

**Planning Commission Minutes
May 28, 2024, at 6 PM**

1. **ROLL CALL** – The meeting was called to order by Chair Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Bobby Wilson
Chad Ball
Gerry Harris
Judy Horne
Norm Toering
Howard Carter

ABSENT – Keith Macedo

City Employees Present: Melissa McCarville, City Business Manager; Jay Moore, City Attorney; Rick Bramall, City Building Inspector; Chris Brackett, City Engineer; Bill Hellard, Fire Chief; Ernie Penn, Mayor

2. **Approval of Minutes:** The April 22, 2024, minutes were unanimously approved as written.
3. **Comments from Citizens: No comments from Citizens.**

1. **Public Hearings**

1B. Variance – Prairie Grove Telephone Company; property located at 17 Locust Street; presented by Blew & Associates:

Clayton McKelvin representing Blew & Associates read the letter that was submitted to the Planning Commission requesting the variance of 17 Locust Street. The setback encroachments for lot B helps utilize the usable area of lot A. It is a pre-existing utility structure that will never be moved or altered. It is an electronics station for the telephone company and no employees work in the building and no cars will be parked on the premises.

City Business Manager Melissa McCarville stated this is a pre-existing situation and even if they didn't get the easement, it is already in setbacks and more variance limits their liability for property around the structure.

There was no public comment.

No further comments were made and upon roll call vote, request was approved 6-0

Adjournment: Having no further business, motion was made and seconded to adjourn; it was approved unanimously, and meeting was adjourned.



Chad Ball, Secretary



Robert Mann, Chair