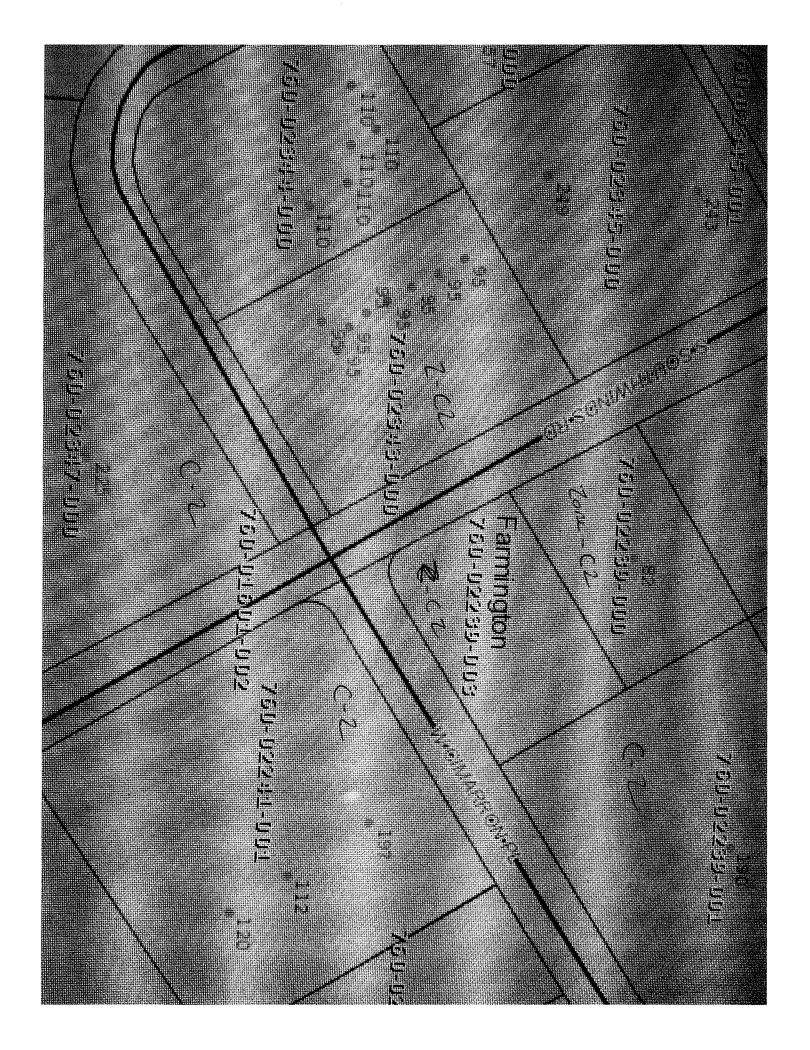
Adjacent Property Owners to Parcell #760-02239-003

Smile Properties LLC, 280 Collins DR Prairie Grove AR 72753

McVest LLC 406 Jefferson ST Lonoke AR 72086-3420

PKD Investments LLC, 309 Evergreen Springdale AR 72764

Southwinds Real Estate, PO box 745 Farmington AR 72730



To whom it may concern ~ C and K Land Company LLC, owner of parcel number 760-02239-003, give Coyle Enterprises permission to represent the owner to the city of Farmington for applying for a Large scale permit approval.

lung of the Kelly Smit un

10-23-2015

SENDER: COMPLETE THIS SECTION Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits.	A. Signature X. January Addressee B. Réceived by (Printed Name) C. Date of Delivery C. Date of Delivery D. Is delivery address different from item 1? Yes If YES, enter delivery address below:
406 Jefferson St. Lonoke AR 12086-3420	3. Service Type
2. Article Number (Transfer from service label) 7015 064	10 0002 0177 5373
,	
SENDER: COMPLETE THIS SECTION Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits.	A. Signature A. Signature A. Received by (Panted Name) D. Is delivery address different from item 1? COMPLETE THIS SECTION ON DELIVERY Agent C Date of Delivery
 Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 	A. Signature Agent Addressee B. Received by (Pinted Name) C. Date of Delivery

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Agent Agent
Lattinemee Addresse
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Northwest Arkansas Democrat Arkansas

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AFFIDAVIT OF PUBLICATION

I, Cathy Wiles, do solemnly swear that I am the Legal Clerk of the Northwest Arkansas Democrat-Gazette, printed and published in Washington County and Benton County, Arkansas, and of bona fide circulation, that from my own personal knowledge and reference to the files of said publication, the advertisement of:

PRAIRIE GROVE SELF STORAGE Public hearing notice

Was inserted in the Regular Edition on: July 22, 2015

Publication Charges: \$21.60

Cathy Wiles

Subscribed and sworn to before me This 24 day of July, 2015.

Notary Public

My Commission Expires: 10/24/24

NOTE

Please do not pay from Affidavit. Invoice will be sent.

NOTARY PUBLIC #12401379 & FOR TON COUNTY

Notice of Public Hearing
Coyle Enterprises Inc. gives notice
to all concerned that they have
applied for a large scale
development, address of site is
known as 90 South southwinds
drive Farmington AR, meeting
times are as follows, Technical
Review August 4, 2015 at 2:00 PM
, Planning Commission meeting
August 24th 2015 at 6:00 PM,
meeting are at Farmington City
Hall.

73271250 July 22, 2015